CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING

Monday, May 16, 2022 – 6:00 PM

SAFETY ALERT – NOTICE REGARDING COVID-19

If you wish to attend the City Council meeting in person, the Council Chamber located at 3191 Katella Ave., Los Alamitos, California 90720, will have seating for this meeting and the public shall have the right to observe and offer public comment at this location. The City of Los Alamitos continues to follow the Centers for Disease Control and Prevention (CDC) guidelines and these provisions are subject change with short notice.

While you may attend this meeting in person, given the health risks associated with COVID-19, please be advised that you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "PUBLIC COMMENT". Comments **received by 3:00 p.m.** will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting. You may also view the meeting live on local cable channel 3.

Please consider carefully before attending this meeting in person and do not attend this meeting in person if you have had direct contact with someone who has tested positive for Coronavirus (COVID-19), or you are experiencing symptoms such as coughing, sneezing, fever, difficulty breathing or other flu-like symptoms.

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Bates
Council Member Chirco
Council Member Nefulda

3. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Doby will lead the Pledge of Allegiance.

4. INVOCATION

Council Member Bates will give the Invocation.

5. PRESENTATIONS

A. Presentation of a Commendation to Nancy Fagen in Recognition of her 101st Birthday

B. Presentation to Lee's 5th Grade Elementary Team in Recognition of Being Receiving the California Parks and Recreation Society (CPRS) Volunteer Merit Award

C. Presentation of Certificates of Recognition to City of Los Alamitos' Staff Members who will be Graduating from High School and College

D. Presentation of a Proclamation to the Public Works Staff in Recognition of Public Works Week

E. Presentation of a Proclamation to Sergeant Shaun Krogman, Police Officer Association President, in Recognition of Peace Officer Memorial Week

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

8. ITEMS FROM THE CITY MANAGER

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from April 5, 2022 to May 2, 2022.

Recommendation:

Ratify the Warrants for the period from April 5, 2022 to May 2, 2022 in the amount of $1,357,910.93.

Roll Call

Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Bates
Council Member Chirco
Council Member Nefulda

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (City Clerk)

Approve the City Council Regular minutes of April 18, 2022.

B. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings (Administration)

For the City Council to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the City Council make specific findings at least every thirty (30) days.

Recommendation:

Make the following findings by a majority vote of the City Council:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect; and,

2. The City Council has reconsidered the circumstances of the state of emergency; and,

3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

C. Resolutions Pertaining to the November 8, 2022 General Municipal Election (Administration)

The City of Los Alamitos General Municipal Election will be held on Tuesday, November 8, 2022. It is City policy to consolidate the local election with the County of Orange. In order to enable such consolidation, it is necessary to adopt resolutions calling and giving notice of the election, requesting consolidation with the County, and adopting regulations pertaining to materials prepared by any candidate for a municipal election, including costs of candidates' statements.

Recommendation:

1. Adopt Resolution No. 2022-16 entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CITY’S CHARTER”; and,

2. Adopt Resolution No. 2022-17 entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE”; and,

3. Adopt Resolution No. 2022-18, entitled “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022.”

D. Treasurer's Quarterly Investment Report - March 2022 (Finance)

The item for City Council consideration is receipt of the Treasurer’s Quarterly Investment Report.

Recommendation:

Receive and file the Treasurer’s Quarterly Investment Report – March 2022.

E. Adopt Ordinance No. 2022-02 – Permitting the Keeping of Female Chickens (Hens) in Residential Zones (Development Services)

At its regular meeting of April 18, 2022, the City Council introduced for first reading Ordinance Number 2022-02. This document would adopt a Zoning Ordinance Amendment (ZOA 22-01) amending Sections 17.08.020, 6.20.010, and 8.32.020.24 of the Los Alamitos Municipal Code (LAMC), and adding new section 6.20.180 to the LAMC. The proposed Ordinance would permit the keeping of female chickens, or hens, in residential zones.

Recommendation:

Adopt Ordinance No. 2022-02 entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING SECTIONS 17.08.020, 6.20.010, AND 8.32.020.24 OF THE LOS ALAMITOS MUNICIPAL CODE, AND ADDING NEW SECTION 6.20.180 TO THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE KEEPING OF FEMALE CHICKENS (HENS) IN RESIDENTIAL ZONES (ZOA 22-01) (CITY INITIATED).”

F. Award of Bid for the Citywide Striping and Pavement Markings Project (CIP No. 21/22-02) (Development Services)

This item recommends awarding a bid to Superior Pavement Markings to begin the striping and pavement markings project on various streets in Los Alamitos.

Recommendation:

1. Award of contract for the Citywide Striping and Pavement Markings Project (21/22-02) in the amount of $71,639.70 to Superior Pavement Markings; and,

2. Authorize the Mayor to execute the contract with Superior Pavement Markings for the project; and,

3. Authorize the City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 10% or $7,163.97

G. Resolution 2022-19 - Approving Project List for SB1 Funds Fiscal Year 2022-2023 (Development Services)

This item recommends use of available State funding for road improvements for the New Dutch Haven neighborhood in the estimated amount of $263,005.

Recommendation:

1. Determine that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because it will not result in a physical change to the environment, directly or indirectly; and,

2. Adopt Resolution No. 2022-19, entitled, “A RESOLLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, ADDING THE NEW DUTCH HAVEN NEIGHBORHOOD STREET REHABILITATION PROJECT TO THE LIST OF PROJECTS FOR FISCAL YEAR 2022-23 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017."

H. Seal Beach Traffic Light Synchronization Project (Project P) Cooperative Agreement (Development Services)

The City of Seal Beach is requesting to install traffic signal synchronization hardware at the intersection of Los Alamitos Boulevard/Seal Beach Boulevard and Bradbury Road. The traffic signal light at the north part of the intersection is under the jurisdiction of the City. A cooperative agreement will need to be agreed upon that would allow the City of Seal Beach to install the traffic signal synchronization hardware at this location.

Recommendation:

Authorize the City Manager to execute Cooperative Agreement No. C-XXX for Seal Beach Regional Traffic Signal Synchronization Project between the City of Los Alamitos and the City of Seal Beach.

I. Amendment No. 2 with West Coast Arborist, Inc. (WCA) for Tree Maintenance Services (Development Services)

This item seeks approval of Amendment No. 2 to the Professional Services Agreement with West Coast Arborist, Inc. (WCA) to continue to provide tree maintenance services, a licensed arborist, and extraordinary work for one year ending on June 15, 2023. The amount paid to WCA is not to exceed $67,000 annually. The current Professional Services Agreement (PSA) expires on June 15,

2022.

Recommendation:

Authorize the Mayor to execute Amendment No. 2 to the Professional Services Agreement with West Coast Arborists, Inc. (WCA) extending the term of agreement for one additional year, ending on June 15, 2023 is an amount not to exceed $67,000 annually.

J. Orange County Countywide Notification System (Alert OC) (Police)

In an effort to continue to enhance public safety and improve communication with the community during emergencies, Staff is seeking City Council authorization to renew the Memorandum of Understanding for participation in a countywide mass notification system.

Recommendation:

Authorize the City Manager to execute the Memorandum of Understanding between the City of Los Alamitos and the County of Orange for use of the countywide mass notification system (Alert OC).

11. PUBLIC HEARING

A. Comprehensive Update of the City's Housing Element for the Reporting Period of 2021-2029 (Development Services)

Council will consider adoption of a Negative Declaration pursuant to the California Environmental Quality Act (CEQA) and approval of a draft comprehensive update of the City's Housing Element for the reporting period of 2021-2029.

Recommendation:

1. Open the Public Hearing and take testimony; and,

2. Adopt Resolution No. 2022-20entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING A NEGATIVE DECLARATION, AND APPROVING GENERAL PLAN AMENDMENT 21-01, UPDATING THE LOS ALAMITOS HOUSING ELEMENT (2021-2029)."

B. Fiscal Year 2022-23 Master Fee Schedule (Finance)

In an effort to keep cost recovery in parity with the services rendered, it is recommended that the City Council approve the proposed Master Fee Schedule update. The Council opened the Public Hearing at its April 18, 2022 Regular meeting. Staff initially proposed a 7.4% increase in applicable fees commensurate with the annual increase in the Consumer Price Index (CPI). Upon its consideration of the recommendation, the Council directed staff to reduce the proposed fee increase to 5.0% and continued the Public Hearing to this evening. The Master Fee Schedule update includes a 5.0% increase in applicable fees as recommended by the Council.

Recommendation:

1. Review the Fiscal Year 2022-23 Master Fee Schedule Update, and;

2. Adopt Resolution No. 2022-11, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MASTER FEE SCHEDULE BY ADJUSTING CERTAIN USER FEES BASED ON THE INCREASE IN THE CONSUMER PRICE INDEX (CPI)”.

12. DISCUSSION ITEM

A. Preliminary Budget for Fiscal Year 2022-23 and Fiscal Year 2023-24 (Finance)

This report provides for a review of the preliminary budget for the Fiscal Year 2022-23 and Fiscal Year 2023-24.

Recommendation:

1. Review and discuss the preliminary budget for Fiscal Year 2022-23 and Fiscal Year 2023-24; and,

2. Provide direction to staff.

13. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR
City Negotiator: Shelley Hasselbrink, Mayor
Employee/Organization: Chet Simmons, City Manager
Authority: Government Code Section 54957.6

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager
Authority: Government Code Section 54957

14. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.

Windmera Quintanar, MMC, City Clerk
Dated: May 11, 2022

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 9A**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Craig Koehler, Director of Finance**

Subject: **Warrants**

SUMMARY

The attached Warrant Register contains checks and electronic funds transfers for the period from April 5, 2022 to May 2, 2022.

RECOMMENDATION

Ratify the Warrants for the period from April 5, 2022 to May 2, 2022 in the amount of $1,357,910.93.

BACKGROUND

The expenditures noted within this Warrant Register conform to the budget approved by the City Council.

DISCUSSION

The Director of Finance certifies the accuracy of the attached register and to the availability of monies for payment thereof.

FISCAL IMPACT

The grand total of $1,357,910.93 represents checks and electronic fund transfers for the period April 5, 2022 to May 2, 2022.

Attachment: 1. Warrants

CITY OF LOS ALAMITOS
A/P Warrants
MAY 16, 2022

To Ratify

Pages:				
1-4	$	307,406.13	Warrant	04/06/2022
5-14	$	162,551.06	Warrant	04/20/2022
15	$	3,550.00	Advanced Warrants	04/21/2022
16	$	150.00	Advanced Warrants	04/28/2022
17	$	9,904.30	May Retirees	05/02/2022
18	$	180,171.74	Payroll	04/01/2022
19	$	93,409.92	Benefits & Withholdings	04/01/2022
20	$	172,078.35	Payroll	04/15/2022
21	$	161,212.58	Benefits & Withholdings	04/15/2022
22	$	175,286.07	Payroll	04/29/2022
23	$	92,190.78	Benefits & Withholdings	04/29/2022
Grand Total	$	1,357,910.93		

The attached Warrant Register containing checks and electronic funds transfers for the period from April 5, 2022 to May 2, 2022, is being presented for ratification by the City Council. The expenditures noted within this Warrant Register conform to the budget approved by the City Council. The Director of Finance certifies to the accuracy of the attached register and to the availability of monies for payment thereof.

Statement:

I hereby certify that the claims or demands covered by the forgoing listed warrants have been audited as to accuracy and availability of funds for payment thereof.

Certified by Craig Koehler, Finance Director

this 2nd day of May, 2022

WARRANTS 4/06/2022

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADAMSON POLICE PRODUCTS	PD DODGE CHARGER REPAIRS	GARAGE FUND	GARAGE	1,512.85
			TOTAL:	1,512.85
ALL AMERICAN SIGN COMPANY	PD DODGE LETTERING-UNIT48-	GARAGE FUND	GARAGE	261.94
			TOTAL:	261.94
ALL CITY MANAGEMENT SERVICES	CROSSING GUARD 2/20/22-3/5	GENERAL FUND	TRAFFIC	3,219.93
			TOTAL:	3,219.93
ALLIANT INSURANCE SERVICES, INC.	LIABILITY INSURANC-INSTRUC	GENERAL FUND	COMMUNITY SERVICES	507.00
			TOTAL:	507.00
ARC DOCUMENT SOLUTIONS, LLC	PD STATION SIGNS	GENERAL FUND	PATROL	287.99
			TOTAL:	287.99
JHM SUPPLY, INC.	IRRIGATION PARTS & PLIERS	GENERAL FUND	STREET MAINTENANCE	56.62
			TOTAL:	56.62
CARTRIDGE WORLD OF LOS ALAMITOS	CARTRIDGE WORLD OF LOS ALA	GENERAL FUND	ADMINISTRATION	107.04
	DELL B1260 HY BK	GENERAL FUND	PLANNING	65.54
			TOTAL:	172.58
CHARLES ABBOTT ASSOCIATES, INC.	CITY WQMP INSPECTIONS FEB2	GENERAL FUND	NON-DEPARTMENTAL	435.00
	BUILDING PERMIT FEES-FEB20	GENERAL FUND	BUILDING INSPECTION	22,666.03
	INSPECTIONS FEB2022	GENERAL FUND	NPDES	253.00
			TOTAL:	23,354.03
CITY OF CYPRESS	FY 21/22:4TH INSTALLMENT 1	GENERAL FUND	COMMUNICATIONS TECHNOL	105,593.00
			TOTAL:	105,593.00
CLEANSTREET		GENERAL FUND	STREET MAINTENANCE	9,463.99
			TOTAL:	9,463.99
SVS INC.	LOS AL BUCKS REIMBURSEMENT	AMERICAN RESCUE PL	INVALID DEPARTMENT	10.00
			TOTAL:	10.00
COUNTY OF ORANGE TREASURER-TAX	PARKING VIOLATIONS 2/2022	GENERAL FUND	NON-DEPARTMENTAL	2,189.00
	PARKING VIOLATION 1/2022	GENERAL FUND	NON-DEPARTMENTAL	2,409.00
	PARKING VIOLATION 12/2021	GENERAL FUND	NON-DEPARTMENTAL	1,145.50
	OCATS-MARCH 2022	GENERAL FUND	COMMUNICATIONS TECHNOL	1,273.33
			TOTAL:	7,016.83
DATA TICKET, INC.	FEB 2022-CITATION PROCESSI	GENERAL FUND	TRAFFIC	539.94
			TOTAL:	539.94
INTEGRITY NEWSPAPER INC.	REDISTRICTING PH#4 ENGLISH	GENERAL FUND	ADMINISTRATION	160.00
	REDISTRICTING PH#4 SPANISH	GENERAL FUND	ADMINISTRATION	180.00
	REDISTRICTING PH#4 KOREAN	GENERAL FUND	ADMINISTRATION	200.00
	REDISTRICTING PH#4 VIETNAM	GENERAL FUND	ADMINISTRATION	200.00
			TOTAL:	740.00
GALLS / QUARTERMASTER	SHIRT ALTERATIONS	GENERAL FUND	RECORDS	31.24
	SHIRT ALTERATIONS FOR SUDA	GENERAL FUND	RECORDS	15.63
			TOTAL:	46.87
GANAHL LUMBER COMPANY	SAFETY GLOVE SUPPLIES	GENERAL FUND	STREET MAINTENANCE	65.38

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	ALLEY WAY SIGN SCREWS	GENERAL FUND	STREET MAINTENANCE	27.82
	GRAFFITI SUPPLIES	GENERAL FUND	STREET MAINTENANCE	51.84
	PAINT SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	16.65
	ARMORY PAINTING SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	113.94
	OUTLETS & SUPPLIES FOR SHO	GARAGE FUND	GARAGE	31.65
			TOTAL:	307.28
GEORGE HILLS COMPANY, INC.	ADMIN & CLAIMS FEES FEB 20	GENERAL FUND	NON-DEPARTMENTAL	983.33
			TOTAL:	983.33
EMI WHEATON	LOS AL BUCKS REIMBURSE	AMERICAN RESCUE PL	INVALID DEPARTMENT	300.00
			TOTAL:	300.00
PACIFIC SECURED EQUITIES, INC.	WC TPA SERVICES-APR 2022	SELF INSURANCE TRU	INSURANCE	1,125.00
			TOTAL:	1,125.00
JUMP O'RAMA INFLATABLES, INC.	MOON BOUNCE RENTAL-CARNIVA	GENERAL FUND	SPECIAL EVENTS	1,650.00
			TOTAL:	1,650.00
K&S AIR CONDITIONING, INC.	PD A/C REPAIRS	GENERAL FUND	BUILDING MAINTENANCE	1,597.46
	ARMORY A/C UNIT INSTALL	GENERAL FUND	BUILDING MAINTENANCE	5,825.00
			TOTAL:	7,422.46
KESTER CORPORATION	CHAIN SAW REPAIR	GENERAL FUND	STREET MAINTENANCE	58.59
	MIX OIL-RESIN REMOVAL	GENERAL FUND	STREET MAINTENANCE	24.69
			TOTAL:	83.28
MICHAEL BALLIET CONSULTING, LLC	MONITORING & ASSISTANCE	GENERAL FUND	NON-DEPARTMENTAL	2,388.75
			TOTAL:	2,388.75
MISC. VENDOR SUWAT SUWANICH	SUWAT SUWANICH: REFUND	GENERAL FUND	NON-DEPARTMENTAL	40.00
JOHN WEILER	JOHN WEILER:CITATION REFUN	GENERAL FUND	NON-DEPARTMENTAL	80.00
			TOTAL:	120.00
NEWPORT EXTERMINATING	EXTERIOR GENERAL PEST CONT	GENERAL FUND	BUILDING MAINTENANCE	175.00
	BAIT STATIONS REFILLED	GENERAL FUND	BUILDING MAINTENANCE	60.00
			TOTAL:	235.00
ORANGE COUNTY SANITATION DISTRICT	CONNECTION FEES NOV21	GENERAL FUND	NON-DEPARTMENTAL	1,016.00
	BUILDING PERMITS	GENERAL FUND	NON-DEPARTMENTAL	50.80-
			TOTAL:	965.20
PLACEWORKS, INC.	SB2 GRANT CONSULTANT 2/202	GENERAL FUND	CAPITAL PROJECTS	1,653.10
			TOTAL:	1,653.10
QUALITY CODE PUBLISHING, LLC	SUPPLEMENT #31 JAN22	GENERAL FUND	ADMINISTRATION	3,889.20
			TOTAL:	3,889.20
REDFLEX TRAFFIC SYSTEMS, INC.	JAN 22: KATELLA & LAB	GENERAL FUND	TRAFFIC	9,686.16
			TOTAL:	9,686.16
ROSSMOOR/LOS AL AREA SEWER	APR/MAY/JUN 2022 PARKING R	GENERAL FUND	POLICE ADMINISTRATION	1,500.00
			TOTAL:	1,500.00
SDI PRESENCE LLC	IT SERVICES DEC21	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	5,871.00
	EXTRA HOURS DEC21	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	1,258.75

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	SENTINEL ONE CONTROL DEC21	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	318.37
	BACKUP SERVER LIC DEC 2021	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	178.75
	CLOUD BACKUP LIC DEC 2021	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	38.50
	BACKUP CLOUD STORAGE DEC21	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	900.00
	IT SERVICES JAN2022	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	5,871.00
	EXTRA HOURS JAN2022	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	3,287.00
	SENTINEL ONE CONTROL JAN22	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	310.31
	BACKUP SRVR LIC JAN2022	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	113.75
	CLOUD BACKUP LIC JAN2022	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	60.50
	BACKUP CLOUD STORAGE JAN22	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	990.00
	IT SERVICES FEB 2022	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	5,871.00
	EXTRA HOURS FEB 2022	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	1,401.25
	SDI PRESENCE LLC	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	346.58
	BACK UP SRVR LIC FEB 2022	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	162.50
	CLOUD BACKUP LIC FEB 2022	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	38.50
	BACKUP CLOUD STORAGE FEB22	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	900.00
			TOTAL:	27,917.76
MCLEAN ENTERPRISES, INC.	BUSINESS CARDS FOR KROGMAN	GENERAL FUND	PATROL	81.25
			TOTAL:	81.25
SITEONE LANDSCAPE SUPPLY HOLDING, LLC	CONCRETE-LIFTED SIDEWALK P	GENERAL FUND	STREET MAINTENANCE	73.13
			TOTAL:	73.13
SOCAL AUTO & TRUCK PARTS INC.	PD UNITS OIL & AIR FILTERS	GARAGE FUND	GARAGE	49.63
	BATTERY-PD UNIT 48-1	GARAGE FUND	GARAGE	140.06
	CABIN FILTERS-PD UNITS	GARAGE FUND	GARAGE	108.61
	OIL & AIR FILTERS-PD UNITS	GARAGE FUND	GARAGE	164.10
			TOTAL:	462.40
SOUTHERN CALIFORNIA EDISON	TRAFFIC SIGNAL-LIGHTS	GENERAL FUND	STREET MAINTENANCE	307.86
	PARKS	GENERAL FUND	PARK MAINTENANCE	25.35
	SPRINKLERS	GENERAL FUND	PARK MAINTENANCE	195.06
			TOTAL:	528.27
SOUTHERN CALIFORNIA GAS	3191 KATELLA AVE	GENERAL FUND	BUILDING MAINTENANCE	316.40
	10911 OAK ST	GENERAL FUND	BUILDING MAINTENANCE	236.07
	3614 FENLEY DR	GENERAL FUND	BUILDING MAINTENANCE	14.30
			TOTAL:	566.77
SPECTRUM SECURITY GROUP, LLC	EXTRA KEYS FOR JANITORIAL	GENERAL FUND	BUILDING MAINTENANCE	51.35
	PD LOCKSMITH	GARAGE FUND	GARAGE	125.00
			TOTAL:	176.35
GIANNA NANETTE SPIEGEL	SPRING CARNIVAL BAND	GENERAL FUND	SPECIAL EVENTS	600.00
			TOTAL:	600.00
TAYLOR ENTERTAINMENT INC.	FACE PAINTER-BALLOON TWIST	GENERAL FUND	SPECIAL EVENTS	995.00
			TOTAL:	995.00
TERI BLACK AND COMPANY, LLC.	POLICE CHIEF RECRUITMENT	GENERAL FUND	ADMINISTRATION	9,113.24
			TOTAL:	9,113.24
TIME WARNER CABLE	CABLE SERVICE 3/16-4/15/22	GENERAL FUND	ADMINISTRATION	66.01
	CABLE SERVICE 3/2/22-4/1/2	GENERAL FUND	COMMUNICATIONS TECHNOL	135.48
	CITY HALL PHONE	GENERAL FUND	COMMUNICATIONS TECHNOL	486.11

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	687.60
TYLER TECHNOLOGIES	TYLER TECH-W2 TRAINING	GENERAL FUND	FINANCE	150.00
			TOTAL:	150.00
VERIZON WIRELESS	MDC 1-8: 3/11/22-4/10/22	GENERAL FUND	PATROL	304.08
	PD JETPACK 1&2: 3/11-4/10/	GENERAL FUND	PATROL	76.02
	14 OFCRS CELL PHONE 3/11-4	GENERAL FUND	PATROL	567.14
	3 DETECTIV CELLPHONE 3/11-	GENERAL FUND	INVESTIGATION	121.53
	CLO MONTHLY CELL PHONE	GENERAL FUND	COMMUNITY OUTREACH	40.51
			TOTAL:	1,109.28
WEST COAST ARBORISTS, INC.		GENERAL FUND	PARK MAINTENANCE	2,840.00
		MEASURE M	CAPITAL PROJECTS	16,968.00
			TOTAL:	19,808.00
WEX HEALTH, INC.	FSA RESERVE ACCOUNT	GENERAL FUND	NON-DEPARTMENTAL	10,000.00
			TOTAL:	10,000.00
WILLDAN ENGINEERING	CITY ENGINEER	GENERAL FUND	CITY ENGINEER	5,580.00
	PLAN CHECKING	GENERAL FUND	CITY ENGINEER	28,392.25
	TRAFFIC ENGINEER	GENERAL FUND	CITY ENGINEER	3,080.00
	TRAFFIC PLAN CHECK	GENERAL FUND	CITY ENGINEER	2,057.00
	2021-22 STREET IMPROVEMENT	GENERAL FUND	CAPITAL PROJECTS	195.00
	BLOOMFIELD CDBG	C.D.B.G	CAPITAL PROJECTS	4,114.00
	STORM DRAIN MASTER PLAN	GAS TAX	CAPITAL PROJECTS	6,169.00
	LATV BUILDING	BUILDING IMPROVEME	CAPITAL PROJECTS	487.50
			TOTAL:	50,074.75

FUND TOTALS		
10	GENERAL FUND	247,931.03
19	C.D.B.G	4,114.00
20	GAS TAX	6,169.00
25	BUILDING IMPROVEMENT	487.50
26	MEASURE M	16,968.00
50	GARAGE FUND	2,383.84
53	TECHNOLOGY REPLACEMENT	27,917.76
54	SELF INSURANCE TRUST	1,125.00
56	AMERICAN RESCUE PLAN ACT	310.00
	GRAND TOTAL:	307,406.13

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADMINSURE	WORKER'S COMP CLAIM ADMIN	SELF INSURANCE TRU	INSURANCE	411.64
			TOTAL:	411.64
ALLIANCE FOR INNOVATION, INC.	ANNUAL MEMBERSHIP MAY-DEC2	GENERAL FUND	ADMINISTRATION	500.00
			TOTAL:	500.00
ANIMAL PEST MANAGEMENT SERVICES	GOPHER CONTROL CITY PARKS	GENERAL FUND	PARK MAINTENANCE	490.00
			TOTAL:	490.00
ARNY R GONZALEZ	PLANTS-REAGAN ISLANDS	GENERAL FUND	PARK MAINTENANCE	159.87
			TOTAL:	159.87
BARBARA BANNERMAN	YOGA WITH BARBARA DROP IN	GENERAL FUND	SPECIAL CLASSES	9.75
	YOGA WITH BARBARA	GENERAL FUND	SPECIAL CLASSES	345.80
	YOGA WITH BARBARA	GENERAL FUND	SPECIAL CLASSES	551.85
			TOTAL:	907.40
BORDIN SEMMER, LLP	SEMMER-D.DUNNE CLAIM #1	SELF INSURANCE TRU	INSURANCE	3,210.60
	KEENAN ASSOC VS CITY LOS A	SELF INSURANCE TRU	INSURANCE	1,599.00
			TOTAL:	4,809.60
CANON FINANCIAL SERVICES, INC.	USAGE FEB22/CONTRACT MAR22	GENERAL FUND	RECREATION ADMINISTRAT	442.66
			TOTAL:	442.66
CARD INTEGRATORS CORPORATION	CITY-WIDE ID CARDS	GENERAL FUND	CITY COUNCIL	792.65
			TOTAL:	792.65
JHM SUPPLY, INC.	IRRIGATION REPAIR-ORVILLE	GENERAL FUND	STREET MAINTENANCE	71.10
	IRRIGATION SUPPL-REAGAN IS	GENERAL FUND	STREET MAINTENANCE	156.26
			TOTAL:	227.36
CHARLES ABBOTT ASSOCIATES, INC.	A. PEREA-CONSULTANT FEB22	GENERAL FUND	COMMUNITY DEVEL ADMIN	1,190.00
			TOTAL:	1,190.00
CINDY GRISWOLD	CPR-ADULT, CHILDREN, INFAN	GENERAL FUND	SPECIAL CLASSES	31.20
	SUPERSITTERS	GENERAL FUND	SPECIAL CLASSES	39.00
			TOTAL:	70.20
CLEANSTREET		GENERAL FUND	STREET MAINTENANCE	9,463.99
			TOTAL:	9,463.99
CROSSTOWN ELECTRICAL & DATA, INC.	KATELLA AVE & LOS ALAMITOS	GENERAL FUND	STREET MAINTENANCE	323.56
	CERRITOS AVE & HUMBOLT ST	GENERAL FUND	STREET MAINTENANCE	127.64
	CERRITOS AVE & LOS ALAMITO	GENERAL FUND	STREET MAINTENANCE	252.14
	KATELLA AVE & CHERRY ST	GENERAL FUND	STREET MAINTENANCE	83.63
	KATELLA AVE & WINNERS CIR	GENERAL FUND	STREET MAINTENANCE	166.00
	CERRITOS AVE & HUMBOLT ST	GENERAL FUND	STREET MAINTENANCE	204.75
	CERRITOS AVE & HUMBOLT ST	GENERAL FUND	STREET MAINTENANCE	58.50
	CERRITOS AVE & HUMBOLT ST	GENERAL FUND	STREET MAINTENANCE	108.17
	LOS ALAMITOS BL & FARQUHAR	GENERAL FUND	STREET MAINTENANCE	79.24
	LOS ALAMITOS BL & FLORISTA	GENERAL FUND	STREET MAINTENANCE	79.24
	LOS ALAMITOS BL & ROSSMOOR	GENERAL FUND	STREET MAINTENANCE	79.24
	TRAFFIC SIGNAL MAINT MARCH	GENERAL FUND	STREET MAINTENANCE	1,470.00
			TOTAL:	3,032.11
DANIELS TIRE SERVICE	RE-STOCK PD UNIT TIRES	GARAGE FUND	GARAGE	1,187.84

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	1,187.84
DATA TICKET, INC.	CITATION PROCESSING- FEB 2	GENERAL FUND	NEIGHBORHOOD PRESERVAT	165.00
			TOTAL:	165.00
DEPARTMENT OF CONSERVATION	SMIP FEES 1ST QTR 2022	GENERAL FUND	NON-DEPARTMENTAL	410.36
	SMIP FEES 1ST QTR 2022	GENERAL FUND	NON-DEPARTMENTAL	20.52-
			TOTAL:	389.84
DFM ASSOCIATES	2022 CA ELECTIONS CODE BOO	GENERAL FUND	ADMINISTRATION	65.55
			TOTAL:	65.55
ECOFERT, INC.	FERTIGATION SRVCS-NOV2021	GENERAL FUND	PARK MAINTENANCE	630.00
	FERTIGATION SRVCS-DEC2021	GENERAL FUND	PARK MAINTENANCE	630.00
	FERTIGATION SRVCS-JAN2022	GENERAL FUND	PARK MAINTENANCE	630.00
	FERTIGATION SRVCS-FEB2022	GENERAL FUND	PARK MAINTENANCE	630.00
			TOTAL:	2,520.00
ELITE SPECIAL EVENT, INC.		AMERICAN RESCUE PL	INVALID DEPARTMENT	15,000.00
			TOTAL:	15,000.00
INTEGRITY NEWSPAPER INC.	PUBLIC NOTICE-ORD 2022-01	GENERAL FUND	ADMINISTRATION	150.00
	PUBLIC NOTICE-MASTER FEE S	GENERAL FUND	ADMINISTRATION	510.00
	PUBLIC NOTICE-LIVE FOWL	GENERAL FUND	ADMINISTRATION	360.00
	116684 PUBLIC NOTICE 3/30/	GENERAL FUND	PLANNING	260.00
	CIP 21-22-01 STRIPING	GAS TAX	CAPITAL PROJECTS	960.00
	CIP 21-22-05 CATCH BASIN	MEASURE M	CAPITAL PROJECTS	960.00
			TOTAL:	3,200.00
EWLES MATERIALS	CONCRETE DISPOSAL	GENERAL FUND	STREET MAINTENANCE	230.00
			TOTAL:	230.00
DEBORAH JACKOBS	LOS AL BUCKS REIMBURSEMENT	AMERICAN RESCUE PL	INVALID DEPARTMENT	320.00
			TOTAL:	320.00
FOR PURPOSE LAW GROUP	FOUNDATION FORMATION 1ST D	GENERAL FUND	CITY COUNCIL	40.00
			TOTAL:	40.00
CARRI FOX	LINE DANCE DROP IN 03/02	GENERAL FUND	SPECIAL CLASSES	17.50
	LINE DANCE DROP IN 03/09	GENERAL FUND	SPECIAL CLASSES	10.50
	LINE DANCE DROP IN 03/16	GENERAL FUND	SPECIAL CLASSES	28.00
	LINE DANCE DROP IN 03/23	GENERAL FUND	SPECIAL CLASSES	35.00
	LINE DANCE DROP IN 03/30	GENERAL FUND	SPECIAL CLASSES	21.00
			TOTAL:	112.00
GANAHL LUMBER COMPANY	IRRIGATION REPAIR-BUNKER H	GENERAL FUND	STREET MAINTENANCE	51.94
	SUPPLIES FOR SHOP	GARAGE FUND	GARAGE	21.05
			TOTAL:	72.99
PRIMARY & MULTI-SPECIALTY CLINICS	PRE-EMPLOYMENT PHYSICAL	GENERAL FUND	NON-DEPARTMENTAL	70.00
			TOTAL:	70.00
GEORGE HILLS COMPANY, INC.	ADMIN FEES CLAIM MGMT FEE	GENERAL FUND	NON-DEPARTMENTAL	983.33
			TOTAL:	983.33
GOLDEN STATE WATER COMPANY	10703 LOS AL BLVD, IRR	GENERAL FUND	STREET MAINTENANCE	641.35

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10786 REAGAN	GENERAL FUND	STREET MAINTENANCE	144.57
	10961 REAGAN	GENERAL FUND	STREET MAINTENANCE	144.57
	10972 BLOOMFIELD (LAUREL P	GENERAL FUND	PARK MAINTENANCE	492.08
	10972 BLOOMFIELD (LAUREL P	GENERAL FUND	PARK MAINTENANCE	2,914.85
	CERRITOS & LOS AL BLVD MED	GENERAL FUND	PARK MAINTENANCE	153.12
	10822 PINE (PINE PARK)	GENERAL FUND	PARK MAINTENANCE	221.23
	3302 CERRITOS (COYOTE CRK	GENERAL FUND	PARK MAINTENANCE	760.20
	10750 BLOOMFIELD (MCAULIFF	GENERAL FUND	PARK MAINTENANCE	3,515.22
			TOTAL:	8,987.19
HI-WAY SAFETY, INC.	CHILDREN SIGN FOR OLD TOWN	GENERAL FUND	STREET MAINTENANCE	999.81
			TOTAL:	999.81
JARED E. LLOYD	HCE DROP-IN 3/01	GENERAL FUND	SPORTS	128.00
	HCE DROP-IN 3/03	GENERAL FUND	SPORTS	112.00
	HCE DROP-IN 3/06	GENERAL FUND	SPORTS	160.00
	HCE DROP-IN 03/08	GENERAL FUND	SPORTS	144.00
	HCE DROP-IN 3/13	GENERAL FUND	SPORTS	240.00
	HCE DROP-IN 03/15	GENERAL FUND	SPORTS	160.00
	HCE DROP-IN 03/17	GENERAL FUND	SPORTS	192.00
	HCE DROP-IN 03/20	GENERAL FUND	SPORTS	208.00
	HCE DROP-IN 03/22	GENERAL FUND	SPORTS	176.00
	HCE DROP-IN 03/24	GENERAL FUND	SPORTS	80.00
	HCE DROP-IN 03/27	GENERAL FUND	SPORTS	176.00
	HCE BALL HANDLING CLINIC	GENERAL FUND	SPORTS	412.00
	HCE SHOOTING STARS MARCH	GENERAL FUND	SPORTS	821.60
	HCE OPEN GYM MARCH	GENERAL FUND	SPORTS	83.20
	HCE BALL HANDLING BUNDLE M	GENERAL FUND	SPORTS	2,849.60
	DRIBBLING & HOOP PACKAGE M	GENERAL FUND	SPORTS	322.40
			TOTAL:	6,264.80
WHG RESTAURANT GROUP, INC.	LOS AL BUCKS REIMBURSEMENT	AMERICAN RESCUE PL	INVALID DEPARTMENT	980.00
			TOTAL:	980.00
KIMBERLY ESMOND	CREATIVE MOVEMENT & MUSIC	GENERAL FUND	SPECIAL CLASSES	91.65
	CREATIVE MOVEMENT & MUSIC	GENERAL FUND	SPECIAL CLASSES	72.80
	BEGINNING BALLET	GENERAL FUND	SPECIAL CLASSES	237.25
	"FROZEN" PRINCESS BALLET	GENERAL FUND	SPECIAL CLASSES	391.95
	"FROZEN" PRINCESS BALLET	GENERAL FUND	SPECIAL CLASSES	406.25
	HIP HOP	GENERAL FUND	SPECIAL CLASSES	339.30
	HIP HOP	GENERAL FUND	SPECIAL CLASSES	808.60
	ALL IN ONE DANCE	GENERAL FUND	SPECIAL CLASSES	278.85
	ALL IN ONE DANCE	GENERAL FUND	SPECIAL CLASSES	214.50
			TOTAL:	2,841.15
KONICA MINOLTA PREMIER	COPIER LSE ADMIN FRONT OFF	GENERAL FUND	FINANCE	576.46
	COPIER LEASE FINANCE	GENERAL FUND	FINANCE	472.00
			TOTAL:	1,048.46
YING LIU	PORTRAIT WORKSHOP DROP IN	GENERAL FUND	SPECIAL CLASSES	97.50
			TOTAL:	97.50
LOWE'S	SHOVELS & RAKES	GENERAL FUND	STREET MAINTENANCE	237.58
	BATHROOM FAUCET-COMM CNTR	GENERAL FUND	BUILDING MAINTENANCE	188.55
	SURGE PROTECT & EXTENSION	GARAGE FUND	GARAGE	63.47
	SURGE PROTECTORS-BREAK ROO	GARAGE FUND	GARAGE	33.33

VENDOR SORT KEY		DESCRIPTION	FUND	DEPARTMENT	AMOUNT
		OUTLETS & EXTENSION CORDS	GARAGE FUND	GARAGE	68.21
		EXTENSION CORDS & BULBS-SH	GARAGE FUND	GARAGE	116.18
		MISC FIELD TOOLS-PW TRUCK	GARAGE FUND	GARAGE	61.72
				TOTAL:	769.04
AMANDA MCDOWELL		MEAL REIMBURSEMENT 4/4/22	GENERAL FUND	RECORDS	13.31
		MILEAGE REIMBURSEMENT 4/4/	GENERAL FUND	RECORDS	10.25
				TOTAL:	23.56
MISC. VENDOR	CHRISTOPHER BAEK	CHRISTOPHER BAEK: REFUND	GENERAL FUND	NON-DEPARTMENTAL	114.00
	CHRISTOPHER BAEK	CHRISTOPHER BAEK: REFUND	GENERAL FUND	NON-DEPARTMENTAL	4.00
	CAYT' MARCHAEL	CAYT' MARCHAEL: REFUND	GENERAL FUND	NON-DEPARTMENTAL	86.00
	STACEY NATSUAKI	STACEY NATSUAKI: REFUND	GENERAL FUND	NON-DEPARTMENTAL	96.00
	JILL RUNAS	JILL RUNAS: REFUND	GENERAL FUND	NON-DEPARTMENTAL	51.00
	STACEY RUSSELL	STACEY RUSSELL: REFUND	GENERAL FUND	NON-DEPARTMENTAL	114.00
	STACEY RUSSELL	STACEY RUSSELL: REFUND	GENERAL FUND	NON-DEPARTMENTAL	4.00
	MOUAY VAN LIGTEN	MOUAY VAN LIGTEN: REFUND	GENERAL FUND	NON-DEPARTMENTAL	114.00
	MOUAY VAN LIGTEN	MOUAY VAN LIGTEN: REFUND	GENERAL FUND	NON-DEPARTMENTAL	4.00
				TOTAL:	587.00
MV CHENG ASSOCIATES, INC.		ACCT TECH SRVCS-MAR 2022	GENERAL FUND	FINANCE	2,493.75
				TOTAL:	2,493.75
NEWPORT EXTERMINATING		BAIT STATIONS-YOUTH CENTER	GENERAL FUND	BUILDING MAINTENANCE	60.00
		EXTERIOR GENERAL CONTROL F	GENERAL FUND	BUILDING MAINTENANCE	175.00
		BAIT STATIONS-YOUTH CENTER	GENERAL FUND	BUILDING MAINTENANCE	60.00
		BAIT STATIONS REFILLED	GENERAL FUND	BUILDING MAINTENANCE	60.00
				TOTAL:	355.00
NORM'S AUTOMOTIVE CENTER, INC.		SERVICE FOR CHIEF'S DURANG	GARAGE FUND	GARAGE	455.36
		SERVICE FOR PD DODGE 48-4	GARAGE FUND	GARAGE	118.50
		SERVICE FOR PD CHARGER 48-	GARAGE FUND	GARAGE	265.30
		SERVICE FOR CHIEF'S DURANG	GARAGE FUND	GARAGE	44.95
		SERVICE ON PD CHARGER 48-3	GARAGE FUND	GARAGE	701.50
		SERVICE FOR CHIEF'S DURANG	GARAGE FUND	GARAGE	119.57
		SERVICE ON PD DODGE 48-3	GARAGE FUND	GARAGE	539.69
		SERVICE ON PD DODGE 48-5	GARAGE FUND	GARAGE	390.75
		OIL CHANGE FOR REC VAN	GARAGE FUND	GARAGE	94.50
				TOTAL:	2,730.12
NORTH STAR LAND CARE		LANDSCAPE MAINT-MARCH2022	GENERAL FUND	PARK MAINTENANCE	7,079.66
				TOTAL:	7,079.66
ORANGE COUNTY SANITATION DISTRICT		CONNECTION FEES MAR22	GENERAL FUND	NON-DEPARTMENTAL	1,836.00
		BUILDING PERMITS	GENERAL FUND	NON-DEPARTMENTAL	91.80-
				TOTAL:	1,744.20
BUCKLEY BUILDING INC.			GENERAL FUND	BUILDING MAINTENANCE	4,310.00
				TOTAL:	4,310.00
PAK WEST PAPER & PACKAGING		JANITORIAL SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	1,186.48
				TOTAL:	1,186.48
PAPER RECYCLING SPECIALISTS		SHREDDING SERVICES 3/28/20	GENERAL FUND	FINANCE	92.00
				TOTAL:	92.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PAUL A. BYRD	NEON NATION-SUMMER CONCERT	AMERICAN RESCUE PL	INVALID DEPARTMENT	3,400.00
			TOTAL:	3,400.00
PENINSULA SEPTIC SERVICE, INC.	PUMP SEPTIC TANK-COTTONWD	GENERAL FUND	PARK MAINTENANCE	535.00
			TOTAL:	535.00
DIANA C. PEREZ	LEARN & GROW PLAYGROUP	GENERAL FUND	SPECIAL CLASSES	464.75
	SHAPING IT UP-ABC'S & 123'	GENERAL FUND	SPECIAL CLASSES	324.35
			TOTAL:	789.10
PLUMBERS DEPOT INC.	PALLET OF POT HOLE BAGS JA	GENERAL FUND	STREET MAINTENANCE	1,894.41
	PALLET OF POT HOLE BAGS-FE	GENERAL FUND	STREET MAINTENANCE	2,038.73
			TOTAL:	3,933.14
PREFERRED AERIAL & CRANE TECHNOLOGY, I	YEARLY BUCKET TRUCK INSPEC	GARAGE FUND	GARAGE	325.00
			TOTAL:	325.00
R.B. PRODUCTIONS INC		GENERAL FUND	RECREATION ADMINISTRAT	5,795.00
			TOTAL:	5,795.00
SUZANNE ROADY-ROSS	T'AI CHI CHIH (BEG/INT)	GENERAL FUND	SPECIAL CLASSES	171.60
			TOTAL:	171.60
SANBON PRO APPAREL	TRACK & FIELD JERSEYS	GENERAL FUND	SPORTS	748.22
			TOTAL:	748.22
CHERYL J. SCHNITZER	LINE DANCE DROP IN 03/07	GENERAL FUND	SPECIAL CLASSES	42.25
	LINE DANCE DROP IN 03/14	GENERAL FUND	SPECIAL CLASSES	25.35
	LINE DANCE DROP IN 03/28	GENERAL FUND	SPECIAL CLASSES	33.80
	LINE DANCE (BEG/INT)	GENERAL FUND	SPECIAL CLASSES	916.50
			TOTAL:	1,017.90
FRITTERS, INC.	LOS AL BUCKS REIMBURSEMENT	AMERICAN RESCUE PL	INVALID DEPARTMENT	6,340.00
			TOTAL:	6,340.00
MCLEAN ENTERPRISES, INC.	PARKLET MARKETING-ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	2,173.15
			TOTAL:	2,173.15
SITEONE LANDSCAPE SUPPLY HOLDING, LLC	PLANTS FOR REAGAN ISLANDS	GENERAL FUND	STREET MAINTENANCE	1,012.51
	ROCK FOR REAGAN ISLANDS	GENERAL FUND	STREET MAINTENANCE	144.16
	PLANTS FOR WEEKEND OF ARTS	GENERAL FUND	PARK MAINTENANCE	174.07
			TOTAL:	1,330.74
SOCAL AUTO & TRUCK PARTS INC.	PW TRUCK OIL FILTERS	GARAGE FUND	GARAGE	36.20
	MECHANIC TOOL SET FOR SHOP	GARAGE FUND	GARAGE	3,053.39
	TOOL SET CREDIT 409192	GARAGE FUND	GARAGE	2,499.80-
			TOTAL:	589.79
SPARTA GRAPHICS, INC.	ARPA-DOUBLE SIDED POLE BAN	AMERICAN RESCUE PL	INVALID DEPARTMENT	2,445.00
			TOTAL:	2,445.00
SPECTRUM SECURITY GROUP, LLC	PICK LOCK IN POLICE DEPT	GENERAL FUND	BUILDING MAINTENANCE	100.00
	RE-KEY BACKDOOR TO PRE-SCH	GENERAL FUND	BUILDING MAINTENANCE	30.00
			TOTAL:	130.00
ST. OF CALIFORNIA DEPT. OF JUSTICE	NON EMPLOYEE FINGERPRINT	GENERAL FUND	NON-DEPARTMENTAL	64.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	€4.00
TIME WARNER CABLE	FIBER INTERNET 4/2022	GENERAL FUND	ADMINISTRATION	1,734.00
			TOTAL:	1,734.00
U.S. BANK	IN N OUT-SENIOR PROGRAMMIN	GENERAL FUND	NON-DEPARTMENTAL	89.34
	VONS-SEINOR PROGRAMMING	GENERAL FUND	NON-DEPARTMENTAL	24.4€
	CA COCINA-SENIOR PROGRAMMI	GENERAL FUND	NON-DEPARTMENTAL	229.97
	PAUL'S PLACE-SENIOR PROGRA	GENERAL FUND	NON-DEPARTMENTAL	188.29
	AMECI-SENIOR PROGRAMMING	GENERAL FUND	NON-DEPARTMENTAL	49.15
	COSTCO-SENIOR PROGRAMMING	GENERAL FUND	NON-DEPARTMENTAL	91.89
	COSTCO-SENIOR PROGRAMMING	GENERAL FUND	NON-DEPARTMENTAL	75.05
	LYNDE ORDWAY-MACHINE REPAI	GENERAL FUND	NON-DEPARTMENTAL	872.45
	PAUL'S PLACE-SENIOR PROGRA	GENERAL FUND	NON-DEPARTMENTAL	23.99
	VONS-SENIOR PROG-DINE & DO	GENERAL FUND	NON-DEPARTMENTAL	39.98
	PAUL'S PLACE-SENIOR PROGRA	GENERAL FUND	NON-DEPARTMENTAL	147.32
	COSTCO-SENIOR PROGRAMMING	GENERAL FUND	NON-DEPARTMENTAL	47.42
	CHICK-FIL-A SENIOR PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	202.28
	CHICK-FIL-A SENIOR PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	5.0€
	CUSTOMLANYARD.NET-CITY ID	GENERAL FUND	CITY COUNCIL	149.09
	PAUL'S PLACE-COUNCIL MEETI	GENERAL FUND	CITY COUNCIL	91.08
	VALENTINO-COUNCIL MEETING	GENERAL FUND	CITY COUNCIL	90.35
	AMAZON-OFFICE SUPPLIES	GENERAL FUND	CITY COUNCIL	2€.17
	AMERICANA AWARDS-CHIRCO	GENERAL FUND	CITY COUNCIL	500.00
	MADERAS-COUNCIL MEETING	GENERAL FUND	CITY COUNCIL	162.32
	RALPHS-COUNCIL MEETING	GENERAL FUND	CITY COUNCIL	7.28
	GANAHL LUMBER-PAINT SUPPLI	GENERAL FUND	CITY COUNCIL	€.33
	ADOBE LICENSE	GENERAL FUND	ADMINISTRATION	50.98
	OC REGISTER SUBSCRIPTION	GENERAL FUND	ADMINISTRATION	10.00
	AMAZON OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	105.90
	WORLD TRADE-DISTRICT MAP	GENERAL FUND	ADMINISTRATION	54.38
	AMAZON-OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	48.0€
	AMERICANA AWARDS-SIMMONS	GENERAL FUND	ADMINISTRATION	250.00
	CANVA-GRAPHICS SOFTWARE	GENERAL FUND	ADMINISTRATION	12.99
	GOVT FINANCE OFCR ASSOC GA	GENERAL FUND	FINANCE	139.00
	ADOBE SUBSCRIPTION 2 STAFF	GENERAL FUND	FINANCE	14.99
	CSMFO-JOB POSTING FINANCE	GENERAL FUND	FINANCE	275.00
	MICROSOFT 3€5	GENERAL FUND	FINANCE	1€9.15-
	AMAZON OFFICE SUPPLIES	GENERAL FUND	FINANCE	208.88
	ADOBE SUBSCRIPTION 2 STAFF	GENERAL FUND	FINANCE	14.99
	COSTCO-LUNCH PLATES	GENERAL FUND	FINANCE	15.07
	LOCKER DOWN-SECURITY KEY L	GENERAL FUND	POLICE ADMINISTRATION	165.00
	AMERICANA AWARDS-CLABORN	GENERAL FUND	POLICE ADMINISTRATION	500.00
	ADOBE MONTHLY SUBSCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	14.99
	AMAZON-DELL CHARGING CABLE	GENERAL FUND	POLICE ADMINISTRATION	83.00
	AMAZON-MOURNING BANDS	GENERAL FUND	POLICE ADMINISTRATION	30.57
	MICROSOFT SUBCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	120.00-
	GANAHL LUMBER-PAINT SAMPLE	GENERAL FUND	POLICE ADMINISTRATION	32.72
	GANAHL LUMBER-PAINT SAMPLE	GENERAL FUND	POLICE ADMINISTRATION	28.3€
	POLICE RECORDS MNGT CLASS	GENERAL FUND	POLICE ADMINISTRATION	259.00
	AMAZON- BADGE CLIPS ID CAR	GENERAL FUND	POLICE ADMINISTRATION	25.0€
	SAMS CLUB-KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	7€.9€
	LOZEAU CONSULTING-HLO COUR	GENERAL FUND	POLICE ADMINISTRATION	103.00
	CROWN AWARDS-PLAQUE CHIEF	GENERAL FUND	POLICE ADMINISTRATION	4€.94
	LOZEAU CONSULTING-HLO COUR	GENERAL FUND	POLICE ADMINISTRATION	203.00
	DOUBLE TREE-LODGING SGT GA	GENERAL FUND	POLICE ADMINISTRATION	919.70

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	DOUBLE TREE-LODGING DET.AR	GENERAL FUND	POLICE ADMINISTRATION	919.70
	ISLAND HOTEL-LODGING SGT G	GENERAL FUND	POLICE ADMINISTRATION	754.35
	IN-N-OUT DINNER STAR TEAM	GENERAL FUND	POLICE ADMINISTRATION	22.19
	CPCA-CHIEF/CITY MANAGER CO	GENERAL FUND	POLICE ADMINISTRATION	890.00
	SOUTHWEST-TRAVEL CPCA MEET	GENERAL FUND	POLICE ADMINISTRATION	372.95
	RIPP RESTRAINTS-HOBBLES	GENERAL FUND	PATROL	138.67
	AMAZON-OFFICE SUPPLIES	GENERAL FUND	PATROL	40.89
	COSTCO KITCHEN SUPPLIES	GENERAL FUND	PATROL	184.16
	AMAZON- BATTERIES	GENERAL FUND	PATROL	30.31
	MICROSOFT-MONTHLY SUBSCRIP	GENERAL FUND	COMMUNITY OUTREACH	8.70
	AMAZON-SUPPLIES FOR DEV SR	GENERAL FUND	COMMUNITY DEVEL ADMIN	65.64
	CVS-CARD FOR DEV SERVICES	GENERAL FUND	COMMUNITY DEVEL ADMIN	4.36
	LOWES-MOVING BOXES FOR LAT	GENERAL FUND	COMMUNITY DEVEL ADMIN	28.97
	AMAZON-MANILLA ENVELOPES 9	GENERAL FUND	COMMUNITY DEVEL ADMIN	50.16
	AMAZON-STORAGE BINS FOR DE	GENERAL FUND	COMMUNITY DEVEL ADMIN	32.75
	AMAZON-COMPUTER CABLE	GENERAL FUND	COMMUNITY DEVEL ADMIN	15.28
	AMERICANA AWARDS-R.NODA	GENERAL FUND	COMMUNITY DEVEL ADMIN	250.00
	JOANNECRUZS OFFICE SUPPLIE	GENERAL FUND	COMMUNITY DEVEL ADMIN	82.69
	NICK'S DELI-DEPT MEET BREA	GENERAL FUND	COMMUNITY DEVEL ADMIN	51.02
	SIGNS-BREAK ROOM TEAM SIGN	GENERAL FUND	COMMUNITY DEVEL ADMIN	117.32
	RACERS DRY CLEAN-GM LOS AL	GENERAL FUND	PLANNING	16.00
	RACERS DRY CLEAN-GM LOS AL	GENERAL FUND	PLANNING	96.00
	4IMPRINT-ARPA	GENERAL FUND	PLANNING	320.95
	OFFICE DEPOT-POSTCARDS	GENERAL FUND	PLANNING	29.54
	AMAZON-SUPPLIES	GENERAL FUND	PLANNING	13.73
	AMAZON-SUPPLIES	GENERAL FUND	PLANNING	32.76
	AMAZON-SUPPLIES	GENERAL FUND	PLANNING	5.59
	DOLLAR TREE-SUPPLIES	GENERAL FUND	PLANNING	7.44
	AMAZON-SUPPLIES	GENERAL FUND	PLANNING	128.02
	HOME DEPOT-FRIDGE BREAKROO	GENERAL FUND	PUBLIC WORKS ADMIN	428.85
	BOBS FURNITURE-RUG NEW BRK	GENERAL FUND	PUBLIC WORKS ADMIN	109.17
	ARMSTRONG-FLOWERS PLANTER	GENERAL FUND	STREET MAINTENANCE	240.67
	ARMSTRONG-FLOWERS PLANTER	GENERAL FUND	STREET MAINTENANCE	324.81
	AMAZON-BIRD SPIKES FOR KIO	GENERAL FUND	PARK MAINTENANCE	44.72
	AMAZON-URINAL SUPPLIES	GENERAL FUND	PARK MAINTENANCE	79.86
	ARMSTRONG-2 VASES COMM CEN	GENERAL FUND	PARK MAINTENANCE	396.88
	H&H NURSERY-PLANTS COMM CE	GENERAL FUND	PARK MAINTENANCE	85.91
	AMAZON-DISPENSER KEYS	GENERAL FUND	BUILDING MAINTENANCE	6.54
	BOBS FURNITURE NEW BREAKRO	GENERAL FUND	BUILDING MAINTENANCE	540.24
	HOME DEPOT-PAINT SUPPLY AR	GENERAL FUND	BUILDING MAINTENANCE	185.85
	ZOOM MONTHLY FEE REFUND-TR	GENERAL FUND	RECREATION ADMINISTRAT	12.63-
	HOMEGOODS-OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	64.11
	AMAZON-OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	67.72
	SMART & FINL-IN SERVICE SU	GENERAL FUND	RECREATION ADMINISTRAT	138.99
	STAPLES-IN SERVICE SUPPLIE	GENERAL FUND	RECREATION ADMINISTRAT	81.87
	DIRECT TV-EOC MARCH 220301	GENERAL FUND	RECREATION ADMINISTRAT	61.34
	DONUT HOUSE-IN SERVICE SUP	GENERAL FUND	RECREATION ADMINISTRAT	12.99
	RALPHS-EMPLOYEE APPRECIATI	GENERAL FUND	RECREATION ADMINISTRAT	14.87
	STARBUCKS-IN SERVICE SUPPL	GENERAL FUND	RECREATION ADMINISTRAT	17.95
	CORNER BAKERY-IN SERVICE L	GENERAL FUND	RECREATION ADMINISTRAT	192.86
	MICROSOFT-REFUND-CONTESTED	GENERAL FUND	RECREATION ADMINISTRAT	84.90-
	MICROSOFT-FEE SUBSCRIPTION	GENERAL FUND	RECREATION ADMINISTRAT	99.00
	WALMART-FEE CONTESTED-REFU	GENERAL FUND	RECREATION ADMINISTRAT	14.15-
	AMAZON-THANK YOU CARD-VETE	GENERAL FUND	RECREATION ADMINISTRAT	26.16
	LOS ALTOS TROPHY-STAFF BAD	GENERAL FUND	RECREATION ADMINISTRAT	78.66
	AMAZON-DECALS-OFFICE SUPPL	GENERAL FUND	RECREATION ADMINISTRAT	11.54

