

CITY OF LOS ALAMITOS

Via videoconference

Participation via Phone: (301) 715-8592

Meeting ID: 869 1549 1687

TRAFFIC COMMISSION SPECIAL MEETING

Wednesday, April 6, 2022 – 6:00 PM

SAFETY ALERT –NOTICE REGARDING COVID-19

Due to COVID-19, the City of Los Alamitos Traffic Commission Meeting on April 6, 2022 will be conducted by videoconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. The public may access the meeting electronically or telephonically.

Pursuant to Executive Orders and given the current health concerns, members of the public can access meetings by using your phone to dial +1 (301) 715-8592 and enter the Meeting ID: 869-1549-1687. Your microphone will be disabled upon entry for the duration of the meeting. **Members of the public may not attend the meeting in person.**

The public can submit comments to trafficcommission@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 4:00 p.m.** will be compiled and provided to the Traffic Commission and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to trafficcommission@cityoflosalamitos.org **until the close of the public comment period.** The Department Secretary will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the Department Secretary will announce each speaker, enable the speaker's microphone, and begin the three-minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

All speakers shall observe civility, decorum and good behavior. Any item submitted to the Traffic Commission during the meeting shall become public record and subject to applicable disclosure laws.

NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted after distribution of the agenda packet are available for public inspection on the City's website at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Development Services Department at (562) 431-3538, extension 301, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Chair Randall Hill
Vice Chair Patz
Commissioner D. Hill
Commissioner Mejia
Commissioner Murphy
Commissioner Salai

3. PLEDGE OF ALLEGIANCE

4. ORAL COMMUNICATION

At this time, any individual in the audience may address the Traffic Commission and speak on any item within the subject matter jurisdiction of the Commission. Please state if you wish to speak on an item on the Agenda. **Remarks are to be limited to not more than three minutes.**

5. APPROVAL OF MINUTES

None.

6. STAFF REPORTS

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

For the Traffic Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Traffic Commission to make specific findings at least every thirty (30) days.

Recommendation: Make the following findings by a majority vote of the Traffic Commission:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect;
2. The Traffic Commission has reconsidered the circumstances of the state of emergency; and
3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

B. Traffic Commission Status Log

This is a tracking tool used by the Commission to track assignments and accomplishments.

Recommendation: Receive, file, and revise as necessary.

7. ITEMS FROM THE DEVELOPMENT SERVICES DEPARTMENT

8. TRAFFIC COMMISSION INITIATED BUSINESS

At this time, Commissioners may report on items not included on the agenda, but no such matter may be discussed, nor may any action be taken in which there is interest to the community, except as to provide Staff direction to report back or to place the item on a future agenda.

9. ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at City Hall, 3191 Katella Ave., Los Alamitos, CA 90720 and on the City's website at www.cityoflosalamitos.org not less than 24 hours prior to the meeting. **Dated this 31st day of March, 2022**



Maria Veronica M. Enciso, Department Secretary

City of Los Alamitos

TRAFFIC COMMISSION AGENDA REPORT

MEETING DATE: April 6, 2022

ITEM NUMBER: 6A

To: Chair Randall Hill & Members of the Traffic Commission

From: Ron Noda, Development Services Director

Subject: Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

SUMMARY

For the Traffic Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Traffic Commission to make specific findings at least every thirty (30) days.

RECOMMENDATION

Make the following findings by a majority vote of the Traffic Commission:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect;
2. The Traffic Commission has reconsidered the circumstances of the state of emergency; and
3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

BACKGROUND

Assembly Bill 361 (AB 361) was signed into law by the Governor on September 16, 2021. A portion of AB 361 enacted amendments to California Government Code section 54953 regarding teleconference meetings. Those amendments authorize local agencies, like the City, to continue to conduct meetings by teleconference¹ during a Governor-proclaimed state of emergency² provided that certain findings are made by the legislative body, and provided that certain procedural requirements are met regarding public access to the meetings.

¹ A "teleconference" occurs for purposes of AB 361 whenever one or more members of the Traffic Commission connect to a Traffic Commission meeting via electronic means. Thus, even if four members of the Traffic Commission meet in person, if the fifth joins the meeting via Zoom, the meeting will be a teleconference meeting that must be conducted in accordance with the requirements of AB 361.

² For purposes of AB 361 "...state of emergency' means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act..." Cal. Gov't Code Sec. 54953(e)(4). Section 8265 of CESA in turn refers to a state of emergency proclaimed by the Governor

A new requirement in AB 361 requires specific findings be reaffirmed at least every thirty (30) days in order for the Traffic Commission to continue to have the option for one (1) or more of its members to use teleconferencing.