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	AMAZON-OFFICE SUPPLIES-RUG	GENERAL FUND	RECREATION ADMINISTRAT	39.30
	AMAZON-OFFICE SUPPLIES-TAP	GENERAL FUND	RECREATION ADMINISTRAT	27.29
	AMAZON-DESK DRAWER ORGANIZ	GENERAL FUND	RECREATION ADMINISTRAT	11.13
	AMAZON-WALLPAPER TOOL KIT	GENERAL FUND	RECREATION ADMINISTRAT	6.90
	AMAZON-OFFICE SUPPLIES-DES	GENERAL FUND	RECREATION ADMINISTRAT	328.84-
	AMAZON-OFFICE SUPPLIES-DES	GENERAL FUND	RECREATION ADMINISTRAT	328.84
	ADOBE-SUBSCRIPTION-JENNIFE	GENERAL FUND	RECREATION ADMINISTRAT	14.99
	AMAZON PRIME-SUBSCRIPTION	GENERAL FUND	RECREATION ADMINISTRAT	14.19
	CITY DIAMOND BAR-CONCERT S	GENERAL FUND	RECREATION ADMINISTRAT	15.00
	CITY DIAMOND BAR-CONCERT S	GENERAL FUND	RECREATION ADMINISTRAT	0.38
	AMAZON-MACBOOK DOCKING STA	GENERAL FUND	RECREATION ADMINISTRAT	305.89
	AMAZON-MONITOR CABLES	GENERAL FUND	RECREATION ADMINISTRAT	20.73
	AMAZON-MONITOR CABLES REFU	GENERAL FUND	RECREATION ADMINISTRAT	14.19-
	MICHAELS-INTERNAL SRVC SUP	GENERAL FUND	RECREATION ADMINISTRAT	172.42
	ADOBE-DUES SUBSCRIPTION-TR	GENERAL FUND	RECREATION ADMINISTRAT	14.99
	APPLE- SUBSCRIPTION-EMELIN	GENERAL FUND	RECREATION ADMINISTRAT	9.99
	MAILCHIMP-SUBSCRIPTION-EME	GENERAL FUND	RECREATION ADMINISTRAT	460.00
	ADOBE-SUBSCRIPTION-ALEJAND	GENERAL FUND	RECREATION ADMINISTRAT	29.99
	HB SENIOR CNTR-FACILITY RE	GENERAL FUND	RECREATION ADMINISTRAT	500.00-
	ROCKIN JUMP-DAY CAMP EXCUR	GENERAL FUND	DAY CAMP	350.00
	SCOOTERS JUNGLE-CAMP EXCUR	GENERAL FUND	DAY CAMP	150.00
	AMAZON-DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	26.36
	AMAZON-DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	22.92
	AMAZON-YOUTH VOLLEYBALL SU	GENERAL FUND	SPORTS	43.69
	TARGET-HAMPERS-GYM SUPPLIE	GENERAL FUND	SPORTS	28.38
	CUSTOMINK.COM-SOCCER TSHIR	GENERAL FUND	SPORTS	341.19
	AMAZON-DOOR STOPPERS-GYM S	GENERAL FUND	SPORTS	12.01
	HOME DEPOT-GYM LADDER	GENERAL FUND	SPORTS	34.53
	TARGET-HAMPER-GYM SUPPLY R	GENERAL FUND	SPORTS	28.38-
	AMAZON-8 POCKET FOLDER	GENERAL FUND	SPORTS	15.27
	AMAZON-DRAWSTRING BAG	GENERAL FUND	SPORTS	16.38
	4IMPRINT-UNIFORMS-JACKETS	GENERAL FUND	SPORTS	1,291.34
	VONS-MASTER/LIL CHEF CLASS	GENERAL FUND	SPECIAL CLASSES	95.63
	AMAZON-PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	21.38
	VONS-MASTER/LIL CHEF	GENERAL FUND	SPECIAL CLASSES	37.24
	AMAZON-PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	39.88
	ELITESCREENS-PROJECTOR SCR	GENERAL FUND	SPECIAL CLASSES	117.98
	RACERS DRY CLEAN-WNTR WNDR	GENERAL FUND	SPECIAL EVENTS	16.00
	HOME DEPOT-ZIP TIES FOR BA	GENERAL FUND	SPECIAL EVENTS	36.64
	AMAZON-WEEKEND OF ART-POST	GENERAL FUND	SPECIAL EVENTS	20.76
	AMAZON-WEEKND OF ART SUPPL	GENERAL FUND	SPECIAL EVENTS	54.46
	ORIENTAL TRAD-WEEKND ART S	GENERAL FUND	SPECIAL EVENTS	288.22
	AMAZON-GIFT CARD-CONTEST W	GENERAL FUND	SPECIAL EVENTS	15.00
	AMAZON-WEEKEND OF ART SUPP	GENERAL FUND	SPECIAL EVENTS	109.12
	STAPLES-WEEKEND OF ART SUP	GENERAL FUND	SPECIAL EVENTS	40.22
	GANAHL LUMBER-WEEKEND OF A	GENERAL FUND	SPECIAL EVENTS	134.77
	AMECI-WEEKEND OF ART STAFF	GENERAL FUND	SPECIAL EVENTS	107.86
	HAZ RENTL-WEEKND OF ART ST	GENERAL FUND	SPECIAL EVENTS	1,177.88
	TARGET-WEEKEND OF ART SUPP	GENERAL FUND	SPECIAL EVENTS	289.79
	ART SUPPLY WRHSE-WEEKND OF	GENERAL FUND	SPECIAL EVENTS	100.00
	HOLIDAYGOO-SPRING CARNIVL	GENERAL FUND	SPECIAL EVENTS	1,377.45
	OFFICE DEPOT-SUPPLY WEEKND	GENERAL FUND	SPECIAL EVENTS	51.89
	HOME DEPOT-SANDBAGS	GENERAL FUND	SPECIAL EVENTS	85.74
	PHOTOBIZ-ROTB RACE DOMAIN	GENERAL FUND	SPECIAL EVENTS	25.00
	EVO STUDIOS-WINDOW TINT	GARAGE FUND	GARAGE	280.62
	GLENN E THOMAS-PD UNIT REP	GARAGE FUND	GARAGE	571.90

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	AMAZON-DRY ERASE BOARD	GARAGE FUND	GARAGE	57.12
	AUTOZONE-OIL GENERATORS PD	GARAGE FUND	GARAGE	30.58
	LOS AL ORNAMNT-METAL MATER	GARAGE FUND	GARAGE	108.23
	CAMERON WELDING-WELDING GA	GARAGE FUND	GARAGE	129.75
	HOME DEPOT-PAINT SUPPLY IR	GARAGE FUND	GARAGE	51.46
	AMAZON-GOOD MORNING LOS AL	AMERICAN RESCUE PL	INVALID DEPARTMENT	6.42-
	4IMPRINT-ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	106.53
	AMAZON-GMLA ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	95.04
	AMAZON-GMLA ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	94.71
	AMAZON-GMLA ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	59.00-
	AMAZON-GMLA ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	36.04-
	COSTCO-GMLA ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	211.81
	VONS-REFUND	AMERICAN RESCUE PL	INVALID DEPARTMENT	2.00-
	VONS-GMLA ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	118.34
	DONUT HOUSE-GMLA ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	56.99
	STARBUCKS-GMLA ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	71.80
	NICKS DELI-GMLA ARPA	AMERICAN RESCUE PL	INVALID DEPARTMENT	298.53
	NEWEGG-DELL MONITOR	AMERICAN RESCUE PL	INVALID DEPARTMENT	726.04
			TOTAL:	24,509.27
UNDERGROUND SERVICE ALERT OF SO CAL	DATABASE MAINTENANCE FEE	GENERAL FUND	STREET MAINTENANCE	49.60
			TOTAL:	49.60
VERIZON WIRELESS	EMERGENCY PREP	GENERAL FUND	EMERGENCY PREPAREDNESS	162.21
	ADMIN	GENERAL FUND	COMMUNITY DEVEL ADMIN	40.01
	COMM DEV	GENERAL FUND	NEIGHBORHOOD PRESERVAT	30.02
	PUBLIC WORKS	GENERAL FUND	STREET MAINTENANCE	243.06
			TOTAL:	475.30
BRANDI VILLEGAS	MILEAGE REIMBURSEMENT 3/16	GENERAL FUND	FINANCE	20.48
	PARKING REIMBURSEMENT 3/16	GENERAL FUND	FINANCE	12.00
			TOTAL:	32.48
TONI RAE	LOS AL BUCKS REIMBURSEMENT	AMERICAN RESCUE PL	INVALID DEPARTMENT	400.00
			TOTAL:	400.00
VOYAGER FLEET SYSTEMS, INC.	FUEL 2/24-3/24/22	GARAGE FUND	GARAGE	8,775.04
	TAX ADJUSTMENTS	GARAGE FUND	GARAGE	286.08-
			TOTAL:	8,488.96
WAXIE'S ENTERPRISES INC.	JANITORIAL CLEANER	GENERAL FUND	BUILDING MAINTENANCE	444.07
			TOTAL:	444.07
WEBER PRINTING COMPANY, INC.		GENERAL FUND	RECREATION ADMINISTRAT	4,850.70
			TOTAL:	4,850.70
WEX HEALTH, INC.	FLEX ADMIN SERVICES-MAR 20	GENERAL FUND	FINANCE	50.00
			TOTAL:	50.00
MICHELE M. WILKOSZ	ADVANCED GUITAR DROP IN 03	GENERAL FUND	SPECIAL CLASSES	15.60
	ADVANCED GUITAR DROP IN 03	GENERAL FUND	SPECIAL CLASSES	13.65
	ADVANCED GUITAR DROP IN 03	GENERAL FUND	SPECIAL CLASSES	11.70
			TOTAL:	40.95
WIRELESS TELEMATICS	MONITORING SRVC 1/1-12/31/	GENERAL FUND	SPORTS	1,200.00
			TOTAL:	1,200.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WORLD TRADE PRINTING COMPANY	YOUTH VOLLEYBALL BANNERS	GENERAL FUND	SPORTS	344.79
	WEEKEND OF ART BANNER & SI	GENERAL FUND	SPECIAL EVENTS	503.80
	SPRING CARNIVAL BANNER	GENERAL FUND	SPECIAL EVENTS	195.75
			TOTAL:	1,044.34

FUND TOTALS		
10	GENERAL FUND	107,760.01
20	GAS TAX	960.00
2€	MEASURE M	960.00
50	GARAGE FUND	14,915.33
54	SELF INSURANCE TRUST	5,221.24
5€	AMERICAN RESCUE PLAN ACT	32,734.48
	GRAND TOTAL:	1€2,551.0€

ADVANCED WARRANTS 04/21/2022

VENDOR SORT KEY		DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRAVIS W GOERTZ		LOS AL PARKLET-BAND SERVIC	AMERICAN RESCUE PL	INVALID DEPARTMENT	3,000.00
				TOTAL:	3,000.00
MICHAEL NGUYEN		PARKLET-MOVIE NIGHT	AMERICAN RESCUE PL	INVALID DEPARTMENT	400.00
				TOTAL:	400.00
MISC. VENDOR	RICHARD PARMA	PARMA:PARKLET-SIDEWALK SAT	AMERICAN RESCUE PL	INVALID DEPARTMENT	150.00
				TOTAL:	150.00

FUND TOTALS		
5€	AMERICAN RESCUE PLAN ACT	3,550.00
	GRAND TOTAL:	3,550.00

ADVANCED WARRANTS 04/28/2022

VENDOR SORT KEY		DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MISC. VENDOR	RICHARD PARMA	RICHARD PARMA:PARKLET	AMERICAN RESCUE PL	INVALID DEPARTMENT	150.00
				TOTAL:	150.00

FUND TOTALS

56	AMERICAN RESCUE PLAN ACT	150.00
	GRAND TOTAL:	150.00

Retirees Medical Reimbursement

Date: May 02, 2022 Number of Transactions: 17 Total Batch: $9,904.30

Payroll 4/01/2022

--DEPARTMENT RECAP--

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	DEDUCTIONS	TAXES	NET
10-510 City Council	$923.20	$923.20	$0.00	$0.00	$0.00	$56.98	$13.40	$852.82
10-511 City Manager/ City Clerk	$18,408.53	$14,737.74	$0.00	$1,498.72	$2,172.07	$2,465.98	$3,083.15	$12,859.40
10-512 Finance	$8,948.00	$8,258.40	$0.00	$0.00	$689.60	$847.04	$1,113.55	$6,987.41
10-521 Police Administration	$28,073.79	$27,099.95	$0.00	$0.00	$973.84	$2,987.48	$5,214.84	$19,871.47
10-522 Police- Patrol	$81,832.81	$49,400.95	$19,794.58	$4,659.85	$7,977.43	$11,687.22	$13,812.13	$56,333.46
10-523 Police- Investigation	$15,288.58	$11,707.90	$2,579.72	$0.00	$1,000.96	$3,585.34	$2,012.44	$9,690.80
10-524 Police- Records	$7,136.51	$4,357.60	$728.54	$0.00	$2,050.37	$408.77	$998.20	$5,729.54
10-526 Police- Community Outreach	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
10-528 Police- Traffic	$2,995.75	$0.00	$0.00	$0.00	$2,995.75	$132.35	$128.74	$2,734.66
10-529 Police- Emergency Preparedness	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
10-531 Development Services- Administration	$19,701.74	$14,927.82	$33.14	$3,535.98	$1,204.80	$1,820.32	$4,764.18	$13,117.24
10-532 Development Services- Planning	$6,096.81	$3,237.60	$121.41	$0.00	$2,737.80	$681.48	$709.80	$4,705.53
10-533 Development Services- Neighborhood Preservation	$4,013.14	$0.00	$0.00	$0.00	$4,013.14	$150.49	$379.28	$3,483.37
10-542 Development Services- Street Maintenance	$9,716.52	$8,801.30	$0.00	$332.30	$582.92	$1,794.74	$908.57	$7,013.21
10-543 Development Services- Park Maintenance	$3,699.20	$2,526.40	$0.00	$190.70	$982.10	$528.59	$296.20	$2,874.41
10-544 Development Services- Facility Maintenance	$1,996.20	$1,971.20	$0.00	$0.00	$25.00	$133.99	$32.06	$1,830.15
10-551 Recreation Administration	$20,819.21	$19,045.48	$0.00	$73.73	$1,700.00	$3,554.16	$2,789.77	$14,475.28
10-556 Recreation- Sports	$19,606.03	$0.00	$0.00	$344.88	$19,261.15	$735.23	$1,257.81	$17,612.99
TOTALS	**$249,256.02**	**$166,995.54**	**$23,257.39**	**$10,636.16**	**$48,366.93**	**$31,570.16**	**$37,514.12**	**$180,171.74**

REGULAR INPUT: 97 MANUAL INPUT: 0 CHECK STUB COUNT: 2 DIRECT DEPOSIT STUB COUNT: 96

BENEFITS & WITHHOLDINGS

			Employee	Employer
Fed Taxes	Employee/ Employer (MediCare)	$31,651.92	$28,231.88	$3,420.04
State Taxes	Employee	$9,282.24		
ICMA	Employee	$3,691.05		
LosAl Police Reserves	Employee	$20.00		
PD Association	Employee	$1,312.70		
LosAl Employees Assoc	Employee	$280.00		
Nationwide - Full Time	Employee	$1,115.00		
Nationwide - PT	Employee/ Employer	$2,904.98	$1,452.49	$1,452.49
PERS Deferred Comp	Employee	$1,330.98		
PERS	Employee/ Employer	$41,821.05	$16,061.46	$25,759.59
AFLAC	Employee	$0.00		
PERS Medical	Employee/ Employer	$0.00		
Delta Dental PPO	Employer	$0.00		
Delta Dental HMO	Employer	$0.00		
VSP Vision	Employer	$0.00		
Standard Self Admin	Employee/ Employer	$0.00		
Standard Life Optional	Employee	$0.00		
TOTALS		**$93,409.92**	**$45,745.83**	**$30,632.12**

DEDUCTION GRAND TOTALS

----------EARNINGS----------			----------DEDUCTIONS----------				----------TAXES----------			
DESC	**HRS**	**AMOUNT**	**CD**	**ABBV**	**EMPLOYEE**	**EMPLOYER**	**DESC**	**TAXABLE**	**EMPLOYEE**	**EMPLOYER**
REG	3,858.50	$166,995.54	125	I-125	$664.22		FED W/H	$219,981.72	$24,811.84	
PTRG	1,724.42	$33,307.38	129	I-129	$201.51		ST WH CA	$219,981.72	$9,282.24	
PHEO	65.00	$2,275.00	AFP	AFLPT	$45.91		MEDI	$235,864.60	$3,420.04	$3,420.04
HOL	0.00	$-	CMP	CLOAN	$158.09					
OT	19.75	$883.09	DCI	DCICM	$3,542.60					
OTS	285.88	$21,346.18	DCN	DCNW	$1,115.00					
CTOT	8.00	$663.08	DCP	DCPRS	$1,250.76					
STBY	4.00	$365.04								
MOT	0.00	$431.29	DD1	DPPO1		$208.40				
CAR	0.00	$1,100.00	DD2	DPPO2		$178.12				
CELL	0.00	$790.00	DD3	DPPO3		$601.11				
CERT	0.00	$-	DD4	DDMO1		$8.11				
PPHC	0.00	$651.16	DD5	DDMO2		$29.24				
MEDR	0.00	$4,900.00	DD6	DDMO3		$129.78				
SPAS	0.00	$1,444.40	DIS	DISAF	$15.74					
SPSK	0.00	$121.68	DLI	DCLIC	$148.45					
OCWD	0.00	$225.00	DLP	DCLPE	$80.22					
OCWE	0.00	$160.00	LAR	LARAD	$20.00					
UNIF	0.00	$100.00								
UNIF	0.00	$100.00	LEA	LAEAD	$280.00					
FTO	0.00	$-	LIF	LIFE	$178.29					
RTRO	0.00	$-	LTD	A LTD	$102.37					
1XPO	0.00	$-								
ADML	29.00	$1,566.76	MED	MDINS	$4,926.34	$19,818.19				
COMP	1.00	$24.96	PBB	PRSBB	$481.97					
EAU	54.00	$2,847.96	PC2	PRC2R	$14.01					
EAA	18.00	$-	PN1	PEPME	$2,584.80					
COMA	36.00	$-	PN2	PEPMR		$2,892.44				
FLEO	0.00	$-	PN3	PEPSE	$4,795.82					
SICK	81.25	$2,836.71	PN4	PEPSR		$4,843.77				
VAC	1.50	$48.77	POS	POAS	$1,312.70					
RTBS	0.00	$-								
POST4	0.00	$110.00	PR0	PRMB	$1,801.58					
POST5	0.00	$-	PR2	PRSMR		$6,914.79				
POST6	0.00	$150.00								
POST7	0.00	$2,160.32	PR4	PRSSR		$11,094.58				
POST8	0.00	$340.70	PR5	PRSB4	$1,432.41					
POFL	0.00	$-	PR6	PRSAF	$2,106.60					
POVA	50.00	$3,311.00	PR7	PRMB4	$1,077.16					
BERV	0.00	$-	PR8	PRMAF	$1,066.93					
			PR9	PRSCC	$672.34					
			RTP	RT-PT	$1,452.49	$1,452.49				
			SUR	SURVI	$41.85					
			VS1	VISI1		$63.84				
			VS2	VISI2		$45.78				
			VS3	VISI3		$123.48				
Totals	6,236.30	$ 249,256.02			$31,5	$48,404.12			$ 37,514.12	$3,420.04

Payroll 4/15/2022

--DEPARTMENT RECAP--

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	DEDUCTIONS	TAXES	NET
10-510 City Council	$923.20	$923.20	$0.00	$0.00	$0.00	$56.98	$13.40	$852.82
10-511 City Manager/ City Clerk	$20,362.73	$15,656.76	$0.00	$2,703.00	$2,002.97	$2,463.05	$3,782.69	$14,116.99
10-512 Finance	$8,888.00	$8,258.40	$0.00	$0.00	$629.60	$847.04	$1,106.01	$6,934.95
10-521 Police Administration	$27,541.44	$26,717.60	$0.00	$0.00	$823.84	$2,987.48	$5,699.99	$18,853.97
10-522 Police- Patrol	$79,495.89	$44,261.50	$17,255.55	$9,799.84	$8,179.00	$11,654.83	$14,759.77	$53,081.29
10-523 Police- Investigation	$13,931.86	$11,077.10	$928.90	$1,074.90	$850.96	$3,623.58	$1,648.46	$8,659.82
10-524 Police- Records	$7,163.70	$4,301.40	$857.10	$56.20	$1,949.00	$407.22	$1,017.56	$5,738.92
10-526 Police- Community Outreach	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
10-528 Police- Traffic	$2,307.23	$0.00	$0.00	$0.00	$2,307.23	$106.52	$136.12	$2,064.59
10-529 Police- Emergency Preparedness	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
10-531 Development Services- Administration	$16,267.60	$14,952.00	$0.00	$200.80	$1,114.80	$1,820.32	$3,431.86	$11,015.42
10-532 Development Services- Planning	$5,826.16	$3,237.60	$0.00	$0.00	$2,588.56	$677.01	$655.58	$4,493.57
10-533 Development Services- Neighborhood Preservation	$4,075.21	$0.00	$0.00	$0.00	$4,075.21	$152.82	$383.83	$3,538.56
10-542 Development Services- Street Maintenance	$10,379.52	$8,324.20	$0.00	$1,472.40	$582.92	$1,794.74	$1,066.19	$7,518.59
10-543 Development Services- Park Maintenance	$3,314.20	$1,263.20	$0.00	$1,263.20	$787.80	$528.59	$227.47	$2,558.14
10-544 Development Services- Facility Maintenance	$1,996.20	$1,971.20	$0.00	$0.00	$25.00	$133.99	$32.06	$1,830.15
10-551 Recreation Administration	$20,669.21	$17,867.57	$0.00	$1,251.64	$1,550.00	$3,554.16	$2,756.98	$14,358.07
10-556 Recreation- Sports	$18,225.46	$0.00	$0.00	$122.52	$18,102.94	$683.47	$1,079.49	$16,462.50
TOTALS	**$241,367.61**	**$158,811.73**	**$19,041.55**	**$17,944.50**	**$45,569.83**	**$31,491.80**	**$37,797.46**	**$172,078.35**

REGULAR INPUT: 98 MANUAL INPUT: 0 CHECK STUB COUNT: 2 DIRECT DEPOSIT STUB COUNT: 97

BENEFITS & WITHHOLDINGS

			Employee	Employer
Fed Taxes	Employee/ Employer (MediCare)	$31,811.41	$28,487.34	$3,324.07
State Taxes	Employee	$9,310.12		
ICMA	Employee	$3,691.05		
LosAl Police Reserves	Employee	$20.00		
PD Association	Employee	$1,312.70		
LosAl Employees Assoc	Employee	$280.00		
Nationwide - Full Time	Employee	$1,115.00		
Nationwide - PT	Employee/ Employer	$2,700.28	$1,350.14	$1,350.14
PERS Deferred Comp	Employee	$1,330.98		
PERS	Employee/ Employer	$41,869.21	$16,085.45	$25,783.76
AFLAC	Employee	$123.30		
PERS Medical	Employee/ Employer	$60,394.32		
Delta Dental PPO	Employer	$3,869.87		
Delta Dental HMO	Employer	$392.70		
VSP Vision	Employer	$837.90		
Standard Self Admin	Employee/ Employer	$1,799.09		
Standard Life Optional	Employee	$354.65		
TOTALS		**$161,212.58**	**$45,922.93**	**$30,457.97**

DEDUCTION GRAND TOTALS

----------EARNINGS----------			----------DEDUCTIONS----------				----------TAXES----------			
DESC	**HRS**	**AMOUNT**	**CD**	**ABBV**	**EMPLOYEE**	**EMPLOYER**	**DESC**	**TAXABLE**	**EMPLOYEE**	**EMPLOYER**
REG	3,658.33	$158,811.73	125	I-125	$664.22		FED W/H	$212,171.67	$25,163.27	
PTRG	1,675.25	$32,462.16	129	I-129	$201.51		ST WH CA	$212,171.67	$9,310.12	
PHEO	41.33	$1,446.55	AFP	AFLPT	$45.91		MEDI	$229,246.04	$3,324.07	$3,324.07
HOL	0.00	$-	CMP	CLOAN	$158.09					
OT	20.00	$857.10	DCI	DCICM	$3,542.60					
OTS	248.03	$18,184.45	DCN	DCNW	$1,115.00					
CTOT	0.00	$-	DCP	DCPRS	$1,250.76					
STBY	0.00	$-								
MOT	0.00	$-	DD1	DPPO1		$208.40				
CAR	0.00	$1,100.00	DD2	DPPO2		$178.12				
CELL	0.00	$-	DD3	DPPO3		$601.11				
CERT	0.00	$-	DD4	DDMO1		$8.11				
PPHC	0.00	$651.16	DD5	DDMO2		$25.24				
MEDR	0.00	$4,900.00	DD6	DDMO3		$129.78				
SPAS	0.00	$1,444.40	DIS	DISAF	$15.74					
SPSK	0.00	$121.68	DLI	DCLIC	$148.45					
OCWD	0.00	$-	DLP	DCLPE	$80.22					
OCWE	0.00	$-	LAR	LARAD	$20.00					
UNIF	0.00	$100.00								
UNIF	0.00	$100.00	LEA	LAEAD	$280.00					
FTO	0.00	$-	LIF	LIFE	$178.29					
RTRO	0.00	$-	LTD	A LTD	$102.37					
1XPO	0.00	$-								
ADML	2.00	$108.12	MED	MDINS	$4,926.34	$19,818.19				
COMP	26.00	$845.26	PBB	PRSBB	$481.97					
EAU	48.00	$2,434.32	PC2	PRC2R	$14.01					
EAA	30.00	$-	PN1	PEPME	$2,584.80					
COMA	30.00	$-	PN2	PEPMR		$2,892.44				
FLHO	80.00	$4,188.38	PN3	PEPSE	$4,819.76					
SICK	51.17	$1,621.40	PN4	PEPSR		$4,867.94				
VAC	140.51	$5,921.62	POS	POAS	$1,312.70					
RTBS	0.00	$-								
POST4	0.00	$-	PR0	PRMB	$1,801.58					
POST5	0.00	$-	PR2	PRSMR		$6,914.79				
POST6	0.00	$-								
POST7	0.00	$2,160.32	PR4	PRSSR		$11,094.71				
POST8	0.00	$340.70	PR5	PRSB4	$1,432.41					
POFL	0.00	$-	PR6	PRSAF	$2,106.65					
POVA	65.00	$2,825.40	PR7	PRMB4	$1,077.16					
BERV	0.00	$-	PR8	PRMAF	$1,066.93					
RTOT	0.00	$ 742.86	PR9	PRSCC	$672.34					
			RTP	RT-PT	$1,350.14	$1,350.14				
			SUR	SURVI	$41.85					
			VS1	VISI1		$63.84				
			VS2	VISI2		$45.78				
			VS3	VISI3		$123.48				
Totals	**6,115.62**	**$ 241,367.61**			**$31,4**	**$48,326.07**			**$ 37,797.46**	**$3,324.07**

Payroll 4/29/2022

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	DEDUCTIONS	TAXES	NET
10-510 City Council	$923.20	$923.20	$0.00	$0.00	$0.00	$55.08	$13.40	$854.72
10-511 City Manager/ City Clerk	$16,936.35	$14,575.56	$0.00	$1,715.64	$645.15	$2,055.96	$2,594.43	$12,285.96
10-512 Finance	$8,388.00	$8,258.40	$0.00	$0.00	$129.60	$709.30	$934.71	$6,743.99
10-521 Police Administration	$26,841.44	$21,978.55	$0.00	$4,739.05	$123.84	$2,170.07	$5,587.80	$19,083.57
10-522 Police- Patrol	$77,314.29	$43,672.44	$16,302.22	$10,388.36	$6,951.27	$10,216.39	$14,602.68	$52,495.22
10-523 Police- Investigation	$13,860.70	$9,882.70	$1,301.84	$1,825.20	$850.96	$2,624.72	$1,891.16	$9,344.82
10-524 Police- Records	$7,012.17	$4,357.60	$674.97	$0.00	$1,979.60	$368.37	$959.61	$5,684.19
10-526 Police- Community Outreach	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
10-528 Police- Traffic	$2,194.35	$0.00	$0.00	$0.00	$2,194.35	$102.30	$69.77	$2,022.28
10-529 Police- Emergency Preparedness	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
10-531 Development Services- Administration	$15,693.79	$11,814.10	$276.19	$3,338.70	$264.80	$1,401.10	$3,349.31	$10,943.38
10-532 Development Services- Planning	$6,602.77	$3,237.60	$333.88	$0.00	$3,031.29	$673.61	$830.23	$5,098.93
10-533 Development Services- Neighborhood Preservation	$4,554.64	$0.00	$0.00	$0.00	$4,554.64	$170.80	$466.47	$3,917.37
10-542 Development Services- Street Maintenance	$10,290.60	$7,545.80	$514.08	$1,587.80	$642.92	$1,462.05	$1,048.21	$7,780.34
10-543 Development Services- Park Maintenance	$3,693.16	$2,526.40	$378.96	$190.70	$597.10	$303.63	$331.70	$3,057.83
10-544 Development Services- Facility Maintenance	$2,406.20	$1,971.20	$0.00	$0.00	$435.00	$133.99	$51.48	$2,220.73
10-551 Recreation Administration	$19,119.20	$15,299.90	$0.00	$3,819.30	$0.00	$2,820.72	$2,490.67	$13,807.81
10-556 Recreation- Sports	$22,176.29	$0.00	$0.00	$253.76	$21,922.53	$831.62	$1,399.74	$19,944.93
TOTALS	**$238,007.15**	**$146,043.45**	**$19,782.14**	**$27,858.51**	**$44,323.05**	**$26,099.71**	**$36,621.37**	**$175,286.07**

REGULAR INPUT: 100 MANUAL INPUT: 0 CHECK STUB COUNT: 3 DIRECT DEPOSIT STUB COUNT: 98

BENEFITS & WITHHOLDINGS

			Employee	Employer
Fed Taxes	Employee/ Employer (MediCare)	$31,021.64	$27,680.75	$3,340.89
State Taxes	Employee	$8,940.62		
ICMA	Employee	$3,691.05		
LosAl Police Reserves	Employee	$20.00		
PD Association	Employee	$1,312.70		
LosAl Employees Assoc	Employee	$0.00		
Nationwide - Full Time	Employee	$1,115.00		
Nationwide - PT	Employee/ Employer	$3,005.68	$1,502.84	$1,502.84
PERS Deferred Comp	Employee	$1,330.98		
PERS	Employee/ Employer	$41,753.11	$16,027.66	$25,725.45
AFLAC	Employee	$0.00		
PERS Medical	Employee/ Employer	$0.00		
Delta Dental PPO	Employer	$0.00		
Delta Dental HMO	Employer	$0.00		
VSP Vision	Employer	$0.00		
Standard Self Admin	Employee/ Employer	$0.00		
Standard Life Optional	Employee	$0.00		
TOTALS		**$92,190.78**	**$45,211.25**	**$30,569.18**

DEDUCTION GRAND TOTALS

----------EARNINGS----------				----------DEDUCTIONS----------			----------TAXES----------			
DESC	**HRS**	**AMOUNT**	**CD**	**ABBV**	**EMPLOYEE**	**EMPLOYER**	**DESC**	**TAXABLE**	**EMPLOYEE**	**EMPLOYER**
REG	3,403.33	$144,177.45	125	I-125	$664.22		FED W/H	$213,642.64	$24,339.86	
PTRG	1,923.25	$36,818.11	129	I-129	$201.51		ST WH CA	$213,642.64	$8,940.62	
PHEO	44.33	$1,551.55	AFP	AFLPT	$45.91		MEDI	$230,409.42	$3,340.89	$3,340.89
HOL	0.00	$-	CMP	CLOAN	$158.09					
OT	47.50	$2,178.08	DCI	DCICM	$3,542.60					
OTS	208.15	$16,238.71	DCN	DCNW	$1,115.00					
CTOT	8.00	$706.48	DCP	DCPRS	$1,250.76					
STBY	8.00	$658.86								
MOT	0.00	$215.13	DD1	DPPO1						
CAR	0.00	$-	DD2	DPPO2						
CELL	0.00	$-	DD3	DPPO3						
CERT	0.00	$-	DD4	DDMO1						
PPHC	0.00	$651.16	DD5	DDMO2						
MEDR	0.00	$-	DD6	DDMO3						
SPAS	0.00	$1,444.40	DIS	DISAF	$15.74					
SPSK	0.00	$121.68	DLI	DCLIC	$148.45					
OCWD	0.00	$500.00	DLP	DCLPE	$80.22					
OCWE	0.00	$320.00	LAR	LARAD	$20.00					
UNIF	0.00	$100.00								
UNIF	0.00	$100.00	LEA	LAEAD						
FTO	0.00	$-	LIF	LIFE						
RTRO	0.00	$-	LTD	A LTD						
1XPO	0.00	$-								
ADML	80.00	$5,012.50	MED	MDINS						
COMP	0.00	$-	PBB	PRSBB	$481.97					
EAU	36.00	$1,874.04	PC2	PRC2R	$14.01					
EAA	42.00	$-	PN1	PEPME	$2,584.80					
COMA	31.50	$-	PN2	PEPMR		$2,892.44				
FLHO	72.67	$3,224.86	PN3	PEPSE	$4,762.02					
SICK	97.08	$3,251.66	PN4	PEPSR		$4,809.63				
VAC	292.67	$14,495.45	POS	POAS	$1,312.70					
RTBS	0.00	$-								
POST4	0.00	$-	PR0	PRMB	$1,801.58					
POST5	0.00	$-	PR2	PRSMR		$6,914.79				
POST6	0.00	$-								
POST7	0.00	$2,160.32	PR4	PRSSR		$11,094.58				
POST8	0.00	$340.70	PR5	PRSB4	$1,432.41					
POFL	0.00	$-	PR6	PRSAF	$2,106.60					
POVA	0.00	$-	PR7	PRMB4	$1,077.16					
BERV	0.00	$-	PR8	PRMAF	$1,066.93					
RTOT	0.00	$	PR9	PRSCC	$672.34					
EMSL	40.00	$ 1,866.00	RTP	RT-PT	$1,502.84	$1,502.84				
			SUR	SURVI	$41.85					
			VS1	VISI1						
			VS2	VISI2						
			VS3	VISI3						
Totals	**6,334.48**	**$ 238,007.15**			**$26,0**	**$27,214.28**		**$ 36,621.37**	**$3,340.89**	

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 9B**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By:

Subject: **Roll Call**

SUMMARY

RECOMMENDATION

BACKGROUND

DISCUSSION

FISCAL IMPACT

Attachment: None

MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – April 18, 2022

1. CALL TO ORDER

The City Council met in Regular Session at 6:00 p.m., Monday, April 18, 2022, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Bates, Chirco, Nefulda, Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Michael Claborn, Police Chief
Michael Daudt, City Attorney
Craig Koehler, Finance Director
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Windmera Quintanar, MMC, City Clerk
Ron Roberts, Battalion Chief Orange County Fire Authority
Chelsi Wilson, Administrative Service Manager

3. PLEDGE OF ALLEGIANCE

Council Member Chirco led the Pledge of Allegiance.

4. INVOCATION

Mayor Hasselbrink gave the Invocation.

5. PRESENTATIONS

A. Presentations of a Proclamation to OneLegacy Ambassador in Recognition of National Donate Life Month

Mayor Hasselbrink and the City Council presented a Proclamation to Rachel Rodriguez, a OneLegacy Ambassador and Donor Grandmother. Ms. Rodriguez spoke briefly.

B. Introduction of Police Officer Daniel Kim

Chief Claborn and the City Council introduced Officer Kim to the community. Officer Kim spoke briefly.

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Hasselbrink opened Oral Communications. There being no one present wishing to speak, Mayor Hasselbrink closed Oral Communications.

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Chirco spoke regarding attendance at Coffee with a Cop, Los Alamitos Community Foundation Board meeting, Spring Carnival, and the Adjourned City Council meeting on April 11, 2022.

Council Member Nefulda spoke regarding attendance at the Spring Carnival and upcoming Parklet Series.

Council Member Bates spoke regarding attendance at the Spring Carnival, Regional Military Affairs Committee, Ribbon Cutting Ceremony at Subway, and Candlelight Celebration of the Los Alamitos High School Orchestra. He spoke regarding the upcoming Orange County Sanitation District construction project and Poetry Celebration Month at the Library.

Mayor Pro Tem Doby spoke regarding attendance at the Orange County Human resource Commission meeting, Grand Opening for the Senior Living Facility, Coffee with a Cop, Ribbon Cutting Ceremony at Subway, and Spring Carnival. She encouraged residents to support the schools during their fundraiser, stated the importance of recognizing parent volunteers, and gave recommendations for Doughnut Hut and Katella Deli.

Mayor Hasselbrink spoke regarding attendance at the Americana Awards event, presentation of the groundbreaking shovel of the Orange County Veteran's Cemetery to the American Legion, Los Alamitos Community Foundation meeting, Spring Carnival, and Coffee with a Cop.

8. ITEMS FROM THE CITY MANAGER

City Manager Simmons asked for and received an overview of the Parklet Series from Development Services Director Noda.

9. WARRANTS

Council Member Bates asked for and received clarification for various items on the Warrant Register.

Motion/Second: Chirco/Doby
Unanimously Carried: The City Council ratified the Warrants for the period from March 8, 2022, through April 4, 2022 in the amount of $1,221,182.17

ROLL CALL

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Bates	Aye
Council Member Chirco	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

City Manager Simmons pulled item 10C.

Council Member Bates asked questions on items 10F and 10G.

Motion/Second: Chirco/Doby
Unanimously Carried: The City Council approved the following Consent Calendar items:

A. Approval of Minutes (City Clerk)

Approved the City Council Regular Minutes of March 21, 2022 and Adjourned Regular Minutes of April 11, 2022.

B. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings (City Attorney)

For the City Council to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the City Council make specific findings at least every thirty (30) days.

The City Council made the following findings by a majority vote of the City Council:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect; and,

2. The City Council has reconsidered the circumstances of the state of emergency; and,

3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

C. Amendment No. 4 to the Consulting Services Agreement with Michael Balliet Consulting, LLC for Solid Waste Diversion and State-Mandated Compliance Consulting Service (Development Services)

This item seeks approval of Amendment No. 4 with Michael Balliet Consulting, LLC (MBC), to continue to provide solid waste consulting for an additional two years ending on June 30, 2024. The current Professional Services Agreement (PSA) expires on June 30, 2022.

The City Council authorized the Mayor to execute Amendment No. 4 to the Consulting Services Agreement with Michael Balliet Consulting, LLC (MBC) extending the term of the Agreement for an additional two years ending on June 20, 2024. The maximum amount of compensation paid by City to MBC for on-call and as-needed services would be $44, 500 ($22,500 in contract year one, and $20,000 in contract year two).

D. Amendment No. 8 to Bus Shelter License and Maintenance Agreement with Clear Channel Outdoor, LLC (Development Services)

This item seeks approval of Amendment No. 8 to the Bus Shelter License and Maintenance Agreement with Clear Channel Outdoor, LLC to allow for the continued provision of services until June 30, 2023. The current Professional Services Agreement (PSA) ("Agreement"), as extended by Amendment Nos. 1-7, will expire on June 30, 2022.

The City Council authorized the Mayor to execute Amendment No. 8 to the Bus Shelter License and Maintenance Agreement with Clear Channel Outdoor, LLC, to extend the term of the Agreement, with no fiscal impact, for an additional twelve (12) months, ending on June 30, 2023.

E. Amendment No. 1 to the Processional Services Agreement with Terra Nova Planning & Research, Inc. for Preparation and Consultation of the City's General Plan Housing Element (Development Services)

This item seeks approval of Amendment No. 1 with Terra Nova Planning & Research, Inc., to continue to provide preparation and consultation on the City's General Plan Housing Element until December 31, 2022.

The City Council authorized the Mayor to execute Amendment No. 1 to the Professional Services Agreement with Terra Nova Planning & Research, Inc., extending the term of the Agreement until December 31, 2022. If approved, the Amendment would increase the maximum amount of compensation paid by City to Terra Nova Planning & Research pursuant to the PSA by $13,400.

F. Award of Contract to United Storm Water for the Installation of Catch Basin CPS (Connector Pipe Screens) Project Citywide (CIP No. 21/22-05) (Development Services)

This item recommended award of Contract to United Storm Water to begin fabrication and installation of storm water protection Connector Pipe Screen (CPS) units in the City's 122 catch basins. This project will install trash screens in the City's catch basins as a requirement of the State Water Quality Control Board.

City Council and Staff discussed possible prioritization of storm drain needs, significant increases in material costs, NPDES requirements, and, current vendors ability to offer a competitive price due to having material in stock.

The City Council:

1. Awarded of Contract for the fabrication and installation of the Catch Basin CPS (Connector Pipe Screens) Project Citywide (CIP No. 21/22-05) in the amount of $92,529.68 to United Storm Water, Inc., and,

2. Authorized the Mayor to execute the contract with United Storm Water, Inc. for the project; and,

3. Authorized City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 5% or $4,626.48; and,

4. Appropriated $6,874.32 to the Installation of Catch Basin CPS (Connector Pipe Screens) Project account funding from the Measure M account.

G. Resolutions Establishing the City's Urban Forest Program (Development Services)

The proposed resolutions will enhance the City's Urban Forest Program by revising specific sections within the Parkway Tree Master Plan including an update to the City's approved tree list; adopt the Tree City USA standards; and, establish a Tree Dedication Memorial Program.

City Council and Staff discussed ensuring a policy was in place to replace removed trees as quickly as possible.

The City Council:

1. Adopted Resolution No. 2022-14, entitled, "A RESOLUTION OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ESTABLISHING THE PARKWAY TREE MASTER PLAN"; and,

2. Adopted Resolution No. 2022-15, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA ESTABLISHING THE TREE DEDICATION MEMORIAL PROGRAM”.

H. Appointment to the Parks, Recreation, and Cultural Arts Commission (City Clerk)

This report provided relevant information by which the City Council may appoint to the Parks, Recreation, and Cultural Arts Commission.

The City Council appointed Janet Gallagher to the Parks, Recreation, and Cultural Arts Commission for an unexpired term ending December 2025.

Mayor Hasselbrink recognized newly appointed Parks, Recreation, and Cultural Arts Commissioner Janet Gallagher present in the audience.

11. PUBLIC HEARING

A. Fiscal Year 2022-23 Master Fee Schedule Update (Finance)

In an effort to keep cost recovery in parity with the services rendered, it is recommended that the City Council approve the proposed Master Fee Schedule update, which includes a 7.4% increase in applicable fees commensurate with increases in the Consumer Price Index (CPI).

City Manager Simmons introduced the item Finance Director Koehler summarized the staff report.

Mayor Hasselbrink opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Hasselbrink closed the Public Hearing for comments.

City Council and Staff discussed the following:

- Consumer Price Index (CPI) of 7.4% was steep
- Consideration of less than full cost recover at 5%
- Only fees applicable to the CPI will receive the adjustment
- Concern for falling behind on cost recover moving forward
- Internal structure of the City has changed
- Fees can be reset after a comprehensive fee study is completed

Motion/Second: Bates/Nefulda
Unanimously Carried: The City Council:

1. Opened the Public Hearing; and,

2. Review the Fiscal Year 2022-23 Master Fee Schedule Update, and;

3. Directed Staff to revise the Master Fee Schedule to reflect a 5% Consumer Price Index; and,

4. Continued the Public Hearing to June 16, 2022 at 6:00 p.m.

B. Ordinance No. 2022-02 – Permitting the Keeping of Female Chickens (Hens) in Residential Zones (ZOA 22-01) (Development Services)
Consideration of Ordinance No. 2022-01 concerning the keeping of female chickens, or hens, in residential zones.

Development Services Director Noda summarized the staff report.

Mayor Hasselbrink opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Hasselbrink closed the Public Hearing for comments.

City Council and Staff discussed the following:

- Coops would not be allowed in setbacks due to fire codes
- Coops would have to meet a variety of standards to be approved including square footage
- Clarification on setbacks, dwelling units, and property lines
- Requirement of 20 feet from neighbor's outside wall
- Application for the resident who brought the item forward and for the Planning Commission's due diligence

Motion/Second: Chirco/Bates
Unanimously Carried: The City Council:

1. Opened the Public Hearing; and,

2. Introduced for first reading, read by title only, and waive further reading of Ordinance No. 2022-02; and,

3. City Attorney Daudt read the title of Ordinance No. 2022-02 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING SECTIONS 17.08.020, 6.20.010, AND 8.32.020.24 OF THE LOS ALAMITOS MUNICIPAL CODE, AND ADDING NEW SECTION 6.20.180 TO THE LOS ALAMITOS MUNICIPAL CODE CONCERNING the keeping of FEMALE chickens (hens) in residential zones (ZOA 22-01) (CITY INITIATED)."

12. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR
City Negotiator: Shelley Hasselbrink, Mayor

Employee/Organization: Chet Simmons, City Manager
Authority: Government Code Section 54957.6

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager
Authority: Government Code Section 54957

City Attorney Daudt read the item aloud.

RECESS
The City Council recessed into Closed session at 6:57 p.m.

RECONVENE
The City Council reconvened in Regular session at 7:48 p.m.

City Attorney Daudt stated there was no reportable action.

13. ADJOURNMENT
The City Council adjourned at 7:48 p.m.

_____
Shelley Hasselbrink, Mayor

Attest:

_____
Windmera Quintanar, MMC, City Clerk

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 10B**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Michael Daudt, City Attorney**

Subject: **Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings**

SUMMARY

For the City Council to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the City Council make specific findings at least every thirty (30) days.

RECOMMENDATION

Make the following findings by a majority vote of the City Council:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect; and,

2. The City Council has reconsidered the circumstances of the state of emergency; and,

3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

BACKGROUND

Assembly Bill 361 (AB 361) was signed into law by the Governor on September 16, 2021. A portion of AB 361 enacted amendments to California Government Code section 54953 regarding teleconference meetings. Those amendments authorize local agencies, like the City, to continue to conduct meetings by teleconference during a Governor-proclaimed state of emergency provided that certain findings are made by the legislative body, and provided that certain procedural requirements are met regarding public access to the meetings. A "teleconference" occurs for purposes of AB 361 whenever one or more members of the City Council connect to a City Council meeting via electronic means. Thus, even if four members of the City Council meet in person, if the fifth joins the meeting via Zoom, the meeting will be a teleconference meeting that must be conducted in accordance with the requirements of AB 361. For purposes of AB 361 "…'state of emergency' means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act…" Cal. Gov't Code Sec. 54953(e)(4). Section 8265 of CESA in turn refers to a state of emergency proclaimed by the Governor.

A new requirement in AB 361 requires specific findings be reaffirmed at least every thirty (30) days in order for the City Council to continue to have the option for one (1) or more of its members to use teleconferencing.

DISCUSSION

The Required Findings

The teleconference provisions in AB 361 may only be utilized as long as a Governor-proclaimed state of emergency remains active, or while state or local officials have recommended measures to promote social distancing. When either of those is the case (both are true at this time), then in order to continue to teleconference using the new provisions of AB 361, the City Council must make the following findings by majority vote every 30 days:

(A) The City Council has reconsidered the circumstances of the state of emergency; and,

(B) Either of the following circumstances exist:

i. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
ii. State or local officials continue to impose or recommend measures to promote social distancing (Cal Gov't Code Sec. 54953(e)(3))

To comply with that requirement, the recommended action would have the City Council find each of the following:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect; and,
2. The City Council has reconsidered the circumstances of the state of emergency; and,
3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

The "Every 30 Days Thereafter" Requirement

As noted above, AB 361 findings must be made "no later than 30 days after teleconferencing for the first time pursuant to , and every 30 days thereafter…"

In order to preserve the option for the City Council or individual members of the City Council to participate in meetings during the pandemic via teleconference in the future, the City Council will have to adopt the required findings at least every 30 days.

Potential Consequence of Not Making the Findings Every 30 Days

AB 361 does not expressly state what happens if a legislative body fails to make the required findings "every 30 days." However, it expressly requires the timely re-approval of the findings "in order to continue to teleconference" in the manner that AB 361 authorizes.

As a result, if the City Council does not adopt the required findings every 30 days, then the City Council could be precluded from continuing to teleconference thereafter, perhaps even if the City Council was willing to adopt the findings at a later date. For this reason, the City Attorney

recommends that the City Council adopt the required findings at this time and at least every 30 days thereafter, unless the City Council decides as a permanent matter that it will no longer permit teleconferencing at all (e.g., regardless of whether the state of emergency worsens).

Procedural Requirements for The Conduct of Teleconference Meetings
AB 361 contains several new requirements for the conduct of teleconference meetings with which the City has prepared to comply. Specifically, each meeting must:

1. Allow members of the public to attend and comment at the meeting via call-in option or internet-based service option; and,
2. Protect the statutory and constitutional rights of the parties and the public appearing before the legislative body; and,
3. In the event of disruption which prevents broadcasting the meeting or which prevents members of the public from offering public comments via the call-in or internet-based option, the City Council must take no further action until the disrupted public access is restored; and,
4. The City may not require public comments to be submitted in advance, and must offer the opportunity for the public to offer comments “in real time” during the meeting; and,
5. The public must be allowed “a reasonable amount of time per agenda item to allow members of the public to provide public comment, including time for members of the public to register , or otherwise be recognized for the purpose of providing public comment.

FISCAL IMPACT

None.

Attachment: None

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 10C**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Windmera Quintanar, City Clerk**

Subject: **Resolutions Pertaining to the November 8, 2022 General Municipal Election**

SUMMARY

The City of Los Alamitos General Municipal Election will be held on Tuesday, November 8, 2022. It is City policy to consolidate the local election with the County of Orange. In order to enable such consolidation, it is necessary to adopt resolutions calling and giving notice of the election, requesting consolidation with the County, and adopting regulations pertaining to materials prepared by any candidate for a municipal election, including costs of candidates' statements.

RECOMMENDATION

1. Adopt Resolution No. 2022-16 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CITY'S CHARTER"; and,

2. Adopt Resolution No. 2022-17 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE"; and,

3. Adopt Resolution No. 2022-18, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022."

BACKGROUND

The City originally transitioned to a district-based election system for Council members with the adoption of Ordinance No. 2018-05 on July 30, 2018. Pursuant to Elections Code section 21601, cities with by-district election systems are required to redraw their district boundary

maps following each decennial federal census to ensure compliance with the California and federal Voting Rights Acts.

The City Council unanimously selected NDC Map 5 as the preferred District Boundary Map and adopted Ordinance No. 2022-01 at its Adjourned Regular meeting of April 11, 2022. Two offices (District 4 and 5) on the City Council will be subject to election on November 8, 2022.

In order to reduce costs and simply the Election process, it is the City's policy to request consolidation of its election with that of the County. It is necessary to submit the appropriate Resolutions to the County of Orange.

DISCUSSION

Pursuant to Sections 10400 - 10418 of the Elections Code and provisions of law in the California Government Code, specific Resolutions must be adopted in order to proceed with the General Municipal Election. Attached for City Council review and action are three Resolutions to call for the election, request its consolidation with the Statewide General Election, and establish regulations for candidates' statements that satisfy requirements to hold the November 8, 2022 election.

Call the Election

Elections Code §§12001, 13119 requests the governing body adopt a Resolution calling the election. Resolution No. 2022-16 calls for and provides notice of the election for two Members of the City Council on Tuesday, November 8, 2022 and states Council will resolve a tie vote by lot.

Election Code § 15651 provides two options for resolution of a tied vote. Candidates who have received the tie votes will be summoned to appear before Council and will determine the tie by lot. In lieu of resolving a tie vote by lot, the Council would need to conduct a special runoff election. The City would bore all cost associated with a special runoff election and the Council seat would remain vacant until the runoff election was complete.

Request Consolidation with Statewide General Election

Resolution No. 2022-17 requests the Orange County Board of Supervisors to consolidate the election with the Statewide General Election. In order to increase voter turnout, consolidate efforts and cost, the City has consolidated Elections with Statewide General Election. This allows the City's election to appear on the same ballot as the Statewide General Election, allows for joint polling locations, and authorizes the Orange County Registrar of Voters to canvass the election results.

The City Clerk's Office coordinates all aspects of the candidate filings and works in close cooperation with the Orange County Registrar of Voters. Perspective Council candidates will direct all questions to the City Clerk's Office.

Candidates Statement

Resolution No. 2022-18 establishes regulations for candidates' statements and includes requirements of the Voting Rights Act relative to foreign language policy.

Elections Code §13307 states the City Council may adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement. Statements are optional and candidates bear the full cost for translation and publication in the Voters Pamphlet. The candidate statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words regarding the candidate's education and qualifications, as expressed by the candidate.

Ballot Measures

This report only addresses calling the Election for two Council seats on November 8, 2022. Should Council decide at a later date to put forward a ballot measure, additional Resolutions will be required. The deadline to submit a ballot measure to the County is August 12, 2022.

FISCAL IMPACT

The Orange County Registrar of Voters has estimated the November 8, 2022, Election to between $14,501 - $17,739. The Community Center has also been selected as a Vote Center. Staffing for the voting center during non-operational hours of the Community Center will cost approximately $3,000.

In addition, staff administrative costs, public hearing translation expenses, and publication costs will be incurred. Sufficient funds have been included in the FY 2022-23 budget for expenses.

Attachment:
1. Resolution No. 2022-16 - Call the Election
2. Resolution No. 2022-17 - Consolidate with County
3. Resolution No. 2022-18 - Candidate Statements

RESOLUTION NO. 2022-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CITY'S CHARTER

WHEREAS, under the provisions of the City's Charter, a General Municipal Election shall be held on November 8, 2022 for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the City's Charter there is called and ordered to be held in the City of Los Alamitos, California, on Tuesday, November 8, 2022 a General Municipal Election for the purpose of electing a District 4 Council Member, and a District 5 Council Member for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of Orange Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the County of Orange Registrar of Voters, the City Council, in accordance with Election Code § 15651(a), shall set a date and time and place and summon the candidates who have received the tie

votes to appear and will determine the tie by lot.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 9. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED this 16th day of May, 2022.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 16th day of May, 2022 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

RESOLUTION NO. 2022-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE

WHEREAS, the City Council of the City of Los Alamitos called a General Municipal Election to be held on November 8, 2022 for the purpose of the election of a District 4 Council Member and a District 5 Council Member; and,

WHEREAS, it is desirable that the General municipal election be consolidated with the Statewide General Election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Orange canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Orange is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General election on Tuesday, November 8, 2022, for the purpose of the election of a District 4 Council Member and a District 5 Council Member

SECTION 2. That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of Los Alamitos recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Orange.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 16th day of May, 2022.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 16th day of May, 2022 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

RESOLUTION NO. 2022-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Los Alamitos on Tuesday, November 8, 2022 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

A. Pursuant to the Federal Voting Rights Act, candidate's statements will be translated into all languages required by the County of Orange. The County is required to translate candidate's statements into the following languages: Spanish, Korean, Vietnamese and Chinese.

B. The County will print and mail voter information guides and candidates statements to all voters in Spanish, Korean, Vietnamese and Chinese or The County will mail separate voter information guides and candidates statements in Spanish, Chinese, and Korean to only those voters who are on the county voter file as having requested a voter information guide in a particular language. The County will make the voter information guides and candidates statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

SECTION 3. PAYMENT.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in (A) and/or (B) of Section 2 above pursuant to Federal and\or State law.

2. The candidate shall be required to pay for the cost of translating the candidates statement into any foreign language that is not required as specified in (A) and/or (B) of Section 2 above, pursuant to Federal and\or State law, but is requested as an option by the candidate.

B. Printing (choose one or more as appropriate):

1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.

2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.

3. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.

4. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required by (A) of Section 2 above, in the facsimile voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS. All translations shall be provided by professionally-certified translators. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidates statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on November 8, 2022 and shall then be repealed.

SECTION 10. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 16th day of May, 2022.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 16th day of May, 2022 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 10D**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Craig Koehler, Director of Finance**

Subject: **Treasurer's Quarterly Investment Report - March 2022**

SUMMARY

The item for City Council consideration is receipt of the Treasurer's Quarterly Investment Report.

RECOMMENDATION

Receive and file the Treasurer's Quarterly Investment Report – March 2022.

BACKGROUND

Sound investment practices are essential to the City's fiscal management. The City Treasurer is responsible for managing the City's investment portfolio, focusing first on the safety of investments and then on liquidity and an appropriate rate of return. The investment report and portfolio composition are attached.

DISCUSSION

This report is a summary of the City's investment activities and portfolio listing and balances for the quarter ending March 31, 2022.

FISCAL IMPACT

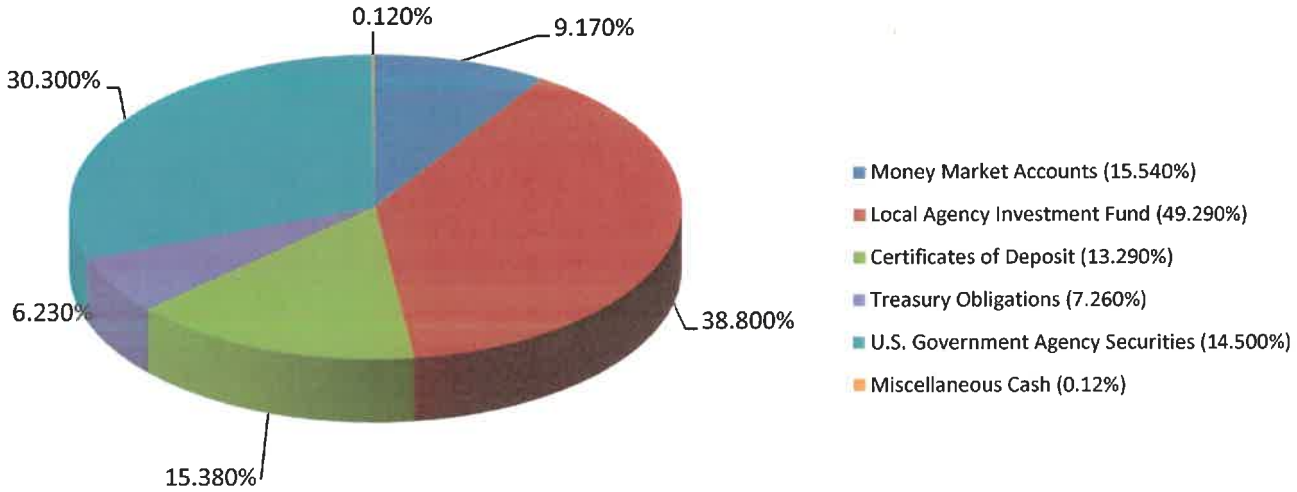
None.

Attachment:
1. Treasurer's Quarterly Investment Report
2. Pooled Investment Portfolio Holdings

CITY OF LOS ALAMITOS
Quarterly Investment Report
March 31, 2022

	AMORTIZED COST	MARKET VALUE
POOLED INVESTMENT PORTFOLIO		
Money Market Accounts	$ 1,734,918.31	$ 1,734,918.31
Local Agency Investment Fund (LAIF)	7,363,026.20	7,344,170.37
Certificates of Deposit	2,972,000.00	2,911,457.39
Treasury Obligations	1,250,000.00	1,179,248.00
U.S. Government Agency Securities	6,000,000.00	5,755,413.75
Miscellaneous Cash	3,500.00	3,500.00
TOTAL POOLED INVESTMENT PORTFOLIO	**19,323,444.51**	**18,928,707.82**
INVESTMENTS HELD BY FISCAL AGENT		
2015 Certificates of Participation	175.50	175.50
TOTAL INVESTMENTS HELD BY FISCAL AGENT	**175.50**	**175.50**
TOTAL CASH & INVESTMENTS	**$ 19,323,620.01**	**$ 18,928,883.32**

COMPOSITION OF POOLED PORTFOLIO (NON-FISCAL AGENT)



It has been verified that this investment portfolio is in conformity with the City's investment policy which was approved by City Council on 11/15/21. The Treasurer's cash management program and cash flow analysis indicates that sufficient liquidity is on hand to meet estimated future expenditures for a period of six months. The weighted average maturity of the pooled investment portfolio is 2.01 years, and the weighted average yield on cost is 0.498%. The cash held and invested with fiscal agent is subject to the investment provisions of the related trust indenture associated with the bond transaction which generated the cash.

Craig Koehler

Craig Koehler, Finance Director

CITY OF LOS ALAMITOS
Pooled Investment Portfolio Holdings
March 31, 2022

DESCRIPTION OF SECURITY	CUSIP REF	COUPON RATE	MATURITY DATE	INVESTMENT RATING	PURCH DATE	AMORTIZED COST	YIELD ON MATURITY	MARKET VALUE
MONEY MARKET ACCOUNTS								
US Bank		Varies	Varies	Coll. [1]	Varies	1,734,918.31	0.50%	1,734,918.31
SUBTOTAL MONEY MARKET ACCOUNTS						**1,734,918.31**		**1,734,918.31**
LOCAL AGENCY INVESTMENT FUND (LAIF)		Varies	Varies	NR	Varies	**7,363,026.20**	0.21%	**7,344,170.37**
CERTIFICATES OF DEPOSIT								
BMW Bank North America (FDIC Gtd)	05580ANT7	3.10%	08/10/22	FDIC	08/10/18	246,000.00	3.10%	248,238.11
Wells Fargo Bank (FDIC Gtd)	949763UD6	3.25%	09/28/22	FDIC	09/28/18	249,000.00	3.25%	251,991.74
Morgan Stanley (FDIC Gtd)	61747MY70	3.20%	05/17/23	FDIC	05/17/18	246,000.00	3.20%	250,992.82
Synchrony Bank (FDIC Gtd)	87164YXH2	3.30%	07/20/23	FDIC	07/20/18	246,000.00	3.30%	251,621.59
CitiBank (FDIC Gtd)	17312QT33	3.30%	09/21/23	FDIC	09/21/18	245,000.00	3.30%	250,825.12
Medallion Bank Utah CTF	58404DHQ7	0.55%	07/30/25	FDIC	07/30/20	249,000.00	0.55%	233,665.83
Texas Exchange Bank SSB	88241TLA6	0.80%	06/04/26	FDIC	06/04/21	248,000.00	0.80%	230,922.97
Sallie Mae Bank Salt Lake UT	795451AF0	1.00%	07/28/26	FDIC	07/28/21	248,000.00	1.00%	232,325.90
Goldman Sachs Bank	38149MG64	0.40%	11/03/28	FDIC	10/28/21	248,000.00	0.40%	242,682.14
Capital One Bank	14042TEU7	2.25%	03/23/27	FDIC	03/17/22	247,000.00	2.25%	242,992.67
Bank of Hapoalim New York	06251A3MO	1.50%	01/22/27	FDIC	01/22/22	250,000.00	1.50%	237,905.75
State Bank of India New York NY	856285C33	1.45%	01/22/27	FDIC	01/22/22	250,000.00	1.45%	237,292.75
SUBTOTAL CERTIFICATES OF DEPOSIT						**2,972,000.00**		**2,911,457.39**
TREASURY OBLIGATIONS								
U. S Treasury Notes	91282CDH1	0.75%	11/15/24	AAA	12/15/21	500,000.00	0.75%	477,832.00
U. S Treasury Notes	912828ZF0	0.50%	03/31/25	AAA	05/26/21	500,000.00	0.50%	470,918.00
U. S Treasury Notes	91282CAT8	0.25%	10/31/25	AAA	10/28/21	250,000.00	0.25%	230,498.00
SUBTOTAL TREASURY OBLIGATIONS TOTAL						**1,250,000.00**		**1,179,248.00**
U.S. GOVERNMENT AGENCY SECURITIES								
Federal Home Loan Bank	3130AM5Q1	0.440%	04/29/24	AAA	12/15/21	500,000.00	0.44%	480,079.00
Federal Home Ln Mtg Corp MTN NTS	3134GWEA0	0.450%	07/29/24	AAA	07/29/20	750,000.00	0.45%	720,059.25
Federal Home Loan Banks	3130ALCV4	0.750%	02/24/26	AAA	10/28/21	250,000.00	0.75%	231,461.50
Federal Farm Credit Banks	3133ENBK5	1.140%	10/20/26	AAA	12/15/21	250,000.00	1.14%	233,686.75
Federal Home Loan Bank	3130APFU4	1.050%	10/28/26	AAA	10/28/21	250,000.00	1.05%	234,804.75
FHLB STEP-UP	3130APTZ8	VAR	11/24/26	AAA	11/21/21	500,000.00	VAR	478,068.50
FHLB Agency Note	3130AQRH8	2.000%	02/25/27	AAA	02/25/22	1,000,000.00	2.00%	954,054.00
Federal Home Loan Banks	3130AR4T5	2.000%	03/22/27	AAA	03/22/22	500,000.00	2.00%	490,610.00
Federal Home Loan Banks	3130AQWJ8	2.050%	03/22/27	AAA	03/22/22	1,000,000.00	2.05%	969,378.00
Federal Home Loan Banks	3130AQRH8	2.000%	02/22/27	AAA	02/22/22	1,000,000.00	2.00%	963,212.00
SUBTOTAL U.S. GOVERNMENT AGENCY SECURITIES						**6,000,000.00**		**5,755,413.75**
MISCELLANEOUS CASH						**3,500.00**		**3,500.00**
TOTAL CUSTODY HOLDINGS						**10,222,000.00**		**9,846,119.14**
TOTAL POOLED CASH & INVESTMENTS						**19,323,444.51**		**18,928,707.82**

[1] Collateralized in accordance with Section 53652 of the CA state code.

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 10E**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Development Services Director**

Subject: **Adopt Ordinance No. 2022-02 – Permitting the Keeping of Female Chickens (Hens) in Residential Zones**

SUMMARY

At its regular meeting of April 18, 2022, the City Council introduced for first reading Ordinance Number 2022-02. This document would adopt a Zoning Ordinance Amendment (ZOA 22-01) amending Sections 17.08.020, 6.20.010, and 8.32.020.24 of the Los Alamitos Municipal Code (LAMC), and adding new section 6.20.180 to the LAMC. The proposed Ordinance would permit the keeping of female chickens, or hens, in residential zones.

RECOMMENDATION

Adopt Ordinance No. 2022-02 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING SECTIONS 17.08.020, 6.20.010, AND 8.32.020.24 OF THE LOS ALAMITOS MUNICIPAL CODE, AND ADDING NEW SECTION 6.20.180 TO THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE KEEPING OF FEMALE CHICKENS (HENS) IN RESIDENTIAL ZONES (ZOA 22-01) (CITY INITIATED)."

BACKGROUND

During public comments at the December 8, 2021 regular meeting of the Planning Commission, a resident spoke concerning the prohibition of chickens (live fowl) in Los Alamitos. The resident requested that the Planning Commission consider lifting the unpermitted status of chickens (live fowl) so that the resident could keep chickens that they consider to be family pets.

Table 2-02, Section 17.08.020, of Title 17 (Zoning) of the Los Alamitos Municipal Code (LAMC) identifies land uses that may be allowed within the City's residential zones. Chickens are not listed as a permitted use. Uses not listed in Table 2-02 are prohibited (LAMC § 17.08.020(F).)

LAMC Section 6.20.010 of Chapter 6.20 (Fowl, Rabbits and Goats) expressly prohibits the keeping of male and female chickens. Additionally, LAMC Section 8.32.020(24) declares the keeping of chickens a nuisance.

On April 18, 2022, the City Council conducted a first reading of the proposed Ordinance. Tonight, this item, through the attached draft ordinance, is recommended for City Council

adoption.

DISCUSSION

During its February 23, 2022 meeting, the Planning Commission discussed whether it was appropriate to permit the keeping of chickens as pets by residents in residential zones. Staff provided code provisions about chickens from other cities in California. Using these examples as a point of discussion, the Planning Commission provided direction to staff.

Based on this direction, staff has prepared the proposed Ordinance No. 2022-02. On March 23, 2022, the Planning Commission voted to recommend to City Council approval of the proposed Ordinance. If approved by the City Council, the proposed Ordinance would amend the LAMC to allow the keeping of female chickens in the R-1, R-2, R-3, and M-H residential zones.

FISCAL IMPACT

None

Attachment: 1. Ordinance 2022-01-Live Female Fowl

ORDINANCE NO. 2022-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING SECTIONS 17.08.020, 6.20.010, AND 8.32.020.24 OF THE LOS ALAMITOS MUNICIPAL CODE, AND ADDING NEW SECTION 6.20.180 TO THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE KEEPING OF FEMALE CHICKENS (HENS) IN RESIDENTIAL ZONES (ZOA 22-01) (CITY INITIATED)

WHEREAS, on December 8, 2021, a resident spoke during public comments at the Planning Commission meeting concerning the prohibition of chickens (live fowl) in Los Alamitos and asked for consideration for chickens to be permitted in the City; and,

WHEREAS, on January 26, 2022, the Planning Commission directed Staff to add a discussion concerning the keeping of chickens to the agenda for an upcoming Planning Commission meeting; and,

WHEREAS, on February 23, 2022, the Planning Commission discussed the keeping of chickens in residential zones and directed Staff to draft a resolution recommending to City Council adoption of an ordinance amending the Los Alamitos Municipal Code to permit the keeping of female chickens (hens) in residential zones ("Amendments"); and,

WHEREAS, on March 23, 2022, the Planning Commission held a duly noticed Public Hearing concerning the proposed Amendments, and recommended City Council approval of this Ordinance; and,

WHEREAS, the City Council opened a duly noticed Public Hearing concerning the proposed Amendments on April 18, 2022; and,

WHEREAS, the City Council considered all applicable Staff reports and all public testimony and evidence presented at the Public Hearing.

THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. Pursuant to Section 17.58.060 of the Los Alamitos Municipal Code, the following findings are made in support of this code amendment:

1. *This Ordinance ensures and maintains internal consistency with the actions, goals, objectives, and policies of the General Plan, and would not create any inconsistencies with the Zoning Code.*

   The Amendments do not conflict with any of the actions, goals, objectives, or policies of the General Plan and will not create any inconsistencies with the Zoning Code. While this subject is not mentioned in the General Plan, it also does not conflict with any of the goals.

2. *This Ordinance will not be detrimental to the public convenience, health, interest, safety, or welfare of the City.*

   The Amendments will enhance the public convenience, health, interest, safety, and welfare of the City by creating a more permissive environment through the expansion of the types of household pets. This will provide efficient administrative guidance for the keeping of these pets in the City.

3. *This Ordinance has been reviewed in compliance with the provisions of the California Environmental Quality Act (CEQA) and the City's environmental review procedures.*

   The Amendments will not result in any physical change to the environment and is therefore exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b) (3) – the project is covered by the general rule that the California Environmental Quality Act (CEQA) applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

4. *The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.*

   The Amendments ensure internal consistency within the Zoning Code with regard to the keeping of certain animals within the City of Los Alamitos.

SECTION 3. Table 2-02 of Section 17.080.020 (Allowed Uses and Permit Requirements for Residential Zones) of Chapter 17.08 (Residential Zones) of Division 2 (Zones, Allowable Uses, and Development Regulations) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended by adding the "Chickens, Female (Hens)" use as shown below (new text in <u>underline</u>):

Table 2-02: Allowed Uses and Permit Requirements for Residential Zones

P: Permitted Use	CUP: Conditional Use Permit
A: Permitted as an Accessory Use	TUP: Temporary Use Permit
AUP: Administrative Use Permit	--- : Use Not Allowed

OTHER USES					
Use	**R-1**	**R-2**	**R-3**	**M-H**	**Specific Use Regulations**
Chickens, female (hens)	P	P	P	P	Subject to Chapter 6.20

SECTION 4. Chapter 6.20 (Fowl, Rabbits and Goats) of Title 6 (*Animals*) of the Los Alamitos Municipal Code is hereby retitled to read as follows:

"**Chapter 6.20 FOWL, RABBITS, GOATS AND CHICKENS**"

SECTION 5. Section 6.20.010 (Fowl) of Chapter 6.20 (Fowl, Rabbits and Goats) of Title 6 (Animals) of the Los Alamitos Municipal Code is hereby amended to read as follows (deleted text in ~~strikethrough~~; new text in underline):

"**6.20.010 Fowl.**

No person shall have, keep, maintain or have in possession or under control any live fowl within the city. "Live fowl" means and includes ~~male and female chicken or rooster,~~ duck, goose, seafowl, peacock, turkey and pheasant."

SECTION 6. Section 6.20.180 (Keeping of Chickens) is hereby added to Chapter 6.20 Chapter 6.20 (Fowl, Rabbits and Goats) of Title 6 (Animals) of the Los Alamitos Municipal Code is hereby amended to read as follows:

"**6.20.180 Keeping of Chickens.**

No person shall have, keep, maintain or have in possession or under control chickens on any parcel of property located in the city, except in accordance with the following restrictions:

A. Male chickens, or roosters, are prohibited and may not be kept on any residential parcel.

B. A maximum of four (4) female chickens, or hens, may be kept on a residential parcel.

C. All hen chickens must be confined in a pen, coop, cage, run or other enclosure at all times. Such enclosures must include nesting boxes with a minimum area of three (3) square feet per hen.

D. All hen chickens shall be provided with adequate food, water, and ventilation.

E. Chicken pens, coops, cages, runs or other enclosures must be kept in a clean and sanitary condition, with feathers, manure or other debris removed daily and stored in an air-tight container prior to disposal.

F. Chicken feed must be stored properly to prevent spoilage and to prevent access to other animals and rodents.

G. All hen chickens shall be kept within an enclosure that is at least twenty (20) feet distant from any dwelling unit on an adjacent parcel.

H. No hen chickens may be kept in the front yard."

SECTION 7. Subsection 24, of Section 8.32.20 (Declaration of Nuisance), of Chapter 8.32 (Nuisance Abatement) of Title 8 (Health and Safety) of the Los Alamitos Municipal Code is hereby amended to read as follows (new text in underline):

"24. The keeping of any animal, other than a household pet, as defined herein, or the keeping of female chickens or hens in accordance with Section 6.20.180 of this code. "Household pets" means animals, birds or fowl ordinarily permitted in a dwelling and kept only for the company or pleasure provided to the occupants. Household pets include birds kept in an enclosed aviary which shall be no closer than thirty (30) feet from any residence other than that of the owner of the aviary. Pigeons banded with the American Racing Pigeon Union official band shall be the only birds allowed to be loose. The number of birds in an aviary shall not exceed ten for each full six thousand (6,000) square foot of premises of the owner. Such an aviary shall be an allowed use only in the R-1 zone. Household pets shall not include horses, cows, goats, sheep, other equine, bovine, ovine or ruminant animals, pigs (except potbellied pigs), predatory wild animals, male chickens or roosters, ducks, geese, turkeys, game birds and fowl which normally constitute an agricultural use (except pigeons, which shall be deemed household pets);"

SECTION 8. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections,

subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 9. The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of the adoption and shall post a Certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk, in accordance with Government Code Section 36933.

PASSED, APPROVED, AND ADOPTED this 16th day of May, 2022.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Ordinance No. 2022-02 was duly introduced and placed upon its first reading at a regular meeting of the City Council on the 18th day of April, 2022 and that thereafter, said Ordinance was duly adopted and passed at a regular meeting of the City Council on the 16th day of May, 2022, by the following roll-call vote, to wit:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 10F**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Development Services Director**

Subject: **Award of Bid for the Citywide Striping and Pavement Markings Project (CIP No. 21/22-02)**

SUMMARY

This item recommends awarding a bid to Superior Pavement Markings to begin the striping and pavement markings project on various streets in Los Alamitos.

RECOMMENDATION

1. Award of contract for the Citywide Striping and Pavement Markings Project (21/22-02) in the amount of $71,639.70 to Superior Pavement Markings; and,

2. Authorize the Mayor to execute the contract with Superior Pavement Markings for the project; and,

3. Authorize the City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 10% or $7,163.97

BACKGROUND

Street and pavement markings are used to convey important safety messages to roadway users, assist with safety for vehicles, bicyclists, and pedestrians, and provide directions for drivers. Maintenance to keep all pavement markings clear, concise, and up to date is important and the project will assist in maintaining safe and up-to-date striping and pavement markings that comply with current Federal and State standards.

DISCUSSION

The City has prepared a street and pavement marking plan to upgrade and update markings on selected Los Alamitos streets.

- Striping on Florista Avenue in the Old Town West neighborhood between Oak Street and Los Alamitos Boulevard.
- Street striping and pavement marking on Briggeman Drive.
- Upgrade the street striping and pavement markings on Cerritos Avenue to improve safety along Los Alamitos High School.
- Street striping and pavement markings will be done in the New Dutch Haven

neighborhood, including Harrisburg Road, Snark Street, Cherry Street, Pine Street, and Reagan Street.

Project Bid Results

Notices announcing the solicitation of bids for this project were posted in the local publications, consisting of the Event News-Enterprise and the F.W. Dodge publication. Bids for the project were publicly opened on March 29, 2022 at 11:00 a.m. From the three (3) total bids received, it was determined that the lowest responsible bid submitted was from Superior Pavement Markings with the total bid amount of $71,540.50. The bid results are provided below:

Sterndahl Enterprises, Inc.	$100,810.00
Superior Pavement Markings	$ 71,639.70
Safe USA, Inc.	$106,195.00
Average	$ 92,881.57

The following represents an approximate timeline for the completion of the project, which consists of the installation of new street and pavement markings.

05/16/2022 Award of Contract
06/20/2022 Start of construction
08/08/2022 End of construction

FISCAL IMPACT

The project budget was bid at $71,639.70 with an additional $7,163.97 for contingency, advertisement, and construction management for a total of $100,000. Gas Tax (Fund 20) will provide $75,000 and the General Fund will provide $25,000 for a total of $100,000 to fund the project.

Attachment:
1. Superior Pavement Markings Agreement (CIP 21-22-02)
2. Plans and Specifications Street & Pavement Markings Project

CITY OF LOS ALAMITOS

CONTRACT AGREEMENT FOR
CITYWIDE STRIPING AND PAVEMENT MARKINGS
SPECIFICATION NO. CIP 21/22-22
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

THIS CONTRACT AGREEMENT (hereinafter "Agreement" or "Contract" or "Contract Agreement") is made and entered into for the above stated Project this 16th day of May, 2022, BY AND BETWEEN THE **CITY OF LOS ALAMITOS**, as CITY, and Superior Pavement Markings Inc., as CONTRACTOR. WITNESSETH that CITY and CONTRACTOR have mutually agreed as follows:

ARTICLE I

The contract documents for the aforesaid Project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal Documents, Contract Documents, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and all appendices attached hereto, together with this Contract Agreement and all required bonds, insurance coverage, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner (hereinafter collectively the "Contract Documents"). All of the provisions of said Contract Documents are attached hereto and are incorporated by reference herein and made a part of this Contract Agreement as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by CITY, CONTRACTOR agrees to furnish all materials and perform all work required for the above stated project, and to fulfill all other obligations as set forth in the aforesaid Contract Documents.

ARTICLE III

CONTRACTOR agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

ARTICLE IV

CITY hereby promises and agrees to employ, and does hereby employ, CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in the Contract Documents.

ARTICLE V

CONTRACTOR acknowledges the provisions of the Labor Code requiring every employer to be insured against liability for workers' compensation, or to undertake self-insurance in accordance with the provisions of that code, and certifies compliance with such provisions.

ARTICLE VI

CONTRACTOR affirms that the signatures, titles, and seals set forth hereinafter in execution of this Agreement represent all individuals, firm members, partners, joint ventures, and/or corporate officers having a principal interest herein.

ARTICLE VII

CONTRACTOR hereby represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. Section 1101, *et seq*., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should CONTRACTOR so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against CITY for such use of unauthorized aliens, CONTRACTOR hereby agrees to reimburse CITY for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by CITY.

ARTICLE VIII

To the fullest extent permitted by law, CONTRACTOR shall defend (at CONTRACTOR's sole cost and expense), indemnify, protect, and hold harmless CITY, its elected and appointed officials, officers, employees, agents, and volunteers (collectively the "Indemnified Parties"), from and against any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, penalties, and expenses including legal costs and attorney fees (collectively "Claims"), including but not limited to Claims arising from injuries to or death of persons (CONTRACTOR's employees included), or for damage to property, including property

owned by CITY, which Claims arise out of, pertain to, or are related to CONTRACTOR's performance under the Agreement. Under no circumstances shall the insurance requirements and limits set forth in this Agreement be construed to limit CONTRACTOR's indemnification obligation or other liability hereunder. Notwithstanding the foregoing, such obligation to defend, hold harmless, and indemnify the CITY, its elected and appointed officials, officers, employees, agents, and volunteers, shall not apply to such claims or liabilities arising from the sole or active negligence or willful misconduct of CITY.

ARTICLE IX

CONTRACTOR shall be familiar with, observe, and comply at all times during the term of this Agreement with any work rules for contractors as may be established and promulgated by the City Manager, which work rules shall be additional terms and conditions for providing the work and services to the CITY pursuant to this Agreement, as may be updated and/or amended from time to time at the sole discretion of the City Manager.

ARTICLE X

The work to be performed under this Agreement is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

The parties to this Agreement agree to comply with HUD's regulations in 24 CFR Part 75, which implements Section 3. As evidenced by their execution of this Agreement, the parties to this Agreement certify that they are under no contractual obligation or other impediment that would prevent them from complying with Part 75 of the regulations.

CONTRACTOR agrees to send to each labor organization or representative of workers with which the CONTRACTOR has a collective bargaining agreement, contract, or other understanding, if any, a notice advising the labor organization or workers' representative of the CONTRACTOR's commitments under Section 3 and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 requirements, shall set forth the minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each, the name and location of the person(s) taking applications for each of the positions, and the anticipated date the work shall begin.

CONTRACTOR agrees to include Section 3 contract language in every subcontract subject to compliance with regulations in 24 CFR Part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 contract language,

upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 75. CONTRACTOR will not subcontract with any subcontractor where the CONTRACTOR has notice or knowledge that the subcontractor has been found to be in violation of the regulations in 24 CFR Part 75.

CONTRACTOR will certify that any vacant employment positions, including training positions, thatare filled: (1) after the CONTRACTOR is selected but before this Agreement is executed; and (2) with persons other than those to whom the regulations of 24 CFR Part 75 require employment opportunities to be directed, were not filled to circumvent the CONTRACTOR's obligations under 24CFR Part 75.

Noncompliance with HUD's regulations in 24 CFR Part 75 may result in sanctions, termination of this Agreement for default, and debarment or suspension from future HUD assisted contracts.

[SIGNATURES ON NEXT PAGE]

CONTRACT AGREEMENT

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day andyear first written.

CITY:

_____
SHELLEY HASSELBRINK, MAYOR
CITY OF LOS ALAMITOS

ATTEST:

_____
WINDMERA QUINTANAR, CITY CLERK
CITY OF LOS ALAMITOS

_____
MICHAEL S. DAUDT, CITY ATTORNEY
CITY OF LOS ALAMITOS

CONTRACTOR:

_____
SUPERIOR PAVEMENT MARKINGS INC.

BY: _____
(PRINT)

_____
(SIGNATURE)

_____
(TITLE)

BY: _____
(PRINT)

_____
(SIGNATURE)

_____
(TITLE)

NOTE: SIGNATURES OF CORPORATE OFFICIALS MUST BE NOTARIZED, ATTACH JURAT.

PAYMENT BOND

CITYWIDE STRIPING AND PAVEMENT MARKINGS
SPECIFICATION NO. CIP 21/22-22
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

WHEREAS, the City of Los Alamitos, as AGENCY has awarded to Superior Pavement Markings Inc. as CONTRACTOR, a contract for the above-stated project;

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract, to secure the payment of claims of laborers, mechanics, material persons, and other persons as provided by law;

NOW THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held and firmly bound unto AGENCY in the sum of Seventy-One Thousand Six Hundred Thirty-Nine and Seventy Cents ($71, 639.70) which is one hundred percent (100%) of the total contract amount for the above-stated project, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION IS SUCH that if CONTRACTOR, its heirs, executors, administrators, successors, assigns or subcontractors, shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor withheld, and to pay over to the Employment Development Department from the wages of employees of the CONTRACTOR and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, that the surety or sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the plaintiffs and AGENCY in an amount to be fixed by the court.

This bond shall inure to the benefit to any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

The SURETY hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or the specifications accompanying it shall in any manner affect SURETY's obligations on this bond. The SURETY hereby waives notice of any such change, extension, alteration or addition and hereby waives the requirements of Section 2845 of the Civil Code as a condition precedent to any remedies AGENCY may have.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this day of _____, 2022.

Contractor*

John Lucas
Superior Pavement Markings Inc.
5312 Cypress Street
Cypress, CA 90630
(714) 995-9100

Surety* _____

_____

_____

_____

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephonenumber for the respective authorized representatives. Power of Attorney must be attached.

Subscribed and sworn to this___day of_____, 2022

NOTARY PUBLIC..... (SEAL)

(E X E C U T E I N D U P L I C A T E)

FAITHFUL PERFORMANCE BOND

CITYWIDE STRIPING AND PAVEMENT MARKINGS
SPECIFICATION NO. CIP 21/22-22
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

KNOW ALL PERSONS BY THESE PRESENTS that Superior Pavement Markings Inc., hereinafter referred to as "CONTRACTOR" as PRINCIPAL, and, a corporation duly organized and doing business under and by virtue of the laws of the State of California and duly licensed for the purpose of making, guaranteeing, or becoming sole surety upon bonds or undertakings as Surety, are held and firmly bound unto the CITY OF LOS ALAMITOS, CALIFORNIA, hereinafter referred to as the "AGENCY" in the sum of Seventy-One Thousand Six Hundred Thirty-Nine and Seventy Cents ($71, 639.70) which is one hundred percent (100%) of the total contract amount for the above stated project; lawful money of the United States of America for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, assigns and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas CONTRACTOR has been awarded and is about to enter into a Contract with AGENCY to perform all work required pursuant to the contract documents for the project entitled: CITYWIDE STRIPING AND PAVEMENT PARKINGS NO. CIP 21/22-22 which Contract is by this reference incorporated herein, and is required by AGENCY togive this Bond in connection with the execution of the Contract;

NOW, THEREFORE, if CONTRACTOR and his or her Subcontractors shall well and truly do and perform allthe covenants and obligations of the Contract on his or her part to be done and performed at the times and in the mannerspecified herein including compliance with all Contract specifications and quality requirements, then this obligation shall be null and void, otherwise it shall be and remain in full force and effect;

PROVIDED, that any alterations in the work to be done, or in the material to be furnished, which may be made pursuant to the terms of the Contract, shall not in any way release CONTRACTOR or the Surety thereunder, nor shall any extensions of time granted under the provisions of the Contract release either CONTRACTOR or said Surety, and notice of such alterations of extensions of the Contract is hereby waived by said Surety.

In the event suit is brought upon this Bond by AGENCY and judgment is recovered, said Surety shall pay all costsincurred by AGENCY in such suit, including a reasonable attorney's fee to be fixed by the Court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this _____ day of _____, 2022.

Contractor* John Lucas
Superior Pavement Markings, Inc.
5312 Cypress Street
Cypress, CA 90630
(714) 995-9100

SURETY*……

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title,

address and telephone number for their respective authorized representatives. Power of Attorney must be attached.

Subscribed and sworn to this___day of _____, 2022.

NOTARY PUBLIC..... (SEAL)

(E X E C U T E I N D U P L I C A T E)

MAINTENANCE BOND

CITYWIDE STRIPING AND PAVEMENT MARKINGS
SPECIFICATION NO. CIP 21/22-22
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

KNOW ALL PERSONS BY THESE PRESENTS THAT WHEREAS, the City of Los Alamitos, as AGENCY has awarded to Superior Pavement Markings, Inc., as CONTRACTOR, a contract for the above-stated project.

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract guaranteeing maintenance thereof;

NOW, THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held firmly bound unto AGENCY in the sum of Thirty-Five Thousand Eight Hundred Nineteen and Eighty-Five Cents ($35,819.85), which is fifty percent (50%) of the total contract amount for the above-stated project to be paid to AGENCY, its successors and assigns, for which payment well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that if CONTRACTOR shall remedy without cost to AGENCY any defects which may develop during a period of one (1) year from the date of recordation of the Notice of Completion of the work performed under the contract, provided such defects are caused by defective or inferior materials or work, then this obligation shall be void; otherwise it shall be and remain in full force and effect. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the AGENCY in an amount to be fixed by the court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this___day of ....., 2022.

Contractor* John Lucas
Superior Pavement Markings, Inc.
5312 Cypress Street
Cypress, CA 90630
(714) 995-9100

SURETY* _____
_____
_____
_____

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for their respective authorized representatives. Powers of Attorney must be attached.

Subscribed and sworn to this ..... day of....., 2022

NOTARY PUBLIC..... (SEAL)

(EXECUTE IN DUPLICATE)

NON-COLLUSION AFFIDAVIT

The undersigned declares:

I am the _____of_____, the party making the foregoing bid. The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on_____[date], at _____ [city], _____ [state].

_____
Signature of Declarant

_____
Printed Name of Declarant

WORKERS' COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____ __Superior Pavement Markings Inc._____
(Contractor)

By: _____
(Signature)

_____
(Title)

Attest:
By: _____
(Signature)

_____
(Title)

Note: See Section 5 Legal Relations and Responsibilities, Subsection 5-4 of the Standard Specifications for insurance carrier rating requirements.

ENDORSEMENTS TO INSURANCE POLICY

Name of Insurance Company:

Policy Number:

Effective Date:

The following endorsements are hereby incorporated by reference into the attached Certificate of Insurance as though fully set forth thereon:

1. The naming of an additional insured as herein provided shall not affect any recovery to which such additional insured would be entitled under this policyif not named as such additional insured, and
2. The additional insured named herein shall not be held liable for any premium or expense of any nature on this policy or any extensions thereof, and
3. The additional insured named herein shall not by reason of being so named be considered a member of any mutual insurance company for any purpose whatsoever, and
4. The provisions of the policy will not be changed, suspended, canceled or otherwise terminated as to the interest of the additional insured named herein without first giving such additional insured twenty (20) days' written notice.
5. Any other insurance held by the additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance, which is referred to by this certificate.
6. **The company provided insurance for this certificate is a company licensed to do business in the State of California with a Best's rating of A+ VIII or greater.**

It is agreed that the City of Los Alamitos, its officers and employees, are included as Additional Insureds under the contracts of insurance for which the Certificate of Insurance is given.

_____

Authorized Insurance Agent

Date: _____

STATEMENT REGARDING INSURANCE COVERAGE

CITYWIDE STRIPING AND PAVEMENT MARKINGS
SPECIFICATION NO. CIP 21/22-22
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

The undersigned representative of Bidder hereby certifies that he/she has reviewed the insurance coverage requirements specified in **5.4 LIABILITY INSURANCE** of Section E, Standard Specifications. Should Bidder be awarded the contract for the work, the undersigned further certifies that Bidder can meet all of these specification requirements for insurance including insurance coverage of his/her subcontractors.

NAME OF BIDDER: .....

MAILING ADDRESS: .....

.....

.....

AUTHORIZED SIGNATURE: .....

TITLE: .....

DATE: .....

STATEMENT REGARDING CONTRACTOR'S LICENSING LAWS

CITYWIDE STRIPING AND PAVEMENT MARKINGS
SPECIFICATION NO. CIP 21/22-22
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

[Business & Professions Code § 7028.15]
[Public Contract Code § 20103.5]

I, the undersigned, certify that I am aware of the following provisions of California law and that I, or the entity on whose behalf this certification is given, hold a currently valid California contractor's license as set forth below:

Business & Professions Code § 7028.15:

a) **It is a misdemeanor for any person to submit a bid to a public agency to engage in the business or act in the capacity of a contractor within this state without having a license therefor,** except in any of the following cases:

(1) The person is particularly exempted from this chapter.

(2) The bid is submitted on a state project governed by Section 10164 of the Public Contract Code or on any local agency project governed by Section 20104 [now § 20103.5] of the Public Contract Code.

b) If a person has been previously convicted of the offense described in this section, the court shall impose a fine of 20 percent of the price of the contract under which the unlicensed person performed contracting work, or four thousand five hundred dollars ($4,500), whichever is greater, or imprisonment in the county jail for not less than 10 days nor more than six months, or both.

In the event the person performing the contracting work has agreed to furnish materials and labor on an hourly basis, "the price of the contract" for the purposes of this subdivision means the aggregate sum of the cost of materials and labor furnished and the cost of completing the work to be performed.

c) This section shall not apply to a joint venture license, as required by Section 7029.1. However, at the time of making a bid as a joint venture, each person submitting the bid shall be subject to this section with respect to his/her individual licenser.

d) This section shall not affect the right or ability of a licensed architect, land surveyor, or registered professional engineer to form joint ventures with licensed contractors to render services within the scope of their respective practices.

e) Unless one of the foregoing exceptions applies, a bid submitted to a public agency by a contractor who is not licensed in accordance with this chapter shall be considered nonresponsive and shall be rejected by the public agency. Unless one of the foregoing exceptions applies, a local public agency shall, before awarding a contract or issuing a purchase order, verify that the contractor was properly licensed when the contractor submitted the bid. Notwithstanding any other provision of law, unless one of the foregoing exceptions applies, the registrar may issue a citation to any public officer or employee of a public entity who knowingly awards a contract or issues a purchase order to a contractor who is not licensed pursuant to this chapter. The amount of civil penalties, appeal, and finality of such citations shall be subject to

Sections 7028.7 to 7028.13, inclusive. **Any contract awarded to, or any purchase order issued to, as contractor who is not licensed pursuant to this chapter is void.**

f) Any compliance or noncompliance with subdivision (e) of this section, as added by Chapter 863 of the Statutes of 1989, shall not invalidate any contract or bid awarded by a public agency during which time that subdivision was in effect.

g) A public employee or officer shall not be subject to a citation pursuant to this section if the public employee, officer, or employing agency made an inquiry to the board for the purposes of verifying the license status of any person or contractor and the board failed to respond to the inquiry within three business days. For purposes of this section, a telephone response by the board shall be deemed sufficient.

Public Contract Code § 20103.5:

In all contracts subject to this part where federal funds are involved, no bid submitted shall be invalidated by the failure of the bidder to be licensed in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material under any contract shall not be made unless and until the Registrar of Contractors verifies to the agency that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any bidder or contractor not so licensed shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the Contractors' State License Board. The agency shall include a statement to that effect in the standard form of pre-qualification questionnaire and financial statement. **Failure of the bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder.**

Contractors' License Number: _____

License Expiration Date: _____

Authorized Signature: _____

Date: _____

UTILITY CONTACTS:

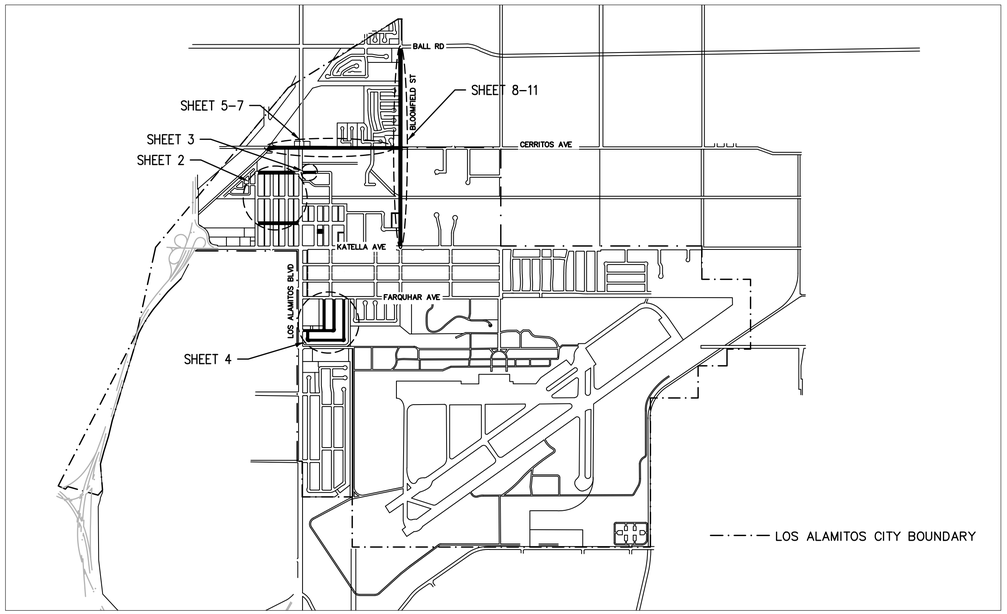
CENCO REFINING CO.	(562) 944-6111
ORANGE COUNTY SANITATION DIST.	(714) 962-2411
PACIFIC BELL	(714) 666-5716
ROOSMOOR/LOS ALAMITOS SEWER DIST.	(562) 431-2223
SOUTHERN CALIFORNIA EDISON CO.	(562) 981-8205
SOUTHERN CALIFORNIA GAS CO.	(714) 634-3133
GOLDEN STATE WATER COMPANY	(562) 907-9200
TIME-WARNER COMMUNICATION	(714) 895-6886
UNDERGROUND SERVICE ALERT	(800) 422-4133
VERIZON	(704) 375-6719

CITY OF LOS ALAMITOS

DEVELOPMENT SERVICES DEPARTMENT

SIGNING & STRIPING IMPROVEMENTS ON VARIOUS STREETS

FY 2021-2022



VICINITY MAP

SCALE : NTS

SHEET SCHEDULE	
SHEET NO.	DESCRIPTION
1	TITLE SHEET AND NOTES
2	SAUSALITO ST AND FLORISTA ST SIGNING & STRIPING PLAN
3	BRIGGEMAN DR SIGNING & STRIPING PLAN
4	HARRISBURG RD, THOR AVE, SNARK ST, PINE ST, REAGAN ST, AND CHERRY ST SIGNING & STRIPING PLAN
5-7	CERRITOS AVE SIGNING & STRIPING PLAN
8-11	BLOOMFIELD SIGNING & STRIPING PLAN

AGENCIES TO BE NOTIFIED:

1. CITY ENGINEER
   3191 KATELLA AVENUE
   LOS ALAMITOS, CA 90720-5600
   (562) 431-3538 EXT. 100
2. LOS ALAMITOS POLICE DEPARTMENT
   3201 KATELLA AVENUE
   LOS ALAMITOS, CA 90720
   (562) 431-2255
3. ORANGE COUNTY FIRE DEPARTMENT
   3642 GREEN STREET
   LOS ALAMITOS, CA 90720
   (562) 431-6026
4. LOS ALAMITOS POST OFFICE
   10650 REAGAN STREET
   LOS ALAMITOS, CA 90720
   (562) 431-6547
5. ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT
   3243 KATELLA AVENUE
   LOS ALAMITOS, CA 90720-0542
   (562) 431-2223
6. LOS ALAMITOS UNIFIED SCHOOL DISTRICT
   10293 BLOOMFIELD STREET
   LOS ALAMITOS, CA 90720
   (562) 799-4700
7. OCTA-BUS STOPS
   550 SOUTH MAIN STREET
   ORANGE, CA 92668
   (714) 560-5912
8. CITY OF CYPRESS
   5275 ORANGE AVENUE
   CYPRESS, CA 90630
   (714) 229-6700
9. CITY OF LONG BEACH
   333 WEST OCEAN BOULEVARD
   LONG BEACH CA 90802
   (562) 570-6383
10. ROSSMOOR COMMUNITY SERVICES DISTRICT(RCSD)
    3001 BLUME DRIVE, ROSSMOOR, CA 90720
    (562) 431-0525

SIGNING AND STRIPING GENERAL NOTES:

1. SIGNING AND STRIPING AND THE INSTALLATION THEREOF SHALL CONFORM TO CALTRANS STANDARD PLANS AND SPECIFICATIONS, LATEST EDITION, THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CALIFORNIA MUTCD), LATEST EDITION, THIS PLAN AND THE SPECIAL PROVISIONS.
2. ALL STRIPING AND MARKINGS SHALL BE INSTALLED AND REMOVED BY THE CONTRACTOR.
3. REMOVAL OF ALL CONFLICTING LINES AND MARKINGS SHALL BE BY GRINDING METHOD AND INCLUDES REMOVAL OF RAISED PAVEMENT MARKERS.
4. ALL LANE STRIPING AT INTERSECTION APPROACHES WITHOUT CROSSWALK OR LIMIT LINES SHALL END 10 FEET FROM THE EXTENSION OF THE INTERSECTION CURB LINES.
5. ALL STRIPING DETAILS AND PAVEMENT LEGENDS SHALL BE THERMOPLASTIC.
6. NEW SIGNS SHALL BE HIGH INTENSITY SHEETING WITH GRAFFITI FILM.
7. ALL SIGNS ARE EXISTING TO REMAIN, UNLESS OTHERWISE NOTED.
8. INSTALL TWO-WAY BLUE REFLECTIVE MARKERS AT EVERY FIRE HYDRANT.

NOT FOR CONSTRUCTION

811 Know what's below. Call before you dig.

REVISIONS

NUMBER	DATE	INITIALS	

REFERENCES

APPV'D

REGISTERED PROFESSIONAL ENGINEER FARHAD IRANITALAB No. 33142 EXP. 06-30-22 CIVIL STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
714/978-8200 fax 714/978-8299

		DATE
DRAWN BY	BC, MO	12/22/2021
CHECKED BY	FI	12/22/2021
DESIGNED BY	BC, MO	12/22/2021

APPROVED _____ 12/22/2021
City Engineer Date

CITY OF LOS ALAMITOS

TITLE SHEET

SHEET 1 OF 7

FILE: I:\107051 - LOS AL TE Svcs (Previous\05244)\2022 City Wide Striping Project\900-PS&E\901-Plans\PL-TITL.dwg
USER: bcruz
DATE: Jan 31, 2022 - 4:21pm

SIGNING AND STRIPING GENERAL NOTES

1. SIGNING AND STRIPING AND THE INSTALLATION THEREOF SHALL CONFORM TO CALTRANS STANDARD PLANS AND SPECIFICATIONS, LATEST EDITION, THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CALIFORNIA MUTCD), LATEST EDITION, THIS PLAN AND THE SPECIAL PROVISIONS.
2. REMOVE ALL EXISTING STRIPING PRIOR TO INSTALLING NEW.
3. REMOVAL OF ALL STRIPING AND MARKINGS SHALL BE BY GRINDING METHOD AND INCLUDES REMOVAL OF RAISED PAVEMENT MARKERS.
4. ALL LANE STRIPING AT INTERSECTION APPROACHES WITHOUT CROSSWALK OR LIMIT LINES SHALL END 10 FEET FROM THE EXTENSION OF THE INTERSECTION CURB LINES.
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8. INSTALL TWO-WAY BLUE REFLECTIVE MARKERS AT EVERY FIRE HYDRANT.

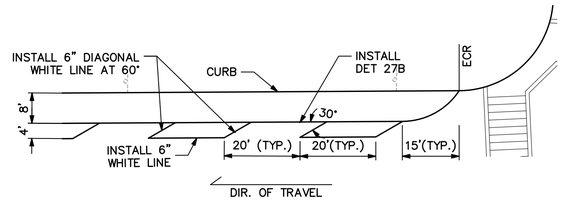
STRIPING CONSTRUCTION NOTES

[1] INSTALL STRIPING DETAIL AND/OR PAVEMENT MARKING AS SHOWN.

[4] REMOVE CONFLICTING STRIPING.

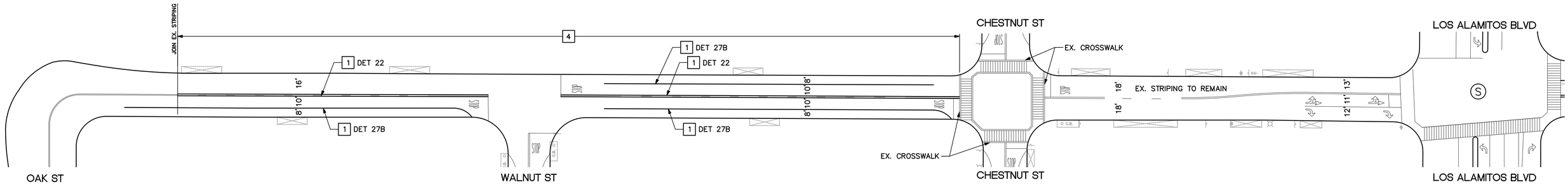
LEGEND

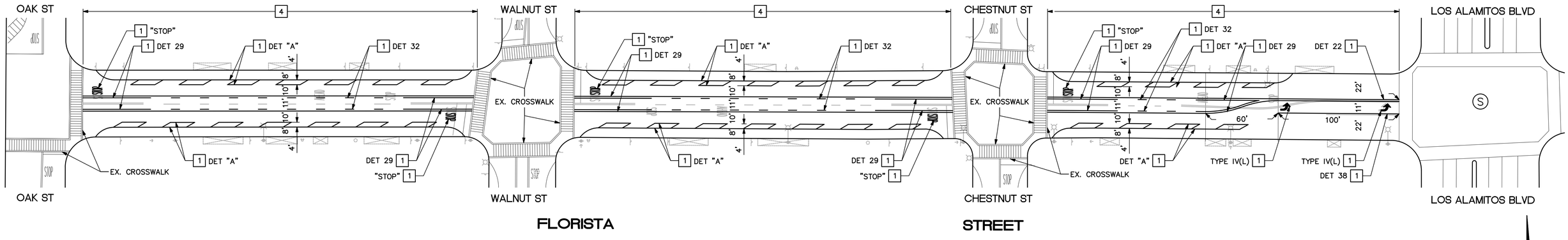
(S) SIGNALIZED INTERSECTION



DETAIL "A"

60° PARKING BUFFER DETAIL
1" = 20'





NOT FOR CONSTRUCTION

Know what's below. Call before you dig.

REVISIONS				REFERENCES
NUMBER	DATE	INITIALS		APPV'D

REGISTERED PROFESSIONAL ENGINEER FARRAD IRANITALAB No. 33142 EXP. 06-30-22 CIVIL STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
714/978-8200 fax 714/978-8299

		DATE
DRAWN BY	BC, MO	1/31/2022
CHECKED BY	FI	1/31/2022
DESIGNED BY	BC, MO	1/31/2022

APPROVED _____ 1/31/2022
City Engineer Date

CITY OF LOS ALAMITOS

SIGNING & STRIPING PLAN

SAUSALITO ST AND FLORISTA ST

SHEET 2 OF 7

FILE: I:\107051 - LOS AL TE Svcs (Previous105244)\2022 City Wide Striping Project\900-PS&E\901-Plans\PL-STRIPE-01-OLD TOWN WEST.dwg
USER: bcruz
DATE: Jan 31, 2022 - 4:21pm

SIGNING AND STRIPING GENERAL NOTES

1. SIGNING AND STRIPING AND THE INSTALLATION THEREOF SHALL CONFORM TO CALTRANS STANDARD PLANS AND SPECIFICATIONS, LATEST EDITION, THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CALIFORNIA MUTCD), LATEST EDITION, THIS PLAN AND THE SPECIAL PROVISIONS.
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5. ALL STRIPING DETAILS AND PAVEMENT LEGENDS SHALL BE THERMOPLASTIC.
6. NEW SIGNS SHALL BE HIGH INTENSITY SHEETING WITH GRAFFITI FILM.
7. ALL SIGNS ARE EXISTING, UNLESS OTHERWISE NOTED.
8. INSTALL TWO-WAY BLUE REFLECTIVE MARKERS AT EVERY FIRE HYDRANT.