DISCUSSION

Required Findings

The teleconference provisions in AB 361 may only be utilized as long as a Governor-proclaimed state of emergency remains active, or while state or local officials have recommended measures to promote social distancing. When either of those is the case (both are true at this time), then in order to continue to teleconference using the new provisions of AB 361, the Traffic Commission must make the following findings by majority vote every 30 days:

(A) The Traffic Commission has reconsidered the circumstances of the state of emergency; and

(B) Either of the following circumstances exist:

- (i) The state of emergency continues to directly impact the ability of the members to meet safely in person; or
- (ii) State or local officials continue to impose or recommend measures to promote social distancing³.

To comply with that requirement, the recommended action would have the Traffic Commission find each of the following:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect;
- b. The Traffic Commission has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

The "Every 30 Days Thereafter" Requirement

As noted above, AB 361 findings must be made "no later than 30 days after teleconferencing for the first time pursuant to [AB 361], and every 30 days thereafter..."

In order to preserve the option for the Traffic Commission or individual members of the Traffic Commission to participate in meetings during the pandemic via teleconference in the future, the Traffic Commission will have to adopt the required findings at least every 30 days.

Potential Consequence of Not Making the Findings Every 30 Days

³ Cal Gov't Code Sec. 54953(e)(3)

AB 361 does not expressly state what happens if a legislative body fails to make the required findings “every 30 days.” However, it expressly requires the timely re-approval of the findings “in order to continue to teleconference” in the manner that AB 361 authorizes.

As a result, if the Traffic Commission does not adopt the required findings every 30 days, then the Traffic Commission could be precluded from continuing to teleconference thereafter, perhaps even if the Traffic Commission was later willing to adopt the findings at a later date. For this reason, the City Attorney recommends that the Traffic Commission adopt the required findings at this time and at least every 30 days thereafter, unless the Traffic Commission decides as a permanent matter that it will no longer permit teleconferencing at all (e.g., regardless of whether the state of emergency worsens).

Procedural Requirements for The Conduct of Teleconference Meetings

AB 361 contains several new requirements for the conduct of teleconference meetings with which the City has prepared to comply. Specifically, each meeting must:

1. Allow members of the public to attend and comment at the meeting via call-in option or internet-based service option;
2. Protect the statutory and constitutional rights of the parties and the public appearing before the legislative body;
3. In the event of disruption which prevents broadcasting the meeting or which prevents members of the public from offering public comments via the call-in or internet-based option, the Traffic Commission must take no further action until the disrupted public access is restored;
4. The City may not require public comments to be submitted in advance, and must offer the opportunity for the public to offer comments “in real time” during the meeting; and
5. The public must be allowed “a reasonable amount of time per agenda item to allow members of the public to provide public comment, including time for members of the public to register [to log into the teleconference], or otherwise be recognized for the purpose of providing public comment.

TRAFFIC COMMISSION STATUS LOG

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	COUNCIL OR STAFF	TAKEN TO	REMARKS
ELECTED OFFICIALS INITIATED ITEMS - COMPLETED						
A1	install 4-way stop signs at 4-way stop intersections	Jul-15	J. Wilhelm			Completed
A2	Farquhar/Los Alamitos Alley Study		Emerson/Mejia			Completed
A3	No left turn sign by the post office on Reagan St	Jun-15	D. Patz			Completed
A4	Katella/Cherry crosswalk on eastside of Katella	Jun-15	J. Mejia			Pending - Put on 7-yr CIP
A5	High School Traffic Study		D. Hunt		TC - April 2015	Completed. Submitted request to the district and was denied. No further action at this time.
A7	Repaint arrows at bus pad on Katella @ Walnut	Apr-15	J. Mejia			Completed
A8	3-way stop sign @ Cherry St & Catalina St	Jan-13	J. Wilhelm		TC - May 2015 CC - June 2015	Completed
A9	Consider options for widening Civic Center Dr	Jan-14	J. Mejia			No longer applies
A10	Upgrade forklift crossing on Catalina	Jan-16	J. Mejia	Completed		Completed
A11	remove parking spaces on s/s Catalina opposite - near the Los Alamitos Medical Center	Mar-16	J. Mejia	Possibly Council		Completed
A12	PTIP study to downgrade fully protected operation for Rossmore Way/Los Alamitos TS and Bradbury/Los Alamitos TS S/B and N/B directions	Jun-16	D. Emerson	Staff		Completed
A13	<ol style="list-style-type: none"> 1. Los Alamitos Blvd @ Farquhar - safety light out 2. Los Alamitos Blvd @ Katella - safety light cycling 3. Los Alamitos Blvd @ Florista, safety light out 4. Los Alamitos Blvd @ Cerritos - Illuminated street name dark 5. Cerritos Ave @ Los Al High, ISNS is out 6. Cerritos Ave @ Humbolt, ISNS is out 7. Cerritos Ave @ Bloomfield, safety light out 	Feb-19	J. Mejia	Staff		Completed
A15	Los Alamitos Blvd @ Orangewood Safety Light Out	Mar-08	Hill	Staff		Completed
A16	Safety light out at the intersection of Humbolt Street and Cerritos Ave.	May-17	Chair Patz	Staff		Completed
A17	Bloomfield speed sign is not working	Apr-17	Staff	Staff		Completed
A18	Parking Revision 10732 Los Alamitos Boulevard in Front of McNally Back to 24 Min. Zone.	Feb. 7	Commission	Council		Completed
A19	Real Estate Sign limiting visibility at the intersection of Florista and Pine	Apr-17	Commission			Completed
A20	Florista Signal Timing	Jul-17	Commissioner Hill	Staff		completed.