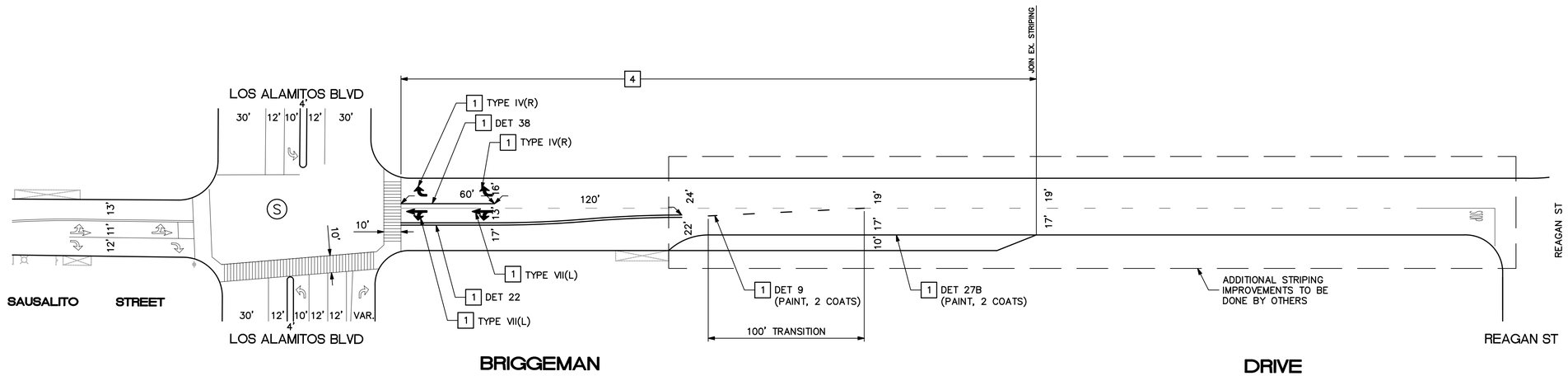
STRIPING CONSTRUCTION NOTES

[1] INSTALL STRIPING DETAIL AND/OR PAVEMENT MARKING AS SHOWN.

[4] REMOVE CONFLICTING STRIPING.

LEGEND

(S) SIGNALIZED INTERSECTION



BRIGGEMAN DRIVE

N

SCALE: 1"=40'

NOT FOR CONSTRUCTION

REVISIONS				REFERENCES
NUMBER	DATE	INITIALS		APPV'D

811 Know what's below. Call before you dig.

REGISTERED PROFESSIONAL ENGINEER FARHAD IRANI PLATB No. 33142 EXP. 06-30-22 CIVIL STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
714/978-8200 fax 714/978-8299

		DATE
DRAWN BY	BC, MO	1/18/2022
CHECKED BY	FI	1/18/2022
DESIGNED BY	BC, MO	1/18/2022
APPROVED City Engineer		1/18/2022 Date

CITY OF LOS ALAMITOS

SIGNING & STRIPING PLAN

BRIGGEMAN DR

SHEET 3 OF 7

USER: bcruz
DATE: Jan 31, 2022 - 4:22pm
FILE: I:\107051 - LOS AL TE Svcs (Previous105244)\2022 City Wide Striping Project\900-PS&E\901-Plans\P-STRIPE-02-BRIGGEMAN DR.dwg

SIGNING AND STRIPING GENERAL NOTES

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STRIPING CONSTRUCTION NOTES

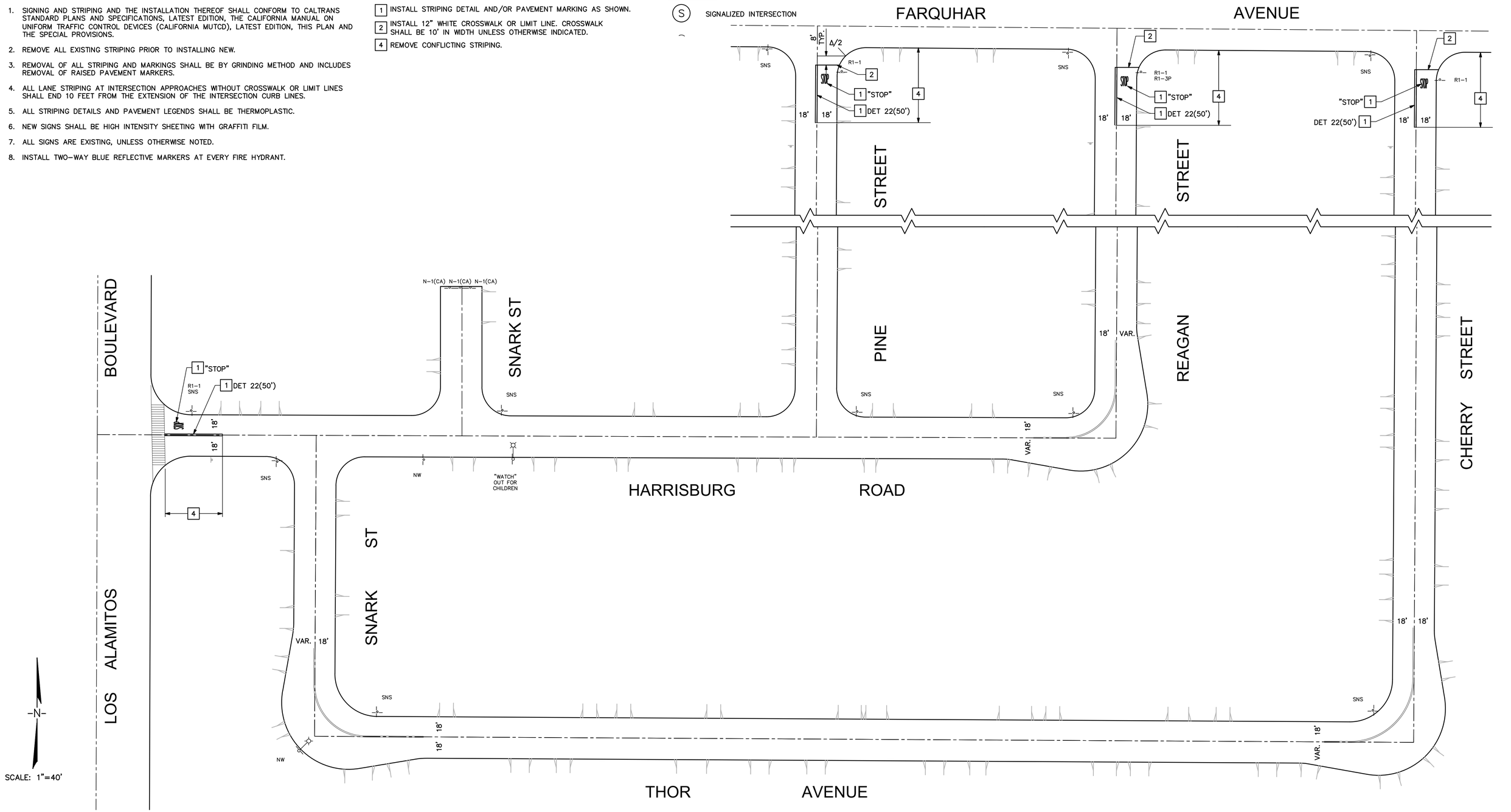
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LEGEND

(S) SIGNALIZED INTERSECTION



NOT FOR CONSTRUCTION

FILE: I:\107051 - LOS AL TE Svcs (Previous105244)\2022 City Wide Striping Project\900-PS&E\901-Plans\PL-STRIPE-03-OLD DUTCH HAVEN.dwg
USER: bcruz
DATE: Jan 31, 2022 - 4:22pm

811 Know what's below. Call before you dig.

REVISIONS				REFERENCES
NUMBER	DATE	INITIALS		APPV'D

REGISTERED PROFESSIONAL ENGINEER FARRAD IRANI TALOOSI No. 33142 EXP. 06-30-22 CIVIL STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
714/978-8200 fax 714/978-8299

		DATE
DRAWN BY	BC, MO	12/22/2021
CHECKED BY	FI	12/22/2021
DESIGNED BY	BC, MO	12/22/2021

APPROVED _____ 12/22/2021
City Engineer Date

CITY OF LOS ALAMITOS

SIGNING & STRIPING PLAN

HARRISBURG RD, THOR AVE, SNARK ST, PINE ST, REAGAN ST, CHERRY ST

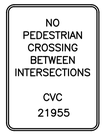
SHEET 4 OF 7



SIGN "A"



SIGN "B"



SIGN "C"



SIGN "D"



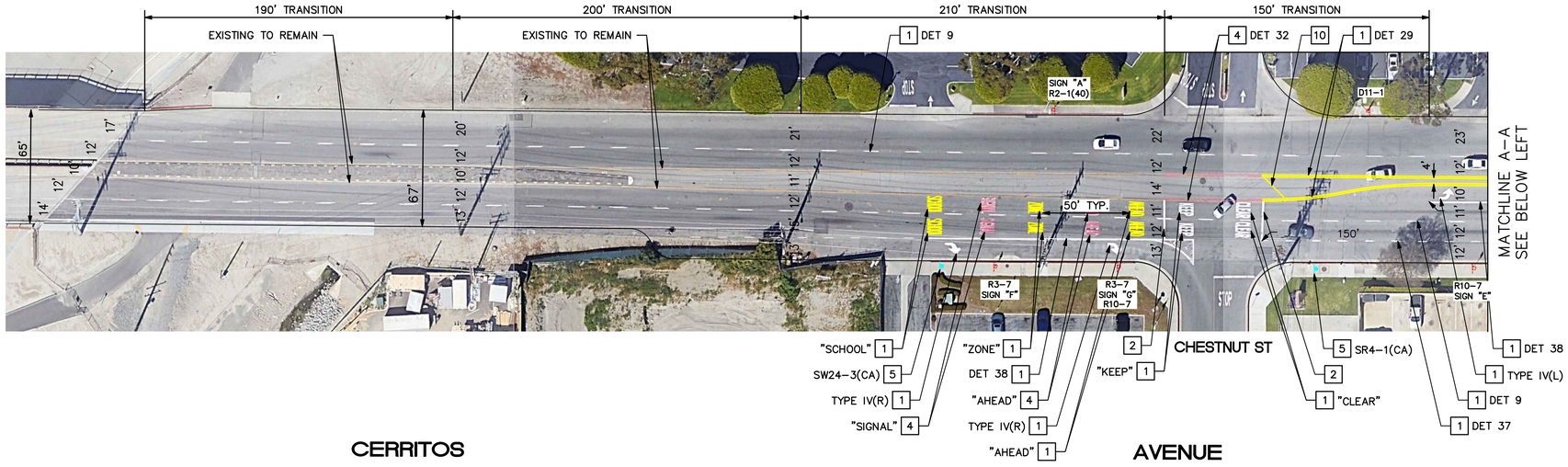
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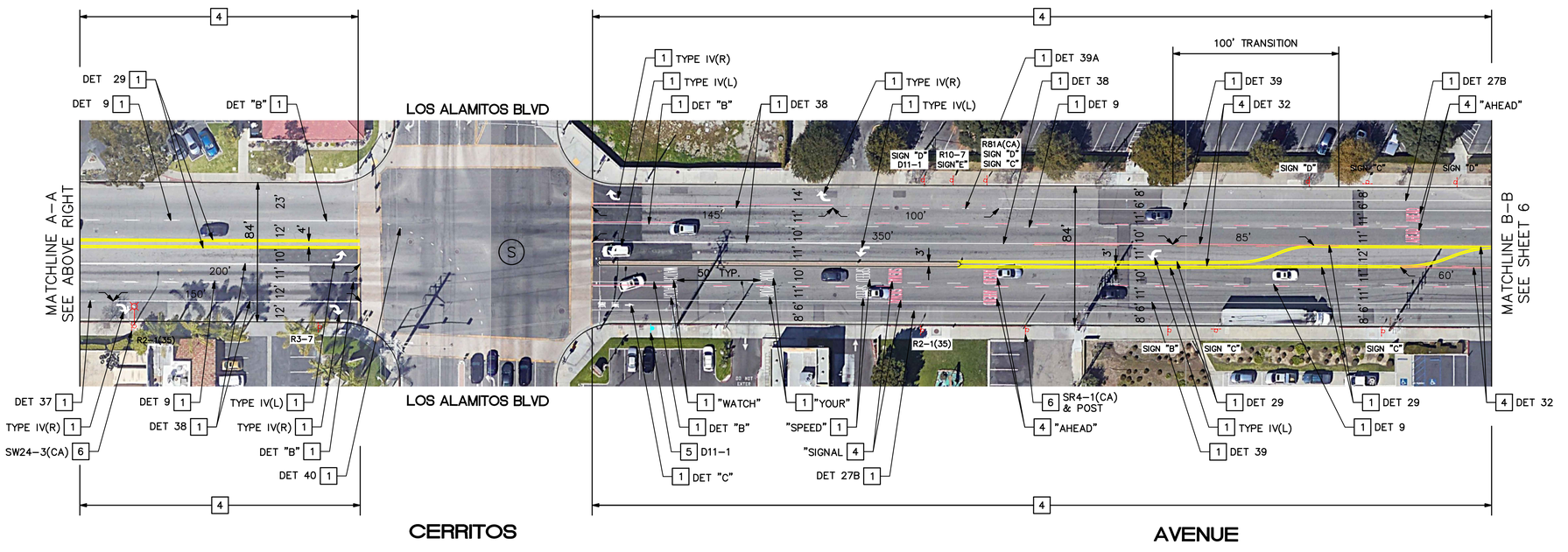


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SIGN "G"





SIGNING AND STRIPING GENERAL NOTES

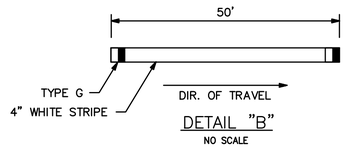
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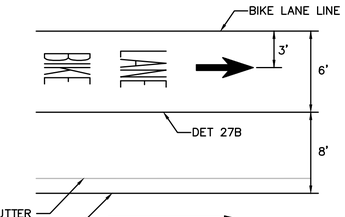
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LEGEND

- (S) SIGNALIZED INTERSECTION
- EXISTING EQUIPMENT
- PROPOSED EQUIPMENT



DETAIL "B"
NO SCALE



DETAIL "C"
NO SCALE

SCALE: 1"=40'

NOT FOR CONSTRUCTION

Know what's below. Call before you dig.

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2401 East Katella Ave, Suite 450, Anaheim, California 92806
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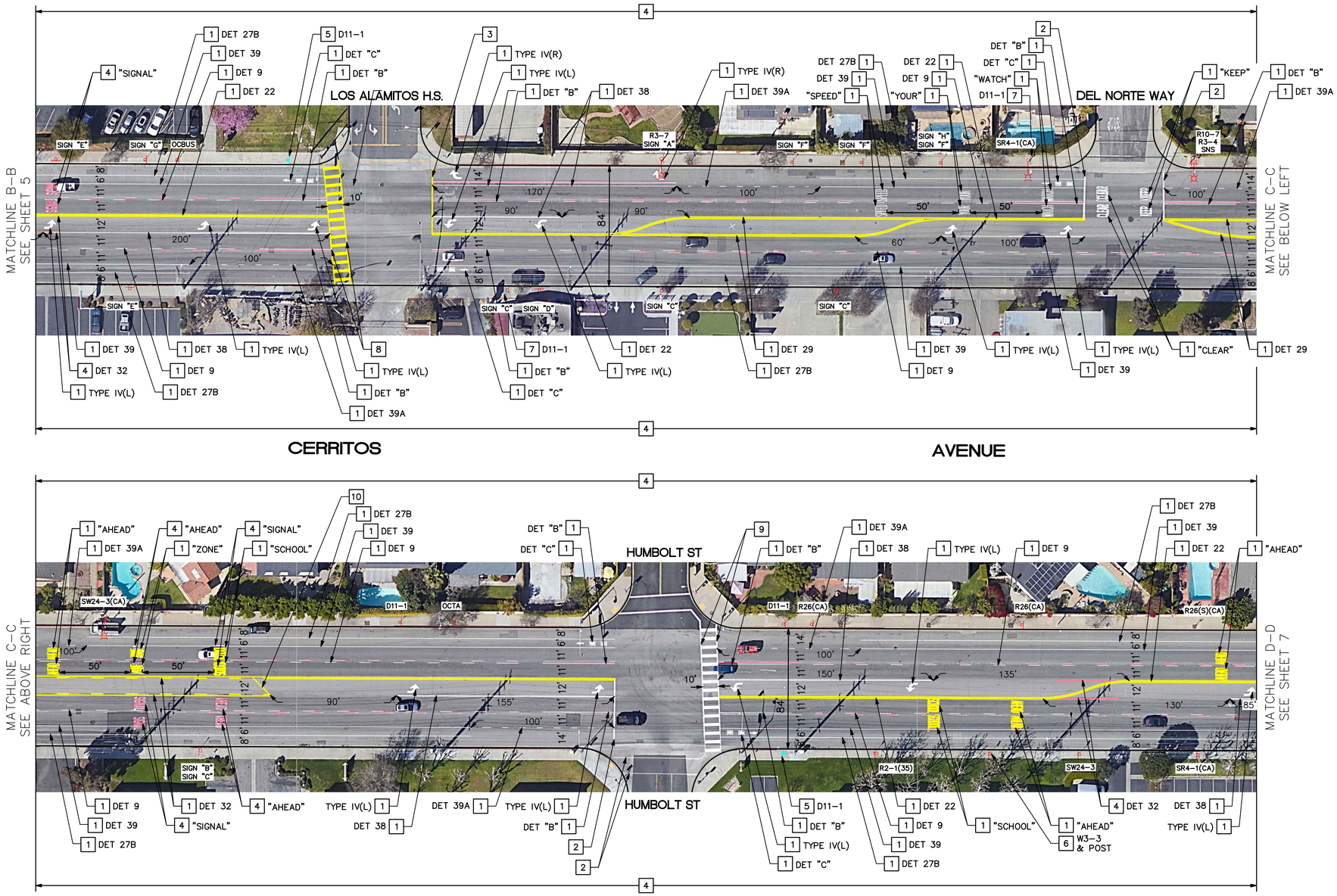
CITY OF LOS ALAMITOS

STRIPING PLAN

CERRITOS AVE
FROM WEST CITY LIMIT TO LOS ALAMITOS H.S.

SHEET 5 OF 7

FILE: I:\107051 - LOS AL TE Svcs (Previous\105244)\2022 City Wide Striping Project\900-PS&E\901-Plans\PL-STRIPE-04-CERRITOS 01.dwg
USER: bcruz
DATE: Jan 31, 2022 - 4:23pm



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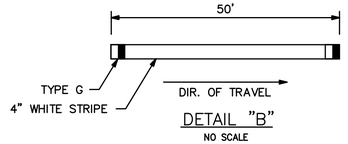
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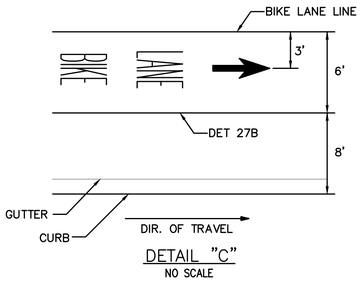
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LEGEND

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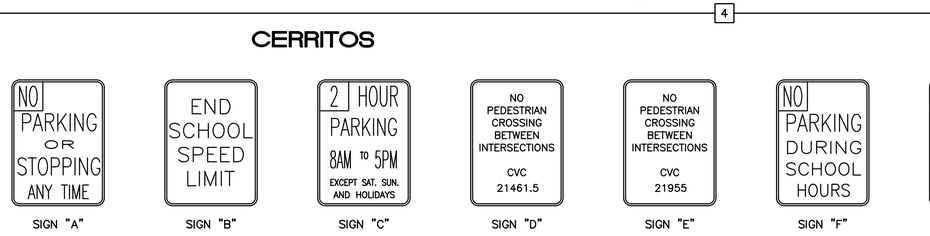


DETAIL "B"
NO SCALE



DETAIL "C"
NO SCALE

SCALE: 1"=40'



SIGN "A" SIGN "B" SIGN "C" SIGN "D" SIGN "E" SIGN "F" SIGN "G" SIGN "H"

NOT FOR CONSTRUCTION

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WILLDAN Engineering
2401 East Katella Ave, Suite 400, Anaheim, California 92806
714/978-8200 fax 714/978-8299

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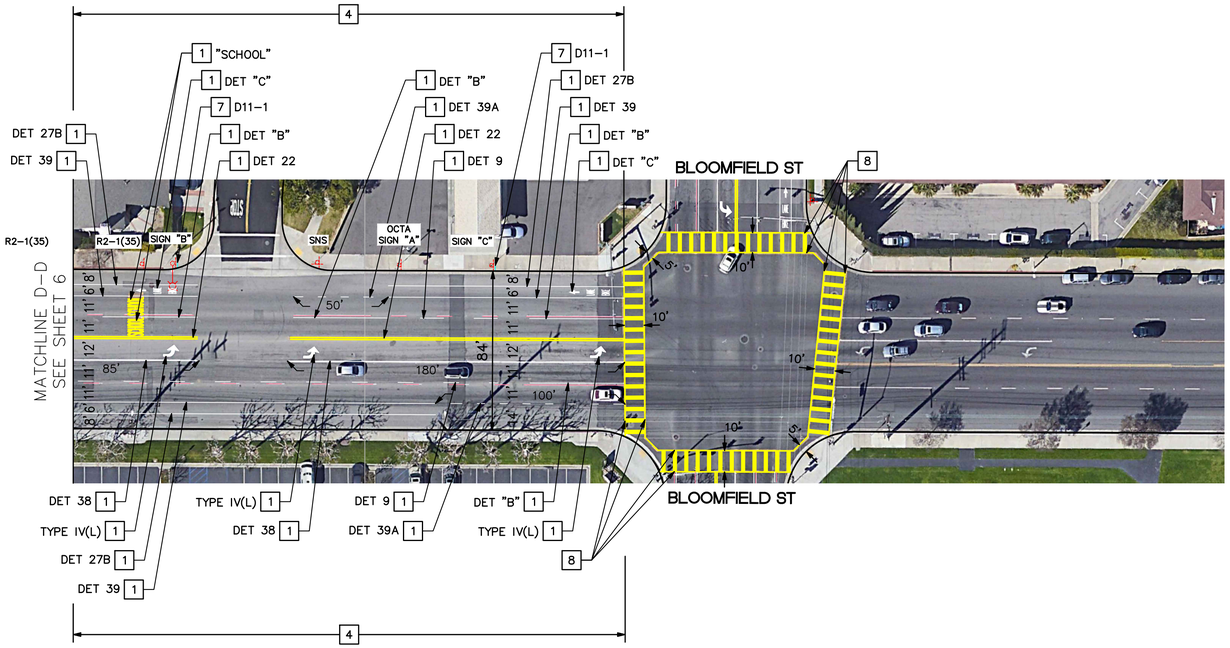
CITY OF LOS ALAMITOS

STRIPING PLAN

CERRITOS AVE
FROM LOS ALAMITOS H.S. TO HUMBOLT ST

SHEET 6 OF 7

FILE: I:\107051 - LOS AL TE Svcs (Previous\05244)\2022 City Wide Striping Project\900-PS&E\901-Plans\P-STRIPE-05-CERRITOS 02.dwg
USER: bcruz
DATE: Jan 31, 2022 - 4:23pm



CERRITOS AVENUE

NO PARKING OR STOPPING ANY TIME

SIGN "A"

END SCHOOL SPEED LIMIT

SIGN "B"

TRUCK PARKING RESTRICTED ALL CITY STREETS
2 HOUR MAX
LOS ALAMITOS CITY ORD. #296 SEC 12.5.3

SIGN "C"

SIGNING AND STRIPING GENERAL NOTES

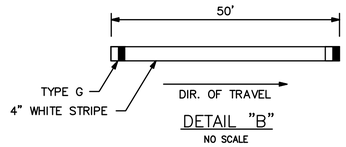
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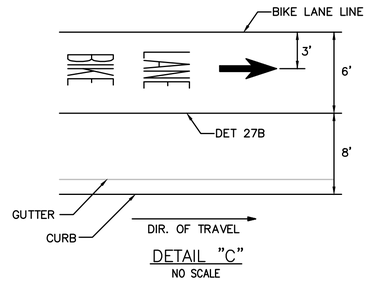
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- PROPOSED EQUIPMENT



DETAIL "B"
NO SCALE



DETAIL "C"
NO SCALE

-N-

SCALE: 1"=40'

NOT FOR CONSTRUCTION

Know what's below. Call before you dig. 811

REVISIONS				REFERENCES
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REGISTERED PROFESSIONAL ENGINEER — FARHAD TRANTALAB — No. 33142 EXP. 06-30-22 — CIVIL — STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
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APPROVED	City Engineer	1/31/2022 Date

CITY OF LOS ALAMITOS

STRIPING PLAN

CERRITOS AVE
FROM HUMBOLT ST TO BLOOMFIELD ST

SHEET 7 OF 7

USER: bcruz
DATE: Jan 31, 2022 - 4:24pm
FILE: I:\107051 - LOS AL TE Svcs (Previous\105244)\2022 City Wide Striping Project\900-PS&E\901-Plans\PL-STRIPE-06-CERRITOS 03.dwg

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 10G**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Development Services Director**

Subject: **Resolution 2022-19 - Approving Project List for SB1 Funds Fiscal Year 2022-2023**

SUMMARY

This item recommends use of available State funding for road improvements for the New Dutch Haven neighborhood in the estimated amount of $263,005.

RECOMMENDATION

1. Determine that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because it will not result in a physical change to the environment, directly or indirectly; and,

2. Adopt Resolution No. 2022-19, entitled, “A RESOLLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, ADDING THE NEW DUTCH HAVEN NEIGHBORHOOD STREET REHABILITATION PROJECT TO THE LIST OF PROJECTS FOR FISCAL YEAR 2022-23 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017."

BACKGROUND

On April 28, 2017, the Governor signed into law Senate Bill 1 (SB1), the Road Repair and Accountability Act. This act establishes the Roadway Maintenance and Rehabilitation Account (RMRA) and provides for an additional $52.5 billion statewide over the next decade to improve California’s pavement and transportation infrastructure. A ballot proposition (Proposition 6), which would have repealed SB1, was rejected by voters in the November 2018 General Election. Funding is generated from an increase in gasoline and diesel fuel taxes, as well as an increase in vehicle registration fees and the initiation of a flat fee for electric vehicles.

Below is the basic framework and timelines for implementation of these new revenue sources:

November 2017
Gasoline excise tax – 12 cent increase (30 cents total)
Diesel excise tax – 20 cent increase (36 cents total)
Diesel sales tax – 4 percent increase (5.75% total)

January 2018

New “Transportation Improvement Fee” applied to vehicle registration fee based on value ($25 to $175 per vehicle)

July 2020
New $100 zero-emission vehicle fee applied to vehicle registration fee

The City receives transportation funding from the State in the form of grants or direct allocation of Motor Vehicle Fuel Tax (Gas Tax) through the Highway Users Tax Account (HUTA). The Road Repair and Accountability Act of 2017 (SB1) provides funding for the maintenance and repair of local streets and roads through a Road Maintenance and Rehabiliation Acccount (RMRA). Since the start of the SB1 program in 2017, the City has received the following amounts:

2017-18: $60,931 (was approximately 4 months for first year)
2018-19: $208,280
2019-20: $209,730
2020-21:$210,000
2021-22: $229,083

Staff recommends Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

DISCUSSION

The state of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel, and registration taxes on motor vehicles with allocations dedicated to transportation purposes. The City receives transportation funding from the State in the form of grants or direct allocation of Motor Vehicle Fuel Tax (Gas Tax) through the Highway Users Tax Account (HUTA). The Road Repair and Accountability Act of 2017 (SB1) is a major new investment in California’s transportation systems of about $5.2 billion per year. The Act increases per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration taxes, stabilizes fuel tax rates and provides for inflationary adjustments to rates in future years.

The new law requires the California Transportation Commission to adopt performance criteria to gauge progress, incorporate program oversight and financial accountability, and support efficient use of funds. RMRA local streets and roads allocations must be used for projects that include, but are not limited to, the following:

Road maintenance and rehabilitation

- Safety projects
- Railroad grade separations
- Traffic control devices
- Complete street components, “including active transportation purposes, pedestrian and

bicycle safety projects, transit facilities, and drainage and storm-water capture projects in conjunction with any other allowable project
- Match requirement to obtain state or federal funds for eligible projects.

A resolution documenting the approval of the City's amended Capital Improvement budget and a proposed project list are required to receive RMRA funding. Staff proposes the use of RMRA funding for road improvements for the New Dutch Haven Neighborhood Street Rehabilitation project in the estimated amount of $263,005.

The proposed streets in the New Dutch Haven neighborhood for the street rehabilitation project are as follows:

- Bennington Street
- Tripoli Avenue
- Howard Avenue (Bennington Street to Mindora Street)
- Mindora Street

FISCAL IMPACT

Fiscal Year 2022-23 Estimated Revenues and Capital Improvement Project Adopted Budget includes SB1 expenditures and revenues estimated at $263,005. The estimated useful life of the project is 15-20 years.

Attachment:
1. Resolution 2022-19 - City Project List for SB1-New Dutch Haven
2. New Dutch Haven Capital Improvement Project

RESOLUTION NO. 2022-19

A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, ADDING THE NEW DUTCH HAVEN NEIGHBORHOOD STREET REHABILIATION PROJECT TO THE LIST OF PROJECTS FOR FISCAL YEAR 2022-23 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and,

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of Los Alamitos are aware of the projects proposed for funding in our community and which projects are in progress or have been completed each fiscal year; and,

WHEREAS, the City of Los Alamitos must adopt by resolution a list of projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and,

WHEREAS, the City of Los Alamitos, will receive an estimated $263,005 in RMRA funding in Fiscal Year 2022-23 from SB 1; and,

WHEREAS, this is the sixth year in which the City/County is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and,

WHEREAS, the City of Los Alamitos has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and,

WHEREAS, the City of Los Alamitos used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and,

WHEREAS, the funding from SB 1 will help the City of Los Alamitos maintain, rehabilitate and resurface residential roadways and add active transportation infrastructure throughout the City of Los Alamitos this year and hundreds of similar projects into the future; and,

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City of Los Alamitos' streets and roads are in good condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into an excellent condition; and,

WHEREAS, the average motorist pays more than $700 a year in added repair costs for their vehicle, just because of the poor condition of our roads however, a recent study by the American Road and Transportation Builders Association (ARTBA) found transportation improvements from SB 1 will bring annual savings of nearly $300 per household; and,

WHEREAS, without revenue from SB 1, the City of Los Alamitos, would have otherwise been delaying projects throughout the community; and,

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and,

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and,

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and,

WHEREAS, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and,

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and,

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make

the pedestrian experience safer and more appealing, which leads to reduced vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and,

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. The City of Los Alamitos adopts the following list of projects planned to be funded in fiscal year 2022-23 with Road Maintenance and Rehabilitation Account revenues:

Project Title: New Dutch Haven Neighborhood Street Improvement Project FY 22-23

Project Description: Grind and overlay asphalt or slurry seal in the New Dutch haven Neighborhood, which includes Bennington Street, Tripoli Avenue, Howard Avenue and Mindora Street. The streets within the project limits will be ground and resurfaced with 2-inch thick Asphalt Rubber Hot Mix (ARHM), or removed and replaced with either Asphalt Concrete (AC) over Aggregate Base (AB) or Joint Plain Cement Concrete (JPCP). Visible cracks will be filled with rubberized crack filling material. All manhole, water valve, anode and monitoring well covers within the project limits will be adjusted to grade. Existing curbs and driveways will be protected in place within the limits of the project. This project will also reinstall traffic striping, pavement markers, signing and install loop detectors at signalized intersections.

Project Location: New Dutch Haven Neighborhood, which includes Bennington Street, Tripoli Avenue, Howard Avenue and Mindora Street

Estimated Project Schedule: Preconstruction (Start 07/2022, End 12/2022) Construction (Start 04/2022 – End 06/2022) based on the component being funded with RMRA funds

Estimated Project Useful Life: 15-20 years

PASSED, APPROVED, AND ADOPTED this 16th day of May, 2022.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 16th of May, 2022, by the following vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

RMRA Prject List (FY 2022-23)

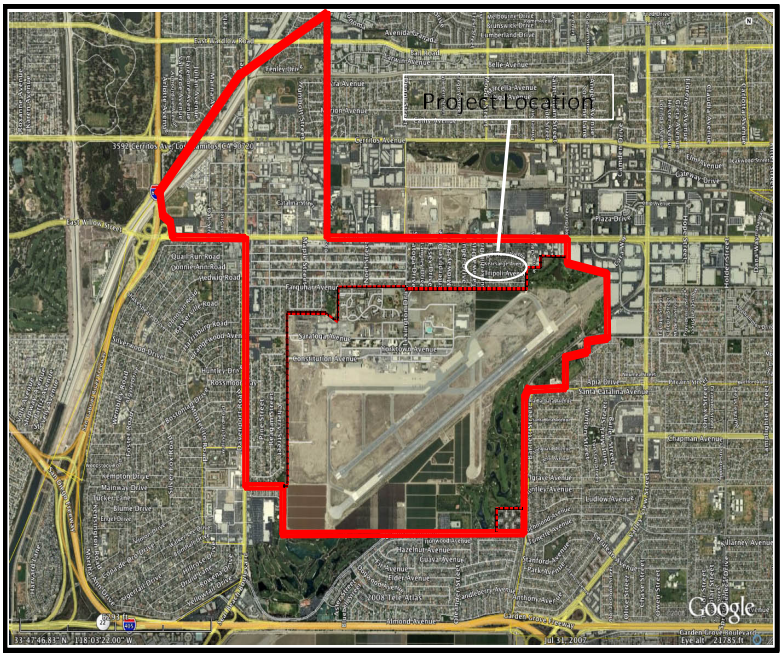
New Dutch Haven Neighborhood Street Rehabilitation

Project Description:

Grind and overlay asphalt or slurry seal in the New Dutch Haven Neighborhood, which includes Bennington Street, Tripoli Avenue, Howard Avenue and Mindora Street.The streets within the project limits will be ground and resurfaced with 2-inch thick Asphalt Rubber Hot Mix (ARHM), or removed and replaced with either Asphalt Concrete (AC) over Aggregate Base (AB) or Joint Plain Cement Concrete (JPCP). Visible cracks will be filled with rubberized crack filling material. All manhole, water valve, anode and monitoring well covers within the project limits will be adjusted to grade. Existing curbs and driveways will be protected in place within the limits of the project. This project will also reinstall traffic striping, pavement markers, signing and install loop detectors at signalized intersections.

Project Location:

New Dutch Haven Neighborhood: Bennington Street, Tripoli Avenue, Howard Avenue and Mindora Street



Project Cost	Seven Year Total	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 26-27
Construction Costs								
Preliminary Eng/Environ								
Design	$ 46,500		46,500					
Right-of-Way			-					
Construction	378,200		378,200					
Construction Management	37,800		37,800					
Total Construction	$ 462,500	$ -	$ 462,500	$ -	$ -	$ -	$ -	$ -

Funding Source(s)	Seven Year Total	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 26-27
SB -1 Gas Tax	$ 263,005		263,005					
Gas Tax	199,495		199,495					
Total Funding	$ 462,500	$ -	$ 462,500	$ -	$ -	$ -	$ -	$ -

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 10H**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Development Services Director**

Subject: **Seal Beach Traffic Light Synchronization Project (Project P) Cooperative Agreement**

SUMMARY

The City of Seal Beach is requesting to install traffic signal synchronization hardware at the intersection of Los Alamitos Boulevard/Seal Beach Boulevard and Bradbury Road. The traffic signal light at the north part of the intersection is under the jurisdiction of the City. A cooperative agreement will need to be agreed upon that would allow the City of Seal Beach to install the traffic signal synchronization hardware at this location.

RECOMMENDATION

Authorize the City Manager to execute Cooperative Agreement No. C-XXX for Seal Beach Regional Traffic Signal Synchronization Project between the City of Los Alamitos and the City of Seal Beach.

BACKGROUND

The Orange County Transportation Authority (OCTA) awarded the City of Seal Beach a Measure M2 Regional Traffic Signal Synchronization Project (RTSSP) grant to maintain traffic signal synchronization, improve traffic flow, and reduce congestion along Seal Beach Boulevard/Los Alamitos Boulevard between Pacific Coast Highway and Bradbury Road. Bradbury Road along Seal Beach Boulevard delineates the city boundary between Los Alamitos and Seal Beach. The traffic signal, located at the northern end, is jointly owned by both jurisdictions but is maintained by the City of Los Alamitos. This cooperative agreement will allow the City of Seal Beach to install hardware to complete the project and will not financially impact the City of Los Alamitos.

DISCUSSION

The City of Seal Beach desires to install a new Global Positioning Satellite (GPS) time source receiver, traffic signal controller, and communication wiring to the traffic signal, and retime the intersection of Bradbury Road and Los Alamitos Boulevard/Seal Beach Boulevard to improve traffic progression along the corridor. The traffic signal, located at the northern end (see photo), is jointly owned by both jurisdictions but is maintained by the City of Los Alamitos.



The City of Seal Beach will require the Contractor to indemnify the City of Los Alamitos in accordance with standard indemnity provisions in the contract. Seal Beach will consult and coordinate with Los Alamitos with regard to the construction, installation, completion and acceptance of the work. Los Alamitos staff will review and implement coordination of traffic signal timing if determined to be necessary. The City of Seal Beach will act as the lead agency for completing the work.

FISCAL IMPACT

None

Attachment: 1. Seal Beach Bradbury Cooperative Agreement

COOPERATIVE AGREEMENT
SEAL BEACH BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION PROJECT AT SEAL BEACH BOULEVARD/LOS ALAMITOS BOULEVARD AT BRADBURY AVENUE

This Cooperative Agreement ("AGREEMENT") for the Seal Beach Boulevard Traffic Signal Synchronization Project is made and entered into this _____ day of _____ 2022 by and between the City of Los Alamitos, a municipal corporation, hereinafter referred to as "LOS ALAMITOS", and the City of Seal Beach, a charter city, hereinafter referred to as "SEAL BEACH"). LOS ALAMITOS and SEAL BEACH are referred to individually as "PARTY" and collectively as "PARTIES" herein.

RECITALS

WHEREAS, the Orange County Transportation Authority ("OCTA") has awarded to SEAL BEACH a Measure M2 Regional Traffic Signal Synchronization Project ("RTSSP") grant in the amount of $_____ (the "FUNDING") to maintain traffic signal synchronization, improve traffic flow, and reduce congestion along Seal Beach Boulevard between Pacific Coast Highway and Bradbury Road; and,

WHEREAS, Bradbury Road along Seal Beach Boulevard delineates the city boundary between SEAL BEACH and LOS ALAMITOS; and,

WHEREAS, the traffic signal at the intersection of Seal Beach Boulevard and Bradbury Road (INTERSECTION) is located within both SEAL BEACH and LOS ALAMITOS and is jointly owned by the PARTIES, but maintained by LOS ALAMITOS; and,

WHEREAS, SEAL BEACH desires to install a new Global Positioning Satellite (GPS) time source receiver, traffic signal controller, and communication wiring of the traffic signal, and retime the INTERSECTION to improve traffic progression along Seal Beach Boulevard (collectively the "WORK"); and,

WHEREAS, SEAL BEACH will act as the lead agency for the WORK.

NOW, THEREFORE, in consideration of the promises and agreements herein contained, LOS ALAMITOS and SEAL BEACH do hereby agree as follows:

SECTION 1. COMPLETE AGREEMENT

A. This AGREEMENT constitutes the complete and entire agreement between SEAL BEACH and LOS ALAMITOS with respect to the subject matter hereof, and it supersedes all prior representations, understandings and communications.

B. The invalidity in whole or in part of any term or condition of this AGREEMENT shall not affect the validity of any other terms or conditions of this AGREEMENT. The above-referenced Recitals are true and correct and incorporated herein by this reference.

SECTION 2. RESPONSIBILITIES OF LOS ALAMITOS

LOS ALAMITOS agrees to undertake the following responsibilities:

A. LOS ALAMITOS will designate and does hereby so designate SEAL BEACH as the lead agency for the purpose of carrying out the WORK as described in Section 3.

B. LOS ALAMITOS will allow SEAL BEACH and its contractor(s) access to the INTERSECTION to complete the WORK by issuance of a no-fee encroachment permit.

C. LOS ALAMITOS will designate staff and resources to review, coordinate, and accept the WORK within five (5) working days following completion.

D. LOS ALAMITOS will review and implement coordination of traffic signal timing ("TIMING PLAN"), if determined to be necessary by the PARTIES.

E. LOS ALAMITOS will reimburse SEAL BEACH for any additional costs or expenses incurred by SEAL BEACH in excess the WORK performed within LOS ALAMITOS boundaries pursuant to approved change orders.

SECTION 3. RESPONSIBILITIES OF SEAL BEACH

SEAL BEACH agrees to undertake the following responsibilities:

A. SEAL BEACH will prepare or cause to be prepared all necessary design and construction documents in connection with the WORK.

B. SEAL BEACH will fund WORK as stated in this Agreement, subject to Section 2(E) and Section 3(I).

C. SEAL BEACH will retain a contractor ("CONTRACTOR") in accordance with the procurement procedures of the Seal Beach Charter and Municipal Code, and any other applicable law; and administer the contract to accomplish completion of the WORK to the satisfaction of the City Engineer of SEAL BEACH.

D. SEAL BEACH will cause CONTRACTOR to provide and obtain adequate insurance coverage for LOS ALAMITOS and SEAL BEACH, include with such coverage terms and minimum liability limits that are acceptable to the PARTIES, and naming of LOS ALAMITOS, SEAL BEACH and their respective officials, officers, employees, attorneys, agents, designated volunteers, and those city agents serving as independent contractors in the role of SEAL BEACH or LOS ALAMITOS officials, as additional insureds in the required insurance policies.

E. SEAL BEACH will require CONTRACTOR to indemnify SEAL BEACH and LOS ALAMITOS in accordance with SEAL BEACH's standard indemnity provisions in the contract.

F. SEAL BEACH will consult and coordinate with LOS ALAMITOS with regard to the construction, installation, completion and acceptance of the WORK.

G. If applicable, SEAL BEACH will prepare the TIMING PLAN for LOS ALAMITOS' review and mutual approval of the PARTIES.

H. If applicable, SEAL BEACH will implement the approved TIMING PLAN.

I. SEAL BEACH will pay for any additional costs or expenses incurred by SEAL BEACH in excess of the FUNDING in connection with the WORK performed within SEAL BEACH boundaries pursuant to approved change orders.

SECTION 4. MISCELLANEOUS PROVISIONS:

SEAL BEACH and LOS ALAMITOS agree to the following responsibilities and other terms and conditions:

A. Project Management. SEAL BEACH will provide project management and inspection services for the WORK. LOS ALAMITOS, as a secondary agent, may, but is not obligated to, furnish its own respective project management and inspection services. The PARTIES shall cooperate and consult with each other, but the directives of SEAL BEACH shall be final.

B. Cooperation. The PARTIES shall cooperate to the fullest extent possible in seeing the WORK to completion and acceptance by the PARTIES.

C. Effective Date. This AGREEMENT shall be effective on the date executed by the last PARTY signatory hereto, and shall supersede all prior agreements respecting the performance of the WORK covered by this AGREEMENT.

D. Term; Extension. This AGREEMENT shall continue in full force and effect through December 31, 2022, or until completion and acceptance of WORK by the PARTIES, whichever occurs later. This AGREEMENT may be extended by the mutual consent of both PARTIES.

E. Termination. This AGREEMENT is null and void if the WORK is not funded. This AGREEMENT may be terminated by either party after giving thirty (30) days written notice.

F. Indemnification.

1) Neither LOS ALAMITOS nor any officer or employee thereof shall be responsible for any damage or liability incurred by reason of anything done or omitted to be done by SEAL BEACH under or in connection with any work, authority or jurisdiction delegated to SEAL BEACH under this AGREEMENT. Pursuant to Government Code Section 895.4, SEAL BEACH shall fully indemnify and hold LOS ALAMITOS harmless from any liability imposed for injury as defined in Section 810.8 occurring by reason of anything done or omitted to be done by SEAL BEACH

under or in connection with any work, authority or jurisdiction delegated to under this AGREEMENT, except to the extent such liability arises out of the sole negligence or willful misconduct of LOS ALAMITOS. The indemnification obligations of this AGREEMENT shall survive its expiration or termination.

2) Neither SEAL BEACH nor any officer or employee thereof shall be responsible for any damage or liability incurred by reason of anything done or omitted to be done by LOS ALAMITOS under or in connection with any work, authority or jurisdiction delegated to LOS ALAMITOS under this AGREEMENT. Pursuant to Government Code Section 895.4, LOS ALAMITOS shall fully indemnify and hold SEAL BEACH harmless from any liability imposed for injury as defined in Section 810.8 occurring by reason of anything done or omitted to be done by LOS ALAMITOS under or in connection with any work, omission, authority or jurisdiction delegated under this AGREEMENT, except to the extent such liability arises out of the sole negligence or willful misconduct of SEAL BEACH. The indemnification obligations of this AGREEMENT shall survive its expiration or termination.

G. Modifications. This AGREEMENT may only be modified by a writing signed by both PARTIES.

H. Applicable Law; Interpretation. This AGREEMENT shall be governed by and construed in accordance with the laws of the State of California, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this AGREEMENT. Any dispute that arises under or relates to this AGREEMENT (whether contract, tort or both) shall be resolved in a superior court with geographic jurisdiction over the City of Seal Beach.

I. Third Party Beneficiaries. This AGREEMENT is made solely for the benefit of the PARTIES to this AGREEMENT and their respective successors and assigns, and no other person or entity shall be deemed to have any rights hereunder against either PARTY by virtue of this AGREEMENT.

J. Intersection Operations. Upon completion and acceptance of the WORK, LOS ALAMITOS will promptly resume operation and maintenance of the INTERSECTION.

K. Notices. All notices permitted or required under this AGREEMENT shall be deemed made when personally delivered or when mailed 48 hours after deposit in the United States Mail, first class postage prepaid and addressed to the PARTY at the following addresses:

To SEAL BEACH: City of Seal Beach
211-8th Street
Seal Beach, CA 90740
Attn: City Manager

To LOS ALAMITOS: City of Los Alamitos
3191 Katella Avenue

Los Alamitos, CA 90720
Attn: City Manager

L. Counterparts. This AGREEMENT may be executed and delivered in any number of counterparts, each of which when executed and delivered shall be deemed an original and all of which together shall constitute the same agreement. Facsimile signatures will be permitted.

IN WITNESS THEREOF, the PARTIES hereto, through their respective authorized representatives have executed this AGREEMENT as of the date and year first above written.

CITY OF SEAL BEACH

By: _____
Jill R. Ingram, City Manager

Attest:

By: _____
Gloria D. Harper, City Clerk

Approved as to Form:

By: _____
Craig A. Steele, City Attorney

CITY OF LOS ALAMITOS

By:_____
Chet Simmons, City Manager

Attest:

By:_____
Windmera Quintanar, MMC, City Clerk

Approved as to Form:

By:_____
Michael S. Daudt, City Attorney

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 10I**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Development Services Director**

Subject: **Amendment No. 2 with West Coast Arborist, Inc. (WCA) for Tree Maintenance Services**

SUMMARY

This item seeks approval of Amendment No. 2 to the Professional Services Agreement with West Coast Arborist, Inc. (WCA) to continue to provide tree maintenance services, a licensed arborist, and extraordinary work for one year ending on June 15, 2023. The amount paid to WCA is not to exceed $67,000 annually. The current Professional Services Agreement (PSA) expires on June 15, 2022.

RECOMMENDATION

Authorize the Mayor to execute Amendment No. 2 to the Professional Services Agreement with West Coast Arborists, Inc. (WCA) extending the term of agreement for one additional year, ending on June 15, 2023 is an amount not to exceed $67,000 annually.

BACKGROUND

The City has approximately 2,596 street, park, and parkway trees comprising its urban forest and has utilized WCA since 2006 to provide tree care, arborist, and to conduct extraordinary work such as removing trees larger than 25 feet, removing large stumps, and emergency work.

WCA has been providing Tree Maintenance Services to the City since 2006 with the latest Professional Services Agreement (PSA) being secured via a Request for Proposals (RFP) 20-2001 in June 2020. The 2021 PSA provided for a one-year term ending on June 15, 2021 unless extended for a maximum of three one-year contract extensions. The City and WCA entered into Amendment No. 1 to the PSA in May 2021, extending the term of the PSA through June 15, 2022. Approval of this item would extend the term of the PSA for an additional year, ending on June 15, 2023.

DISCUSSION

WCA provides annual pruning of parkway trees throughout the City and in fiscal year 2022-2023, is scheduled to complete tree trimming service in the following neighborhoods:

Zone	Neighborhood	Trees

2	Old Town East/Old Town West	331
4	Apartment Row	365

In addition to annual tree pruning, WCA removes and plants trees as deemed necessary by the City. WCA has agreed to provide continued services with no price increase for the proposed term. Amendment No. 2 to the PSA extends the City's contractual relationship with WCA for its second of three allowable one-year extensions.

FISCAL IMPACT

Amendment No. 2 to the PSA with West Coast Arborist Inc. (WCA) for tree maintenance services, arborist, and extraordinary work will not exceed a total of $67,000. Funding will come from Development Services, Account 26.570.5501 (Measure M) in the amount of $63,550 and account 10.543.5270 (Street Maintenance) in the amount of $3,450.

Attachment: 1. Amendment 2_WCA

AMENDMENT No. 2 TO PROFESSIONAL SERVICES AGREEMENT
[*City of Los Alamitos and West Coast Arborists*]

This Amendment No. 2 to Professional Services Agreement ("Second Amendment") is made and entered into on this 16th day of May, 2022 by and between the City of Los Alamitos, a California charter city and municipal corporation ("City"), and West Coast Arborists, Inc., a California Corporation ("Contractor").

RECITALS

A. City and Contractor entered into that certain Professional Services Agreement for Tree Maintenance Services on June 15, 2020 ("Original Agreement"), which is incorporated herein by this reference.

B. On May 17, 2021, City and Contractor entered into that certain Amendment No. 1 to Professional Services Agreement extending the term of the Original Agreement for an additional year, until June 15, 2022 ("First Amendment"), which is incorporated herein by this reference.

C. The Original Agreement, as amended by the First Amendment, is hereafter referred to as the "Agreement."

D. City and Contractor desire to extend the term of the Agreement for an additional year, until June 15, 2023, subject to the terms and provisions of this Second Amendment.

NOW, THEREFORE, City and Contractor mutually agree as follows:

1. Section 3.4 of the Agreement is hereby amended and restated in its entirety to read as follows:

> **3.4. Term.** Unless earlier terminated as provided elsewhere in this Agreement, this Agreement shall commence upon the Effective Date and shall continue in full force and effect for a period of three (3) years ending on June 15, 2023, unless extended in writing by mutual agreement of the Parties for one additional year.

2. Except as expressly modified above, all terms and conditions of the Agreement shall remain unchanged and in full force and effect.

3. The persons executing this Second Amendment on behalf of the parties hereto warrant that they are duly authorized to execute this Second Amendment on behalf of said parties and that by so executing the parties are formally bound to the provisions of this Second Amendment.

IN WITNESS WHEREOF, the Parties have executed and entered into this Amendment as of the date first written above.

"City"

City of Los Alamitos

By:_____
Shelley Hasselbrink
Mayor

APPROVED AS TO FORM.

Woodruff, Spradlin & Smart, APC

By:_____
Michael S. Daudt
City Attorney

ATTEST:

By:_____
Windmera Quintanar, MMC
City Clerk

"Contractor"

West Coast Arborists

By:_____
Patrick Mahoney
President
pmahoney@wcainc.com

By:_____
Richard Mahoney
Assistant Secretary
rmahoney@wcainc.com

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 10J**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Robert Acosta, Support Services Manager**

Subject: **Orange County Countywide Notification System (Alert OC)**

SUMMARY

In an effort to continue to enhance public safety and improve communication with the community during emergencies, Staff is seeking City Council authorization to renew the Memorandum of Understanding for participation in a countywide mass notification system.

RECOMMENDATION

Authorize the City Manager to execute the Memorandum of Understanding between the City of Los Alamitos and the County of Orange for use of the countywide mass notification system (Alert OC).

BACKGROUND

For years, the City of Los Alamitos has participated along with other cities in a partnership with the County of Orange to assist us in our emergency management efforts by hosting programs such as PrepareOC, and WebEOC. We currently utilize the County's mass notification system, commonly referred to as AlertOC, to inform the public of events or incidents in an ongoing effort to enhance public safety. Participants agree to uphold the same terms and conditions of the previous agreement, to use the System in compliance with all usage agreements.

DISCUSSION

On June 30, 2021 the County Board of Supervisors approved a contract with Everbridge Inc. to provide mass notification services to the County of Orange.

This program will remain a hosted solution (no software or hardware is required) and is designed to disseminate information by utilizing common technologies such as telephone and e-mail communications. The new system allows for a jurisdiction to send (at minimum) 10,000, 45 second messages in 10 minutes.

The County will fund the emergency use of AlertOC for all Orange County communities at no cost to individual jurisdictions until June 30, 2024. In the event the county no longer has funding for the system or the system becomes unavailable, we will be given a 6-month advance notice of termination.The City of Los Alamitos has the right to withdraw from this agreement, providing 30-day notice to the County of Orange.

The City Attorney has reviewed and approved the Memorandum of Understanding between the County of Orange and the City of Los Alamitos for AlertOC.

FISCAL IMPACT

None.

Attachment: 1. MOU with Orange County for Alert OC Mass Notification

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE COUNTY OF ORANGE
AND
PARTICIPANTS
FOR USE OF COUNTYWIDE MASS NOTIFICATION SYSTEM

This Memorandum of Understanding, hereinafter referred to as "MOU," dated June 30, 2021, which date is stated for purposes of reference only, is entered into by and between the County of Orange, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and the undersigned municipalities, public universities and water agencies responsible for protecting a resident population and maintaining a dedicated public safety answering point (PSAP) within the County of Orange, hereinafter referred to individually as "PARTICIPANT" or collectively as "PARTICIPANTS."

This MOU is intended to establish governance and terms of use for a Countywide Public Mass Notification System.

RECITALS

WHEREAS, COUNTY is sponsoring a Countywide Public Mass Notification System ("System") for the primary intent of providing timely communication to the public during times of emergency; and

WHEREAS, the County is making use of the System available to all cities and agencies within the County of Orange who have the responsibility for protecting a resident population and maintaining a dedicated public safety answering point (PSAP); and

WHEREAS, COUNTY entered into Orange County Agreement No. MA-060-20010263 ("Agreement") with Everbridge, Inc., for the provision of Public Mass Notification System Services, on or about December 31, 2019 attached hereto as Exhibit A, to disseminate critical, time-sensitive emergency information to COUNTY's citizens and businesses through phone and e-mail devices for emergency notification purposes; and

WHEREAS, COUNTY agrees to provide to PARTICIPANTS access to the services provided by Everbridge, Inc. as contained in the Agreement in exchange for abiding by the terms set forth in this MOU; and

WHEREAS, PARTICIPANTS agree to uphold the same terms and conditions of the Agreement, to use the System in compliance with all usage agreements, including but not limited to the End User License Agreement, identified and incorporated herein as Exhibit A (Orange County Agreement No. MA-060-20010263, Exhibit B (Countywide Public Mass Notification System Policy and Guideline), and Exhibit C (Nondisclosure Document), and the terms of this MOU to receive the benefits under the Agreement

NOW, THEREFORE, the parties agree as follows:

I. Definitions:

"Agreement" shall refer to Orange County Agreement No. MA-060-20010263 between COUNTY and Everbridge, Inc. .

"Countywide" shall mean all geographic locations in Orange County, California.

"Contact information" shall mean PARTICIPANT and public contact data stored in the System for the purpose of disseminating communication in accordance with this MOU and its Exhibits.

"Confidential Information" shall include but not be limited to personal identifying information about an individual such as address, phone number, Social Security number, or any other identifier protected from disclosure by law, and/or any other information otherwise protected from disclosure by law, for example, the identity of a victim of a sex crime or a juvenile.

"Emergency" shall include, but not be limited to, instances of fire, flood, storm, epidemic, riots, or disease that threaten the safety and welfare of the citizens and property located within the boundaries of the COUNTY and PARTICIPANTS' respective jurisdictions.

"Emergency information" shall mean information relevant to the safety and welfare of recipients in the event of an Emergency. Such information shall include but not be limited to instructions and directions to alleviate or avoid the impact of an emergency.

"Emergency notification situation" shall mean instances when emergency information is to be distributed through the System.

"Individual User" shall mean an agent, officer, employee or representative of PARTICIPANT that has been granted access to the System as set forth in this MOU.

"Non-emergency information" shall refer to information that is not relevant to the safety and welfare of recipients, but has been deemed to be of significant importance to a PARTICIPANT's jurisdiction to justify the use of the System to distribute such information.

"Non-emergency notification situation" shall mean instances when a PARTICIPANT deems non-emergency information to be of significance to a PARTICIPANT'S jurisdiction and the PARTICIPANT uses the System to distribute such information.

"System" shall mean the Public Mass Notification System as provided by Everbridge, Inc. to COUNTY under the Agreement. The System is designed to disseminate information by utilizing common communications, i.e. telephone and e-mail communications to citizens and businesses as permitted under the Agreement.

Hold Harmless: PARTICIPANT will defend, indemnify and save harmless COUNTY, its elected officials, officers, agents, employees, volunteers and those special districts and agencies which COUNTY's Board of Supervisors acts as the governing Board ("COUNTY INDEMNITEES") from and against any and all claims, demands, losses, damages, expenses or liabilities of any kind or nature which COUNTY, its officers, agents, employees or volunteers may sustain or incur or which may be imposed upon them for injury to or death of persons, or damages to property as a result of, or arising out of the acts, errors or omissions of PARTICIPANT, its officers, agents, employees, subtenants, invitees, licensees, or contracted vendors. COUNTY will defend, indemnify and save harmless PARTICIPANT, its officers, agents, employees and volunteers from and against any and all claims, demands, losses, damages, expenses or liabilities of any kind or nature which PARTICIPANT, its officers, agents, employees or volunteers may sustain or incur or which may be imposed upon them for injury to or death of persons, or damages to property as a result of, or arising out of the acts, errors or omissions of COUNTY, its officers, agents, employees, subtenants, invitees, licensees, or contracted vendors.

III. **Term:** This MOU shall be in effect from July 1, 2021 and shall expire on December 30, 2024 unless COUNTY funding of the System becomes unavailable at which time PARTICIPANTS will be given six-month advance notice per the termination terms found in Paragraph IX. Termination, below.

IV. **Scope of Services**: PARTICIPANTS shall receive from COUNTY access to the same services being provided by Everbridge, Inc. to the COUNTY under the Agreement. COUNTY's involvement in this MOU is limited only to extending the availability of the terms and conditions of the Agreement to the PARTICIPANTS.

V. **Use:** Use of the System and its data, including but not limited to contact information, is governed by the terms, conditions and restrictions set forth in the terms provided in Exhibit A, B, C, and D. All PARTICIPANTS agree to the terms and conditions contained in Exhibits A, B, C, and D. COUNTY retains the right to update Exhibits A, B, C, and D as needed, in whole or in part, during the life of this MOU. Any and all revised Exhibits will be distributed to PARTICIPANTS within five business days of the revision date and shall be incorporated into this MOU. Such modifications to the Exhibits shall not be deemed an amendment for the purposes of Paragraph X. Amendments, below.

PARTICIPANT, including each of its agents, officers, employees, and representatives who are given access to the System, agrees to abide by the individual terms of each agreement and the additional conditions incorporated herein. Breach of use may result in individual user or PARTICIPANT access account termination.

PARTICIPANT agrees to require each Individual User to execute an Individual User Agreement (Exhibit D) regarding their obligations to maintain the confidentiality of login and password information; ensure that they will use the System in accordance with all applicable laws and regulations, including those relating to use of personal information; that they may be responsible for any breach of the terms of the Agreement with

Everbridge and/or this MOU; and the confidentiality provisions of this MOU. PARTICIPANT further agrees to provide a copy of the signed Individual User Agreement to COUNTY and notify COUNTY, in writing, if an individual user withdraws their consent to the Individual User Agreement at anytime during the term of this MOU.

The scope of services under the Agreement is limited to using the System to distribute business communication to PARTICIPANT inter-departmental resources and/or emergency information to the public in emergency notification situations.

All PARTICIPANTS have read and accept the terms and conditions found in COUNTY's "Countywide Public Mass Notification System Policy and Guideline (June 30, 2008)", attached hereto as Exhibit B.

VI. Notice: Any notice or notices required or permitted to be given pursuant to this MOU shall be submitted in writing and delivered in person, via electronic mail or via United States mail as follows:

COUNTY:

County of Orange – Sheriff-Coroner Department
Emergency Management Division
Attn: Director of Emergency Management
2644 Santiago Canyon Road
Silverado, CA 92676

PARTICIPANTS: Each PARTICIPANT shall provide to COUNTY a contact person and notice information upon entering into this MOU. Each PARTICIPANT shall notify COUNTY if there is an updated contact person.

Notice shall be considered tendered at the time it is received by the intended recipient.

VII. Confidentiality: Each party agrees to maintain the confidentiality of confidential records and information to which they have access a result of their use of the System and pursuant to all statutory laws relating to privacy and confidentiality that currently exist or exist at any time during the term of this MOU. All information and use of the System shall be in compliance with California Public Utilities Code section 2872. No party shall post confidential information as part of a mass notification unless the law allows such information to be released.

VIII. Termination: The COUNTY or any PARTICIPANT may terminate its participation in this MOU at any time for any reason whatsoever. If any PARTICIPANT chooses to terminate its participation in this MOU, the terminating PARTICIPANT shall provide written notification in accordance with Paragraph VII. Notice, above. Such notice shall be delivered to the COUNTY 30 days prior to the determined termination date. A terminating PARTICIPANT shall uphold the obligations contained in Paragraph II. Hold Harmless, in its entirety and Paragraph VIII. Confidentiality, above. Upon termination, PARTICIPANT agrees to inform each PARTICIPANT user to stop using the System and

to relinquish all System access, user accounts, passwords and non-PARTICIPANT data to COUNTY immediately. PARTICIPANT may choose to delete and/or export non-public PARTICIPANT (aka inter-departmental) owned contact information, as well as, export resident provided contact information prior to termination. Resident provided contact information acquired through PARTICIPANT sources shall remain in the System and available to the County for regional or multi-jurisdictional notification use as needed.

Should COUNTY discontinue its funding for the System, which shall be grounds for COUNTY's termination of its participation, COUNTY shall give PARTICIPANTS one month advance courtesy notice prior to terminating the Agreement. All other reasons for terminating by COUNTY shall be valid upon providing notice to the PARTICIPANTS. Upon termination by COUNTY, this MOU shall no longer be in effect.

Termination by a PARTICIPANT shall not be deemed an amendment to this MOU as defined in Paragraph X. Amendments, below.

IX. Amendments: This MOU may be amended only by mutual written consent of the parties involved unless otherwise provided for in this MOU. The modifications shall have no force and effect unless such modifications are in writing and signed by an authorized representative of each party. Termination by a PARTICIPANT or adding a new PARTICIPANT to this MOU shall not be deemed an amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed by their duly authorized representatives as of the dates opposite the signatures.

COUNTY OF ORANGE

By: _____ Date: _____
Don Barnes, Sheriff-Coroner
County of Orange

By: _____ Date: _____
Wendy Phillips, County Council
County of Orange

PARTICIPANT: CITY OF LOS ALAMITOS

By: _____ Date: _____
Chet Simmons, City Manager
City of Los Alamitos

Approved as to Form:

Attest: _____
Windmera Quintanar, MMC, City Clerk
City of Los Alamitos

_____
Michael S. Daudt, City Attorney
City of Los Alamitos

County of Orange Subordinate Contract # MA-060-20010263

with Everbridge, Inc.,

for a Public Mass Notification System (PMNS)

This Subordinate Contract MA-060-20010263 for a Public Mass Notification System (PMNS) (hereinafter referred to as "Contract") is made and entered into upon execution of all necessary signatures between Everbridge, Inc., having its principal place of business at 155 N. Lake Ave., Suite 900, Pasadena, CA 91101 (referred as "Contractor"), and the County of Orange, operating through its Sheriff-Coroner Department, a political subdivision of the State of California, with a place of business at 320 N. Flower St., Suite 108, Santa Ana, CA 92703 (hereinafter referred to as "County"), which are sometimes individually referred to as "Party" or collectively as "Parties".

ATTACHMENTS

This Contract is comprised of this document and the following Attachments, which are attached hereto and incorporated herein as though set forth in full:

Attachment A – California Multiple Award Schedule (CMAS) Contract 3-12-70-2909A, Supplemental No. 1 and Amendment No. 2
Attachment B – Scope of Services
Attachment C – Compensation and Pricing Provisions
Attachment D – Everbridge Technical Support Services Guide (November 14, 2018 Update)
Attachment E – Functional Requirements

RECITALS

WHEREAS, the State of California has issued California Multiple Award Schedule ("CMAS") Contract No. 3-12-70-2909A ("CMAS Contract") for provision of a Public Mass Notification System (PMNS) by Contractor, which per its most recent renewal is set to expire on July 18, 2024; and

WHEREAS, the County requires a PMNS, and the Contractor has represented that its proposed PMNS shall meet or exceed the County's requirements; and

WHEREAS, County and Contractor desire to enter into a Contract for Contractor to provide a PMNS under the CMAS Contract, attached hereto as Attachment A, and as further set forth in the Scope of Work, attached hereto as Attachment B; and

WHEREAS, County agrees to pay Contractor based on the schedule of fees set forth in Compensation and Pricing Provision, attached hereto as Attachment C; and

WHEREAS, the County Board of Supervisors has authorized the Purchasing Agent or designee to enter into a Contract for a PMNS with the Contractor;

NOW, **THEREFORE**, the Parties mutually agree as follows:

DEFINITIONS

- **Administrator**: Government official, employee or agency responsible for the day-to-day responsibility and oversight for the mass notification system, including design, development, coordination, implementation, monitoring and evaluation.
- **Application program interface (API)**: A set of functions and procedures allowing the creation of applications that access the features or data of an operating system, application, or other service.
- **Coding Accuracy Support System (CASS)**: Coding Accuracy Support System (CASS) is a certification system from the United States Postal Service (USPS) for address validation.
- **Critical Infrastructure Information (CII)**: Those systems that are so vital to a nation that their incapacity or destruction would have a debilitating effect on national security, the economy, or public health and safety.
- **Cyber-protection**: The prevention of damage to, unauthorized use of, or exploitation of, and, if needed, the restoration of electronic information and communications systems and the information contained therein to ensure confidentiality, integrity, and availability. Includes protection and restoration, when needed, of information networks and wireline, wireless, satellite, public safety answering points, and 911 communications systems and control systems.
- **Data**: Any information, algorithms, or other content that the County, the County's employees, agents and end users upload, create or modify using the goods/services pursuant to this Contract, including but not limited to email addresses, telephone numbers, and geo-coded E911 data. Data also includes user identification information and metadata which may contain Data or from which the County's Data may be ascertainable. Personal Data shall include personal information, as defined by Civil Code Section 1798.3.
- **Data Breach**: Any access, destruction, loss, theft, use, modification or disclosure of Data by an unauthorized party or that is in violation of Contract terms and/or applicable state or federal law.
- **Deliverable**: Tangible and intangible information, material, services, or goods that must be provided to the County under the terms of the Contract.
- **Documentation**: The term "Documentation" shall mean, with respect to any particular items: (i) all of the written, printed, electronic, or otherwise formatted materials that relate to such items, or any component thereof; (ii) all user, operator, system administration, technical, training, support, and other manuals and all other written, printed, electronic, or other format materials that represent, demonstrate, explain or describe the functional, operational or performance capabilities of such items; and (iii) all specifications, materials, flow charts, notes, outlines, manuscripts, writings, pictorial or graphical materials, schematics, and other documents that represent, demonstrate, explain or describe such items.
- **ESRI mapping**: (Environmental Systems Research Institute) is an international supplier of geographic information system (GIS) software, web GIS and geodatabase management applications.
- **Failure modes**: A failure mode is a cause of failure or one possible way a system can fail. When a system has many potential ways of failing, it has multiple failure modes or competing risks.
- **Geo-coding**: Provide geographical coordinates corresponding to (a location).
- **Geo-targeting/targeted**: The practice of delivering content to a user based on his or her geographic location.
- **Human Error**: Any action or inaction on the part of a Contractor's employee or agent that prevents the accomplishment of the goods'/services' intended functions and the services specified in the Scope of Work.
- **IPAWS**: FEMA's Integrated Public Alert and Warning System (IPAWS) is an internet-based capability that federal, state, local, tribal, and territorial authorities can use to issue critical public alerts and warnings.
- **Notification**: A communication distributed to the public and internal responders/relevant personnel that contains important, timely, accurate, and accessible information regarding an actual or potential

emergency or incident, including the cause, size and current situation thereof; resources committed and response status of the emergency management organization; and other matters of general interest to the public, responders, and additional stakeholders (both directly affected and indirectly affected). Categories of notification may include: update, alert, advisory, activation, watch or warning.

- **Registrant**: Member of the public who is enrolled or enrolling in the system.
- **Security incidents**: The potentially unauthorized access to Personal Data or Non-Public Data the Contractor believes could reasonably result in the use, disclosure or theft of the County's unencrypted Personal Data or Non-Public Data within the possession or control of the Contractor. A Security Incident may or may not turn into a Data Breach.
- **State of California** and/or **State**: As used in Attachment A (CMAS Contract), "State of California" and "State" shall mean the County, its employees and authorized agents and representatives.
- **System**: Automated computerized mass notification system for emergency public and internal responder/relevant personnel notifications, including via cell phone, email, and text.
- **Technical Failure**: A malfunction in the vendor's hardware or software which prevents the accomplishment of the services specified in the Scope of Work. A malfunction of the hardware prevents the accomplishment of the hardware's intended functions and services specified in the Scope of Work. A malfunction of the software prevents the accomplishment of intended services even though the hardware may be functioning properly. Technical failures include, but are not limited to, an improper or incomplete conversion or upgrade of the hardware or software.
- **User**: Government employee or affiliated volunteer who has the ability to log-in to the system for administrative purposes (e.g., maintaining contact lists, sending notifications, monitoring notification results, etc.). Includes employees and contractors of other public entities who are authorized by the County to access the system pursuant to a Memorandum of Understanding between the County and those public entities.
- **WEA/EAS**: Wireless Emergency Alerts/Emergency Alert System.

ARTICLES

1. **Scope of Contract:** The terms and conditions of this Contract, including those in its Attachments, specify the terms and conditions by which the County will procure services in connection with the CMAS Contract from the Contractor, hereinafter referred to as "PMNS" or "Services," as more fully detailed in Attachment B, Scope of Work.

2. **Precedence:** In the event of a conflict between the terms and conditions in this Contract and terms and conditions in the Attachments, the conflict shall be resolved by giving precedence first to the terms and conditions of this Contract, then the terms and conditions of any Attachments. In the event of a conflict between the language of any Attachments, precedence shall be given in the following order:
    a. This Contract
    b. Attachment B (Scope of Work)
    c. Attachment E (Functional Requirements)
    d. Attachment C (Compensation and Pricing Provisions)
    e. Attachment A (CMAS Contract)
    f. Attachment D (Everbridge Technical Support Services Guide).

3. **Term of Contract:** This Contract shall commence December 31, 2019, and shall be effective through and including December 30, 2020, unless otherwise terminated by County. Contract may be renewed for up to four (4) additional one-year terms, upon mutual agreement of both Parties and upon successful renewal of the CMAS Contract No. 3-12-70-2909A. Each renewal of this Contract

may require approval by the County Board of Supervisors. The County does not have to give a reason if it elects not to renew.

4. **Taxes:** Unless otherwise provided herein or by law, price quoted does not include California state sales or use tax. Out-of-state Contractors shall indicate California Board of Equalization permit number and sales permit number on invoices, if California sales tax is added and collectable. If no permit numbers are shown, sales tax will be deducted from payment. The Auditor-Controller will then pay use tax directly to the State of California in lieu of payment of sales tax to the Contractor.

5. **Contingency of Funds:** Contractor acknowledges that funding or portions of funding for this Contract may be contingent upon state budget approval; receipt of funds from, and/or obligation of funds by, the state of California to County; and inclusion of sufficient funding for the services hereunder in the budget approved by County's Board of Supervisors for each fiscal year covered by this Contract. If such approval, funding or appropriations are not forthcoming, or are otherwise limited, County may immediately terminate or modify this Contract without penalty.

6. **Termination:** In addition to any other remedies or rights it may have by law, County has the right to immediately terminate this Contract without penalty for cause or after 30 days' written notice without cause, unless otherwise specified. Cause shall be defined as any material breach of contract, any misrepresentation or fraud on the part of the Contractor. Exercise by County of its right to terminate the Contract shall relieve County of all further obligation.

7. **Governing Law and Venue:** This Contract has been negotiated and executed in the State of California and shall be governed by and construed under the laws of the State of California. In the event of any legal action to enforce or interpret this Contract, the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California, and the parties hereto agree to and do hereby submit to the jurisdiction of such court, notwithstanding Code of Civil Procedure Section 394. Furthermore, the parties specifically agree to waive any and all rights to request that an action be transferred for trial to another county.

8. **Notices:** Any and all notices, requests demands and other communications contemplated, called for, permitted, or required to be given hereunder shall be in writing with a copy provided to the assigned Deputy Purchasing Agent (DPA), except through the course of the parties' project managers' routine exchange of information and cooperation during the terms of the work and services. Any written communications shall be deemed to have been duly given upon actual in-person delivery, if delivery is by direct hand, or upon delivery on the actual day of receipt or no greater than four (4) calendar days after being mailed by US certified or registered mail, return receipt requested, postage prepaid, whichever occurs first. The date of mailing shall count as the first day. All communications shall be addressed to the appropriate party at the address stated herein or such other address as the parties hereto may designate by written notice from time to time in the manner aforesaid.

Contractor:	Everbridge, Inc. 155 N. Lake Ave., Suite 900 Pasadena, CA 91101 Attn: Joanna Burlison Ph: 888-366-4911 Joanna.burlison@everbridge.com
County:	Sheriff-Coroner Department/Emergency Management Division 2644 Santiago Canyon Rd.

Silverado, CA 92676
Attn: Michelle Anderson
Ph: 714-628-7158
MAnderson@ocsd.org

Assigned DPA: County of Orange
Sheriff-Coroner Department/Purchasing Services Unit
320 N. Flower Street, 2nd Floor
Santa Ana, CA 92703
Attn: Maria Ayala, Procurement Contract Specialist
Ph: 714-834-6360
Mayala@ocsd.org

9. **Insurance Provisions:** Prior to the provision of services under this Contract, the Contractor agrees to purchase all required insurance at Contractor's expense, including all endorsements required herein, necessary to satisfy the County that the insurance provisions of this Contract have been complied with. Contractor agrees to keep such insurance coverage, Certificates of Insurance, and endorsements on deposit with the County during the entire term of this Contract. In addition, all subcontractors performing work on behalf of Contractor pursuant to this Contract shall obtain insurance subject to the same terms and conditions as set forth herein for Contractor. Contractor shall ensure that all subcontractors performing work on behalf of Contractor pursuant to this Contract shall be covered under Contractor's insurance as an Additional Insured or maintain insurance subject to the same terms and conditions as set forth herein for Contractor. Contractor shall not allow subcontractors to work if subcontractors have less than the level of coverage required by County from Contractor under this Contract. It is the obligation of Contractor to provide notice of the insurance requirements to every subcontractor and to receive proof of insurance prior to allowing any subcontractor to begin work. Such proof of insurance must be maintained by Contractor through the entirety of this Contract for inspection by County representative(s) at any reasonable time.

All self-insured retentions (SIRs) shall be clearly stated on the Certificate of Insurance. Any self-insured retention (SIR) in an amount in excess of Fifty Thousand Dollars ($50,000) shall specifically be approved by the County's Risk Manager, or designee, upon review of Contractor's current audited financial report. If Contractor's SIR is approved, Contractor, in addition to, and without limitation of, any other indemnity provision(s) in this Contract, agrees to all of the following:

1) In addition to the duty to indemnify and hold the County harmless against any and all liability, claim, demand or suit resulting from Contractor's, its agents, employee's or subcontractor's performance of this Contract, Contractor shall defend the County at its sole cost and expense with counsel approved by Board of Supervisors against same; and
2) Contractor's duty to defend, as stated above, shall be absolute and irrespective of any duty to indemnify or hold harmless; and
3) The provisions of California Civil Code Section 2860 shall apply to any and all actions to which the duty to defend stated above applies, and the Contractor's SIR provision shall be interpreted as though the Contractor was an insurer and the County was the insured.

If the Contractor fails to maintain insurance acceptable to the County for the full term of this Contract, the County may terminate this Contract.

Qualified Insurer

The policy or policies of insurance must be issued by an insurer with a minimum rating of A- (Secure A.M. Best's Rating) and VIII (Financial Size Category as determined by the most current edition of the Best's Key Rating Guide/Property-Casualty/United States or ambest.com). It is preferred, but not mandatory, that the insurer be licensed to do business in the state of California (California Admitted Carrier).

If the insurance carrier does not have an A.M. Best Rating of A-/VIII, the CEO/Office of Risk Management retains the right to approve or reject a carrier after a review of the company's performance and financial ratings.

The policy or policies of insurance maintained by the Contractor shall provide the minimum limits and coverage as set forth below:

Coverage	Minimum Limits
Commercial General Liability	$1,000,000 per occurrence $2,000,000 aggregate
Automobile Liability including coverage for owned, non-owned and hired vehicles	$1,000,000 per occurrence
Workers Compensation	Statutory
Employers Liability Insurance	$1,000,000 per occurrence
Network Security & Privacy Liability	$1,000,000 per claims-made
Technology Errors & Omissions	$1,000,000 per claims-made $1,000,000 aggregate

Required Coverage Forms

The Commercial General Liability coverage shall be written on Insurance Services Office (ISO) form CG 00 01, or a substitute form providing liability coverage at least as broad.

The Business Auto Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 0012, CA 00 20, or a substitute form providing coverage at least as broad.

Required Endorsements

The Commercial General Liability policy shall contain the following endorsements, which shall accompany the Certificate of Insurance:

1) An Additional Insured endorsement using ISO form CG 20 26 04 13 or a form at least as broad naming the *County of Orange its elected and appointed officials, officers, agents and*

employees as Additional Insured's, or provide blanket coverage, which will state *AS REQUIRED BY WRITTEN CONTRACT.*.

2) A primary non-contributing endorsement using ISO form CG 20 01 04 13, or a form at least as broad evidencing that the Contractor's insurance is primary and any insurance or self-insurance maintained by the County of Orange shall be excess and non-contributing.

The Network Security and Privacy Liability policy shall contain the following endorsements which shall accompany the Certificate of Insurance:

1) An Additional Insured endorsement naming the *County of Orange, its elected and appointed officials, officers, agents and employees* as Additional Insured's for its vicarious liability.

2) A primary and non-contributing endorsement evidencing that the Contractor's insurance is primary and any insurance or self-insurance maintained by the County of Orange shall be excess and non-contributing.

3) The Workers' Compensation policy shall contain a waiver of subrogation endorsement waiving all rights of subrogation against the *County of Orange, its elected and appointed officials, officers, agents and employees* or provide blanket coverage, which will state *AS REQUIRED BY WRITTEN CONTRACT.*

All insurance policies required by this Contract shall waive all rights of subrogation against the County of Orange, its elected and appointed officials, officers, agents and employees when acting within the scope of their appointment or employment.

Contractor shall notify County in writing within thirty (30) days of any policy cancellation and ten (10) days for non-payment of premium and provide a copy of the cancellation notice to County. Failure to provide written notice of cancellation may constitute a material breach of the Contract, upon which the County may suspend or terminate this Contract.

If Contractor's Technology Errors & Omissions and/or Network Security & Privacy Liability are "Claims-Made" policy(ies), Contractor shall agree to maintain coverage for two (2) years following the completion of the Contract.

The Commercial General Liability policy shall contain a severability of interest's clause also known as a "separation of insured's" clause (standard in the ISO CG 0001 policy).
Insurance certificates should be forwarded to the agency/department address listed on the solicitation.

If the Contractor fails to provide the insurance certificates and endorsements within seven (7) days of notification by CEO/Purchasing or the agency/department purchasing division, award may be made to the next qualified vendor.

County expressly retains the right to require Contractor to increase or decrease insurance of any of the above insurance types throughout the term of this Contract. Any increase or decrease in insurance will be as deemed by County of Orange Risk Manager as appropriate to adequately protect County.

County shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable Certificates of Insurance and endorsements with County

incorporating such changes within thirty (30) days of receipt of such notice, this Contract may be in breach without further notice to Contractor, and County shall be entitled to all legal remedies.

The procuring of such required policy or policies of insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract, nor act in any way to reduce the policy coverage and limits available from the insurer.

10. **Indemnification:** To the fullest extent permitted by law, Contractor agrees to indemnify, defend with counsel approved in writing by County, and hold County, its elected and appointed officials, officers, employees, agents and those special districts and agencies which County's Board of Supervisors acts as the governing Board ("County Indemnitees") harmless from any claims, demands, costs (including without limitation reasonable attorneys' fees, court costs, alternative dispute resolution costs, associated investigation and administrative expenses), damages, fines, judgments, losses, or liability of any kind or nature, including but not limited to personal injury, death, or property damage, arising from or related to the services, products or other performance provided by Contractor or any of its affiliates, agents, subcontractors, employees, suppliers, or laborers furnishing or supplying work, services, materials, or supplies in connection with the performance of this Contract. If judgment is entered against Contractor and County by a court of competent jurisdiction because of the concurrent active negligence of County or County Indemnitees, Contractor and County agree that liability will be apportioned as determined by the court. Neither party shall request a jury apportionment.

11. **Security Requirements**:

A. Contractor shall, with respect to all employees of Contractor performing services hereunder:

1. Perform background checks as to past employment history.
2. Inquire as to past criminal felony convictions.
3. Ascertain that those employees who are required to drive in the course of performing services hereunder have valid California driver's licenses and no DUI convictions within two (2) years prior to commencement of services hereunder.
4. Perform drug screening to determine that such employees are not users of illegal controlled substances as defined by federal law.

B. Contractor shall not assign to County property any Contractor personnel as to whom the foregoing procedures indicate:

1. Inability or unwillingness to perform in a competent manner.

2. Past criminal convictions for theft, burglary or conduct causing property damage or mental or physical harm to persons.

3. Where such employee's duties include driving a vehicle, absence of a valid California driver's license or a DUI conviction within the prior two (2) years.

4. Usage of illegal controlled substances as defined by federal law.

C. If any of the problems identified with respect to Contractor's employees are discovered after assignment of an employee to County property, or if County otherwise reasonably deems an assigned employee unacceptable, Contractor shall remove and replace such employee at the County property.

D. Nothing herein shall render any employee of Contractor an employee of County.

THE CONTRACTOR'S PERSONNEL REQUIREMENTS:

All employees must pass the County's background check and meet all requirements as set forth below:

1. All personnel to be employed in performance of the work under this Contract shall be subject to security clearance. Clearance must be updated and renewed every twelve (12) months from original date of clearance.

2. No person, who is required to enter a secured facility of the Sheriff, shall be assigned to perform work under this contract that has not received prior clearance from the Sheriff-Coroner Department.

3. Within fifteen (15) days of the effective date of this Contract, Contractor shall prepare and submit a complete and accurate "Contractor Security Clearance" information form for all Contractor's employee who will be working on or who will need access to the Sheriff-Coroner's facilities to perform work covered by this Contract. County project manager shall provide form(s) to Contractor's project manager. Contractor is also responsible for ensuring that anytime an employee is assigned to work on Sheriff-Coroner's facilities under this contract that a Security Clearance form is submitted and approved prior to that employee requiring access to such premises for providing services under this contract.

4. Contractor shall inform employees assigned to perform work within secured facilities of the Sheriff-Coroner that the employee is required to inform Contractor if/when any information provided on the security clearance form changes. Contractor shall submit an updated security clearance form whenever there is a change in information provided by an employee. Contractor shall be responsible for ensuring to submit Security Clearance forms in order to renew the Security Clearance(s) every twelve months. Renewal forms shall be submitted at least ten (10) County working days prior to the expiration of an existing clearance; a security clearance is valid for 12 months from the date of issuance. If Contractor is submitting an updated form due to a change in information, said form shall be submitted within in 10 county working days of the employer becoming aware of the updated information.

5. Contractor Security Clearance information forms will be provided by County Project Manager upon request and will be screened by the Sheriff-Coroner's Department.

6. Contractor Security Clearance information forms shall be thoroughly and accurately completed. Omissions or false statements, regardless of the nature or magnitude, may be grounds for denying clearance.

7. County will not give Contactor the reason an individual's clearance is denied, but will provide explanation to individual affected via U.S. Mail.

E. GENERAL SECURITY REQUIREMENT-AT WORKSITE:

1. When performing work at a Sheriff-Coroner facility, all work areas shall be secured prior to the end of each workday.

2. Workmen shall have no contact, either verbal or physical, with inmates in any facility while preforming work under this contract. Specifically:
    a. Do not give names or addresses to inmates.
    b. Do not receive any names or addresses from inmates.
    c. Do not disclose the identity of any inmate to anyone outside the facility.
    d. Do not give any materials to inmates.
    e. Do not receive any materials from inmates (including materials to be passed to another individual or inmate).
3. Contractor's personnel shall not smoke or use profanity or other inappropriate language while on site.
4. Contractor's personnel shall not enter the facility while under the influence of alcohol, illegal controlled substances as defined under federal law, or other intoxicants, and shall not have such materials in their possession.
5. Failure to comply with these requirements is a criminal act and can result in prosecution.
6. Contractor's personnel shall plan their activities to minimize the number of times they must enter and exit a facility, i.e., transport all tools, equipment, and materials needed for the day at the start of work and restrict all breaks to the absolute minimum.
7. Contractor's personnel shall follow any special security requirements issued by the on-site contact person or escort Deputy.
8. Contractor's personnel shall report either to the on-site contact person when leaving the facility, temporarily or at the end of the workday.
9. Contractor's personnel shall immediately report all accidents, spills, damage, unusual conditions and/or unusual activities to the on-site contact person or any Sheriff's Deputy.
10. Contractor's personnel shall securely close and check all gates and doors to ensure that they are tightly closed and locked as they enter and exit various areas of the County facilities.
11. Contractor's personnel shall restrict all activities to the immediate work site and adjacent assigned areas necessary to performing work under this Contract.
12. Contractor's personnel shall remain with the assigned escort at all times, unless otherwise directed by the on-site contact person.

F. POTENTIAL DELAYS/INTERRUPTIONS:

1. Contractor shall acknowledge that the primary purpose of the detention facilities is the safe and secure operation of those facilities.

2. Contractor's personnel who enter a Sheriff facility but have not passed the security screening, or who have falsified the security screening information are subject to immediate removal from the facility. Contractor's personnel who are assigned to work in a Sheriff facility who are determined to have outstanding wants or warrants may be detained by the Sheriff.

3. Contractor's personnel shall immediately comply with all directions and orders issued by Sheriff's personnel, other than changes regarding the quality or quantity of work, which will be controlled by County's project manager.

4. Contractor's personnel may be delayed or denied access to the facility due to unforeseen events that may affect the availability of security escorts.

5. Contractor's personnel may be ordered to leave a facility prior to the completion of their work or the end of the workday by unforeseen incidents occurring within secure environments. Such unforeseen incidents may also cause Contractor's personnel to be held inside the facility until the incident is resolved by the Sheriff's personnel.

6. Contractor may be subject to an inventory requirement where the Contractor shall supply an inventory list of all tools. The Facility will use this list for verification of tools entering and exiting security. Any and all time required to comply with the tool inventory and control program will not be considered a compensable delay and no requests for equitable adjustment in time or additional compensation for this time will be considered.

12. **Clear Water Act Provision:** Contractor shall be in compliance with all applicable standards, orders or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 7606), section 508 of the Clean Water Act (33 U.S.C. 1368), and Executive Order 11738.

13. **Energy Policy and Conservation Act Provision:** Contractor shall follow mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

14. **Certifications:** Homeland Security Grant: Contractor is informed and understands that this Contract may be funded by federal Department of Homeland Security grant funds, including Homeland Security Grant funds through the California Governor's Office of Emergency Services (Cal OES). Contractor agrees to the following in relation to executing this Contract.

a. Audit Records - With respect to all matters covered by this agreement all records shall be made available for audit and inspection by the California Office of Emergency Services and/or Department of Homeland Security, the grant agency, and/or their duly authorized representatives for a period of three (3) years from the termination of this Contract.

b. Contractor will comply, with all requirements of the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3), as applicable.

c. Contractor will comply, with all requirements of the Davis-Bacon Act (40 U.S.C. 3141-3148) as supplemented by Department of Labor regulations (29 CFR Part 5), as applicable.

d. Contractor will comply, with all requirements of the Contract Work and Safety Standards Act (40 U.S.C. 3701-3708) as supplemented by Department of Labor regulations (29 CFR Part 5), as applicable.

15. **Liquidated Damages**: It is agreed by and between Contractor and the County that if the services are not fully and completely performed within the terms of the Contract, including the failure to provide a fully functional PMNS, damage will be sustained by the County. Said damage includes any additional costs resulting from a delay in scheduled time frames by Contractor. Since it is and will be impractical and extremely difficult to determine the actual damage that the County will sustain by reason of such delay and/or failure to completely perform, it is therefore agreed that Contractor will pay to the County liquidated damages in a set amount of $1,700.00 for each and every day of delay and/or failure to provide a fully functional PMNS.

In the event the liquidated damages as set forth herein are not paid by Contractor, the County will deduct the amount of liquidated damages from any monies due Contractor under this contract.

This provision may be invoked at the sole option of the County by notification to the Contractor by certified return receipt mail.

If provision of services under the Contract is delayed by reason of changes or extra services ordered by the County or as a result of the County's failure to perform or delays caused by the County, the time of performance of this contract will be extended commensurate with the time required for the extra services and/or delays directly attributable to the County's failure to perform, and no liquidated damages will accrue during the period of such extension.

If this contract is not fully and completely performed within the time set forth herein, the County shall have the right to increase the time for such performance and to waive the liquidated damages. Nothing herein shall be construed as giving Contractor a right to extra time for performance.

-Signature Page to Follow-

Signature Page

The Parties hereto have executed this Contract# MA-060-20010263 for a Public Mass Notification System on the dates shown opposite their respective signatures below

Contractor*: Everbridge, Inc.

By: _____ Title: _____

Print Name: _____ Date: _____

Contractor*: Everbridge, Inc.

By: _____ Title: _____

Print Name: _____ Date: _____

**If the contracting party is a corporation, (2) two signatures are required: (1) signature by the Chairman of the Board, the President or any Vice President; and one (1) signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer. The signature of one person alone is sufficient to bind a corporation, as long as he or she holds corporate offices in each of the two categories described above. For County purposes, proof of such dual office holding will be satisfied by having the individual sign the instrument twice, each time indicating his or her office that qualifies under the above described provision.*

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

County Of Orange

A political subdivision of the State of California

Sheriff-Coroner Department

By: _____ Title: _____

Print Name: _____ Date: _____

Approved by the Board of Supervisors: _____

Approved as to Form
Office of the County Counsel
Orange County, California

By: _____
Deputy

ATTACHMENT A

California Multiple Award Schedule (CMAS) Contract 3-12-70-2909A,
Supplemental No. 1 and Amendment No. 2

ATTACHMENT B

SCOPE OF WORK

I. INTRODUCTION

The Orange County Sheriff's Department (OCSD) is headquartered in Santa Ana, California. With about 3800 employees, OCSD serves thirteen contract cities and the unincorporated areas of Orange County. This includes about 700,000 residents in 350 square miles. OCSD's Emergency Management Division provides emergency management and preparedness services to the unincorporated areas of Orange County and supports the efforts of the Orange County Operational Area (OA). There are currently over 100 jurisdictions in the OA encompassing all County departments and agencies, public and private organizations, and the general population within the boundaries of Orange County.

The County administers and maintains a vendor-provided public mass notification service called AlertOC, which is offered to all 34 cities in the County, County agencies, Orange County Fire Authority, water districts, and the University of California Irvine for emergency public notification and internal responder notification. This system includes an opt-in portal for residents to register their cell-phone, email and text devices for emergency notifications. In addition, E911 data is purchased quarterly from telephone service providers, uploaded to the system. Countywide, public emergency and safety efforts are coordinated and provided through a combination of county and city police, fire, healthcare, and public works departments.

II. SCOPE OF WORK

Contractor shall provide a PMNS that will include state of the art technology and will adhere to all industry standards, best practices, and applicable laws. Requirements include: high efficiency, robust capacity, ease of use, comprehensiveness, and a focus on accessibility for the whole community population. Support for additional languages and for the hearing and visually impaired community shall be a component of the new system. Additional functional requirements are listed in Attachment E, Functional Requirements, and are incorporated into this Scope of Work. Contractor's PMNS shall meet or exceed these requirements, except as otherwise indicated therein.

Contractor's PMNS shall be a fully redundant, geographically dispersed SaaS solution with routine maintenance, enhancements and upgrades provided by the Contractor at no additional cost. The PMNS will automate the key steps for responding to a critical event. It will aggregate threat data from third party and internal sources so the County can assess risk, and locate people in areas of threat and those needed to respond. The PMNS will then enable the County to execute pre-defined processes based on the type of threat for who should be contacted and how, what message to send, and who to escalate to if a responder is not available. Contractor's platform will then send out notifications and instructions via text, voice, email—over 100 modalities—in 15 languages as needed, organize conference bridges for people to collaborate, and analyze return messages. Automation will enable these steps to be completed quickly, highly reliably and at scale.

The critical communications and enterprise safety applications to be provided to the County via this PMNS software contract include Mass Notification Base for State & Local Government with Unlimited Domestic Usage, Mass Notification for Transportation, Community Engagement, and

Incident Communications. These shall be easy to use and deploy, secure, highly scalable, and reliable. A description of each of these, including their key capabilities, is contained in Attachment A, the CMAS Contract.

In addition, Contractor shall provide the following:

- An additional organization and Community Engagement/Visitor Engagement keywords will be added to County's account.
- Consulting services, including but not limited to technical assistance regarding set-up, use, customization, and optimization of the various PMNS features.
- Annual Maintenance and Support shall be provided as stated herein, including Attachment D, Everbridge Technical Support Services Guide, and Attachment E, Functional Requirements.

III. QUALITY ASSURANCE

Contractor will provide commercially-sound quality assurance practices to ensure the PMNS is operating in compliance with County specifications and requirements. Contractor's quality assurance will cover all major system features, including:

1. Successful operation of System without any errors, specifically in the areas of:
   - Tiered Administration
   - User creation and management
   - County-wide data and map import, reconciliation and maintenance processes and routines
   - Citizen opt-in data processes and routines
   - Custom and geographic call list generation
   - Outbound telephone message launch
   - Outbound e-mail message launch
   - Use of surveys
   - Monitoring of outbound session activity
   - Validation of built-in and ad-hoc generated reports
   - Accessibility from within the County's network
   - Accessibility from the Internet
   - IPAWS integration
   - Message throughput
   - Translation services (registration portal and message creation)

2. System (Hardware and Software) meets all requirements set forth herein and in Attachment E (Functional Requirements) to the County's satisfaction.

3. System is compatible with County Information Technology infrastructure (i.e., network and telephone environment and systems).

IV. ADMINISTRATION

Security Incidents, Data Breaches, Technical Failures, Human Error and Other Claims

1) Upon discovery or reasonable belief of any Security Incident, Data Breach, Technical Failure, or Human Error (collectively "Incident(s)"), Contractor shall notify County by the fastest means available and also in writing. Contractor shall provide such notification within forty-eight (48) hours after Contractor reasonably believes there has been such an Incident(s).

Contractor's notification shall identify:

- The nature of the Incident(s);
- Any Data accessed, used or disclosed;
- The person(s) who accessed, used, disclosed and/or received Data (if known);
- What Contractor has done or will do to quarantine and mitigate the Incident(s); and
- What corrective action Contractor has taken or will take to prevent future Incident(s).

2) Contractor will provide daily updates, or more frequently if required by the County, regarding findings and actions performed by Contractor until the Incident(s) has been effectively resolved to the County's satisfaction.

3) Contractor shall quarantine the Incident(s), ensure secure access to Data, and repair the system as needed.

4) If the Contractor causes or knowingly experiences a breach of the security of County's Data containing personal information, as defined by Civil Code Section 1798.3, Contractor shall immediately report any breach of security of such system to the Orange County Sheriff's Department Emergency Management Division personnel assigned as lead program manager following discovery or notification of the breach in the security of such Data. The County shall determine whether notification to the individuals whose Data has been lost or breached is appropriate. If personal information of any resident of California was, or is reasonably believed to have been acquired by an unauthorized person as a result of a security breach of such system and Data that is not due to the fault of the County or any person or entity under the control of the County, Contractor shall bear any and all costs associated with the County's notification obligations and other obligations set forth in Civil Code Section 1798.29 (d) as well as the cost of credit monitoring, subject to the dollar limitation, if any, agreed to by the County and Contractor in the applicable Statement of Work. These costs may include, but are not limited to staff time, material costs, postage, media announcements, and other identifiable costs associated with the breach of the security of such personal information.

5) Contractor shall conduct an investigation of the Incident(s) and shall share the report of the investigation with the County. The County and/or its authorized agents shall have the right to lead (if required by law) or participate in the investigation. Contractor shall cooperate fully with the County, its agents and law enforcement.

6) After any significant Data loss or Data Breach or as a result of any disaster or catastrophic failure, Contractor will at its expense have an independent, industry-recognized, County-approved third party perform an information security audit. The audit results shall be shared with the County within seven (7) days of Contractor's receipt of such results. Upon Contractor receiving the results of the audit, Contractor will provide the County with written evidence of planned remediation within thirty (30) days and promptly modify its security measures in order to meet its obligations under this Contract.

Corrective Action

In the event any goods or service provided by the Contractor in the performance of the Contract should fail to conform to the requirements in this Contract, it shall become the duty of the Contractor to immediately advise the County of the failure and correct the performance of goods or services, without expense to the County. If corrective action (including but not limited to patches, bug fixes, updates) is taken by the Contractor to remedy Incident(s) in the provision of

similar PMNS in other jurisdictions, such corrective action shall be provided to the County at no additional cost if such corrective action is needed for the Contractor to meet its obligations under this Contract.

Notice Regarding Other Jurisdictions

Contractor shall promptly notify the County Project Manager upon discovery or reasonable belief of the following: (a) Incident(s) known or reasonably known to have occurred in the provision of similar PMNS in another jurisdiction; (b) any claim or action against, or any loss by, Contractor that involves or may reasonably be expected to involve similar PMNS; (c) the initiation of any government investigation that may result in a finding that Contractor is not in compliance with all applicable federal, state and local laws.

Responding to Legal Requests

Contractor shall promptly notify the County upon receipt of any legal requests, including but not limited to subpoenas, court or administrative agency orders, service of process, or requests by any person or entity (other than Contractor's employees), which in any way might reasonably require access to the County's confidential Data. Contractor shall notify the County by the fastest means available and also in writing, unless prohibited by law from providing such notification. Contractor shall provide such notification within forty-eight (48) hours after Contractor receives the request. Thereafter, Contractor shall comply with such legal requests only to the extent required by applicable law. In responding to legal requests, Contractor shall take measures to protect Personal Data or Non-Public Data, the disclosure of which would violate Contract terms, court orders, and/or applicable state or federal law. Such protective measures may include, but are not limited to, seeking protective orders or filing the Data under seal. Contractor shall not respond to legal requests directed to the County unless authorized in writing to do so by the County.

Legal Proceedings

Upon request by the County, Contractor shall make appropriate employees available to appear in court, submit to examination under oath, and cooperate in the investigation or settlement of a claim. This applies in criminal, civil or administrative legal proceedings in response to requests or demands for testimony or records concerning information acquired in the course of an employee performing official duties or because of the employee's official status regardless of whether the person would otherwise be subject to service of a subpoena or other legal process in the State of California.

ATTACHMENT C

COMPENSATION AND PRICING PROVISIONS

1. **Compensation:** This is a firm-fixed fee Contract between the County and Contractor for PMNS services as set forth in Attachment B, "Scope of Work."

   The Contractor agrees to accept the specified compensation as set forth in this Contract as full payment for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Contractor of all its duties and obligations hereunder. The Contractor shall only be compensated as set forth herein for work performed in accordance with the Scope of Work. **The County shall have no obligation to pay any sum in excess of the fixed rates specified herein unless authorized by amendment in accordance with Paragraph 33, Contract Modifications, of the CMAS General Provisions – Information Technology.**

2. **Fees and Charges:** County will pay fees in accordance with the provisions of this Contract. Payment shall be as follows:

Item No.	**Item description**	**Annual Rate:**
01	Annual Fees	$ 458,050

Household Count:	1,250,000
Employee Count:	50,000

QTY	Product Code	Description	GSA Classification	Price
2	101-11-11-0254-000	Mass Notification Base - Tier 11	GSA Product	USD 356,299.56
1	101-11-11-0240-000	Mass Notification Base - Tier 12	GSA Product	USD 33,700.44
1	101-11-11-0258-000	Mass Notification Base for Transportation - Tier 3	GSA Product	USD 5,000.00
1	101-01-11-0206-000	Incident Management - Incident Communications - Tier 7	GSA Product	USD 100.00
63	101-01-11-1001-000	Everbridge Additional Organization	GSA Product	USD 100.00
1	101-01-11-1027-000	Everbridge Community Engagement - Tier 7	GSA Product	USD 49,700.00
10	100-09-11-1038-000	Additional CE/VE Keywords – 1	Open Market	USD 100.00
50	101-00-22-8301-000	Consulting Services - Per Hour	GSA Product	USD 13,000.00

Pricing Summary:

Year One Fees:	USD 445,000.00

One-time Implementation and Setup Fees:	USD 0.00
Professional Services:	USD 13,000.00
Total Year One Fees Due:	**USD 458,000.00**

3. **Price Increase/Decreases:** No price increases will be permitted during the first period of the price agreement. The County requires documented proof of cost increases on Contracts prior to any price adjustment. A minimum of thirty (30) days advance notice in writing is required to secure such adjustment. No retroactive price adjustments will be considered. The County may enforce, negotiate, or cancel escalating price Contracts or take any other action it deems appropriate, as it sees fit. The net dollar amount of profit will remain firm during the period of the Contract. Adjustments increasing the Contractor's profit will not be allowed.

4. **Firm Discount and Pricing Structure:** Contractor agrees that no price increases shall be passed along to the County during the term of this Contract not otherwise specified and provided for within this Contract.

5. **Contractor's Expense:** The Contractor will be responsible for all costs related to photo copying, telephone communications and fax communications while on County sites during the performance of work and services under this Contract.

6. **Payment Terms – Payment in Advance:** Invoices are to be submitted at least sixty (60) days in advance of each annual contract renewal to the user agency/department to the ship-to address, unless otherwise directed in this Contract. Vendor shall reference Contract number on invoice. Payment will be net thirty (30) days after receipt of an invoice in a format acceptable to the County and verified and approved by the agency/department and subject to routine processing requirements. The responsibility for providing an acceptable invoice rests with the Contractor.

   Billing shall cover services and/or goods not previously invoiced. The Contractor shall reimburse the County for any monies paid to the Contractor for goods or services not provided or when goods or services do not meet the Contract requirements.

   Payments made by the County shall not preclude the right of the County from thereafter disputing any items or services involved or billed under this Contract and shall not be construed as acceptance of any part of the goods or services.

7. **Taxpayer ID Number:** The Contractor shall include its taxpayer ID number on all invoices submitted to the County for payment to ensure compliance with IRS requirements and to expedite payment processing.

8. **Payment – Invoicing Instructions:** The Contractor will provide an invoice on the Contractor's letterhead for goods delivered and/or services rendered. In the case of goods, the Contractor will leave an invoice with each delivery. Each invoice will have a number and will include the following information:

   a. Contractor's name and address
   b. Contractor's remittance address, if different from 1 above
   c. Contractor's Taxpayer ID Number
   d. Name of County Agency/Department
   e. Delivery/service address
   f. Master Agreement (MA) or Purchase Order (PO) number

g. Agency/Department's Account Number
h. Date of invoice
i. Product/service description, quantity, and prices
j. Sales tax, if applicable
k. Freight/delivery charges, if applicable
l. Total

Invoice and support documentation are to be forwarded to:

County of Orange
Sheriff–Coroner Department
Emergency Management Division
2644 Santiago Canyon Road
Silverado, California 92676
Attn: Michelle Anderson

9. **Payment (Electronic Funds Transfer (EFT)**

The County offers Contractors the option of receiving payment directly to their bank account via an Electronic Fund Transfer (EFT) process in lieu of a check payment. Payment via EFT will also receive an Electronic Remittance Advice with the payment details via e-mail. An e-mail address will need to be provided to the County via an EFT Authorization Form. To request a form, please contact the agency/department representative listed in Section 9. Notices. Upon completion of the form, please mail, fax or email to the address or phone listed on the form.

ATTACHMENT D

Everbridge Technical Support Services Guide (November 14, 2018 Update)

ATTACHMENT E

FUNCTIONAL REQUIREMENTS

Functionalities available in the core of the PMNS include full mobile support, communication deployment capabilities, centralized contact data storage and management, geographic targeting and mapping, and secure infrastructure to ensure client data security. In addition, Contractor shall do the following:

- Maintain multiple, globally-dispersed data centers
- Operate multiple Network Operations Centers with 24X7 staffing and monitoring
- Deliver seamless scaling to deal with the unexpected peaks
- Enable multi-modal support for over 100 contact methods including SMS, voice, email, digital signage, PC alert systems, and sirens

The following are the functions of the PMNS that the Contractor shall provide, as indicated by an "X" in the "Yes" column. Where a function is not currently available, as indicated by an "X" in the "No" column, Contractor shall consider and be responsive to County's technical tickets. All available functions are included in the Scope of Work (Attachment B) at no additional cost to the County except where noted below.

#	Function	Yes	No	Additional Comments/Specifications
1.	The system will not require the County to purchase or	X		As a SaaS solution, no County hardware is required for installation of the system. Contractor will maintain all communication over HTTPS (Port 443) using its valid 2048-Bit TLS 1.2 security certificate, which effectively secures the traffic from the client environment into the secure Contractor infrastructure. Thus, any computer system capable of using a web browser that supports TLS 256-Bit encryption will be able to access and leverage the notification platform without issue. County shall be able to access the system from popular computer operating systems, such as Microsoft Windows, Linux, and Mac OS, as well as from popular smart phones and tablets.
2.	The system will not require the County to purchase or lease dedicated phone lines.	X		
3.	The system will not require the County to purchase or incur ongoing maintenance costs.	X		Contractor will provide routine upgrades, updates, and enhancements free of charge for the life of the contract with no interruption in service.

4.	The system will be redundant with 99.99966% uptime on multiple mirrored sites in geographically disparate locations. Data center ratings will be provided and call network monitor systems established.	X		Contractor will provides service at 99.99% or greater uptime.
5.	The system will include cyber-protection measures including appropriate notification protocols if intrusion is detected or if data breach occurs.	X		Contractor will enable active monitoring, intrusion detection, and logging of all events, on all components, within all tiers of the SaaS infrastructure. Contractor's monitoring tools will consist of both network-based IDS devices scanning all network traffic, and host-based probes that are designed to detect any activity outside of normal application traffic and performance. If a monitor detects any unusual or suspicious activity, the monitoring tool will generate an automated alert that will be immediately investigated by Contractor's on-call support team.
6.	The service will have an available application programming interface (API) service with documentation available for API calls and functions such as contact management.	X		Contractor will provide a fully functional Restful JSON based API. As part of the API, County will be able to utilize various methods to update contact information (GET, DELETE, PUT, and POST) as well as initiate a broadcast through the API. There will be no additional cost to access the API for managing data. If County does not have the staffing resources to build the integration, professional services to build the integration can be purchased from Contractor at an additional cost.
7.	The system will have full and complete IPAWS integration and functionality including WEA/EAS.	X		Contractor will remain certified as a gateway for IPAWS/CMAS. County and other authorized clients, such as government entities, will need to provide their COG ID (Common Operating Group ID), the Common Name (Logon Name), and the digital certificate provided by FEMA within the settings of the Contractor's system. Once this information has been provided, County will be able to send notifications and include the Publish to IPAWS/CMAS as a deployment option – or simply target IPAWS/CMAS separate from any other target population.
8.	The system will be configured with multiple IPAWS credentials (e.g., multiple jurisdictions that have independent codes can load their certificates into the system)	X		

9.	The system will support geo-targeted notifications.	X		Contractor will support utilizing the GIS interface for creating all notification types, including standard notifications, polling notifications, and conference bridges.
10.	The system will have ESRI mapping interface to allow County to select multiple contiguous or non-contiguous areas for notification.	X		System will allow users to upload shape files from ESRI in ZIP and KML formats to target specific geographic areas. In addition, ESRI will be offered as a standard base map layer option.
11.	The system will incorporate raster (e.g., satellite) imagery in its mapping function.	X		The system will provide base map layers using Google, Bing, and ESRI, and County may configure the solution to support a client map server as well. From a map layer perspective, the system will also provide premium weather layers that can display additional overlay information regarding weather radar and infrared satellite.
12.	The system mapping functions shall be capable of interfacing with and publishing to other web-based portals.	X		The system Universe Tab is contained within the product, but County may export shapes used for selecting the target audience for any deployment from the platform for use in other systems County may have.
13.	The system will support User-defined message templates, including pre-loaded text, audio, and video files.	X		System will allow County to create and save an unlimited number of message templates to expedite communication processes. Message templates will contain pre-recorded voice and text content that can be applied to new notifications. Broadcast templates are pre-defined notifications that contain message content, target recipients, and settings. Once saved, broadcast templates may be quickly deployed individually or as a group in under 15 seconds. Templates will be stored in a corresponding library for easy management.
14.	The system will support spontaneous uploading of audio files for notifications.	X		System will support the ability to create voice recordings in several ways.
15.	The system will support spontaneous uploading of video files for notifications.	X		System will support up to five separate attachments that may be sent to email notifications. Total attachment size cannot exceed 2 MB of data and no single attachment can exceed 2MB. Additionally, these attachments may be sent to Contractor's mobile application for smart phones and tablets.