TRAFFIC COMMISSION STATUS LOG

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	COUNCIL OR STAFF	TAKEN TO	REMARKS
A36	Painted "merging" street marks on Los Alamitos Boulevard north of Katella Avenue, south of Florista Avenue.	Jun-19	Traffic Commissioner Mejia	Staff	Public Works	Completed
A37	"No Parking" sign replacement at the west end of San Joaquin Avenue	Jun-19	Traffic Commissioner Patz	Staff	Public Works	Completed
A38	San Bonito Avenue street sign on Bloomfield Street going north to south is blocked by a block wall	Oct-19	Traffic Commissioner Patz	Staff	Public Works	Completed
A39	Katella Deli removal of damaged wall	Feb-19	Traffic Commissioner Mejia	Staff	Code Enforcement	Completed
A40	Overgrown tree on private property covering a signal at the intersection of Bradbury Road and Los Alamitos Boulevard	Jun-19	Traffic Commissioner Rodman	Staff	Code Enforcement	Completed
A41	Street name signs at Los Alamitos Bl/Florista-paint/vinyl peeling off	Jan-16	J. Seaman	Staff		Completed
A42	Faded permit parking signs on San Joaquin Avenue, San Mateo Avenue, and Humbolt Street paint/vinyl peeling off	Jan-22	Traffic Commissioner Patz	Staff	Public Works	Completed
COMMUNITY INITIATED ITEMS - COMPLETED						
B1	Extend signal time for cars crossing Katella @ Walnut/Wallingsford	Apr-June-15	Lindsey			Completed
B2	Conduct Four-Way Stop Study at the intersection of Walnut and Catalina	Apr-17		Staff		Completed
B3	Traffic Signal @ Wallingsford and Katella	May-17	Resident	Staff		Completed
B4	requesting the installation of a u-turn sign and/or paint a red curb in the Woodcrest neighborhood - school traffic imposes safety concerns (Los Alamitos High School)	Oct-17	Residents: Carol Wall & Betty Binder	public		completed.
B5	installation of a right-turn only sign at the exit driveway off Farquhar, on the east side of Jack in the Box leaving Bank of America parking lot going onto Farquhar.	Nov-17	Resident: Art DeBolt	public		completed and removed.
B6	Traffic signal at Katella and Los Alamitos	Jul-17	P. Dykhouse	Staff		Completed: Traffic signal is operating as was intended
B7	Red curb request on north side of Sausalito Street east of the driveway into Sausalito Walk	Sep-18	Resident: Richard Murp	Staff	Public Works	Completed

TRAFFIC COMMISSION STATUS LOG

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	COUNCIL OR STAFF	TAKEN TO	REMARKS
E1	Red Curb Request on 4021 Howard Avenue	May-17	Matthew Dastis	Staff		Item pending written request from Mr. Dastis. No written request yet.
ITEMS PENDING CONSIDERATION - CITY COUNCIL						
F1	Safety concern of accessibility on the southeast and northeast corner of Los Alamitos Boulevard and Bradbury Road	Apr-21	D. Hill	Staff		Item pending - added to 7-year CIP Plan