16.	The system will be capable of sustaining a minimum volume of 50,000 phone calls simultaneously.	X		Because the system is a hosted SaaS solution, there will be no limit to the number of notifications Contractor is capable of sending and no limit to the number of contacts that can be stored with the solution. Contractor will conduct regular capacity planning (quarterly) to ensure ample capacity, performance, storage, and support to maintain guaranteed SLAs.
17.	The service will be configured with pre-set call throttling rates set by the User launching the notification, not the Contractor.	X		Contractor will provide a verifiable and configurable call throttling mechanism. The throttling settings will allow County to modify the overall speed for all calls going out or specify an area code and prefix to modify the speed for a specific area or building.
18.	The service will be configured with real-time automatic/ intelligent throttling during a call in progress to ensure a high success rate. This rate will be displayed to the notification sender and recorded so that it can be accessed and reviewed upon demand by the County.	X		
19.	The service will use multiple telephone carriers and can switch between carriers during notifications depending upon telephone network status.	X		Regardless of the target telephone provider, Contractor will utilize established telecommunication industry standards for placing telephone calls among public networks.
20.	The system will be configured to make multiple attempts to reach Registrants.	X		By default, each contact targeted with a notification from the Contractor solution will be sent notifications based on a “rotational contact methodology” whereby the contact devices (delivery methods) for any contact are notified, one at a time, and Contractor seeks confirmation/response. Should confirmation/response be received, it will be recorded in the solution and no further notifications are deployed to the recipient. If the recipient does not confirm/respond to the incoming notification, Contractor will “rotate” to the next available device and attempt to contact the recipient again (seeking response). This process will continue until all Contact Cycles are exhausted.

21.	The system will call out-of-state and international numbers.	X		All notifications deployed from the Contractor's solution require a fully defined telephone number to place the call to any landline, cellular, or VoIP telephone. This includes both domestic (10-digit telephone numbers) and international telephone numbers.
22.	The system will differentiate between human voice and voicemail/answering machine recordings.	X		Contractor fully supports this requirement through automated voicemail/answering system detection. If a live person answers the incoming call, the message will be relayed to the recipient (with the details to confirm, if enabled). If a voicemail/answering system is detected, County will have the option to configure how Contractor interacts with the voicemail/answering solution – leaving a message only; leaving a message with confirmation; or leaving no message. At no time will Contractor assume that reaching a voicemail/ answering system is proof of delivery and confirmation. Thus, the system will continue to attempt to notify the intended recipient on other available devices until confirmation is received or until the Contact Cycles have been exhausted.
23.	The system will be configured with separate sub-administration accounts for each unique participating agency.	X		The platform will support an unlimited number of groups, subgroups, and groups within groups all of which are maintained in a single organization (client environment) within the Contractor's system.
24.	Each User within the sub-administration accounts will have their own password.	X		
25.	The main account (OCSD-EMD) will be notified of and can see all messages launched by the other sub-administrator accounts.	X		
26.	The system will have a highly granular sub-administration function that allows for unlimited sub-administrators to create and manage their own users and databases within a nested or silo'ed structure.	X		
27.	The system will integrate with Nixle lists, operated by individual jurisdictions.	X		

28.	The system will publish notifications automatically to social media and RSS feeds:	X		
29.	Facebook	X		
30.	Twitter	X		
31.	Google Alerts	X		This functionality shall be provided via Community Engagement.
32.	YouTube		X	
33.	WhatsApp		X	
34.	RSS	X		Contractor will provide a CAP RSS feed.
35.	Other (specify)			

36.	Real-time results reporting and metrics will be available to Users, including, but not limited to:	X		Contractor shall provide reports for use during emergency activations as well as afterwards. The system will provide the following five types of notification reports, giving the County needed information on demand. All reports shall be capable of export. <u>Notification Dashboard Reporting</u> (Real-time Reporting) This dashboard is a reporting system that tracks notifications in real time, allowing the County to observe the results of the broadcast as they occur. The dashboard reporting screen will automatically refresh every 60 seconds, or it can be manually refreshed while the broadcast is active to provide up-to-the-second information. The County will be able to easily access detail-level reporting to see who has received and confirmed messages and who has not. <u>Broadcast Reports</u> The Detailed Broadcast Report will provide detailed breakdowns of each notification sent. Detailed Broadcast Reports will be available online through the Web-based administration console or can also be automatically e-mailed or faxed at the conclusion of a broadcast at County's request. <u>Ad Hoc Reports</u> The Ad Hoc Report will allow administrators to extract specific data from the system. Ad hoc reports can be downloaded in CSV and PDF format as well as HTML format. Users will be able to retrieve call records via a wide variety of record search and reporting options. Contractor's Ad Hoc Reporting functionality will allow County to pull reports that are important and meaningful for its specific needs, rather than merely provide static report features. <u>Event Analysis Reports</u> The system will provide the ability for multiple messages to be viewed in a single report. Reports may be filtered to include a single notification, or spanning multiple notifications. Using Event Reporting, County will be able to look at all messages/response details related to the same Event in a graphical and "top down" style. <u>Detailed Notification Analysis Reports</u> A detailed Notification Analysis report will allow County to investigate the delivery details, over time and among all users targeted, for any notification campaign launched form the platform. Details about the notification will be included, such as the settings that were configured for the deployment, confirmation status information (with pie chart representation), and the overall number of delivery attempts made over time (with line chart representation).

37.	percentage of attempted and completed notifications	X		
38.	failure rates	X		
39.	failure modes (with standard response definitions across sub-contracted carriers)	X		
40.	time of delivery	X		
41.	length of delivery	X		
42.	total number delivered	X		
43.	Other			
44.	Customer support must be treated as a high priority with:			
45.	one primary point of contact at the company			Contractor shall offer 24x7x365 Technical Support via https://www.everbridge.co m/customers/support/ and at the email address and telephone numbers listed in Attachment D, Everbridge Technical Support Services Guide
46.	24/7/365 emergency support line (for both administrators and self-registration accounts)	X		Contractor will provide ongoing support via the Internet, e- mail, and telephone. Contractor's Technical Support will be available to the County at any time of day or night, 24x7x365. Technical Support staff members will be full-time Contractor employees located on-site who are well-versed on Contractor's system. Technical Support shall not be outsourced to third parties that do not have Contractor's expertise. Additionally, Contractor shall have support personnel deployed at all of its offices around the world.

47.	live chat			
48.	screen-sharing tools			Contractor support personnel will initiate a Zoom session (corporate approved standard for secure meetings and collaboration) with County to provide support if necessary.
49.	one business day deadline for non-emergency support			Contractor shall meet support timelines outlined in Attachment D, Everbridge Technical Support Services Guide.
50.	The Contractor will have a transparent method for responding to, prioritizing, and implementing feature requests and modifications with a 30 day response time.			County may enter feature requests for the PMNS through Contractor's Client Services. All requests will be logged and tracked by Contractor's development team, and as more clients request similar features, Contractor may include these into the notification platform. In regard to "change management," Contractor will employ the following industry-standard practices for controlling changes to the SaaS application code or the database: • Approved, detailed, written specifications from the business group Impact analysis • An approval hierarchy that includes at least one company executive • Queue management to ensure that all stakeholders are aware of the approved and pending changes to the system • Documented approvals for applying any changes to the Development, Test, and Production environments • Application code must be checked into a secure code library and checked out of this library to be applied to the Test or Production systems. • Application code or database changes to the Test and Production environments require the use of highly secured passwords that are known only to the developers responsible for migrating application code or database changes. Only the DBA has access to implement database changes. • Back-out procedures • Specification of onboarding and maintenance windows
51.	All data entered into the system from any source will remain the property of the County; data cannot be provided or sold to other entities.	X		
52.	Registrants are not required to provide their data to the Contractor or other third party, or subscribe to or download an application in order to receive notifications through the system.	X		Contractor will support this function through its Engagement functionality, as well as through IPAWS.

53.	Contractor will obtain E911 from all carriers within the County of Orange, California.	X		County will obtain E911 from all carriers within the County and provide the data to Contractor; if, in the future, California law is updated to allow for the Contractor to receive this data directly, the County and Contractor will work together to transition this process . This will allow County to leverage existing emergency services (E911) databases that provide contact information and are updated on a monthly or quarterly, or yearly basis, allowing for a high level of accuracy.
54.	Contractor will geo-code all E911 data following a mutually agreed upon systematic process.	X		Regardless of the method used to manage the data, if a physical address is supplied to the Contractor's platform, Contractor will geo-code the address and determine the Latitude/Longitude coordinates for the location. These coordinates will then be used to drop a pin on the map (color of the pin will be defined by County and based on Record Type, as described above) in the Universe tab for recognition and inclusion in notification deployments. System will allow County to also specify the precision level of the GIS information utilized in the Contractor's solution through the Precision GIS functions, which can enhance the level of accuracy and will allow the County to directly handle "centroid" geocoding challenges they may experience.
55.	The system will have more than one geo-coding system or process.	X		System will allow geocoding to be conducted using Contractor's inherent geo-coding or County may leverage Precision GIS capabilities and supply its own geo-coding.
56.	The Contractor will code residential and business lines.	X		
57.	The Contractor will upload E911 data that has been geo-coded and identified as business/residential.	X		
58.	The Contractor will upload E911 data that has been geo-coded and identified as listed and unlisted.	X		

59.	The Contractor will maintain data for opt-outs from the E911 data and ensure that new uploads accommodate these opt-out requests.	X		
60.	The system will flag failed notifications for specific causes and allow the County to configure rules for failed notifications (e.g., mark failed call numbers or bounced emails to be resolved by County personnel).	X		
61.	The system will support contact lists of unlimited length.	X		
62.	The system will support nested contact lists (e.g., List 1 includes Sublist A, B, C; List 2 includes Sublist A & C; List 3 includes Sublist B & C)	X		
63.	The Contractor will analyze the results of each system use to identify if there are data management errors and identify possible improvements in data management processes.	X		County may contact Contractor's 24x7x365 tech support team with questions regarding, or for support on, data management and review of communication campaigns.
64.	The system must incorporate Coding Accuracy Support System (CASS) certified address entry in all entry portals.		X	
65.	The Contractor will host training as requested by County:			
66.	in-person at system implementation		X	Not applicable (system already implemented)

67.	in-person on an as-requested basis	X		Available at an additional cost
68.	interactive webinar	X		Available at an additional cost
69.	recorded computer based trainings	X		Contractor will provide (free) access to Everbridge University, an online learning environment that has tutorials with videos that show how the system works. Online help is built into the notification platform and will open in a new window and assist a user in the process of sending a notification.
70.	Contractor shall provide a comprehensive User guide detailing all system features and functions.	X		Contractor will provides multiple levels of documentation to assist County in the process of managing the notification system, including: Everbridge Mass Notification User's Guide–Full documentation of the features of the notification platform Everbridge Mass Notification Quick Start Guide–Focused on the areas that will allow a user to use the notification functions of the system Everbridge Mass Notification Application Programming Interface (API) Guide–Starting point for software engineers to write applications that harness the strength of the Contractor's platform allowing for full integration with County systems Everbridge University Online (Video Tutorials) Everbridge Online Help–See #69 above Everbridge One Sheets–Isolate common tasks and help a user do everything, including send a notification, edit a contact, or make a selection from the map
71.	The Contractor will provide free testing and training by the County and Sub-administrator accounts.	X		

72.	The system will have a testing environment with safeguards to ensure that training and testing do not occur using E911 data unless the User intends to do so.	X		
73.	The system will have a self-registration portal that allows both external (the public) and internal (agency employees) individuals to register multiple contact methods with and without setting up an account.	X		
74.	The system will provide the public with a single-screen interface through which Registrants can opt-in to notifications originating from multiple jurisdictions or agencies.	X		
75.	The public web interface for Registrants will be of responsive design capable of displaying clearly on mobile, tablet, and desktop devices.	X		
76.	The system's Registrant interface will meet or exceed the requirements of Section 508 of the Rehabilitation Act and Web Content Accessibility Guidelines (WCAG).	X		
77.	The system will allow Registrants to update their own contact data via an online portal or mobile application.	X		
78.	The registration portal will allow Registrants to create an account with either an email address or telephone number.	X		

79.	The registration portal will require the Registrant to validate their contact information.	X		
80.	The registration portal will incorporate CASS certified address entry and validation before allowing the Registrant to finalize.		X	
81.	The registration portal will incorporate an automatic geo-coding validation before allowing the Registrant to finalize, including allowing the Registrant to manually move the point mapped if correction is needed.	X		
82.	The registration portal geo-coding software will update parcel and address data no less than bi-annually, so as to capture newly constructed homes and businesses.		X	
83.	The registration portal will be available in at least the following languages:	X		The registration portal can be configured by County to include any language desired. County may also enable the system's Google Translate functionality, which allows the user of the page to select the desired language and all content on the page will be displayed in the selected language (auto-translation provided through Google Translate).
84.	Arabic	X		
85.	English	X		
86.	Farsi	X		
87.	Korean	X		

88.	Spanish	X		
89.	Vietnamese	X		
90.	Registrants will be able to choose what types of alerts to receive and what devices to receive them on, such as:	X		
91.	Weather alerts	X		
92.	Road closings	X		
93.	School closings	X		
94.	Special announcements	X		
95.	At registration, Registrants will be able to provide vulnerability data.	X		This would be configurable At Risk or Needs Identification (e.g., Bedridden, Oxygen)
96.	The system will be able to detect Video Relay Services (VRS) used by the deaf and hard of hearing community. Messages will be delayed until the VRS interpreter becomes available or the message will be looped for up to 3 minutes.		X	
97.	During an alert notification, the system will provide Registrants with language options upfront (ex. Press 1 for English, 2 for Spanish, etc.).		X	Although Contractor does not support this functionality, a similar result may be accomplished by using Contractor's automated language translation capabilities within the Scenarios.
98.	The service will support non-English character sets and right- to-left text for email and TTY messages.	X		

99.	The system will allow for configuration of automated forwarding from other systems (e.g., National Weather Service).	X		Contractor's Mass Notification platform offers SMART Weather Alerting which leverages Weather Decision Technologies' (WDT) meteorological resources to enhance and optimize over 150 severe weather alerts such as lightning, tornadoes, thunderstorms, hail, ice, snow, extreme temperatures, high winds, flash floods, and flooding. SMART Weather Alerting provides location-specific severe weather alerts at the speed of click. An automated rules engine supercharges the speed and accuracy of alert delivery, so notifications get to the right people right away. Available at an additional cost.
100.	The system will be intuitive, easy to learn, and use best practices in User interface and User design.	X		Contractor's system will provide ease of use for both message senders and recipients. The system will provide an intuitive interface that allows for administrators to send messages and navigate the system easily. For new notifications, the system will provide a single page workflow that will allow County to specify message type, message content, target audience, and deployment options (such as devices to target, number of contact cycles, etc.). County will be able to launch notifications even more quickly using Contractor's Notification Templates, whereby various elements of the notification deployment may be defined ahead of time – reducing the selection of the options to send the notification when needed.
101.	The web interface for Users will provide responsive design capable of displaying clearly on mobile, tablet, and desktop devices.	X		

102.	The system will include a mobile app for iOS and Android that allows Users to send public notifications to on-the-fly generated geo-located areas.	X		Contractor's system will support the ability to launch new and template broadcast to both individuals and groups of individuals, manage messages, and view reports from smartphones and tablet devices. Mobile app support for iOS and Android devices will be provided to County. Authentication on the mobile platform is through HTTPS connections utilizing 2048- bit encryption. No information is cached locally within the app. Contractor will also provide a universal browser interface that functions among any smartphone or tablet devices, including BlackBerry and Windows Mobile.
103.	The service will integrate with incident management systems, such as WebEOC, so that alerts can be activated from WebEOC Input or Display views.	X		The system will integrate with incident management systems via Contractor's Incident Communication and Email Ingestion functionality or through custom development using JSON-based RESTful API. Email Ingestion is available at an additional cost (Incident Communication is included in County's Scope of Work).
104.	The system will have a robust responder notification function that allows for advanced polling functions and the ability to stop calls once a set threshold of responses is reached.	X		Contractor will provide the ability to create and send quota-based notifications by using Polling Notification with Quota enabled. County will have the ability to specify a certain number of positions to be filled. Once deployed, the quota notification will start contacting the pool of candidates and continue until enough successful responses are provided to fill the quota count. Once the quota is filled, the system will automatically stop calling the group. County can use Contractor's follow-up capability to re-communicate to any desired audience—such as those who confirm receipt after the quota is filled—very quickly.
105.	The system will have the ability to directly link notification recipients to an internal conference call.	X		Contractor's system will provide Conference Notifications, whereby a notification is deployed to County recipients and if received via phone, they will join the call immediately; if received via text message, all dial-in and passcode information is included to allow the end user to connect to the call. Contractor will provide four (4) inherent conference bridge lines for County to use. County may customize Contractor's service to support its own conference systems for an additional cost.
106.	The system will provide the ability for two-way text and email communication.	X		
107.	Responses to notifications can be sent via email or text directly to the User sending the message, system administrators, or members of a User-defined group.	X		Responses and confirmations from recipients will be reported back to the Contractor's platform whereby authorized client administrators (including those that initiated the communication) may review them through Contractor's reporting options.

108.	The system will be able to export the polygon created for the notification in shape file, KML, and CSV.	X		
109.	The system will automatically send all Registrants a yearly, bi-yearly, or quarterly email reminding them to update their information. This message can be configurable by a User.	X		Contractor will schedule notifications to accomplish this upon County request. Additionally, rules or filters can be developed to only target the users that have not recently updated their contact information.
110.	The system will be able to manually bulk upload data via CSV or Excel and automatically via SFTP.	X		
111.	The system will have an audit functionality that allows authorized Users to review system access and activity for up to 18 months.	X		

Countywide Public Mass Notification System Standard Operating Procedures

Effective: June 30, 2008 **Revised: June 30, 2021**

I. PURPOSE

The purpose of this document is to outline the Standard Operating Procedures for the use and administration of AlertOC, the Orange County Public Mass Notification System, hereinafter referred to as "System". This document will provide more specific step-by-step procedures and roles and responsibilities at the regional level including describing expectation of participants. Individual jurisdictions/agencies should create and maintain and **regional concepts**. The step-by step procedures for activation and use will be maintained in a separate document maintained by each jurisdiction/agency as a part of their emergency response plans for overall planning and response efforts. A copy of these procedures shall be maintained in PrepareOC.

This document does not supersede any policy and procedures outlines in the Memorandums of Understandings signed by participating agencies, but should be used to support the use of the Orange County Mass Notification System.

II. SYSTEM DESCRIPTION

The primary intent of the Countywide Public Mass Notification System is to disseminate early warning and time sensitive information to county businesses and residents during an emergency event. The Public Mass Notification System is only one component of the County of Orange Public Warning System. As deemed fit by local authorities, the System should be used in conjunction with the other public warning mechanisms including, but not limited to, route alerting, the Emergency Alert System, sirens, and press releases.

The Mass Notification System is available 24/7 and has been pre-loaded with Orange County landline phone numbers (including unlisted) and countywide geographic maps. Additionally, citizens have the option to provide additional contact information via self-registration portal www.alertoc.org with link access from county and all participating entity websites. Upon local authority decision to activate, the System will be used to send a message, describing the situation, impacted area, and recommended action the public should take, to affected businesses and households via telephone, e-mail and/or text.

The County of Orange, Orange County Sheriff's Department is the sponsor of the Countywide Public Mass Notification System initiative and will take appropriate measures to ensure that the System is in a state of operational readiness at all times. It is the responsibility of all participating Agencies to maximize citizen benefits from the System.

While the County's intent for implementing and maintaining the System is for "emergency" use, upon consent from local authorities, cities may optionally use the System to disseminate "government-related" non-emergency notifications to citizens and organization resources within its jurisdiction. See Section V. Authorized Use and Section VIII. Cost for policy guidelines relating to non-emergency use.

III. GOVERNANCE

The Orange County Sheriff's Department Emergency Management Division will manage the Mass Notification System as a countywide asset under the Policy and Guidance approved and recommended by the Orange County Technology Subcommittee, and agreed upon by each individual Agency when they opt into the system.

Use of the System by each Agency is contingent upon that Agency abiding by the contract with the mass notification vendor, and the protocols established by the Emergency Management Council and Operational Area Executive Board.

The System utilizes the 9-1-1 database to complete the notifications. The use of the 9-1-1 database is regulated by the California Public Utilities Code (CPUC) sections 2872 and 2891.1. The information contained in the 9-1-1 database is confidential and proprietary and shall not be disclosed or utilized except by authorized personnel for the purpose of emergency notifications. Any agency in violation of this regulation is subject to criminal charges as described in the CPUC.

The Orange County Sheriff's Department Emergency Management Division is responsible to ensure that the provisions of the contract are implemented properly. Authorized users must respect the integrity of the database, understand the privacy issues and fully comply with the policies and protocols outlined in this document. If violations of the MOU and this approved policy document are made by any individual or Agency, the Orange County Sheriff's Department reserves the right to disable that individual's or Agency's login(s).

IV. OVERVIEW OF GENERAL SYSTEM FEATURES

At minimum, the Orange County Sheriff's Department shall acquire and maintain a Public Mass Notification System capable of meeting the following requirements.

A. Licensed for use throughout the County's entire region
B. Capacity to send a 45 second message to 10,000 residents and businesses within 10 minutes
C. Capacity to send messages via phone, e-mail and text
D. Accessible via the public Internet
E. Provides audit trail logging and reporting
F. GIS map interface for geographic call list generation
G. Citizen self-registration web portal (available in over 100 languages))
H. Interactive phone survey technology and reporting
I. IVR based notification setup and execution

V. AUTHORIZED USE

The Mass Notification System is designed to be a countywide asset, available to all Agencies that have a dedicated public safety answering point (PSAP) and/or a resident population they are responsible for making protective action recommendations.

An Agency may participate in the countywide System at no charge when used for emergency purposes until June 2024.

Agencies authorized to join the system at no cost are limited to the incorporated cities in the Orange County Operational Area, County agencies and departments, the Municipal Water District of Orange County and Orange County Retail Water Agencies. Each participating Agency must sign a MOU and will maintain, at minimum, a Local Agency Administrator responsible for implementing and administering use of the System at the local level.

Cities

Cities wishing to participate may do so by having an authoritative representative sign the "Orange County Public Mass Notification System" MOU. Upon signing the agreement, the Agency will be provided a local administrator account, a vendor provided user manual and initial training. Throughout the term of the agreement, the Agency may use the System to send an unlimited number of emergency notifications to the public as well as an unlimited number of emergency and non-emergency inter-department messages. Each participating City shall develop and maintain written procedures to identify and address the Agency's specific use of the System within the scope of this policy guide. Each participating City shall maintain a level of training for their users consistent with the County of Orange and Orange County Operational Area Alert and Warning Plan.

County Users

Unincorporated areas of Orange County will have emergency messaging to the public launched by the Orange County Sheriff's Department. All other county agencies may have access to utilize the system for interdepartmental use. Each participating County agency shall develop and maintain written procedures to identify and address the Agency's specific use of the System within the scope of this policy guide and provide this guideline to the Orange County Sheriff's Department Emergency Management Division. Each participating County agency shall maintain a level of training for their users consistent with the County of Orange and Orange County Operational Area Alert and Warning Plan.

Water Retail Water Agencies

The Municipal Water District of Orange County and Orange County Retail Water Agencies wishing to participate may do so by having an authoritative representative sign the "Orange County Water Retail Agency Public Mass Notification System" MOU. Upon signing the agreement, the Agency will be provided a local administrator account, and the Orange County Sheriff's Department, Emergency Management Division in collaboration with the Municipal Water District of Orange County – Water Emergency response Organization of Orange County (WEROC) will provide a user manual and initial training. Throughout the term of the agreement, the Agency may use the System to send emergency notifications to the public by

utilizing pre-established GIS shape files or the system's interactive map feature to identify their water users. Each participating agency shall develop and maintain written procedures to identify and address the Agency's specific use of the System within the scope of this policy guide. Each participating agency shall maintain a level of training for their users consistent with the County of Orange and Orange County Operational Area Alert and Warning Plan.

Emergency Use

Use of the Mass Notification System for emergency activity contains two components: (1) the need to disseminate critical, safety-related information to individuals regarding emergency events occurring now, follow up information regarding the event and termination of the emergency event., and (2) communicating with safety-responder staff, volunteers and involved parties about the emergency event.

As a general rule, the System is to be used when the public is being asked to take some action (e.g. evacuate, prepare to evacuate, shelter in place, boil tap water before drinking, local assistance centers and other follow up information, re-entry to an area after evacuation orders have been lifted or termination of the emergency because the danger has passed).

Emergency Public Notifications are limited to:

1. Imminent or perceived threat to life or property
2. Disaster notifications
3. Evacuation notices
4. Public health emergencies
5. Public safety emergencies
6. Any notification to provide emergency information to a defined community

The following criteria should be utilized to assist with determining the need to issue an alert:

1. Severity. Is there a significant threat to public life and safety?
2. Public Protection. Is there a need for members of the public to take a protective action in order to reduce loss of life or substantial loss of property?
3. Warning. Will providing warning information assist members of the public in making the decision to take proper and prudent action?
4. Timing. Does the situation require immediate public knowledge in order to avoid adverse impact?
5. Geographical area. Is the situation limited to a defined geographical area? Is that area of a size that will allow for an effective use of the system, given the outgoing call capacity?
6. Are other means of disseminating the information inadequate to ensure proper and time delivery of the information?
7. Is the message being sent follow up information to an emergency event in progress?

If the answer to ALL of these questions is "Yes", then an activation of the Mass Notification System for emergency purposes may be warranted.
To assist with trigger points for potential message use topics refer to Attachment A

Emergency Responder Notifications are limited to:

1. Contacting first responders to advise of an emergency
2. Contacting first responders to report for duty due to an emergency
3. Contacting key staff regarding an emergency or crisis situation
4. Contacting agency employees/DSWs to report at a different time or location (or provide an update) due to an emergency
5. Exercises

Emergency considerations:

1. Notification shall clearly state situation is an emergency
2. Message length shall not exceed 60 seconds
3. It is highly recommended all messages are recorded using a real voice and not the computer transcriber.
4. Message shall have a call back number specific to the agency issuing the notification.
5. It is highly recommended to provide a phone number or website where the public can obtain additional or updated information
6. An all clear notification should be sent when applicable

A. Inter-Department Communication

City and County Agencies may use the Mass Notification System for non-emergency inter-departmental business communication as needed, without cost. It is recommended that individual Agencies identify where this would add value to their operations and establish separate written protocols and procedures for this use.

B. Non-Emergency Public Use

No agency shall use the Mass Notification System for non-emergency public announcements unless a separate contract with the vendor is established. Non-emergency use shall be consistent and in compliance with the non-emergency guidelines included within. Any agency in violation of this term may have their use of the system suspended. Additionally, E 911 data is not allowed to be utilized for non emergency use except for testing according to the law California Public Utilities Code (CPUC) sections 2872 and 2891.1 and violators may be subject to criminal enforcement. Jurisdictions will be limited to utilizing the self-registering portal entry data only when launching non-emergency messages.

Agencies who contract to use the countywide System for non-emergency activity agree to give precedence to emergency notification call-outs by delaying or terminating non-emergency notification sessions if needed to increase emergency message success. The primary concern for point of failure in this situation is not the Mass Notification System, but the telephone port capacity of local phone providers responsible for delivering calls to residents. Cost associated with non-emergency public notifications is the responsibility of the local Agency, See section VIII.1

Non-emergency **public** notification use is **prohibited** for any of the following purposes:

1. Any message of commercial nature

2. Any message of a political nature
3. Any non-official business (e.g. articles, retirement announcements, etc.)
4. To send a message to an E911 obtained data source; see Section III, Governance, for additional information relating to E911 data use restrictions

C. Confidentiality

Agencies shall be responsible for: (i) ensuring that users maintain the confidentiality of all user login and password information; (ii) ensuring that users use the service in accordance with all applicable laws and regulations, including those relating to use of personal information; (iii) any breach of the terms of this policy or the vendor agreement by any user; (iv) all communications by users using the service; and (v) Ensuring users have completed an appropriate background check and undergone annual security awareness training.

Protecting confidential information contained within the system against accidental or unauthorized use, modification, dissemination, or destruction.

Immediately notifying the Orange County Sheriff's Department of any security incident that could lead to the unauthorized access, use, modification, dissemination, or destruction of CI contained within the system.

Through the "Memorandum of Understanding between the County of Orange and Participants for use of Countywide Mass Notification System," each agency is bound in writing to the confidentiality obligations sufficient to permit agencies to fully perform its obligations under this policy or the vendor agreement.

VI. AUTHORIZED SYSTEM USERS

A. Public Notifications

In general, use of the system in most cities is the responsibility of the local law enforcement agency. Since law is responsible to make alert, notification and evacuation orders. However, others may also be authorized to make notifications will be officials including , emergency management, fire and city manager departments.

County Administrator: The Orange County Sheriff's Department will act as the Countywide Public Mass Notification System County Administrator. County Administrator responsibilities are covered in section IX. System Administration and Operation.

County User: Orange County Sheriff's Department Emergency Communication Division (9-1-1 dispatch), Control One and Emergency Management Division personnel will be setup as "County" users. County Users will have permission to access and launch emergency notifications to all jurisdictions within Orange County consistent with County Operational Area public safety response guidelines. All other county agencies will have permission to execute inter department notifications.

The Orange County Emergency Operations Center, when activated will be responsible for all public notifications to unincorporated areas during an emergency. For day to day use of the system for public safety incidents including but not limited to hazmats, felony crimes with

suspects still at large, the Orange County Sheriff's Department Commander will be responsible for execution of messages.

Local Agency Administrator: A minimum of one designated Local Agency Administrator will be required for each Agency participating in the countywide System. Local Agency Administrator responsibilities are covered in section IX. System Administration and Operation.

Local Agency User: Participating Agencies may have an unlimited number of Local Agency Users. Local Agency Users will have access to resident contact records within their jurisdiction as well as neighboring jurisdictions with an established MOU agreement. Local Agency Users will be authorized and managed by the Local Agency Administrator and may have varied system permissions.

Any City jurisdiction who has contracted police services shall grant and provide access to their jurisdictions system in order to launch messages in a timely manner.

- Water agencies are identified as local users under the Orange County Sheriff's Department Emergency Management Division.

Inter-Department User: Inter-departmental users will have permission to inter-departmental contact information only and are authorized to use the system solely for inter-departmental communication including but limited to first responder or volunteer call-outs. Additional user for special contact groups including In House Special Services (IHSS), access and functional need cliental may be established with prior authorization from the Orange County Sheriff's Department to ensure no vendor contract violations are occurring.

VII. ACTIVATION OF THE SYSTEM

Each City Jurisdiction is responsible for launching messages to affected citizens and businesses within their jurisdiction. Determination of authority to request activation of the Mass Notification System rest with local officials, not with the County of Orange or the Orange County Sheriff's Department Emergency Management Division. Water agencies are responsible for launching messages to affected citizens and businesses as identified in their service district. The following is protocol to be followed when an emergency message is launched anywhere in Orange County.

A. Public Notifications

1. The County of Orange is authorized to use the System to send notifications of regional emergencies to any and all residents within the Operational Area (example: Countywide quarantine order for a health alert). Upon sending a countywide notification, Orange County Sheriff's Department Emergency Management Division will, as soon as possible, advise the appropriate local Agency that mass notifications have been sent by the County to residents of their cities. Pre-notification to emergency managers by email or WebEOC of this AlertOC activation before actual delivery of the message will occur if possible.
2. Other than regional emergency notifications, public notifications are the responsibility of the individual City/Local Government. In the event that the geographical location of an incident requires a message to be delivered to multiple jurisdictions, the responsible Agency will inform each individual Agency so that they can send the message to those

affected within their own jurisdiction. Exception: Small unincorporated neighborhoods embedded within City limits will receive mass notification of local city emergency activity from City Officials. This does not include the unincorporated areas of Rossmoor, Midway City, Cowan Heights, Lemon Heights, all canyons, Coto de Caza and Trabuco Canyon areas. Any of the fore mentioned unincorporated areas by names, coordination will have to occur with the Orange County Sheriff's Department/Watch Commander when the EOC is not activated.

3. For a City wishing to send or receive messages to or from a neighboring Agency during time of a multi-jurisdictional incident, an MOU should be established between both parties that grants permission for the handling Agency to send emergency notification to residents within the affected Agency. (Exception will be made for cities who have contracted law enforcement services. No MOU will be required and access SHALL be granted).
    a. In the event no MOU has been established, the local city agency will contact the Police Watch Commander who is the 24 hour warning point for all cities for approval and coordination.
4. Water agencies sending information to the public will do so only to pre-loaded GIS shape files containing their service areas. This procedure must occur due to the overlapping jurisdictional boundary areas. Water agencies will launch messages under the Orange County user account. Pre-notification to the Water Emergency Response of Orange County (WEROC) emergency manager, and impacted city emergency managers will occur prior to the launch of the message by email containing the AlertOC message before actual delivery of the message will occur.
    a. The WEROC Emergency Manager is responsible to notify and provide the information to the OA/County Emergency Manager since the identification information will show the County of Orange as the initiator.
5. In the event a participating Agency is unable to send out an **emergency** message, the Orange County Control One Coordinated Communications Center is available to act on the local Agency's behalf. Agencies that do not have a current MOU with the County may also request Control One to send out an emergency message. Control One will not be available to send internal notifications. All rules and guidelines are applicable. It is still the responsibility of the local agency with the primary responsibility of the incident to receive approval for adjacent jurisdictions on multi jurisdictional events. Attachment B is the launch form containing all information required in order to launch a message. Authority to request mutual aid assistance from Control One must be requested by a Lieutenant or above (same protocols as requesting a Code Alex).
6. If the Operational Area EOC is activated, agencies may request to utilize the Orange County Information Hotline 714-628-7085 as the identification phone number for residents and businesses to call to obtain additional information. Agencies are requested to send a copy of the AlertOC script to the OA EOC before the message is launched, if possible.
7. Participating Agencies are authorized to develop pre-established notification lists and messages to meet their individual needs. These lists may include special populations (e.g. in-home care, schools, etc) or those susceptible to certain risks (e.g. homes within dam inundation zone). It is the responsibility of the participating Agency to create, maintain and update these lists.

B. Emergency Response and Inter-Department Notifications:

1. Each participating Agency is authorized to create employee/volunteer and department call lists and pre-recorded messages.
2. Any non-city agency wishing to create specialty groups which still contain public contact information (ex: special needs callouts) may do so with prior consent. However, any activation of information to any of these groups needs to be coordinated to ensure clear, concise and accurate information is being dispersed. During emergencies, messages will be coordinated with the Operational Area, Orange County Sheriff's Department Emergency Management Division.
3. It is the sole responsibility of each participating Agency to maintain these lists and to launch notifications as deemed necessary.

VIII. COSTS

The County of Orange agrees to fund the System for notifications classified as "emergency use". The County of Orange also agrees to continue to purchase updated E911 telephone data and geographic maps.

Costs associated with use of the System for non-emergency activity is the responsibility of the local Agency through separate contract with the mass notification Vendor.

IX. SYSTEM ADMINISTRATION/OPERATIONS

Individual Agencies are responsible for providing logins and procedural training to key individuals within their Agency responsible for using the Mass Notification System.

A. County Administrator

The Orange County Sheriff's Department will assign and maintain a designated Mass Notification Program Administrator responsible for overall acquisition, accessibility, maintenance, compliance and management of all components required to provide an effective countywide mass notification system.

The County Administrator is responsible for:

1. System acquisition and contract management.
2. Policy management and as needed modification (in consultation with public safety, emergency management and emergency response personnel.)
3. Audit compliance: routine monitoring of System use to insure policy and contract compliance.
4. Access management: record management of signed MOU from each participating Agency, distribution of local administrator accounts and updated local administrator contact list.
5. Data management: E911 data acquisition, update and compliance monitoring. Countywide map file acquisition, update and overall geo-coding.
6. Testing: facilitate routine System-wide test exercise, document overall test results and recommend and execute, as needed, corrective action at the County level.
7. Public education campaign: initiate and facilitate public education campaign aimed at making the public aware of the countywide public mass notification system initiative and citizen web portal.

8. System support: provide support to Local Agency Administrators.

B. Local Agency Administrator

Participating Agencies agree to appoint a designated Mass Notification Local Administrator responsible for leading, coordinating, monitoring and optimizing use of the Mass Notification System at the local level. Local Agency Administrator shall act as the Agency's central point of contact and will work collaboratively with the County Administrator to insure local use of the system is within policy and MOU guidelines.

Local Agency Administrator is responsible for:

1. Contract acquisition if Agency will use the system for non-emergency purposes.
2. Local Agency Mass Notification Operating Procedure development and management.
3. Use compliance: routine monitoring to ensure System is used within the conditions and terms of this document and associated MOU.
4. Access management: local user account distribution and management, including an annual audit of accounts; attestation that all admins & end-users are authorized to continue accessing the system. Record management of MOU(s) and signed end user P&P.
5. Data management: perform routine data management, error-correcting and data integrity updates to System contact and geo-coded map data.
6. Testing: facilitate routine local System test exercise, document local test results and recommend and execute, as needed, corrective action at the local level.
7. Public education campaign: initiate and facilitate public education campaign aimed at making the local community aware of the intended use of the Mass Notification System and citizen web portal.
8. System support: provide support to local Agency end-users.
9. Training: ensuring end users complete security awareness training that covers at a minimum the following areas: proper protection, handling, dissemination, and destruction of confidential information (CI); threats, vulnerabilities, and risks associated with handling of CI; social engineering; system responsibilities and expected behavior; account usage and management – including password creation, protection, and frequency of changes; system usage – allowed vs. prohibited; incident response; physical security; email protection – phishing threats and business account compromise
10. Incident Response: Local Agency Administrator is responsible to immediately notify OCSD of any incidents that could lead to the unauthorized or accidental use, modification, disclosure, or destruction of any information contained within the system.

X. INFORMATION SYSTEMS AND SUPPORT

The Orange County Sheriff's Department will acquire and maintain 24x7x365 vendor support for the Mass Notification System. Participating Agencies are authorized to contact vendor support as needed.

XI. ROUTINE TESTING

The Mass Notification System will be tested monthly. Monthly testing will be geared towards insuring that use of the System in an emergency is optimized and users are familiar with operation.

The Mass Notification System will have an annual regional test. This includes testing operational readiness, activation procedures and system effectiveness as well as validating data and system processes. Through the annual test exercise, System administrators and users will be able to observe the mode of operation to augment and refresh System and process knowledge.

Specific test exercise routines, roles, responsibilities and schedule will be detailed in the Operational Area Standard Operating Procedure document.

By signing the Mass Notification System MOU, participating Agencies agree to take part in Mass Notification countywide test exercises.

XII. DEFINITIONS

1. **System** – All components of the Mass Notification System including hardware, software, access portals, contact data and GIS maps.

2. **Resident** – Comprises households and businesses.

3. **IVR** – Interactive Voice Response is a phone technology that allows a computer to detect voice and touch tones using a normal phone call. This technology will allow a user of the Mass Notification System to launch a message to a pre-defined call list when a pc or internet connection is not available.

4. **Emergency** - "Emergency" shall include, but not be limited to, instances of fire, flood, storm, epidemic, riots, or disease that threaten the safety and welfare of the citizens and property located within the boundaries of the county and participants' respective jurisdictions.

Revision History:

Revision Date	***Author***	***Description***
April 18, 2008	PMNS Policy Committee	Document originated
May 19, 2008	PMNS Executive Review Team	Non-emergency session termination in Section V., Item C.
June 16, 2008	Teara LeBlanc	Exception clause in Section VII, Item A., bullet 2.
May 2010	Vicki Osborn	Revision of all sections
June 2012	Raymond Cheung	Revision for OCSD transition
May 2013	Raymond Cheung	Revision for new vendor contract
May 2016	Raymond Cheung	Added confidentiality item to Section V., Item C. and allowed non-emergency use in Section V., Item B. and Section VIII.
June 2021	Harmon Ward	Revision for new contract Revision of Sections II, III, IV, V, IX, and XI.

Attachment A – Alert OC Trigger Points Guidelines *(Placeholder)*

Type of Incident	Description	Meets Public Safety Criteria
Active Shooter	A shooting with armed individual or individuals is occurring in a known area.	Yes
Boil Water Orders	An unsafe water supply issue requiring the public to boil water before use.	Yes
Building Fire	A fire occurring in an urban area requiring evacuation or shelter in place for the immediate area.	Yes
Violent Crimes	Violent crimes that just occurred such as robbery, assault, murder, etc.	Yes
Felony Suspect at Large	Law enforcement is currently searching for a felony suspect that is suspected to be in a certain area.	Yes
HazMat	Hazardous Materials incidents that require a fire/hazmat response and may include evacuations or shelter-in-place orders.	Yes
Health Orders	Any public health order made pursuant to County Health Officer recommendations.	Yes
Missing Adult (920A) with special circs	12- 17 yrs with decreased mental capacity or medical condition	Yes
Missing Child (920C)	12 yrs or younger ***Discussion add Amber alert triggers	Yes
Missing Juvi (920J)with special circs	18 yrs and older 12- 17 yrs with decreased mental capacity or medical condition	Yes
Severe Weather Related	Weather warnings that forecast an occurring or imminent threat to public safety or coincide with protective action recommendations such as voluntary or mandatory evacuation orders.	Yes
Evacuation or Shelter-in-Place	Voluntary or mandatory evacuation or shelter-in-place orders.	Yes
Wildland Fire	A fire occurring in a wildland urban interface area requiring immediate evacuation or shelter-in-place.	Yes
Road Closures	Unplanned road closures due to an emergency situation.	Yes
Planned Events	Road closures due to community events planned in advance.	No



NONDISCLOSURE AGREEMENT

NONDISCLOSURE AGREEMENT BETWEEN PACIFIC BELL TELEPHONE COMPANY dba SBC CALIFORNIA, AND THE COUNTY OF ORANGE, CALIFORNIA

THIS AGREEMENT, effective this 26th day of June, 2008, ("Effective Date") is between PACIFIC BELL TELEPHONE COMPANY dba SBC CALIFORNIA, a California corporation (hereinafter "SBC California"), County of Orange (hereinafter "Customer") and NTI Group, Inc. (hereinafter "Subcontractor").

1. Customer has requested Neighborhood Call service from SBC California under SBC California's Tariff, CAL.P.U.C. NO. A9.2.6 and agrees to comply with all provisions of SBC California's Tariff, CAL.P.U.C. NO. A9.2.6.

2. Customer has identified Subcontractor as its agent for obtaining Neighborhood Call subscriber information from SBC California for provision of community alerts and notifications to citizens as defined in California Public Utilities Commission Code Sections 2872 and 2891.1 and as allowed in SBC California's Tariff, CAL.P.U.C. NO. A9.2.6. In the event Customer elects to no longer use Subcontractor for obtaining Neighborhood Call subscriber information, Customer shall provide SBC California written notice of such change 30 days in advance of Subcontractor's agency status being terminated by Customer.

3. Subcontractor certifies that it has reviewed the terms and conditions of the SBC California Tariff, CAL. P.U.C. NO. A9.2.6 for Neighborhood Call and specifically A9.2.6B.2.b which stipulates in part: "The Neighborhood Call database information provided to Customer pursuant to this tariff is confidential and proprietary and such information will be held in confidence and only used and disclosed to Customer's employees or its subcontractors and agents with a need to know for purposes of providing a community alert and notifications to citizens as defined in California Public Utilities Code Sections 2872 and 2891.1. Customer agrees that each of its employees, subcontractors or agents receiving or having access to the Neighborhood Call database information will be informed that such information is subject to the terms and conditions of this tariff and the Neighborhood Call database information will remain the property of Pacific; that the Neighborhood Call database information will be treated with the same degree of care as Customer affords to its own highly confidential and proprietary information; and that the Neighborhood Call database information will not be reproduced in any manner, unless otherwise specifically authorized in writing by Pacific. Upon request, Customer will promptly return to Pacific all Neighborhood Call database information in a tangible form or certify to Pacific that such information has been destroyed."

4. Subcontractor agrees to comply with each of the obligations contained in SBC California's Tariff, CAL. P.U.C. NO. A9.2.6.B.2.b for Neighborhood Call Tariff. Notwithstanding the preceding sentence, Subcontractor agrees that no Neighborhood Call subscriber information will shared with any non-employee of Subcontractor, whether it be a subcontractor or agent, without the written authorization of Customer and the execution of a Nondisclosure Agreement with SBC California.

5. This Nondisclosure Agreement shall be in effect from the Effective Date until such time that Customer terminates its request for Neighborhood Call service from SBC California or Customer elects to no longer use Subcontractor for obtaining Neighborhood Call subscriber information. Subcontractor's duty to keep the Neighborhood Call subscriber information confidential shall continue beyond the term of this Nondisclosure Agreement until such time that Subcontractor returns to SBC California all Neighborhood Call subscriber information in a tangible form or certifies to SBC California that such information has been destroyed.

6. Nothing contained in this Nondisclosure Agreement shall be construed as granting or conferring any rights by license or otherwise in any Information.

7. This Nondisclosure Agreement shall benefit and be binding upon the parties hereto and their respective subsidiaries, affiliates, successors and assigns.

8. This Nondisclosure Agreement shall be governed by and construed in accordance with the laws of the State of California, irrespective of its choice of laws principles.

[SIGNATURE PAGE FOLLOWS]

PACIFIC BELL TELEPHONE COMPANY dba SBC CALIFORNIA

By:_____

Print Name: _____

Title: _____

Date Signed:_____

XXXX (Customer)

By:_____

Print Name: Teara Le Blanc

Title Program Manager

Date Signed: June 30, 2008

XXXX (Subcontractor and/or Agent)

By:_____

Print Name:_____

Title: _____

Date Signed:_____

Public Mass Notification System
Individual User Agreement

1. _____(hereinafter "USER") is an agent, officer, employee or representative of _____, (hereinafter "PARTICIPANT").

2. PARTICIPANT is a signatory to a Memorandum of Understanding ("MOU") between with the County of Orange ("COUNTY") for Use of Countywide Mass Notification System ("SYSTEM").

3. As an agent, officer, employee or representative of PARTICIPANT, USER has been granted access to the System by PARTICIPANT and is deemed an Individual User under the MOU.

4. USER understands that as an Individual User, USER may only use the SYSTEM in the manner described in the MOU, the Everbridge GSA Approved End User License Agreement, and in accordance with the requirements of the law. .

5. By signing this Individual User Agreement, USER hereby further expressly agrees to the do following things:

    a) to maintain the confidentiality of login and password information;

    b) to use the System in accordance with all applicable laws and regulations, including those relating to use of personal information;

    c) to be responsible for any breach of the terms of the Agreement with Everbridge and/or the MOU between PARTICIPANT and COUNTY caused by the Individual User; and

    d) to maintain the confidentiality of all records and information to which the Individual User may have access as a result of their access to the System pursuant to all statutory laws relating to privacy and confidentiality that currently exist or exist at any time during the term of this MOU; and

    e) that all information transmitted and the use of the SYSTEM by USER shall be in compliance with California Public Utilities Code section 2872.

6. USER also acknowledges having been provided the opportunity to review the GSA Approved End User License Agreement with Everbridge, the MOU and California Public Utilities Code section 2872, prior to signing this Individual User Agreement, and hereby agrees to abide by both the letter and intent of those documents.

7. USER may withdraw their consent to terms contained within this Individual User Agreement at any time by notifying PARTICIPANT in writing. USER acknowledges, however, that withdrawing USER's consent will result in immediate termination of USER's right and ability to access the SYSTEM.

By signing this Individual User Agreement, USER acknowledges having thoroughly read the foregoing, and hereby consents and agrees to the above terms and conditions.

Dated: _____

_____
Signature

_____
Printed Name

_____
Email Address

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 11A**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Development Services Director**

Subject: **Comprehensive Update of the City's Housing Element for the Reporting Period of 2021-2029**

SUMMARY

Council will consider adoption of a Negative Declaration pursuant to the California Environmental Quality Act (CEQA) and approval of a draft comprehensive update of the City's Housing Element for the reporting period of 2021-2029.

RECOMMENDATION

1. Open the Public Hearing and take testimony; and,

2. Adopt Resolution No. 2022-20entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING A NEGATIVE DECLARATION, AND APPROVING GENERAL PLAN AMENDMENT 21-01, UPDATING THE LOS ALAMITOS HOUSING ELEMENT (2021-2029)."

BACKGROUND

State Government Code Section 65300 requires cities to adopt a General Plan to guide long-range development of their communities. A General Plan includes seven (7) mandatory elements including land use, circulation, conservation, open space, safety, noise and housing. The Housing Element must be updated every eight years and is reviewed and certified by the State. State law requires that each Housing Element accommodate and facilitate development of housing to meet a city's fair share of housing needs. The Housing Element must also address the housing needs of special needs groups, mitigate potential constraints or barriers to housing, and contain a plan of how the city intends to meet its housing needs. Tonight, Council will consider a resolution of approval for the draft comprehensive update of the City's Housing Element and California Environmental Quality Act (CEQA) documents for the reporting period of 2021-2029.

The 2021-2029 General Plan Housing Element will set strategies for Los Alamitos' housing decisions. The City submitted a draft to the State HCD on November 30, 2021. On December 31, 2021, the State of California Housing and Community Development (HCD) Department sent the City its review letter concerning the submitted draft. Their review explained that the City's draft Housing Element addressed and satisfied many statutory requirements; however, revisions were still necessary to comply with State Housing

Element Law (Article 10.6 of the Gov. Code). City staff revised the draft document in response to comments from the HCD and made those revisions available for public review on the City's website from March 3 through March 23, 2022. If tonight's draft Housing Element is approved by Council, the draft Housing Element will be returned to the State Housing and Community Development Department for certification.

DISCUSSION

The City continuously seeks input from community members, businesses, property owners, and neighboring cities to assure participation during the City's Housing Element process. Citizen participation is an important aspect of this process as it establishes the needs of the community from the grassroots level. The public was notified of various meetings and of two separate review periods by mail, social media, website, email blast, and an advertisement in the Event News Enterprise. Tonight's public hearing is another opportunity for those in the community to review and comment on the latest draft Housing Element.

Priorities, goals, and objectives are established in the Housing Element and then used in planning for future housing in Los Alamitos. The City provides this information to the State HCD through the Housing Element document and reports the progress made to HCD annually.

Housing Element
The Housing Element is organized:

- Section 1 - Explains the purpose, process and contents of the Housing Element.
- Section 2 - Describes the demographic, economic, and housing characteristics of Los Alamitos, as well as the existing and projected housing needs, and outlines the Regional Housing Needs Allocation (RHNA) provided by the State. The RHNA numbers for Los Alamitos are below:

Fair Share Housing Needs Allocation

Table B-1
2021–2029 RHNA Allocation

	Very-low Income[1]	Low Income	Moderate Income	Above-Moderate Income	Total
2021-2029 RHNA	194	119	145	311	769

Notes:
[1] Although not provided in the RHNA state law requires cities to plan for units to accommodate extremely low income, which can be estimated at 50% of very low income, or 97 units.

Source: SCAG.

- Section 3 - Analyzes the potential and actual governmental and non-governmental constraints to the maintenance, preservation, conservation and development of

housing, and analyzes the potential housing resources of the City.
- Section 4 - Describes specific policies and programs the City will carry out over the Planning Period to address the City's housing goals.

If the draft Housing Element is approved by Council, the City is in-line to meet the State required housing units shown above by 2029. The density of the recommended Town Center Mixed Use, R-4, and R-5 zones will permit the development of housing units which assist the City in meeting its required fair share of the State's RNA housing numbers.

FISCAL IMPACT

None.

Attachment:
1. Resolution No. 2022-20 - 6th Cycle Housing Element Update
2. Exhibit A - 6th Cycle Housing Element
3. Exhibit B - Negative Declaration

RESOLUTION NO. 2022-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING A NEGATIVE DECLARATION, AND APPROVING GENERAL PLAN AMENDMENT 21-01, UPDATING THE LOS ALAMITOS HOUSING ELEMENT (2021-2029)

WHEREAS, the State Housing Element Law, Article 10.6 of the California Government Code (Sections 65580 et seq.) requires each local jurisdiction to update its General Plan Housing Element every eight (8) years to reflect new statutory requirements and accommodate its share of the Regional Housing Needs Assessment Allocation (RHNA); and,

WHEREAS, the City of Los Alamitos prepared General Plan Amendment 21-01, an update to the Housing Element for the 2021-2029 period in accordance with the guidelines and requirements of State Housing Element Law; and,

WHEREAS, the City conducted extensive community outreach efforts through social media ads and posts, newspaper advertisements, and mailings to stakeholders; and,

WHEREAS, the Planning Commission conducted three (3) community workshops on August 25, 2021, October 27, 2021 and March 23, 2022 to solicit public input, and review the 2021-2029 Housing Element and the City's strategy for preserving the community's character while expanding housing opportunities for all household types and income groups; and,

WHEREAS, the City submitted the Draft Housing Element to the California Department of Housing and Community Development (HCD) for review on November 30, 2021. HCD provided formal written comments on December 31, 2021; and,

WHEREAS, the Draft Housing Element has been revised to address public input and HCD's comments; and,

WHEREAS, concurrent with the update to the Housing Element, the City prepared a Negative Declaration for the project noted above. The Negative Declaration is based on the finding that, by implementing the General Plan EIR Policies and Implementation Programs, the Project's potential significant adverse impacts are at a less than significant level. The reasons to support such a finding are documented by an Initial Study prepared by the City of Los Alamitos. A copy of the Negative Declaration is attached hereto as Exhibit B; a full copy of documents constituting the entire file on the Negative Declaration is available for review at the City of Los Alamitos Community Development Department, 3191 Katella Avenue, Los Alamitos, California; and,

WHEREAS, on April 27, 2022, the Planning Commission conducted a duly noticed public hearing and recommended to the City Council the adoption of the Negative Declaration and approval of the Housing Element Update; and,

WHEREAS, the City Council conducted a duly noticed public hearing, as prescribed by law, for said Housing Element Update on May 16, 2022, at which time the City Council also considered the Initial Study/Negative Declaration, and all those present were given the opportunity to present testimony regarding this matter; and,

WHEREAS, all legal prerequisites have occurred prior to the adoption of this Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct and are incorporated by reference herein.

SECTION 2. The City Council approves General Plan Amendment 21-01, updating the Housing Element, attached hereto as Exhibit A, for the 6th Cycle Housing Element (2021- 2029).

SECTION 3. The City Council authorizes staff to submit the 6th Cycle Housing Element Update to HCD for certification.

SECTION 4. The Development Services Director is authorized to make minor modifications as may be required by HCD for Housing Element certification.

SECTION 5. The City Council hereby adopts a Negative Declaration pursuant to the California Environmental Quality Act (CEQA) (Public Resources Code Sections 21000 et seq.) for the Housing Element, which is attached hereto as Exhibit B.

SECTION 4. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 16th day of May, 2022.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 16th day of May 2022, by the following vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

Exhibit “A”

6th Cycle Housing Element Update

Exhibit “B”

Initial Study/Negative Declaration

CITY OF LOS ALAMITOS



2021-2029 Housing Element

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CHAPTER 1
INTRODUCTION

A. Purpose and Content

The Housing Element of the General Plan contains the official policies for the construction, rehabilitation and preservation/conservation of housing in the City of Los Alamitos. The Housing Element is built upon identification and analysis of existing and projected housing needs, resources, opportunities and past performance. The Housing Element contains detailed analysis of the City's economic, demographic and housing characteristics.

The Housing Element addresses housing opportunities for current and future Los Alamitos residents through 2029 and provides the policy guidance for local decision making related to housing in the City. The Housing Element is the only element of the General Plan that requires review and certification by the State of California.

This Housing Element update covers the Planning Period from October 2021 through October 2029. The Housing Element also evaluates the City's progress in implementing the 2014–2021 housing policy program.

B. Housing Element Updates

The Statewide housing goal is "decent housing and a suitable living environment for every Californian" (Government Code Section 65580). The Legislature recognizes the important role that local governments play in pursuit of this goal and mandates that all cities and counties prepare a Housing Element as part of their comprehensive General Plans.

The Housing Element is intended to be reviewed annually and updated and modified as necessary to remain relevant and useful and to reflect the community's dynamic housing needs. This Housing Element update covers the planning period from October 2021 through October 2029, consistent with the State-mandated update required for all jurisdictions within the Southern California Association of Governments (SCAG) region.

C. State Law and Local Planning

1. Consistency with State Law

The Housing Element is one of the eight required General Plan elements, mandated by State law. State law requires that each jurisdiction's Housing Element consist of "an identification and analysis of existing and projected housing needs and a statement of goals, policies, quantified objectives, financial resources, and scheduled programs for the preservation, improvement, and development of housing." The Housing Element must also analyze and plan for housing for all economic segments of the community.

Government Code Section 65583 outlines specific requirements regarding the scope and content of the Housing Element.

2. General Plan Consistency

The Government Code requires internal consistency among the Elements of a General Plan. Section 65300.5 of the Government Code states that the General Plan's various Elements shall provide an integrated and internally consistent and compatible statement of policies. City staff has reviewed the other Elements of the General Plan and has determined that this Housing Element provides consistency with them. The City will maintain this consistency as future General Plan Amendments are processed by evaluating proposed amendments for consistency with all Elements of the General Plan.

3. Relationship to Other Plans and Programs

The Housing Element identifies goals, objectives, policies and programs for the Planning Period that directly addresses the City's housing needs. These goals and policies will be implemented through a number of City plans and programs including the City's Municipal Code.

D. Housing Element Organization

The Housing Element is organized into four parts:

- Section 1: Introduction. Explains the purpose, process and contents of the Housing Element;
- Section 2: Housing Needs. Describes the demographic, economic and housing characteristics of Los Alamitos, as well as the existing and projected housing needs;
- Section 3: Resources and Constraints Analysis. Analyzes the potential and actual governmental and non-governmental constraints to the maintenance, preservation/conservation, and development of housing. Also analyzes the potential housing resources of the City; and,
- Section 4: Housing Policy Program. Describes specific policies and programs the City will carry out over the Planning Period to address the City's housing goals.

Supporting background material is included in the following four appendices:

- Appendix A: Community Outreach
- Appendix B: Residential Land Resources
- Appendix C: Review of Housing Element Past Performance
- Appendix D: Assessment of Fair Housing
- Appendix E: Glossary of Housing Terms

E. Community Participation

The Housing Element was developed through combined efforts of City staff, the City's Planning Commission, City Council, and community members. Community input was sought and received through a public workshop and hearings. The City held a community workshop on August 25, 2021, at which participants generally asked questions about the City's responsibilities and future housing needs, and also discussed the upcoming Town Center Strategic Plan, which will incorporate inclusionary housing requirements for the parcels located within its boundary. The workshop was advertised in the newspaper, noticed on the City's website, and included in a mailing to property owners and an email blast to interested developers in the region. Following the workshop, the Housing Element update was posted on the City's website for public review and input in a 17-day comment period. This effort was announced through a City-wide mailing and e-newsletter to all residents, posting of notices on the City's website and in the newspaper, and announcements on social media. Following the

public review period, the Planning Commission ~~and City Council~~ held a hearing~~s~~ (October 27, ~~and November 15,~~ 2021) on the Housing Element, ~~and on November 15, 2021, the City Council adopted the Element and directed staff to submit it for review by the State Department of Housing and Community Development (HCD)~~to solicit additional input. Three community members attended, and expressed concerns about the addition of more housing units in the City. The Planning Commission tabled the Housing Element pending HCD review, and the Element was submitted to HCD on November 2, 2021.

Comments received through the outreach activities have been considered in the development of the Housing Policy Program. A summary of the comments is provided in Appendix A of this Housing Element, along with a list of community stakeholders.

The City will continue to conduct outreach regarding housing issues through the planning period, including AFFH outreach, as described in Policy Action 3.6 and 5.3. Please also see Appendix A.

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CHAPTER 2
HOUSING NEEDS ANALYSIS

A. Introduction

One of the key mandated components of the Housing Element is evaluating both existing and future housing needs for all segments of the community.

This chapter analyzes housing demographic and economic characteristics that influence the supply of and demand for housing. These analyses provide baseline information and establish a foundation for developing policies and programs to address identified housing needs. The analyses identify housing needs according to income, tenure, and special needs groups.

Primary data sources include the 2000 and 2010 US Census, the American Community Survey (2019), the California Department of Finance (DOF), the California Employment Development Department (EDD) and the Southern California Association of Governments (SCAG). These sources provide the most reliable information for evaluating existing conditions and a basis for consistent comparison with historical data. These sources also provide forecasts of future conditions and needs.

B. Community Profile

1. Population Trends and Characteristics

Population and employment trends generally influence the demand for housing and the types of housing needed. This section describes the changes to population size and age and racial/ethnic composition of the City.

a. Historical, Existing and Forecast Growth

Los Alamitos is one of 34 cities within Orange County. Table 2-1 lists the counties in southern California and their respective populations. DOF estimates the overall County population was 3,153,764 in 2021, the third most populous county in the state. Los Angeles and San Diego Counties had the first and second largest populations in the

state, respectively. According to the 2010 US Census, Orange County also had the third largest county population at the time with 3,010,232 residents. Overall, the County has experienced slower population growth over the last two decades. The population increased by 18 percent from 1990 to 2000, less than 6 percent from 2000 to 2010, and less than 5 percent from 2010 to 2021. From 2020 to 2021, the County population decreased by 26,727 residents.

Table 2-1
Regional Population Trends
2000-2021

County	2000	2010	2021
Imperial County	142,361	174,528	186,034
Los Angeles County	9,519,338	9,818,605	10,044,458
Orange County	**2,846,289**	**3,010,232**	**3,153,764**
Riverside County	1,545,387	2,189,641	2,454,453
San Bernardino County	1,709,434	2,035,210	2,175,909
San Diego County	2,813,833	3,095,813	3,315,404
Ventura County	753,197	823,318	835,223

Sources: US Census Table P1, 2000 and 2010, California Department of Finance E-5, 2021.

As shown in Table 2-2, DOF estimated Los Alamitos' population at 11,538 in 2021. The City experienced a decrease in population between 2000 and 2010 (87 people, or 1 percent), and a 1 percent increase in population from 2010 to 2021. Therefore, in the last 21 years, there has been no change in population in the City. The City represents approximately 0.4 percent of the overall county population.

Table 2-2
Population Growth
2000–2021

Jurisdiction	2000	2010	2021	2010-2021 Growth	
				Number	% change
City of Los Alamitos	11,536	11,449	11,538	89	1%
Orange County	2,846,289	3,010,232	3,153,764	143,532	5%

Source: US Census Table P1, 2000 and 2010, California Department of Finance E-5, 2021.

The Southern California Association of Governments (SCAG) prepares population forecasts for jurisdictions within its coverage area as part of future growth policies and programs. SCAG's 2020-2045 Regional Transportation Plan/Sustainable Communities

Strategy (RTP/SCS) forecasts the Los Alamitos's population to reach 12,300 in 2045, although the City's population has been stagnant for over 20 years. SCAG's projection represents a 6.6% increase between 2021 and 2045, or an addition of 762 residents.

b. Age Composition

From 2010 to 2019, Los Alamitos experienced growth in the Retirement (55-64 years) and Senior Citizen (65 years and over) populations, while the populations of other age groups somewhat declined. This suggests a slowly aging trend and potential growing need for senior housing and programs. The Prime Working age group remains the largest in the City with 40.8 percent of the population in 2021. Table 2-3 summarizes the age distribution of the City's population.

Table 2-3
Age Distribution
2010–2019

Age Group		2010		2019	
		Number	% of Population	Number	% of Population
Preschool	(Under 5 years)	527	4.6%	457	4.0%
School	(5–9 years)	668	5.8%	765	6.6%
	(10-14 years)	904	7.9%	938	8.1%
	(15-19 years)	1,007	8.8%	593	5.1%
Young Adult	(20–24 years)	712	6.2%	577	5.0%
Prime Working	(25–34 years)	1,356	11.8%	1,608	13.9%
	(35–44 years)	1,582	13.8%	1,633	14.2%
	(45–54 years)	1,866	16.3%	1,467	12.7%
Retirement	(55–59 years)	682	6.0%	845	7.3%
	(60–64 years)	551	4.8%	775	6.7%
Senior Citizen	(65-74 years)	694	6.1%	1,047	9.1%
	(75–84 years)	625	5.5%	476	4.1%
	(85+ years)	275	2.4%	353	3.1%
Total		**11,449.00**	**100.0%**	**11,534**	**100.0%**

Notes:
[1] Discrepancy due to categorical change in Young Adult definition, 2010 Census break down classifies school age as 5–19 years and Young Adult as 20–24 years.
Sources: US Census Table P12, 2010, American Community Survey 5-Year Estimates Subject Table DP05, 2019.

c. Race and Ethnic Composition

As illustrated in Table 2-4, the majority of Los Alamitos residents are White, representing 62.5 percent of the population in 2019. Asian residents comprise the second largest racial/ethnic group with 14.6 percent of the population, and residents of 'Some Other Race'[1] comprise the third largest group with 8.3 percent. Between 2010 and 2019 the White, American Indian and Alaska Native, and Native Hawaiian or other Pacific Islander populations declined. All other racial/ethnic groups increased in population, including residents of Hispanic or Latino origin, which increased from 21.1% to 27.0% of the total population between 2010 and 2019.

Table 2-4
Racial and Ethnic Composition
2010–2019

Racial/Ethnic Group	2010		2019		2010-2019 Change in % of Population
	Number	% of Population	Number	% of Population	
White	8,131	71.0%	7,214	62.5%	-12%
Black or African American	324	2.8%	713	6.2%	118%
American Indian & Alaska Native	51	0.4%	5	0.0%	-90%
Asian	1,471	12.8%	1,681	14.6%	13%
Native Hawaiian or other Pacific Islander	50	0.4%	22	0.2%	-56%
Some Other Race	726	6.3%	954	8.3%	30%
Two or more races	696	6.1%	945	8.2%	35%
Total	**11,449**	**100.0%**	**11,534**	**100.0%**	**0.7%***
Hispanic or Latino (of any race)	2,418	21.1%	3,110	27.0%	28%

Sources: US Census Tables P3 & P4, 2010, American Community Survey 5-Year Estimates Subject Table DP05, 2019.
*Change of total population.

[1] The Census Bureau uses the category "Some Other Race", which accounts for single races other than the five race categories per U.S. Office of Management and Budget (OMB) Standards for Race and Ethnicity (1997):
American Indian or Alaska Native
Asian
Black or African American
Native Hawaiian or Other Pacific Islander
White.

2. Employment Trends

Housing needs are also influenced by employment trends. Proximity to job opportunities is an important factor in housing choices. Significant employment opportunities within and close to a city can lead to demand for housing. The quality and/or pay of available employment influence the demand for various housing types and price levels.

Table 2-5 lists the top employers in Los Alamitos in 2021. The types of industries with large employment needs in the City are closely related to the housing needs of the local labor pool. The City's principal employers include hospitals, aerospace manufacturers, business services and restaurant/wholesale trade. Typical jobs in these industries include production workers, medical professionals, clerks and managers.

Table 2-5
Top Employers
2021

Company	Industry	Number of Employees
Los Alamitos Medical Center, Inc.	Healthcare	1,100
Arrowhead Products	Aerospace	780
Trend Offset Printing Services	Service/Printing	700
Epson America, Inc.	Media	693
Discovery Practice Management, Inc.	Service	205
Bar Bakers LLC	Wholesale Trade	200
Resare Marketing, Inc.	Service	191
Alamitos West Health & Rehabilitation	Healthcare	145
Katella Delicatessen-Restaurant-Bakery, Inc.	Restaurant	145
Alliance Space Systems, LLC	Aerospace	144
Bearing Inspection, Inc.	Business Service	97
Ganahl Lumber Co.	Business Service	95

Source: City of Los Alamitos and HDL Companies, 2021.

As shown in Table 2-6, the largest group of Los Alamitos residents were employed in the educational services, health care and social assistance industry (23.9 percent) in 2019. Retail trade (13.6 percent) made up the second largest employment group followed by arts, entertainment, recreation, accommodation (hospitality) and food services (11.6

percent). In Orange County, the top-ranking industry is the same as Los Alamitos (19.5 percent), followed by professional, scientific, management, administrative and waste management services (14.5 percent) and manufacturing (12.2 percent).

Table 2-6
Employment by Industry[1]
2019

Industry	Los Alamitos		Orange County	
	Number	%	Number	%
Agriculture, forestry, fishing and hunting, mining	8	0.1%	9,488	0.6%
Construction	356	6.4%	93,305	5.9%
Manufacturing	513	9.3%	194,930	12.2%
Wholesale trade	233	4.2%	55,639	3.5%
Retail trade	753	13.6%	165,866	10.4%
Transportation and warehousing, utilities	259	4.7%	58,510	3.7%
Information	69	1.2%	31,488	2.0%
Finance, insurance, real estate, and rental and leasing	315	5.7%	136,401	8.6%
Professional, scientific, management, administrative, and waste management services	627	11.3%	230,546	14.5%
Educational services, health care and social assistance	1321	23.9%	309,730	19.5%
Arts, entertainment, recreation, accommodation and food services	644	11.6%	174,296	10.9%
Other services (except public administration)	320	5.8%	86,435	5.4%
Public administration	114	2.1%	45,517	2.9%
Total	**5,532**	**100%**	**1,592,151**	**100%**

Note:
[1]Employment reported by Los Alamitos/Orange County residents. Does not reflect the number of jobs within the respective jurisdictions.

Source: American Community Survey 5-Year Estimates Subject Table S2405, 2019.

Annual wages vary by industry in Orange County, but steadily increased from 2012 to 2017.[2] As shown in Figure 2-1 below, the highest-paying sectors are Utilities, Finance and Insurance, Information, and Management of Companies and Enterprises, with incomes averaging above $100,000. The lowest-paying sectors include Accommodation and Food Services, Agriculture, Forestry, Fishing & Hunting, Retail Trade, and Other Services (excluding Public Administration), with incomes averaging around $20,000 to under $40,000.

[2] 2018-2019 Orange County Workforce Indicators Report, Orange County Business Council.

Figure 2-1

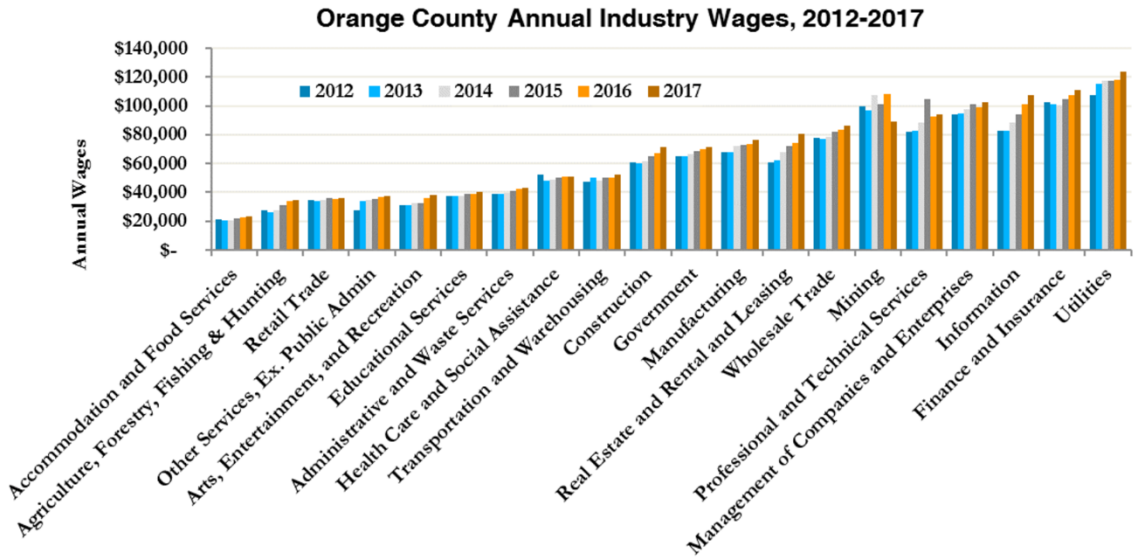


Table 2-7
City Employment by Occupation
2019

Occupation	Number of Employees	% of Total
Management, business, science, and arts occupations	2,646	47.8%
Service occupations	874	15.8%
Sales and office occupations	1,277	23.1%
Natural resources, construction, and maintenance occupations	311	5.6%
Production, transportation, and material moving occupations	424	7.7%

Source: American Community Survey 5-Year Estimates Subject Table DP03, 2019.

As shown in Table 2-7, nearly half (47.8%) of the City's civilian employed labor force is in "management, business, science, and arts" occupations, followed by "sales and office" occupations (23.1%) and "service" occupations (15.8%).

According to the EDD, the City's labor force decreased from 6,500 in 2010 to 5,300 in 2021. Unemployment fluctuated in the last decade, with a high of 8.9% in 2020 (due to the pandemic) followed by 8.0% in 2012, to a low of 2.9% in 2019. As shown in table 2-8,

the unemployment rate in Los Alamitos in April of 2021 was 6.3 percent. Overall, except for the change most likely associated with COVID-19, the employment rate has been improving in the City.

According to City tax records on the top 100 business license accounts, total employee count (based inside the City) increased from 7,737 to 10,161 in 2018, and then decreased slightly to 10,061, likely due to the pandemic. This corroborates the generally decreasing unemployment rate according to EDD data.

Table 2-8
Labor Force Trends
2010–2021

Year	Labor Force	Employment	Unemployment	Unemployment Rate
2010	6,500	6,200	300	5.3%
2011	6,600	6,300	300	4.9%
2012	5,700	5,300	500	8.0%
2013	5,700	5,300	400	6.7%
2014	5,700	5,400	300	5.5%
2015	5,700	5,500	300	4.5%
2016	5,600	5,300	300	4.7%
2017	5,700	5,500	200	3.8%
2018	5,800	5,700	200	3.1%
2019	5,600	5,400	200	2.9%
2020	5,400	4,900	500	8.9%
Apr/2021	5,300	5,000	300	6.3%

Source: California EDD, 2021.

Los Alamitos is a small city in Orange County, a major employment hub which is slowly approaching full employment.[3] The County's strong labor market provides ample job opportunities for both county residents and residents of nearby counties such as Riverside and San Bernardino, which have 69,019 and 36,489 net commuters into Orange County, respectively. Orange County has a net worker inflow from neighboring counties including Los Angeles, despite a high worker outflow to Los Angeles (312,035 residents) from Orange County. These data suggest the City residents have relatively easy access to in-county job opportunities, while also being able to access jobs in neighboring counties including Los Angeles. This is evidenced by a commute time under one hour for 87.1% of workers 16 years and over who did not work from home.[4] In

[3] 2018-2019 Orange County Workforce Indicators Report, Orange County Business Council.
[4] American Community Survey 5-Year Estimates Subject Table S0801, 2019.

addition, Los Alamitos' physical location on the northern edge of the County makes it particularly susceptible to cross-commuting (outflow of City residents to other counties, and inflow of workers from other counties).

3. Household Characteristics

The US Census Bureau defines a household as all persons living in a single housing unit, whether or not they are related. One person living alone is considered a household, as is a group of unrelated persons living in a single housing unit. A family is defined as related persons living within a single housing unit.

a. Household Formation and Composition

Table 2-9 summarizes the change in the number of households in the City, County and State since 2000. In 2019, the American Community Survey reported 4,092 households in Los Alamitos, an approximately a 2.8 percent decrease from 2010. During the same period, total households in Orange County increased by about 4.5 percent and households in California increased by 3.7 percent.

Table 2-9
Total Households
2000–2019

Area	2000	2010	2019	Percent Increase 2000-2010	Percent Increase 2010-2019
Los Alamitos	4,180	4,212	4,092	0.8%	-2.8%
Orange County	935,287	992,781	1,037,492	6%	4.5%
California	11,502,870	12,577,498	13,044,266	9%	3.7%

Sources: US Census, 2000 and 2010, American Community Survey 5-Year Estimates Subject Table DP02, 2019.

The average number of persons per household in Los Alamitos was 2.66 in 2010 and 2.63 in 2021. As shown in Table 2-10, the average persons per household in the City was less than the overall county average (above 2.9) in both 2010 and 2021.

Table 2-10
Average Persons per Household
2010–2021

Area	2010	2021
Los Alamitos	2.66	2.63
Orange County	2.99	2.94

Sources: US Census, 2010, California Department of Finance E-5, 2021.

As shown in Table 2-11, households of 2 persons made up the largest segment of owner-occupied households, and households of 3 persons made up the largest segment of renter-occupied households. Two-person households comprised the second largest segment of renter-occupied households. One-person households comprised the second largest segment of owner-occupied households. Large households (5 or more persons) comprised 9 percent of the total households. The majority of units are rentals, about 58 percent.

Table 2-11
Household Size Distribution by Tenure
2019

Household Size	Total Households		Renter-Occupied Households		Owner-Occupied Households	
	Number	% of Total Households	Number	% of Total Households[2]	Number	% of Total Households[2]
1 Person	1,000	24%	544	23%	456	26%
2 Persons	1,136	28%	549	23%	587	34%
3 Persons	893	22%	585	25%	308	18%
4 Persons	691	17%	456	19%	235	14%
5 Persons	294	7%	184	8%	110	6%
6 Persons	44	1%	30	1%	14	1%
7 or More Persons	34	1%	5	0%	29	2%
Total	**4,092[1]**	**100.0%**	**2,353**	**58%**	**1,739**	**42%**

Notes:
[1] Represents Total Households
[2] Percentages may not equal to 100% due to rounding.

Source: American Community Survey 5-Year Estimates Subject Table B25009, 2019.

b. Household Income

As shown in Table 2-12, the median household income for Los Alamitos in 2019 was $88,729. This is $1,505 less than the county median. Within the City, the median income of owner-occupied households was $106,034, which is $34,567 more than that of renter-occupied households. Because of the higher percentage of renter households in the City, median income is lower overall when compared to the County.

Table 2-12
Median Household Income
2019

Area	Median Income
Los Alamitos	$88,729[1]
Owner-Occupied Households	$106,034
Renter-Occupied Households	$71,467
Orange County	$90,234

Notes:
[1] Represents occupied housing units.
Source: American Community Survey 5-Year Estimates Subject Table S2503, 2019.

HCD sets income limits for the purpose of determining program eligibility. Table 2-13 shows the current (2021) income limits applicable in Los Alamitos. The median household income for a family of four in 2021 is $106,700.

Table 2-13
Orange County Housing Program Income Limits
2021

Income Category	Household Size			
	1-person	2-person	3-person	4-person
Extremely Low	$28,250	$32,300	$36,350	$40,350
Very Low Income	$47,100	$53,800	$60,550	$67,250
Low Income	$75,300	$86,050	$96,800	$107,550
Moderate Income	$89,650	$102,450	$115,250	$128,050
Median Income	**$74,700**	**$85,350**	**$96,050**	**$106,700**

Source: HCD 2021 State Income Limits.

Based on the American Community Survey data for 2019, Table 2-14 shows the income of Los Alamitos' owner-occupied and renter-occupied households. A greater number of renter-occupied households have income levels in the extremely low and very low range than owner-occupied households.

Table 2-14
Household Income by Tenure
2019

Income	Owner-Occupied Households		Renter-Occupied Households		Total Occupied Households	
	Number	%	Number	%[1]	Number	%[1]
Less than $5,000	41	2.4%	74	3.1%	115	2.8%
$5,000-$9,999	0	0%	49	2.1%	49	1.2%
$10,000-$14,999	53	3%	58	2.5%	111	2.7%
$15,000-$19,999	38	2.2%	42	1.8%	80	2%
$20,000-$24,999	57	3.3%	106	4.5%	163	4%
$25,000-$34,999	119	6.8%	167	7.1%	286	7%
$35,000-$49,999	104	6%	319	13.6%	423	10.3%
$50,000-$74,999	201	11.6%	392	16.7%	593	14.5%
$75,000-$99,999	213	12.2%	278	11.8%	491	12%
$100,000-$149,000	315	18.1%	466	19.8%	781	19.1%
$150,000 or more	598	34.4%	402	17.1%	1,000	24.4%
Total	**1,739**	**100.0%**	**2,353**	**100.0%**	**4,092**	**100.0%**

Notes:
[1] Percentages may not equal to 100% due to rounding.

Source: American Community Survey 5-Year Estimates Subject Table S2503, 2019.

4. Housing Stock and Market Conditions

This section describes the existing housing stock and current market conditions in Los Alamitos. Analysis of past and current housing trends provides a basis to project future housing needs.

a. Housing Stock Profile

Based on 2000, 2010, and 2021 US Census and California DOF estimates, less than one-half percent of Orange County's housing units are located in Los Alamitos. In 2000, the City had 4,329 housing units. By 2010, the number of units increased slightly to 4,355 and by 2021 to 4,437. Given the more rapid growth in other Orange County communities, Los Alamitos' near build out conditions have contributed to its slow housing growth.

Table 2-15
Number of Housing Units
2000–2021

Year	Los Alamitos	Orange County	Los Alamitos as Percent of Total Orange County Units
2000	4,329	969,484	0.45%
2010	4,355	1,048,907	0.42%
2021	4,437	1,118,971	0.40%

Sources: US Census, 2000 and 2010, and California Department of Finance E-5, 2021.

i. Unit Size

As shown in Table 2-16, the American Community Survey reported two- or three-bedroom units are the most common residential unit type in Los Alamitos, comprising 71.9 percent of all residential stock. Units with four or more bedrooms are also relatively common comprising 21.7 percent of all residential units. Studio and one-bedroom units comprise only 6.4 percent of the total units.

Table 2-16
Unit Size
2019

Subject	Estimate	Percent
Total Housing Units	4,092	100%
No Bedroom	61	1.5%
1 Bedroom	201	4.9%
2 or 3 Bedrooms	2,942	71.9%
4+ Bedrooms	888	21.7%

Source: American Community Survey 5-Year Estimates Subject Table S2504, 2019.

ii. Unit Type

As shown in Table 2-17, single family detached and multifamily units are evenly distributed housing types in Los Alamitos. As of 2019, 45.1 percent of the housing units are single-family detached and 41.1 percent are multifamily. Smaller multifamily developments (2-4 units) and mobile homes are increasing in percentage of total housing units, while single-family detached units and multifamily developments with 5 or more units declined in both number and percentage.

Table 2-17
Housing Inventory by Unit Type
2010–2019

Unit Type	2010		2019	
	Number	%	Number	%[1]
Single family, detached	2,034	47.7%	1,907	45.1%
Single family, attached	364	8.5%	424	10%
Multifamily, 2-4 units	745	17.5%	872	20.6%
Multifamily, 5+ units	1,029	24.1%	868	20.5%
Mobile homes	96	2.2%	153	3.6%
Other (Boats, RV, etc.)	0	0%	0	0%
Total	**4,268**	**100%**	**4,224**	**100.0%**

Notes:
[1] Percentages may not equal to 100% due to rounding.
Source: American Community Survey 5-Year Estimates Subject Table S2504, 2010 and 2019.

Table 2-18 illustrates the distribution of occupied unit types by tenure. The majority (78 percent) of owner-occupied units are single-family detached. The majority of renter-occupied units are within multifamily developments. Approximately 35 percent of renter-occupied units are in multifamily structures with 2 to 4 units and 32 percent are in structures with 5 or more units.

Table 2-18
Tenure By Units In Structure
2019

Unit Type	Owner-Occupied Units		Renter-Occupied Units		Total Occupied Units	
	Number	%[1]	Number	%[1]	Number	%[1]
Single family, detached	1,355	78%	480	20%	1,835	45%
Single family, attached	163	9%	261	11%	424	10%
Multifamily (2-4 units)	33	2%	813	35%	846	21%
Multifamily (5+ units)	76	4%	758	32%	834	20%
Mobile homes	112	6%	318	2%	153	4%
Other (Boats, RV, etc.)	0	0%	41	0%	0	0%
Total	**1,739**	**100%**	**2,353**	**100%**	**4,092**	**100%**

Notes:
[1] Percentages may not equal to 100% due to rounding.
Source: American Community Survey 5-Year Estimates Subject Tables S2504, 2019.

iii. Residential Building Permit Activity

Table 2-19
Residential Building Permits
2014-2020

Year	Single Family		Multifamily (2-4 units)		Multifamily (5+ units)	
	No. of Units	Average Value/Unit[1]	No. of Units	Average Value/Unit[1]	No. of Units	Average Value/Unit[1]
2014	1	-	-	-	-	-
2015	4	-	-	-	-	-
2016	2	-	-	-	-	-
2017	2	300,000	-	-	5	150,000
2018	2	450,000	4	117,750	-	-
2019	1	-	6	170,000	15	174,780
2020	3	-	-	-	22	209,216
Total	**15**	**375,000**	**10**	**149,100**	**42**	**186,643**

Notes:
[1] Calculated using provided data.
Source: City of Los Alamitos.

Table 2-19, above, describes residential building permit activity during the 2014-2021 planning period. Permits were issued for a total of 67 units. The majority of single-family units constructed were mobile homes. Multi-family developments with 5 or more units gained the most growth from 2017 to 2020, with an average value increasing from $150,000 to $209,216 per unit.

In addition to the permits listed above, 10 permits were issued for Accessory Dwelling Units (ADUs) between 2014 and 2020. Three of the 10 permits were completed in 2020 and 2021, and the others remain open as of July 2021. ADUs are a new building type in the City, which may provide additional housing opportunities in the 2022-2029 planning period, particularly for affordable housing (see Chapter 4, Housing Policy Program).

b. Tenure

Approximately 42 percent of Los Alamitos' housing units were owner-occupied in 2019. As shown in Table 2-20, the percentage of owner-occupied housing units in Los Alamitos was comparatively less than California, and the reverse of Orange County as a whole.

Table 2-20
Occupied Units by Tenure
2019

Area	Owner-Occupied Units		Renter-Occupied Units		Total Occupied Units	
	Number	%	Number	%	Number	%
Los Alamitos	1,739	42%	2,353	58%	4,092	100%
Orange County	595,272	57%	442,220	43%	1,037,492	100%
California	7,154,580	55%	5,889,686	45%	13,044,266	100%

Source: American Community Survey 5-Year Estimates Subject Table DP04, 2019.

c. Vacancy Rates

Vacancy rates are an indicator of housing supply and demand. Low vacancy rates influence greater upward price pressures. Higher vacancy rates indicate downward price pressure. A four to five percent vacancy rate is considered "healthy" and indicates a well-functioning market. Based on DOF data, the vacancy rate in Los Alamitos remained constant, just below 3.3% between 2010 and 2021. Table 2-21 summarizes the occupancy status during these two years. According to American Community Survey estimates, the homeowner and rental vacancy rates are very close, at 1.6% and 1.4%, respectively. These data collectively imply high demand for both home ownership and rental in the City of Los Alamitos.

Table 2-21
Occupancy Status
2010-2021

Occupancy Status	2010	Percent	2021	Percent
Occupied Housing Units	4,212	96.72%	4,291	96.71%
Vacant Housing Units	143	3.28%	146	3.29%
Total Housing Units	4,355	100%	4,437	100%

Source: DOF, 2010 and 2021.

d. Age of Housing Stock

Age of a housing unit is often an indicator of housing condition. In general, housing units that are 30 years or older may exhibit need for repairs based on the useful life of materials. Housing over 50 years old is considered aged and is more likely to exhibit a need for major repairs.

Table 2-22 shows the housing units by year of construction and tenure. According to the 2019 American Community Survey, approximately 56 percent of all occupied housing units in Los Alamitos are over 50 years old. Another 32 percent are between 30 and 50 years old.

Table 2-22
Year of Construction by Tenure (Occupied Units)
2019

Year Built	Owner-Occupied Units		Renter-Occupied Units		Total Occupied Units	
	Number	%	Number	%[1]	Number	%[1]
2014-Later	28	2%	10	0%	38	1%
2010-2013	0	0%	46	2%	46	1%
2000-2009	95	5%	97	4%	192	5%
1990-1999	62	4%	185	8%	247	6%
1980-1989	126	7%	200	8%	326	8%
1970-1979	263	15%	708	30%	971	24%
1960-1969	799	46%	706	30%	1,505	37%
1950-1959	281	16%	320	14%	601	15%
1940-1949	85	5%	25	1%	110	3%
1939 or earlier	0	0%	56	2%	56	1%
Total	**1,739**	**100%**	**2,353**	**100%**	**4,092**	**100%**

Notes:
[1] Percentages may not equal to 100% due to rounding.

Source: American Community Survey 5-Year Estimates Subject Table DP04, 2019.

e. Housing Conditions

Housing is considered substandard when found to be below the minimum standard of living defined in the California Health and Safety Code. Households living in substandard conditions are considered ~~to be~~ in need of housing assistance, even if they are not seeking alternative housing arrangements, due to health and safety threat.

In addition to structural deficiencies and standards, lack of infrastructure and utilities often serves as an indicator of substandard conditions. In 2019, the American Community Survey estimated 6 units lacking plumbing facilities and 36 units lacking complete kitchen facilities, as shown in Table 2-23. It should be noted that there may be some overlap in the number of substandard housing units, as some units may lack both complete plumbing and kitchen facilities. Table 2-23 shows that the majority of City housing stock does not lack plumbing or complete kitchen facilities, though more rental units lack complete kitchen facilities than owner-occupied units. The City has not conducted a housing conditions survey within the last five years, nor is new property owner inspection required.

On average, the City sees approximately six~~70~~ residential units that require action from Code Enforcement on housing conditions annually. In the last five years (~~2016~~ 2017 to 2021), the City's Code Enforcement Division has issued ~~246~~ 21 citations to single family homes, ~~and 112~~ 10 citations to multi-family units, and one citation to mobile home parks related to substandard building/property conditions such as plumbing, roof damage, electrical, building, windows, ~~lack of heating~~HVAC, or property maintenance issues. Most of t~~T~~hese property owners ~~generally~~ made the required repairs without financial assistance. There are around 12 citations pending investigation, inspection, or repair as of January 2022. On average, it is expected that 6 units may need rehabilitation each year, with a cumulative total of 18 units in need at any time. However, based on the recent Code Enforcement records, the City's housing stock ~~are~~is generally in good conditions~~;~~ although some need repair and maintenance, it is unlikely to have units that need to be replaced. As a result of this analysis, the City has included 6 units per year in its quantified objectives for rehabilitation during the planning period.

Table 2-23
Units Lacking Plumbing or Complete Kitchen Facilities
2019

Tenure	Lacking complete kitchen facilities		Lacking plumbing facilities		Total Units in City
	Number	%	Number	%	
Owner-Occupied Units	6	0.3%	6	0.3%	1,739
Renter-Occupied Units	30	1.7%	0	0%	2,353
Total Occupied Units	36	0.9%	6	0.1%	4,092

Source: American Community Survey 5-Year Estimates Detailed Tables B25053 and B25049, 2019.

f. Housing Costs and Rents

This section evaluates housing cost and affordability trends in Los Alamitos.

i. Affordability Gap Analysis

The costs of renting or owning a home can be compared to a household's ability to pay for housing. Housing affordability is defined as paying no more than 30 percent of the household income on housing expenses. Table 2-24 summarizes the affordable monthly rent payment and estimated affordable purchase price by income categories, based on the 2021 HCD income limits for Orange County.

Table 2-24
Affordable Rent and Purchase Price by Income Category
2021

Income Category	% of AMI[1]	Income Limit	Affordable Monthly Rent Payment[2]	Estimated Affordable Purchase Price[3]
Extremely-low Income	≤ 30% **AMI**	$40,350	≤ $1,009	$211,294
Very-low Income	31%-50% **AMI**	$67,250	$1,681	$352,157
Low Income	51%-80% **AMI**	$107,550	$2,689	$563,189
Moderate Income	81%-120% **AMI**	$128,050	$3,201	$670,538

Notes:
[1]Based on family of four. AMI = Area Median Income.
[2] 30 % Gross Rent or PITI.
[3] Assumes 4.0% interest rate, 30-year mortgage. Mortgage payments equal to 30% of monthly income.
Source: HCD 2021 State Income Limits.

ii. Existing and New Home Price Trends

As shown in Table 2-25, 7.3 percent of the owner-occupied units were valued below $100,000. Approximately 1.7 percent were valued between $100,000 and $199,999. Approximately 1.5 percent were valued between $200,000 and $299,999 and 89.6 percent were valued at $300,000 or more.

Table 2-25
Value of Owner-Occupied Housing Units
2019

Value	Number of Units	Percent of Total Owner-Occupied Units[1]
$49,999 or less	97	5.6%
$50,000 to $99,999	29	1.7%
$100,000 to $149,999	11	0.6%
$150,000 to $199,999	19	1.1%
$200,000 to $299,999	26	1.5%
$300,000 to $499,999	179	10.3%
$500,000 to $999,999	1,135	65.3%
$1,000,000 or more	243	14.0%
Total	**1,739**	**100%**

Notes:
[1] Percentage may not equal to 100% due to rounding.
Source: American Community Survey 5-Year Estimates Subject Table DP04, 2019.

As shown in Table 2-26, the median value for owner-occupied homes in Los Alamitos was $761,200 in 2019. This represents a 24.1 percent increase from the median value of $613,600 in 2013. The median value of owner-occupied homes in the City continues to be higher than that of neighboring cities and the overall county, though it had the lowest growth rate between 2013 and 2019.

Table 2-26
Median Housing Value Trends
2013–2019

Jurisdiction	Median Value, owner-occupied units		Percent Change
	2013	2019	
Los Alamitos	$613,600	$761,200	24.05%
Seal Beach	$291,800	$371,600	27.35%
Long Beach	$417,600	$556,100	33.17%
Cypress	$496,600	$632,900	27.45%
Hawaiian Gardens	$243,800	$363,500	49.10%
Orange County	$519,600	$679,300	30.74%

Source: American Community Survey 5-Year Estimates Detailed Table B25077, 2013 and 2019.

iii. Ownership Affordability

The median sale price for new and resale housing units in the City has been rising with fluctuations from as low as below $700,000 in 2017 to over $1.2 million in 2021.[5] The 2018 Los Alamitos median home sales price was $925,000, which represents a 141% increase from 2000, slightly less than the 151% increase in the SCAG region.[6] As shown in Table 2-19, since 2019 only four single-family homes were constructed, and available data shows one was priced at $1,995,000.[7] These recent data show that home prices exceed the affordability range for all income categories at or below Moderate income. A four-person household earning an annual income equal to the 2021 HCD AMI of $106,700 for Orange County would be able to afford a $558,738 home, assuming a 30-year fixed-rate loan at 4 percent. The median sales price in Los Alamitos exceeds what a family earning the median could afford. Extremely-low, very-low, low and moderate households may have difficulty finding housing they can afford to purchase.

[5] Redfin.com, Los Alamitos Housing Market, accessed June 3, 2021.

[6] SCAG Local Profiles, Core Logic/Data Quick, May 2019. SCAG median home sales price calculated as household-weighted average of county medians.

[7] Orange County Real Estate, Inc. Based on information from California Regional Multiple Listing Service, Inc. as of 2021-06-03 at 1:48 pm.

iv. Rental Prices

There are a limited number of units listed for rent in Los Alamitos. Most renter-occupied units are privately owned single-family homes and few are in larger apartment complexes. Therefore, available market data for monthly rents is limited. Table 2-27 summarizes the median gross monthly rent for Los Alamitos based on the American Community Survey. In order to update this information to current (2022) conditions, representative rental rates for non-subsidized apartments were collected and are provided in Table 2-27, below. As shown, rents for available rental units on the market as of January 2022 are much higher than average rent reported in 2019 ACS, which can indicate increasing prices and scarcity of rental units in Los Alamitos, especially for larger units. Market rent for 3-bedroom units in 2022 is almost double that reported in the 2019 ACS, and there were few studios or 4+-bedroom units available on the market.

Table 2-27
Median Gross Rent by Unit Size
2019

Unit Size	Average Monthly Rent (2019 ACS)	Current Market Monthly Rent (2022 rent.com)
Studio	Not provided	Not available
1 bedroom	$1,289	$1,850 - $2,520
2 bedrooms	$1,728	$1,950 - $3,375
3 bedrooms	$2,292	$3,800 - $4,110
4 bedrooms	$2,938	$2,750 - $4,500

Source: American Community Survey 5-Year Estimates Detailed Table B25031, 2019; rent.com and apartments.com, accessed January 25, 2020.

As shown in Table 2-28, at least 52 percent of renter-occupied households in Los Alamitos spend 30 percent or more of their household income on rent. The high rate of overpayment by renters coincides with the increasing market rent identified above, indicating a need for more affordable rental units in Los Alamitos.

Table 2-28
Gross Rent as a Percentage of Household Income
2019

Percent of Household Income Spent on Gross Rent	Number of Households	Percent of Renter-Occupied Households
Less than 10.0 percent	95	4%
10.0 to 14.9 percent	261	11%
15.0 to 19.9 percent	260	11%
20.0 to 24.9 percent	309	13%
25.0 to 29.9 percent	164	7%
30.0 to 34.9 percent	224	10%
35.0 to 39.9 percent	135	6%
40.0 to 49.9 percent	242	10%
50.0 percent or more	605	26%
Not computed	58	2%
Total	**2,353**	**100%**

Source: American Community Survey 5-Year Estimates Detailed Table B25070, 2019.

v. Rental Affordability

Based on the average rents for housing in Los Alamitos and the surrounding areas, a very-low income family may not be able to afford a 2-bedroom unit. A low-income family would be able to afford up to a 3-bedroom unit. Four-bedroom units are only affordable to those in the moderate and above-moderate income categories. Lower-income large households may have difficulty finding adequate-size housing that is affordable.

C. Housing Needs

This section provides an overview of existing and future housing needs in Los Alamitos. It focuses on five categories:

- Housing need resulting from households overpaying for housing;
- Housing need resulting from overcrowding;
- Housing need for extremely low-income households;
- Housing need based on SCAG's Regional Housing Needs Assessment; and,
- Housing needs of special needs groups such as seniors, large households, persons with disabilities (including developmental disabilities), female-headed households, homeless persons and farmworkers.

1. Households Overpaying for Housing

Households experiencing overpayment are households paying more than 30 percent of their gross income on housing-related expenses, including rent or mortgage payments and utilities. High housing costs can cause households to spend a disproportionate percentage of their income on housing and can result in payment problems, deferred maintenance and/or overcrowding.

Overpayment is often more prevalent in renter-occupied than in owner occupied households. The Comprehensive Housing Affordability Strategy (CHAS) database, provided by HUD based on American Community Survey data, describes the number of households, by income, with housing cost burdens. The latest CHAS data for the 2013-2017 period for Los Alamitos are shown in Table 2-29. Of all owner-occupied households, 26% are overpaying for housing, and 9% are severely overpaying. The

percentages are higher when analyzing lower-income households as a group. Of all lower-income owner-occupied households, 48% are overpaying, and 27% are severely overpaying.

Of all renter households, 48% are overpaying, and 23% are severely overpaying. Of all lower-income renter households, 81% are overpaying, and 42% are severely overpaying.

Table 2-29
Overpayment by Income Level, 2013-2017

Income Category[1]	Owner Households	Percent Owner	Renter Households	Percent Renter
Household Income ≤ 30% HAMFI	205		370	
Households overpaying	140	68%	300	81%
Households severely overpaying	90	44%	300	81%
Household Income > 30% HAMFI and ≤ 50% HAMFI	195		390	
Households overpaying	90	46%	365	94%
Households severely overpaying	55	28%	210	54%
Household Income > 50% HAMFI and ≤ 80% HAMFI	205		525	
Households overpaying	60	29%	375	71%
Households severely overpaying	20	10%	25	5%
Subtotal: All lower-income households	605		1285	
Subtotal: All lower-income HH overpaying	290	48%	1040	81%
Subtotal: All lower-income HH severely overpaying	165	27%	535	42%
Household Income > 80% HAMFI and ≤ 100% HAMFI	190		190	
Households overpaying	100	53%	19	10%
Households severely overpaying	0	0%	4	2%
Household Income > 100% HAMFI	995		835	
Households overpaying	80	8%	60	7%
Households severely overpaying	0	0%	0	0%
Total Households	**1,795**		**2,315**	
Total Households Overpaying	**470**	**26%**	**1,119**	**48%**
Total Households Severely Overpaying	**165**	**9%**	**539**	**23%**

Note:
[1] HAMFI = HUD Area Median Family Income
"Overpaying" is defined as spending >30% of gross household income on housing costs.
"Severely overpaying" is defined as spending >50% of gross household income on housing costs.

Source: U.S. Dept. of Housing and Urban Development, CHAS data for Los Alamitos, based on 2013-2017 ACS.

2. Overcrowding

An overcrowded unit is defined by the California Department of Housing and Community Development (HCD) as a housing unit occupied by more than one person per room (excluding bathrooms, kitchen, hallway and closet space). Overcrowding can affect public facilities and services, reduce the quality of the physical environment and create conditions that contribute to deterioration of the housing stock.

Table 2-30 summarizes estimates of overcrowding in Los Alamitos as estimated by the American Community Survey in 2019. Only four percent of total units were overcrowded. Of all 167 overcrowded units, 80.2% were renter-occupied units and 19.8% were owner-occupied units.

Severely overcrowded units have more than 1.5 persons per room and are a subset of overcrowded units. They account for 0.4% of all occupied housing units in the City, including 11 owner-occupied units and 7 renter-occupied units.

Table 2-30
Overcrowding, 2019

Persons per Room	Owner-Occupied Units	Renter-Occupied Units	Total	Percent[1] of Total
1.00 or less	1,706	2,219	3,925	95.9%
1.01 to 1.50	22	127	149	3.6%
1.51 to 2.00	11	7	18	0.4%
2.01 or more	0	0	0	0%
Total Overcrowded	**33**	**134**	**167**	**4.0%**
% Overcrowded by Tenure	**1.9%**	**5.7%**	**-**	**-**
Total Severely Overcrowded	**11**	**7**	**18**	**0.4%**
% Severely Overcrowded by Tenure	**0.6%**	**0.3%**	**-**	**-**

Note:
[1] Percentage may not equal to 100% due to rounding.
Source: American Community Survey 5-Year Estimates Detailed Table B25014, 2019.

As shown, the number of overcrowded units in Los Alamitos is relatively low. Future affordable housing developments should consider including a limited number of units with 3 or more bedrooms to help accommodate larger households. Other affordable housing options that can alleviate overcrowding are ADUs and JADUs, which are permitted by the Zoning Code in all residential zones. The City has issued ten permits for ADUs in the last planning period (see Table 2-19, Residential Building Permits), and a program to track their progress is included to determine whether they will become an

effective means of accommodating lower income household need. No ADU sites are included in the City's Land Inventory for purposes of meeting the RHNA allocation for the 2021-2029 planning period.

3. 2021–2029 Growth Needs

SCAG is responsible for allocating housing needs to each jurisdiction in its region, including Los Alamitos. A local jurisdiction's "fair share" of regional housing need (also known as the Regional Housing Needs Allocation (RHNA)) is the number of additional housing units needed to accommodate the expected growth in the number of households and to replace expected demolitions and conversion of housing units to non-residential uses. The "fair share" allocation is also designed to achieve a future vacancy rate that allows for healthy function of the housing market.

The allocation is divided into four income categories: very-low, low, moderate and above-moderate income. Cities must also plan for the growth needs in the extremely-low income category, which is assumed to be a subset equal to 50 percent of the very-low income allocation. The RHNA allocation is not a requirement for jurisdictions to construct these units; it is only a requirement to create policies and programs to encourage the construction of units and to identify adequate sites to accommodate the jurisdiction's "fair share."

Table 2-31 summarizes the City of Los Alamitos' RHNA for the 2021–2029 Planning Period.

Table 2-31
Regional Housing Needs Allocation
2021–2029

	Extremely Low Income	Very-low Income[1]	Low Income	Moderate Income	Above-Moderate Income	Total Allocation
Housing Units	97	97	119	145	311	769

Notes:
[1] Although not provided in the RHNA state law requires cities to plan for units to accommodate extremely low income, which can be estimated at 50% of very-low income, or 97 units.

Source: Based on SCAG's 6th cycle Final RHNA Allocation, adopted March 2021.

4. Special Needs Groups

Certain segments of the population may have more difficulty finding decent, affordable housing due to their special needs. This section identifies the needs of specific groups, as required by State law, including: seniors, large households, female-headed households, persons with disabilities including developmental disabilities, homeless persons, and farmworkers.

a. Seniors

Seniors are considered a special needs group because they are likely to have fixed incomes and may require specially-designed housing. The primary housing concerns of the elderly include:

- Income—the elderly population is generally on a fixed income;
- Household composition—the elderly, especially elderly women, often live alone;
- Transportation—the elderly population is more likely to depend on public transportation and may need special accommodation due to physical disabilities/limitations; and,
- Health care—the elderly often need access to health care.

As shown in Table 2-32, senior households (with householders age 65 and older) comprised 28 percent of the total households in Los Alamitos in 2019. The 1,165 senior households correspond to a senior population of 1,876 in 2019. Home ownership data shown in the table below indicates that approximately 33% of seniors are renters, and 67% are homeowners.

Table 2-32
Householders by Tenure and Age
2019

Householder Age	Owner-Occupied Households		Renter-Occupied Households		Total Households	
	#	% Owner-Occupied Households	#	% Renter-Occupied Households	#	% Total Households
15–24 years	9	1%	46	2%	55	1%
25–34 years	31	2%	398	17%	429	10%
35–64 years	922	53%	1,521	65%	2,443	60%
Non-Senior Households	**962**	**55%**	**1,965**	**84%**	**2,927**	**72%**
65–74 years	369	21%	333	14%	702	17%
75—84 years	259	15%	36	2%	295	7%
85 plus years	149	9%	19	1%	168	4%
Senior Households	**777**	**45%**	**388**	**16%**	**1,165**	**28%**
Total	**1,739**	**100%**	**2,353**	**100%**	**4,092**	**100%**

Source: American Community Survey 5-Year Estimates Detailed Table B25007, 2019.

As indicated in Table 2-33, in 2019, the American Community Survey estimated the median household income for households with a householder age 65+ years in Los Alamitos was $60,250 and $63,728 in Orange County.

Table 2-33
Senior Householder Median Income
2019

Householder Age	City of Los Alamitos 2019 Median Income	Orange County 2019 Median Income
65 plus years	$60,250	$63,728

Source: American Community Survey 5-Year Estimates Detailed Table B19049, 2019.

Table 2-34 shows the distribution of senior householders by household income in 2019. Of the senior households, 21 percent had an income of less than $25,000. An additional 39 percent earned between $25,000 and $74,999.

Table 2-34
Household Income for Householders Age 65+ years
2019

Household Income	Householders Age 65+ years	Percent of Householders Age 65+ years
< $25,000	240	21%
$25,000-$34,999	126	11%
$35,000-$49,999	112	10%
$50,000-$74,999	212	18%
$75,000-$99,999	109	9%
$100,000-$149,999	164	14%
$150,000-$199,999	106	9%
≥$200,000	96	8%
Total	1,165	100%

Source: American Community Survey 5-Year Estimates Detailed Table B19037, 2019.

According to the 2019 American Community Survey data,[8] at least 199 out of 388 senior householders that rent experience overpayment (gross rent over 30 percent of household income); at least 227 out of 777 senior householders that are homeowners experience overpayment (monthly owner costs over 30 percent of household income). The slowly increasing number of seniors in the population is creating a demand for more affordable housing.

Currently, there is one affordable housing community in Los Alamitos for seniors aged 62 and over. Klein Manor, located east of Laurel Park, offers 71 apartment units including studios and one-bedroom units, as well as a few accessible units for the sensory/mobility impaired. Klein Manor is operated by the Retirement Housing Foundation and charges approximately 30% of the resident income for rent.

Senior housing needs can include low-income apartments, retirement communities, independent living centers, assisted living centers, nursing homes, and hospice care centers. The City runs several programs for senior citizens. Additional housing resources include privately-run senior communities in and around the City.

[8] American Community Survey 5-Year Estimates Detailed Tables B25072 & B25093, 2019.

Table 2-35
Senior Resources in Los Alamitos

Organization	Services Provided
Katella Senior Living Community	Independent living, assisted living, memory care, respite care
Senior Grocery Program	Food distribution
Los Alamitos Senior Club	Social activities and events with weekly meeting at Community Center
Dine In & Dough House	Twice a week lunch experience hosted by the Los Alamitos Recreation & Community Services Department

b. Large Households

Large households are defined as having five or more persons living in the same household. Large households are a special needs group because they require housing with higher bedroom counts. As shown in Table 2-36, 372 of the City's total households had five or more persons in 2019. This represents a 12% increase from year 2011 (332 households). Of the 372 large households, 219 (58.9%) are renters and 153 (41.1%) are owners. ACS also identified a total of 888 housing units with 4 or more bedrooms (see Table 2-16), which may indicate generally sufficient large housing units to accommodate large households.

Table 2-36
Large Households by Tenure
2019

Number of Persons in Unit	Owner-Occupied Households	Renter-Occupied Households	Total Households
Five	110	184	294
Six	14	30	44
Seven or more	29	5	34
Total	**153**	**219**	**372**

Note:
Total Households Citywide= 4,092

Source: American Community Survey 5-Year Estimates Subject Table B25009, 2019.

Note that renters occupy 6.0% of overcrowded units (see Table 2-30), which is a relatively low percentage. Only 81 of 888 units with four or more bedrooms are occupied by renters,[9] coinciding with the overcrowding data.

[9] American Community Survey 5-Year Estimates Detailed Tables B25042, 2019.

Larger units are typically priced higher and may be affordable only to moderate and above moderate income households. There may be a challenge for lower income large households to find affordable and adequate housing. The City implements programs to encourage development of affordable housing units and provide information on, and referral to, state and federal assistance programs.

c. Female-Headed Households

Female-headed households are considered a special needs group due to their historically low rates of homeownership, lower income, and high poverty rates. Table 2-37 summarizes the female-headed households by tenure, with and without children. Approximately 33 percent of Los Alamitos' households are female-headed, and 18 percent of total households are female-headed family households. Approximately 20 percent of renter-occupied households are female-headed families compared to 14 percent of owner-occupied households that are female-headed families.

Table 2-37
Female-Headed Family Households by Tenure
2019

	Owner-Occupied Households		Renter-Occupied Households		Total Households	
Householder Age	**Number**	**% of Owner-Occupied Households[1]**	**Number**	**% of Renter-Occupied Households[2]**	**Number**	**% of Total Households[3]**
Female householder, no spouse present, with children under 18 years	19	1%	308	13%	327	8%
Female householder, no spouse present, without own children	220	13%	169	7%	389	10%
Total	239	14%	477	20%	716	18%

Notes:
[1] Total Owner-Occupied Households= 1,739
[2] Total Renter-Occupied Households= 2,353
[3] Total Households= 4,092

Source: American Community Survey 5-Year Estimates Subject Table B25115, 2019.

As shown in Table 2-38, in 2019 the majority of female-headed households (82 percent) were above the poverty level. Approximately 31 percent of female-headed households with children were below the poverty level.

Table 2-38
Poverty in Female-Headed Family Households
2019

Household Type	Below Poverty Level		Above Poverty Level	
	Number	% of Household Type[1]	Number	% of Household Type[1]
Female householder, no spouse present, with own children under 18 years	123	31%	275	69%
Female householder, no spouse present, without own children	7	2%	311	98%
Total	**130**	**18%**	**586**	**82%**

Notes:
[1] ACS figures subject to margin of error; total female-headed households, no spouse present, with own children under 18 years= 398; total female-headed households, no spouse present, without own children= 318

Source: American Community Survey 5-Year Estimates Subject Table B17012, 2019.

d. Persons with Disabilities

The disabled population includes several special needs groups such as, but not limited to, the physically handicapped, developmentally disabled, and severely mentally ill. Typically housing for the needs of these populations include independent living units and supportive housing communities. Affordability and accessibility are the two major housing needs for persons with disabilities.

Accessibility needs, both within the home and to/from the housing unit, often require specially designed housing units. The City's reasonable accommodation ordinance (Municipal Code Chapter 17.42) provides a process for disabled individuals or those acting on their behalf to make requests for reasonable accommodation in the form of relief from various land use regulations such land use, zoning, or building laws and policies.

Table 2-39 shows the number of disabilities by type for Los Alamitos residents. The 2019 ACS identified 1,039 persons in the City with disabilities, of which 486 (46.8%) were persons over the age of 65. Individuals may be affected by one or more types of disability. The most prevalent disabilities in the City are ambulatory difficulty (24.6%) and cognitive difficulty (19.0%).

Table 2-39
Number of Disabilities by Disability Type and Age
2019

Disability Type	Ages under 18		Ages 18-64		Ages 65 and over	
	# of disabilities	% of total disabilities	# of disabilities	% of total disabilities	# of disabilities	% of total disabilities
Hearing Difficulty	0	0%	45	2.3%	246	12.4%
Vision Difficulty	20	1.0%	142	7.2%	84	4.2%
Cognitive Difficulty	76	3.8%	175	8.8%	126	6.4%
Ambulatory Difficulty	28	1.4%	145	7.3%	315	15.9%
Self-Care Difficulty	38	1.9%	108	5.4%	132	6.7%
Independent Living Difficulty	*	*	90	4.5%	214	10.8%
Total	162	8%	705	35.5%	1,117	56.3%
Total Disabilities	**1,984**		**Total Civilian Non-Institutionalized Population with a Disability**			**1,039**

* data not provided
Source: American Community Survey 5-Year Estimates Subject Table S1810, 2019.

In 2019, the 486 senior residents with one or more disabilities represented nearly 26% of the total senior population (1,876). The most prevalent disabilities among seniors are ambulatory difficulty (15.9%) and hearing difficulty (12.4%). As discussed above, Klein Manor, a subsidized housing project, includes several accessible units for the sensory/mobility impaired. Assisted living resources also include Katella Senior Living Community as well as other providers around the City.

Developmental Disabilities

Per Senate Bill No. 812, the Housing Element must discuss the housing needs of persons with developmental disabilities. As defined by federal law, "developmental disability" means a severe, chronic disability of an individual that:

- Is attributable to a mental or physical impairment or combination of mental and physical impairments;
- Is manifested before the individual attains age 22;
- Is likely to continue indefinitely;
- Results in substantial functional limitations in three or more of the following areas of major life activity: a) self-care; b) receptive and expressive language; c) learning; d) mobility; e) self-direction; f) capacity for independent living; or g) economic self- sufficiency;

- Reflects the individual's need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.

The Census does not record developmental disabilities. According to the American Association on Intellectual and Developmental Disabilities, 2013 data shows that approximately 1.6 percent of the population can be defined as developmentally disabled.10,11 This equates to 185 persons in the City of Los Alamitos with developmental disabilities, based on the 2019 ACS population of 11,534 persons. Based on SCAG data, as of June 2019, there are 170 children (under 18 years old) and 89 adults (18 years and over) with developmental disabilities in the City.12

The State department of Developmental Services provides community-based services to developmentally disabled persons through contracted regional centers. The Regional Center Orange County (RCOC) is responsible with the care of persons with developmental disabilities in Orange County. RCOC currently serves 176 individuals with developmental disabilities in Los Alamitos. Table 2-40 provides a breakdown by age of those helped through RCOC programs.

Table 2-40
Developmentally Disabled Residents by Age
2021

0–14	15–22	23–54	55–64	65+	Total
81	46	44	2	3	176

Source: RCOC, 2021.

Many developmentally disabled persons can live and work independently within a conventional housing environment. More severely disabled individuals require a group living environment where supervision is provided. The most severely affected individuals may require an institutional environment where medical attention and physical therapy are provided. Because developmental disabilities exist before adulthood, the first issue in supportive housing for the developmentally disabled is the transition from the person's living situation as a child to an appropriate level of independence as an adult.

[10] Braddock et al (2015), The State of the States in Intellectual and Developmental Disabilities: Emerging from the Great Recession.

[11] American Community Survey 5-Year Estimates Table DP05, 2013.

[12] CA DDS consumer count by CA ZIP, age group for the end of June 2019.

Resources

The most obvious housing need for persons with disabilities is housing that is adapted to their needs. Most single-family homes are inaccessible to people with mobility and sensory limitations. Housing may not be adaptable to widened doorways and hallways, access ramps, larger bathrooms, lowered countertops, and other features necessary for accessibility. Location of housing is also an important factor for many persons with disabilities, as they often rely upon public transportation to travel to necessary services and shops. "Barrier free design" housing, accessibility modifications, proximity to services and transit, and group living opportunities are important in serving this group.

A variety of housing options and support services are provided by local and regional service agencies in Orange County, including:

- The Aging and Disability Resource Connection (ADRC) initiative is a collaborative effort of the U.S. Administration on Aging and the Centers for Medicare and Medicaid Services, in support of state efforts to develop "one-stop shop" centers in local communities that help older adults and individuals with disabilities make informed decisions about their service and support options and serve as the single point of entry to the long-term care system. ADRC of Orange County helps people who are aging or have a disability, their families and caregivers, in understanding their options and successfully connecting with the services and supports they need.
- County of Orange Social Services Agency In-Home Supportive Services (IHSS) provides supportive services to persons who are aged, blind, or disabled, and who are limited in their ability to care for themselves and cannot live at home safely without assistance. Recipients of Security Supplemental Income (SSI/SSP) are eligible for IHSS, and people with higher income might still be eligible but subject to payment.
- Dayle McIntosh Center (DMC) is a non-profit organization that facilitates both individual and community independent living options for people with disabilities through support services, skills training, transition assistance, services for the deaf, and community services.
- Glennwood Housing Foundation, Inc is a non-profit corporation providing non-profit housing and supported living services to adults with developmental and/ or intellectual disabilities. Glennwood House of Laguna Beach offers individual apartment style living on a 33,000 square foot site that includes ADA compliant state-of-the-art living, dining, kitchen, two recreational/multi-media lounges, and communal social spaces. The program aims to assist participants in developing daily living skills that enable them to live independently and live, work, and play in the local community.

- The Arc Los Angeles and Orange Counties is committed to providing for people with intellectual and developmental disabilities the ability to form and work towards goals through training and education, based on their individual abilities. The Arc is the world's largest community based organization of and for people with intellectual and developmental disabilities. The Los Angeles & Orange Counties chapter serves over 200 children and adults with intellectual and other developmental disabilities from 26 cities in the area.
- Help for Brain Injured Children (H.B.I.C.) is a non-profit organization that focuses on the physical and environmental condition of the neurologically impaired child and young adults. H.B.I.C. assists in the medical rehabilitation and educational processes with the most appropriate programs available, including an adult day program, a certified non-public school (Cleta Harder Developmental School), and behavioral intervention.
- The Lighthouse Group is a non-profit organization serving adults with special needs by providing community and support through monthly clubs, camp experiences and other events. Lighthouse Orange County serves 50-70 participants on a weekly basis.
- ACCESS is a shared-ride service provided by Orange County Transportation Authority for people who are unable to use the regular, fixed-route bus service because of functional limitations caused by a disability. ACCESS service is provided within ¾ mile of, and during the same hours as, the Orange County Bus service. Subscription service and same-day taxi service are also available at the cost of the OC ACCESS base fare.

e. Homeless Population and Transitional Housing

Due to the transient nature of homelessness, enumeration of this population is difficult. The homeless population tends to move from place to place based on available services such as food and temporary living quarters. People experiencing homelessness may live in emergency shelters, transitional housing programs, or motel or hotel vouchers paid by third-party agencies such as nonprofits, religious organizations and local government agencies. Unsheltered homeless people use as primary nighttime location a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for people such as the streets, abandoned buildings, vehicles or parks.

The most recent data on the homeless population in Orange County is provided through the 2019 Point-in-Time (PIT) Count Survey and Report. The data provide a snapshot of homelessness on a particular date and time. The 2019 PIT Count for Orange County determined there was one unsheltered homeless individual and 21 sheltered

individuals/families in Los Alamitos.[13] The unsheltered individual was not identified as a transitional aged youth (age 18-24), veteran, or senior (age 62 and over). While PIT counts for earlier years are not available at the city level, Orange County saw an increase of 2,068 persons or 43% in PIT count from 2017 to 2019. Less than 0.2% of the City of Los Alamitos population experienced homelessness in 2019, including both sheltered and unsheltered. The City is in a better situation than the overall county.

In Los Alamitos, there are two emergency/transitional shelters serving specialized populations. The Precious Life Shelter serves homeless pregnant women with a total of 27 beds and a three-step program: emergency program, transitional program, and single parent efficiency program. Casa Youth Shelter provides shelter and supportive services for homeless or at-risk youth ages 12 to 17. The facility has 12 beds and serves an average of more than 200 youth per year. Many of Casa Youth Shelter's clients are referred from other cities. In addition to these shelters, We Care provides rental and utility assistance for Los Alamitos families and individuals with emergency need.

At the time of the 2019 PIT Count for Orange County, 738 emergency shelter and transitional housing beds remained vacant. Of these, 242 unused beds were in the North Planning Area (including Los Alamitos), and 183 were at the Armory Cold Weather Shelter Program (Fullerton and Santa Ana locations). Therefore, the City should have sufficient capacity and resources to accommodate people experiencing homelessness within its jurisdiction, and no additional facilities would be required.

The City permits homeless shelters with up to 20 beds and conditionally allows those with more than 20 beds in the Planned Light Industrial (P-L-I) zone. The P-L-I zone is appropriate for such facilities because these lands are located near commercial and school sites and in areas where other governmental services are available. The City allows transitional and supportive housing in all residential districts subject to only those restrictions that apply to other residential uses of the same type in the same zone.

AB 101 requires that Low-Barrier Navigation Centers (LBNC) be a by-right use in areas zoned for mixed-use and nonresidential zoning districts permitting multifamily uses. LBNC provide temporary room and board with limited barriers to entry while case managers work to connect homeless individuals and families to income, public benefits, health services, permanent housing, or other shelter. Policy Action 4.6 has been provided to require that the Zoning Ordinance be amended to meet this requirement.

[13] Everyone Counts 2019 Point In Time Final Report, County of Orange, California, July 30, 2019.

f. Farmworkers

The 2019 American Community Survey estimated only 8 (less than 0.07 percent) of Los Alamitos' residents were employed in agriculture, forestry, fishing and hunting, and mining. These 8 workers are in production, transportation, and material moving occupations. Active agricultural production is limited in Orange County. It is assumed that very few, if any, of the residents are employed in active agricultural production or harvesting. The 2018 ACS estimated no resident employed in the agriculture and related industries. Therefore, there is no identified need for farmworker housing in Los Alamitos. Nevertheless, as with other special needs, these farmworker households, if any, can benefit from City incentives for developers to increase/maintain affordable units that are available to all segments of the population.

g. Extremely-Low Income Households

Although extremely-low income households are not specifically identified by the State as a special needs group, their specific housing needs warrant further analysis. Extremely-low income (ELI) households are defined as households with incomes less than 30 percent of the area median income (AMI). ELI households are a subset of the very low-income household category. The provisions of Government Code Section 65583 (a)(1) require quantification and analysis of existing and projected housing needs of extremely-low income households. The AMI for a 4-person household in Orange County is $106,700. ELI household incomes are defined by HCD and HUD as those earning less than $40,350.[14] In 2019, at least 12.7 percent of Los Alamitos households were within the extremely-low income category (refer to Tables 2-13 and 2-14; household income less than $25,000).

Existing Needs

Table 2-41 provides a summary of housing problems experienced by extremely-low income households in the City of Los Alamitos. According to data from the 2013 to 2017 CHAS provided by HUD, 575 households (14% of total households) in Los Alamitos are considered extremely low-income. The majority (64%) of ELI households are renters. Up to 77 percent of extremely-low income households experience at least one type of housing problem, including incomplete kitchen and plumbing facilities, overcrowding

[14] Per HUD, the Extremely Low Income (ELI) income limit is the greater of either: 1) 60% of Very Low Income limit $67,250), which equals $40,350, or 2) poverty guideline established by Dept. of Health and Human Services (HHS), which equals $26,200.

and severe overcrowding, and overpayment. Renter ELI households are more likely to experience overpayment or severe overpayment (81% for either) than owner ELI households (68% and 44%, respectively).

Table 2-41
Housing Problems for Extremely Low-Income Households
2013–2017

	Renters	Owners	Total Households
Extremely-low Income Households	**370**	**205**	**575**
% with any Housing Problem[1]	81%	68%	77%
% Cost Burden[2] > 30%	81%	68%	77%
% Cost Burden[2] > 50%	81%	44%	68%

Notes:
[1]"Housing Problem" defined as any occupied housing units lacking a complete kitchen, lacking complete plumbing, having 1.01 or more persons per room (overcrowded), or costing more than 30 percent of the occupant household's income (overpayment).
[2]Percentage of household income spent on housing cost.

Source: U.S. Department of Housing and Urban Development, CHAS, based on the 2013-2017 ACS.

Projected Needs

To calculate projected ELI housing needs, the City assumed 50% of its very low income Regional Housing Needs Allocation (RHNA) consists of ELI households. From its very low income need of 194 units (see Table II-31), the City has projected a need of 97 units for ELI households.

The needs of extremely low-income households may include housing units designed for transient/homeless populations, multifamily rental housing, factory-built housing, mobile homes, housing for agricultural employees, supportive housing, single room occupancy units, and workforce housing. Extremely low income households are eligible to receive rental assistance through the Orange County Housing Authority's Housing Choice Voucher (Section 8) program. There are no affordable housing units designated for ELI households within the City. Small ELI households may also find affordable housing in typically affordable options such as Single Room Occupancy (SRO) hotels, and accessory dwelling units (ADUs). ADUs are permitted in all residential zones. While SRO was removed from the allowed uses during a Zoning Code update in 2019, the City plans to add SRO as a permitted use in the P-L-I zone in 2022 as described in Policy Action 4.8.

CHAPTER 3
HOUSING RESOURCES AND CONSTRAINTS

A. Governmental Constraints

State law requires that housing elements identify and analyze potential and actual governmental constraints to the maintenance, improvement, or development of housing for all income levels, including housing for people with disabilities. The analysis should identify the specific standards and processes of these constraints and evaluate their impact on the supply and affordability of housing. The analysis should determine whether local, regulatory standards pose an actual constraint and must also demonstrate local efforts to remove constraints that hinder a jurisdiction from meeting its housing needs. Governmental constraints may include policies, standards, requirements or actions imposed by government on land and housing use and development. Although State and federal agencies may also impose governmental constraints upon housing, these agencies are beyond the control of local government and are therefore not included in this analysis.

1. Land Use Controls

a. Los Alamitos 2035 General Plan

Every city in California is required by State law to have a General Plan, which establishes policy guidelines for development in the city. The General Plan is the foundation for all land use controls. The Land Use Element identifies the location, distribution and density of land uses throughout the city. Los Alamitos utilizes a number of planning tools, including zoning regulations and the subdivision ordinance, to implement the General Plan.

The Los Alamitos 2035 General Plan provides for three residential and one mixed use land use designations in the City. Table 3-1 summarizes these designations and their associated density ranges and acreages. Densities for residential designations are expressed in dwelling units per acre (du/ac).

Table 3-1
Los Alamitos 2035 General Plan
Residential Land Use Designations

Designation	Description	Acreage	Density Range
Single Family Residential	Single family detached homes on individual lots	258	1-6 du/ac
Limited Multiple Family Residential	Single family detached and attached residences, including small lot subdivisions, townhouses, courtyard homes, duplexes and triplexes. Live/work uses are also permitted, subject to the uses permitted by the Professional Office designation.	18	6-20 du/ac, Max office space 500 square feet per unit
Multiple Family Residential	Single family detached and attached residences, including all development permitted in other residential categories as well as stacked flats and other building types with 4 or more units. Other uses such as convalescent hospitals, churches, and mobile home parks are also permitted subject to special procedures such as a Conditional Use Permit.	145	20-30 du/ac
Mixed Use	Vertical or horizontal mix of commercial, office, public/quasi-public, and/or residential uses on the same parcel. Stand-alone (not mixed-use) commercial, office, and public/quasi-public uses are also permitted. For parcels that front Los Alamitos Boulevard or Katella Avenue, the ground floor is required to consist of those uses permitted or conditionally permitted in the General Commercial Zoning District.	19	30 du/ac

Source: Los Alamitos 2035 General Plan.

When the General Plan was prepared in 2013, there were approximately 4,421 dwelling units in the City. The build-out analysis identified a maximum potential of 251 net additional units that could be built. In total, 4,672 dwelling units are anticipated within the City limits at build-out. DOF reports 4,437 dwelling units within the City as of January 2021, leaving a potential for 235 units to be added to the City's housing stock. Since the adoption of the General Plan, the City has undertaken the preparation of a Town Center Strategic Plan, which is intended to provide for higher density (up to 60 units per acre) residential in a mixed use atmosphere. The intent of the Town Center is to create a full integrated commercial and residential environment which provides an activated and vibrant downtown. As provided in Appendix B, Land Resources, the City has assumed that some of its lower income RHNA will be accommodated in the Town Center. In addition, two larger properties which have housed businesses in the City are

currently being marketed for sale by their owners, and the businesses are planned for closure. The City has seen a significant interest in the redevelopment of these sites, and anticipates that a portion of its RHNA will be accommodated on these lands (also see Appendix B and Section 4, which provides Policy Actions for the creation of new zoning designations and the rezoning of properties included in the City's sites inventory). The expansion of high-density residential lands over those included in the City's current General Plan will provide additional opportunities for housing at all income levels, expand the City's options for meeting its RHNA allocation, and eliminate any potential constraint associated with General Plan designations and land availability.

All Multi-family properties which are adding square footage are required to comply with the City's requirement for Site Development Permit.

Growth Management Element

The Growth Management Element of the City's General Plan contains policies for the planning and provision of traffic improvements that are necessary for the City's orderly growth and development. The policies and programs presented in the Element are for the establishment of specific traffic Level of Service (LOS) standards, a development mitigation program, participation in inter-jurisdictional planning forums, development of a seven-year capital improvement program, and adoption of a Transportation Demand Management Ordinance.

Under the Element's Policy 1.2, all new development within the City are required to establish a development phasing plan commensurate with required improvements. Within three years of the issuance of the first building permit or within five years of the first grading permit for a development project, whichever occurs first, the project is required to construct and complete the necessary improvements to transportation facilities to which the project contributes measurable traffic to attain the level of service standards established in this Element. The Element is specifically tied to transportation and not land use, and therefore the City has not found the Growth Management Element to constrain the provision of housing or unduly impact the cost of housing.

b. Zoning Code

The City's Zoning Code establishes more specific development standards, allowable uses and limitations. Zoning regulations control development by establishing requirements related to density, height, lot size, yard setbacks and parking spaces. These site development standards work to ensure a quality living environment for all Los Alamitos

residents. The City complies with new transparency requirements by posting its Zoning Code and development standards for all parcels on its website.

There are four residential zoning districts:

- R-1: Single-Family Residential
- R-2: Limited Multiple-Family Residential
- R-3: Multiple-Family Residential
- M-H: Mobilehome Park

The City permits senior housing projects for low- and very low-income households in the C-F (Community Facilities) zone with a Conditional Use Permit. Homeless shelters are permitted in the P-L-I (Planned Light Industrial) zone (with a CUP for more than 20 beds). The City also has one mixed-use zoning district (TCMU or Town Center Mixed Use), which permits residential uses with provisions (e.g., multi-family dwelling must be integrated into a project as either horizontal or vertical mixed use). The City currently applies a Live/Work Overlay Zone (LW) over the R-2 zone in the downtown area, which is intended to allow live/work development and uses on certain lots, while still maintaining the primary zoning.

Manufactured or mobile homes are permitted in all residential zones on a permanent foundation if the Planning Commission determines the proposed parcel is compatible for the use. A mobile home on a permanent foundation is included under the definition of "single-family dwelling" and is subject only to the same development standards as a conventional single-family dwelling in the same zone.

Table 3-2 summarizes the residential zoning districts and permitted residential uses.

Table 3-2
Permitted Uses

Land Use	R-1	R-2	R-3	M-H	C-O	C-G	P-L-I	TCMU
Accessory Dwelling Unit	P	P	P	P				
Boarding House	--	--	CUP	--				
Group Home—6 residents or fewer	P							
Homeless Shelters—up to 20 beds					--	--	P	--
Homeless Shelters—more than 20 beds					--	--	CUP	--
Live/Work Unit	--	AUP	--					AUP
Mobile Home Parks	--	CUP	CUP	CUP				
Multiple-Family Dwelling	--	P	P	--				AUP
Resident Manager's Unit	--	AUP	AUP	--				
Single-Family Dwelling	P	P	P	P				--
Senior Housing	--	P	P	P				P
Supportive Housing	P	P	P	P				AUP
Transitional Housing	P	P	P	P				AUP
Two-Unit Dwelling (Duplex)	--	P	P	--				
Residential Care Facilities	--	--	CUP[1]	--	CUP	CUP	--	--

Note:
[1]7 or more persons only

P = Permitted Use
AUP = Administrative Use Permit
CUP = Conditional Use Permit Required
-- = Use Not Allowed

Source: Los Alamitos Municipal Code, 2021.

The Conditional Use Permit (CUP) process, which requires Planning Commission action, is no different for a market rate or affordable residential development. A residential development plan, or the addition of square footage to an existing multiple-family residential structure, is already subject to another review process called the "site development permit." This permit is applied for and considered by the Planning Commission concurrently with the requirement for a Conditional Use Permit. The Commission would approve, approve with conditions, or disapprove the Conditional Use Permit application and site development permit applications, imposing conditions necessary to ensure compatibility with surrounding uses, to preserve the public convenience, health, interest, safety, or welfare, and necessary to make the findings required by the Los Alamitos Municipal Code at the same time. These findings represent a potential constraint to the provision of housing, so Policy Action 4.8 includes a requirement to modify the required findings.

The Administrative Use Permit (AUP) is similar to the CUP in purpose and procedures, other than the AUP requires action by the Development Services Director rather than the Planning Commission. Unlike the CUP process, no public notice or public hearing shall be required for an AUP. The AUP process is no different for a market rate or affordable residential development.

~~Manufactured or mobile homes are permitted in all residential zones on a permanent foundation if the Planning Commission determines the proposed parcel is compatible for the use. A mobile home on a permanent foundation is included under the definition of "single-family dwelling" and is subject only to the same development standards as a conventional single-family dwelling in the same zone.~~

Table 3-3 summarizes the residential zoning requirements in the City.

Table 3-3
Summary of Residential Zoning Requirements

Zoning District	Parcel Area (Sq Ft)	Minimum Dwelling Area (Sq Ft)	Maximum Density	Maximum Height Limit (Main Structures) (Ft)	Maximum Height Limit (Accessory Structures[3]) (Ft)	Maximum Site/Parcel Coverage	Minimum Front Yard (Ft)	Minimum Front Yard (cul-de-sac) (Ft)	Minimum Side Yard (Ft)	Minimum Side Yard (corner lot) (Ft)	Minimum Rear Yard (Ft)
R-1	6,000	No requirement	6 du/ac; 1 unit per lot	30	15	50%	20	10	5	10	10
R-2*	9,000	800	20 du/ac	35	15	60%	20[4]	10	5[6]	10	10
R-3	7,200	Studio - 450; 1-Bedroom - 650; 2+Bedroom - 800	25 du/ac	35 (or 3 stories)[2]	15	50%	20[5]	10	5[6]	10	10
M-H	5 acres	--	10 du/ac[1]	20	15	--	--	--	--	--	--
C-O	No requirement			40 feet (or 3 stories)	--	1.50 FAR	15	--	Not required unless abutting a residential zoning district, then 10 feet	10	10 ft unless rear lot abuts a C-G or P-L-I zone
C-G	6,000	--	--	40 feet (or 3 stories)	--	1.00 FAR	None required	--	Not required unless abutting a residential zoning district, then 15 feet	None required	Not required unless abutting a residential zoning district, then 15 feet
P-L-I	6,000	--	--	40 feet (or 3 stories)	--	1.50 FAR	15	--	Not required unless abutting a	15	10 ft unless abutting a residential

Table 3-3
Summary of Residential Zoning Requirements

Zoning District	Parcel Area (Sq Ft)	Minimum Dwelling Area (Sq Ft)	Maximum Density	Maximum Height Limit (Main Structures) (Ft)	Maximum Height Limit (Accessory Structures[3]) (Ft)	Maximum Site/Parcel Coverage	Minimum Front Yard (Ft)	Minimum Front Yard (cul-de-sac) (Ft)	Minimum Side Yard (Ft)	Minimum Side Yard (corner lot) (Ft)	Minimum Rear Yard (Ft)
									residential zoning district, then 40 feet		zoning district, then 40 feet
C-F	Based on CUP or Site Development Permit Approval Process										
TCMU	10,000	--	30 du/ac	60	60	2.00 FAR for nonresidential components	0-10 ft	0-10 ft	Not required unless abutting a residential zoning district, then 10 feet	10	Not required unless abutting a residential zoning district, then 15 feet

Notes:
[1]minimum lot or space size for individual mobile home is 2,000 sq. ft
[2]Structures:
- For any portion in excess of 25 feet shall be set back an additional 5 feet.
- Shall not exceed 2 stories and 25 feet in height on lots with a common property line with an R-1 zoned property

[3]Accessory dwelling units shall conform to the setback requirements for the main structure
[4]When a lot in an R-2 or R-3 zone is approved for single-family residential use by a subdivision or lot split, with a minimum area of less than 9,000 sq. ft., the parcel may have a minimum front setback area of 15 feet.
[5]Front setbacks may vary provided an average building setback of 20 feet is maintained along an entire block face, with no setback less than 15 feet.
[6]Where a dwelling or dwellings have entry from an interior side yard; the entry must open onto an outdoor court. The minimum length of the outer court wall which parallels the side lot line shall be 15 feet and shall have a minimum height of four feet and a maximum height of six feet. The dwelling entry shall be set back a minimum of 15 feet from such side lot line.
*All live/work uses in the (LW) overlay zone shall comply with the development standards applicable to the primary zone and the supplemental standards established in Section 17.28.180 (Live/Work Standards).
-- = Not listed

Source: Los Alamitos Municipal Code, Title 17

The minimum setback, maximum site coverage and maximum height requirements are specifically designed to work with the parcel area requirements to not reduce the ability for a project to achieve the maximum permitted density. The majority of constructed multifamily projects in the City yield densities of 20 du/ac and higher; in the neighboring cities, a number of projects yield densities above 30 du/ac. The City's residential zoning requirements provide flexibility, especially for multi-family development, by allowing for average front yard setbacks instead of strict minimum setbacks. There is also flexibility for increased height through a Conditional Use Permit.

The City's requirements are similar to other surrounding communities and do not constrain the provision of housing, nor do they unduly impact the cost of housing.

As mentioned above, the City is preparing a Town Center Strategic Plan, which is intended to provide for higher density (up to 60 units per acre) residential in a mixed use atmosphere. As provided in Appendix B, Land Resources, the City has assumed that some of its lower income RHNA will be accommodated in the Town Center. Therefore, Policy Action 4.5 has been proposed to require the zoning modification to allow up to 60 units per acre in the Town Center Mixed Use (TCMU) zone. The Town Center Strategic Plan also proposes Zoning Code amendments for the TCMU zone, including allowing exclusive residential structures with conditions (i.e., on lots smaller than 10,000 sq. ft. and not fronting Pine Street) and slightly increasing ~~maximum height limits for TCMU would be increased to allow higher rise buildings, although~~ setback requirements ~~are expected to remain as they are already minimal~~for frontage along Katella Avenue, Los Alamitos Boulevard and Pine Street. In the Realistic Capacity section of Appendix B, Land Resources, a conservative analysis was conducted for a hypothetical development site in the TCMU zone and demonstrated that the proposed development standards would allow up to 117.6 units per acre. The analysis found that the proposed development standards for the TCMU zone would not constitute a constraint for achieving RHNA units assigned to Sites 1 through 4 at a density of 60 units per acre. Policy Action 4.5 would also require Sites 1 through 4 ~~sites included~~ in the inventory (Figure B-1, Appendix B) to develop as designated in Table B-2 (Appendix B).

In addition, two larger properties (~~Arrowhead s~~Site 5, zoned P-L-I and ~~Lampson s~~Site 6, zoned C-F; see Appendix B) which have housed businesses in the City are planned for redevelopment. Site 6 has been sold to a developer and is being considered for housing development as a whole. ~~currently being marketed for sale by their owners.~~ With the business~~es~~ planned for closure on Site 5 and a significant interest in ~~the~~ its redevelopment ~~of these sites~~, the City anticipates that a portion of its RHNA will be accommodated on these lands (see Appendix B and Chapter 4). Policy Action 4.4 is included to require the creation of a new zoning designation, R-4, and the rezoning of ~~Arrowhead and Lampson S~~sites ~~5 and 6 to R-4included in the City's sites inventory~~. The

R-4 zone would allow 30 to 36 units per acre by right, not including density bonus provisions. The height limits would be increased to allow higher rise buildings, although setback requirements are expected to remain uniform across all residential zones. Policy Action 4.4 requires the City to demonstrate that the assigned units are physically possible Sites 5 and 6 under the new development standards prior to adoption of the R-4 zone and require that the assigned affordable housing units be built consistent with Table B-2 and Figure B-1 on each parcel so designated. Therefore, land use controls regarding the proposed R-4 zone will not constitute a constraint for housing development to meet the RHNA.

The proposed zoning changes would increase residential densities allowed over those in the City's current Zoning Ordinance. The City will not approve requests to develop housing at densities below those anticipated in the Sites Inventory. Allowing higher densities will provide additional opportunities for housing at all income levels, expand the City's options for meeting its RHNA allocation, and eliminate any potential constraint associated with zoning designations and land availability.

c. Parking Requirements

Table 3-4 summarizes the residential parking requirements in Los Alamitos. Parking requirements do not constrain the development of housing directly. However, parking requirements may reduce the amount of available lot areas for residential development.

The City has found that these parking requirements are necessary to adequately provide for the number of vehicles typically owned by each housing type. In addition, the City has established reduced standards for very low, low and moderate housing projects, to reduce the costs associated with the provision of parking for affordable housing projects. The City has not found these parking requirements to constrain the provision of housing or unduly impact the cost of housing. Nonetheless, Policy Action 4.11 requires the City to monitor the impact of parking requirements on multifamily development as they are proposed, and implement appropriate strategies such as parking reduction on a case-by-case basis.

Table 3-4
Residential Parking Requirements

Type or Residential Development	Required Parking Spaces (Off Street)
Accessory Dwelling Unit	One space[1]
Single-Family Dwelling	Two covered spaces for each dwelling unit for units with up to four bedrooms. Three covered spaces for units with five or more bedrooms.
R-2 Limited Multiple-Family	Two spaces for each dwelling unit
Multi-Family Dwellings[2]	• One and a half parking spaces for each studio unit • Two spaces for each one-bedroom unit • Two and ¾ spaces for each two-bedroom unit • Three and a half spaces for each three-bedroom unit • Four spaces for each four-bedroom unit, an additional ½ space for each room in excess of the first four bedrooms
Multi-Family - Affordable Housing Developments (moderate income and below)[2]	• One Parking space for each studio • One parking space for each affordable one-bedroom dwelling unit • Two parking ~~Spaces~~ spaces for each affordable dwelling unit over one bedroom, regardless of the number of bedrooms
Homeless Shelter	Two spaces for the facility plus one space for each six occupants at maximum allowed occupancy
Senior Residential Housing Projects	One and 1/10 spaces for each unit
Mobilehome Parks	Two covered tandem parking spaces for each dwelling unit and one-half open parking space for guests for each dwelling unit
Mixed Uses	As required for each separate use in the mixed-use development
Live/Work Unit	Two covered spaces per unit, plus one customer space, which can be in a driveway
Residential Care Facilities	¼ space to one and half spaces per unit or room, to be determined by the Planning Commission based on the age of residents, type of transportation facilities provided, and on-site amenities to be provided.[3]

Notes:
[1] With exceptions as specified in Section 17.28.020(E)9.
[2] In addition:
• Project with 4 or fewer units: A minimum of 1 unassigned, designated guest space
• Project with 5 or more units: A minimum of 0.33 unassigned designated guest spaces per unit
• Plus, where a common recreation room is provided, 2 spaces
The total number of parking spaces required is determined by the aggregate number of units within the project as a whole.
[3] The applicant shall submit a study prepared by a City-approved independent consultant that provides justification for the parking proposed.

Source: Los Alamitos Municipal Code, Chapter 17.22.

2. Density Bonus Ordinance

Section 17.28.050 of the City's Municipal Code states that residential density bonuses, incentives, or concessions for the production of affordable housing shall be granted in compliance with Government Code Section 65915, as amended from time to time. State law requires a city or county to grant one density bonus and incentives or concessions, waivers or reductions of development standards, and parking ratios if requested, for developers who agree to construct housing that contains affordable housing as specified in Government Code Section 65915 (b)(1). The city shall grant the incentive or concession upon request, unless the city makes a written finding that the incentive or concession does not result in identifiable and actual cost reductions, would have a specific, adverse impact, or would be contrary to state or federal law.

The City's density bonus ordinance requires residential development to set aside at least one of the following, in consistence with Government Code Section 65915 (b)(1):

- Ten percent of the total units for lower income households;
- Five percent of the total units for very low income households;
- A senior citizen housing development or a mobile home park that limits residency based on age requirements for housing for older persons;
- Ten percent of the total dwelling units in a common interest development for persons and families of moderate income, provided that all units in the development are offered to the public for purchase;
- Ten percent of the total units of a housing development for transitional foster youth, disabled veterans, or homeless persons, subject to a recorded affordability restriction of 55 years and shall be provided at the same affordability level as very low income units;
- Twenty percent of the total units for lower income students in a student housing development that meet certain requirements; or
- One hundred percent of all units in the development, including total units and density bonus units, but exclusive of a manager's unit or units, are for lower income households, except that up to 20 percent of all units may be for moderate-income households.

Development concessions or incentives may include:

- a reduction in site development standards;
- a modification of zoning code requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission;

- approval of mixed-use zoning in conjunction with the housing project; or
- other regulatory incentives or concessions proposed by the developer or city or county which result in identifiable and actual cost reductions.

A project that receives a density bonus and concession or incentive must retain affordability of the units for at least 55 years. As provided in Policy Action 4.7, the City will annually review its Density Bonus provisions to assure compliance with State law.

The City currently does not have streamlining procedures pursuant to SB 35 for affordable housing development. Policy Action 4.12 requires the City to establish applications and approval procedures consistent with SB 35 requirements to facilitate affordable housing development.

3. Senior Citizen Housing

The Zoning Code allows Senior Citizen housing in the R-2 (Limited Multiple-Family Residential), R-3 (Multiple-family Residential), M-H (Mobile home Park), TCMU (Town Center Mixed Use), and C-F (Community Facilities) zones with a Conditional Use Permit. Development standards for senior citizen housing and residential care facilities are found in Section 17.28.250 of the Municipal Code, and are as follows:

- Off-street parking shall be provided for each project in compliance with the standards in Chapter 17.22 (See Table 3.4).
- At a minimum, proposed developments shall comply with the applicable zone regulations relative to structure setbacks, lot coverage, landscaping, and other development standards.
- New projects proposed on property abutting lots that are zoned or developed commercially or industrially shall include specific measures approved by the Planning Commission to mitigate potential impacts from adjacent uses (e.g. the construction of decorative block walls, the use of sound attenuation materials, the inclusion of a landscaped buffer, etc.).
- Sound attenuation measures shall be provided for new senior housing projects that comply with State requirements for residential occupancy.
- For senior housing developments in a residential zone, the density standards of that zone shall apply. For senior housing developments and residential care facilities in all other zones, where such uses are permitted, no density limit shall apply.
- Minimum and maximum dwelling unit size shall be governed by the Uniform Building Code and Department of Housing and Urban Development regulations. The Planning Commission may increase these standards upon review of the proposed occupancy and on-site amenities.

4. Emergency Shelters, Transitional Housing and Single Room Occupancy Units

a. Homeless Shelters and Transitional Housing

To accommodate its share of the region's homeless, there are a number of organizations in and around the City that offer shelter and services to homeless persons. State housing law requires that cities identify sites that are adequately zoned for homeless shelters and transitional housing. Table 3-5 provides a summary of emergency shelters and transitional housing located in the City of Los Alamitos.

Table 3-5
Homeless Facilities in Los Alamitos

Facility Name	Type of Facility	Target Population	Number of Shelter Beds
Precious Life Shelter	Emergency/Transitional /Supportive	Pregnant homeless women and their infants	27
Casa Youth Shelter	Emergency	Youth	12

Source: Official websites of Precious Life Shelter and Casa Youth Shelter, accessed June 2021.

There is also a nonprofit organization sponsored by local churches, community groups, corporations and concerned citizens, WE CARE of Los Alamitos, a family support center serving families, veterans, and senior citizens in the areas of Northwest Orange County. WE CARE pools the resources of the community to meet the emergency needs of families and individuals such as rental assistance, utility assistance, therapy services, food, personal care items, and more. The City also financially assists shelters in the region, as described in Appendix C and Appendix D.

The City of Los Alamitos defines emergency shelters and transitional housing in its Municipal Code, and established the allowable locations and standards for these uses with the adoption of Ordinance 13-04 in July of 2013. To comply with the provisions of SB 2, the City amended the Zoning Ordinance to allow for transitional and supportive housing as a residential use, subject only to those requirements of other residential uses in the same zone.

i. Adequate Sites for Emergency Shelters

Pursuant to SB 2, jurisdictions with an unmet need for emergency shelters are required to identify a zone(s) where emergency shelters will be allowed as a permitted use without a Conditional Use Permit or other discretionary permit. The identified zone(s) must have sufficient capacity to accommodate the shelter need, and at a minimum provide capacity for at least one year-round shelter.

Section 17.10.020 of the City's Municipal Code permits homeless shelters of up to 20 beds by right in the P-L-I zone. It also allows for shelters for more than 20 beds in the P-L-I zone through a Conditional Use Permit. While each facility is limited to the 20 beds, the Planned Light Industrial zone (P-L-I) could accommodate several facilities within its 154 acres. More specifically, the limitation of each facility to 20 beds - does not limit the Planned Light Industrial Zone (P-L-I) area to only 20 beds.

Other requirements include:

- A waiting and intake area of 10 square feet per bed with a minimum of 100 square feet;
- A written management plan and resident manager;
- An emergency shelter may not be located closer than 300 feet from another emergency shelter; and
- Residents are limited to a six-month maximum stay.

Recent state law also restricts parking requirements for emergency shelters to that necessary for employees only. The Zoning Ordinance currently does not comply with this requirement, and Policy Action 4.6 requires that this requirement be corrected.

Per City Ordinances 19-03 and 13-04, emergency shelters for homeless persons that are subject to a multi-jurisdictional agreement, subject to California Government Code Section 65583(d), shall be considered an allowed use even if inconsistent with Municipal Code Section 17.28.160, provided the agreement includes standards and operational criteria acceptable to the participating jurisdictions.

ii. Transitional and Supportive Housing

Facilities of this nature offer an interim home for homeless individuals and families as they transition into permanent housing. Transitional and supportive housing is permitted as a residential use in Los Alamitos and are also allowed through a AUP in the TCMU zone. These uses are only subject to those restricts that apply to other residential dwelling of the same type in the same zone.



iii. Low-Barrier Navigation Centers

AB 101 requires that Low-Barrier Navigation Centers (LBNC) be a by-right use in areas zoned for mixed-use and nonresidential zoning districts permitting multifamily uses. LBNC provide temporary room and board with limited barriers to entry while case managers work to connect homeless individuals and families to income, public benefits, health services, permanent housing, or other shelter. "Low Barrier" means best practices to reduce barriers to entry, and may include, but are not limited to, the following:

(1) The presence of partners if it is not a population-specific site, such as for survivors of domestic violence or sexual assault, women, or youth.
(2) Pets.
(3) The storage of possessions.
(4) Privacy, such as partitions around beds in a dormitory setting or in larger rooms containing more than two beds, or private rooms.

Policy Action 4.6 has been provided to require that the Zoning Ordinance be amended to include Low-Barrier Navigation Center as defined by state law.

b. Single Room Occupancy Units

Single Room Occupancy (SRO) units are small, one-room units occupied by a single individual, and may either have a shared or private kitchen and bathroom facilities. SROs are rented on a monthly basis typically without rental deposits, and can provide an entry point into the housing market for extremely low income individuals, formerly homeless and disabled persons.

To comply with the provisions of AB 2634, the City adopted Ordinance 13-04 in 2013 to allow the development of SRO housing. Policy Action 4.8 has been added to conditionally allow SRO in the P-L-I zone. Facilities with SRO units are subject to the requirements of Municipal Code Section 17.28.260, which address development and facility operation.

5. Accessory Dwelling Units

Accessory dwelling units provide additional housing opportunities for people of all ages and economic levels, while maintaining compatibility with the surrounding single-family residential neighborhood. The City of Los Alamitos permits accessory dwelling units in the R-1, R-2, R-3 and M-H zones.

Per Municipal Code Chapter 17.28.020, "Accessory dwelling unit" or "ADU" means an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated. Requirements for an ADU include:

- Maximum size of ADU shall not exceed 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two bedrooms, and the total floor area of an attached ADU shall not exceed 50 percent of the floor area of the existing primary dwelling;
- An attached ADU must have independent exterior access from the proposed or existing primary dwelling;
- One off-street parking space must be provided for an ADU unless certain conditions are met in Municipal Code Chapter 17.28.020 E.9.; and
- The height of an ADU shall not exceed 16 feet unless the ADU is within the existing space of a single-family dwelling, an accessory structure, or multifamily dwelling structure.

"Junior accessory dwelling unit" or "JADU" means a unit that is no more than 500 square feet in size and contained entirely within a single-family residence. A JADU may include separate sanitation facilities, or may share sanitation facilities with the single-family residence. Requirements for a JADU include:

- A JADU shall not be less than 220 square feet and shall not exceed 500 square feet in size;
- A JADU located within a proposed or existing single-family residence must include a separate entrance from the main entrance of the residence;
- A JADU must include an efficiency kitchen, including a cooking facility with appliances, and a food preparation counter and storage cabinets that are of reasonable size in relation to the size of the JADU;
- No additional off-street parking is required for a JADU beyond that required at the time the existing primary dwelling was constructed.

The City's standards are consistent with current State law. However, as standards have been changing for ADUs and JADUs, Policy Action 4.7 requires that the City annually review its ADU and JADU requirements for compliance with State law.

6. Housing for Persons with Disabilities

According to the US Census Bureau, persons with disabilities, including those with developmental disabilities, are individuals with a long-lasting physical, mental or emotional condition. These conditions can make it difficult for a person to do daily activities such as walking, climbing stairs, dressing, bathing, learning or remembering. These conditions can also prevent a person from going outside the home alone or to work at a job.

a. Reasonable Accommodation Procedures

As a matter of State law (SB 520), jurisdictions are now required to analyze potential and actual constraints upon the development, maintenance and improvement of housing for persons with disabilities, and demonstrate local efforts to remove governmental constraints and provide reasonable accommodations for housing designed for persons with disabilities. With the 2013 adoption of the Reasonable Accommodation Ordinance No. 13-05 the City of Los Alamitos established a process for requesting reasonable accommodation. Ordinance No. 19-03 updated the process to conform to federal and state fair housing laws in 2019. Reasonable accommodation procedures are explained in Los Alamitos Municipal Code Section 17.42. An application for a reasonable accommodation from a zoning regulation, policy or practice is made on a form provided by the Development Services Department, accompanied by a fee. The Development Services Director shall issue a written determination to approve, conditionally approve, or deny a request for reasonable accommodation. The written decision shall be based on the following findings, all of which are required for approval:

1. The requested accommodation is requested by or on behalf of one or more individuals with a disability protected under State or Federal law.
2. The requested accommodation is necessary to provide one or more individuals with a disability an equal opportunity to use and enjoy a dwelling.
3. The requested accommodation will not impose an undue financial or administrative burden on the City, as "undue financial or administrative burden" is defined in Fair Housing Laws and interpretive case law.
4. The requested accommodation will not result in a fundamental alteration in the nature of the City's Zoning Code, as "fundamental alteration" is defined in Fair Housing Laws and interpretive case law.

5. The requested accommodation will not fundamentally alter the character of the community, as "fundamental alteration" is defined in Fair Housing Laws and interpretive case law, including creating a substantial increase in traffic or insufficient parking.
6. The requested accommodation will not, under the specific facts of the case, result in a direct threat to the health, safety, or general welfare of other individuals or substantial physical damage to the property of others.

The findings above are in compliance with federal and state fair housing laws. No public hearing is required for any reasonable accommodation request unless a decision of the Director is appealed or called for review. The City's reasonable accommodation procedure does not pose a constraint to housing for persons with disabilities.

All improvements constructed under a reasonable accommodation authorized by Code, which deviate from the City's development standards at the time that the improvement is constructed, are required to be removed upon the vacation of the unit by the person to whom the reasonable accommodation was granted, unless the Director makes a finding per Municipal Code Section 17.42.050.

b. Zoning and Other Land Use Regulations

Examples of the ways in which the City facilitates housing for persons with disabilities through its regulatory and permitting procedures are:

- The City of Los Alamitos currently permits residential care facilities, regardless of the number of residents, in the C-O (Commercial- Professional Office) and C-G (General Commercial) zones with a Conditional Use Permit.
- The City of Los Alamitos currently permits residential care facilities for seven or more persons in the R-3 (Multiple-Family Residential) zone with a Conditional Use Permit.
- The City defines family as "a group of persons, whether related or unrelated, who live together in a nontransient and interactive manner, including the joint use of common areas of the premises which they occupy and sharing household activities and responsibilities such as meals, chores, and expenses." Live-in domestic help would qualify under the family definition for sharing household activities and responsibilities. The City has determined that the current definition does not pose a constraint on housing for persons with disabilities.
- For residential care facilities, the City requires a quarter to one and half parking spaces for each unit or room.

State law already provides that transitional housing, supportive housing, and residential care facilities for 6 or fewer persons are allowed in all residential zones of a city with the same development standards as other residential uses in those zones. Table 3-2 has been revised to clarify this.

The City has not received any applications for a residential care facility in the recent past. However, a Conditional Use Permit application for a residential care facility for seven or more persons would be evaluated based on compliance with the development standards and requirements stated in the Zoning Code, which may ~~and the Conditional Use Permit requirement would not~~ constrain development of residential care facilities. Policy Action 3.5 requires the City to address this constraint within one year of adoption of the Housing Element and designate zones where residential care facilities facility for seven or more persons are allowed by right.

7. Building Codes and Enforcement

Building and safety codes are adopted to preserve public health and safety, and ensure the construction of safe and adequate housing. These standards also have the potential to increase the cost of housing construction and maintenance.

a. Building Codes

The City of Los Alamitos has adopted the 2019 California Building Code, which is based on the most recent International Building Code, which establishes construction standards for all residential buildings. The City amends the code as needed to further define requirements based on local conditions.

The following construction codes, subject to the modifications set forth in Section 15.04.010 of the Municipal Code, have been adopted by the City:

1. The 2019 California Administrative Code (Title 24, Part 1);
2. The California Building Code (Part 2, which is based on the 2018 International Building Code);
3. 2019 California Residential Code (Part 2.5, based on the 2018 International Residential Code);
4. 2019 California Electrical Code (Part 3, based on the 2017 National Electrical Code);
5. 2019 California Mechanical Code (Part 4, based on the 2018 Uniform Mechanical Code);

6. 2019 California Plumbing Code, (Part 5, based upon the 2018 Uniform Plumbing Code);
7. 2019 California Energy Code, (Part 6);
8. 2019 California Historical Building Code (Part 8);
9. 2019 California Existing Building Code (Part 10, based on the 2018 International Existing Building Code);
10. 2019 California Green Building Standards Code (Part 11, known as the "CALGreen" Code);
11. 2019 California Referenced Standards Code (Part 12).

The majority of amendments to the code do not apply to or affect residential construction. Prior to adoption of these amendments, the City analyzed their potential impacts and found that these amendments are required to ensure the public safety, health and welfare.

b. American with Disabilities Act

The federal Fair Housing Act of 1998 (FHA) and the Americans with Disabilities Act (ADA) are intended to assist in providing safe and accessible housing. ADA provisions include requirements for a minimum percentage of units in new developments to be fully accessible for persons with physical disabilities. Compliance with these regulations may increase the cost of housing construction as well as the cost of rehabilitating older units, which may be required to comply with current codes. However, the enforcement of ADA requirements is not at the discretion of the City, but is mandated under federal law.

8. Development Fees

The City charges various development and permit fees to cover administrative costs associated with the development of residential projects. These fees ensure quality development and the provision of adequate services. Often times, development fees are passed through to renters and homeowners in the price/rent of housing, thus affecting the affordability of housing.

The Building Industry Association of Orange County conducts periodically a land development fee survey and provides a comparative summary for Los Alamitos and surrounding jurisdictions. The most recent fee survey (2013-2014) utilizes a hypothetical subdivision and house size to standardize the reporting of fees. The prototype

subdivision used in 2013-2014 was 50 detached units on 10 acres at a density of 5 dwelling units per acre. The building fees are based on a 2,500 square foot, single-family detached unit valued at $166,850, with 4 bedrooms and 2.5 bathrooms and a 400 square foot garage. The results showed the development fees in Los Alamitos were comparative to neighboring jurisdictions including Cypress, Westminster and Garden Grove. While fees for individual items vary among cities, the overall fee level in Los Alamitos are similar to the neighboring cities.

Table 3-6 shows the most recent development fee schedule implemented in Los Alamitos from July 1, 2021. The City complies with new transparency requirements by posting the most recent Master Fee Schedule on its website. The total development and permit (including planning and impact) fees for a recently built single-family home (4,260 square feet, including demolition of existing unit) were $8,435.53~~ (plus entitlement fees)~~. The total development and permit fees for a recent condominium project were $~~91~~56,161~~253~~.70~~95 (plus entitlement fees)~~ or $~~18~~11,~~250~~232.~~79~~ 34 per unit. The total development and permit fees for a recent apartment project (four 2,229-square-foot units) were approximately $13,090.64~~ (plus entitlement fees)~~ or $3,272.66 per unit. In addition, the park in-lieu fees also apply to condominium projects because they involve subdivisions. Traffic mitigation fees only apply to subdivisions, so would not apply to multiple family housing projects. Therefore, total development and permit fees including park and traffic fees for a typical condominium project would amount to $29,626.34 per unit. Compared to condos, multi-family apartment projects would have a much lower total fee amount especially when no subdivision is required. Based on the residential projects constructed in Los Alamitos, the City has not found the development and permit fees to hinder the supply of housing or negatively impact the affordability of housing. Policy Action 4.1 requires the City to use incentives including fee waivers/deferrals to encourage affordable housing development. Policy Action 4.2 also provides a similar incentive program for lot consolidation, which will be crucial for future housing development in the Town Center where small lot sizes may constitute a constraint to affordable housing. The City will continue to monitor the multifamily development fees annually and establish strategies such as fee deferral or waivers at City Council's direction (Policy Action 4.3).

Table 3-6
Development Fee Summary (2021-2022)

Description	Los Alamitos
Planning	
Preliminary Review	$234
Negative Declaration[1]	Actual Cost
Initial Environmental Assessment[1]	$234
Planning Plan Check- Major (> 250 Sq. Ft)	$468
Planning Plan Check- Minor (Additional Sq. Ft of ⩽ 250 Sq. Ft)	$117
Zoning Ordinance Amendment (map or text)[1]	Deposit $2,500 /actual cost
Tentative Tract Map	$1,682 ($1,472 for a Tentative Parcel Map)
Site Plan Review	$3,507 Major; $2,572 Minor
Extension of Time Requests-Discretionary	Deposit $443
Conditional Use Permits and Variances	$2,572 Major; $1,286 Minor; Variances $935

Building	
Building Inspection Fees	$2,258 for $100,001 valuation.*
Building Plan Review Fees	$1,883 per $100,001 valuation.*
Surcharge- Technology Fee	20% of Building Permit Fee
Surcharge- General Plan Maintenance Fee	9.3% of Building Permit Fee
Engineering and Subdivision	
Final Tract Map	$1,306
Parcel Map	$725 per parcel
Lot Line Adjustment	$725 per parcel
Access- Personal/Homeowner	$373
Driveway- Residential	$186
Grading	$725 plan check, $373 inspection
Improvement	$933 plan check, $560 inspection
Capital Facilities and Connections[2]	
Park In-Lieu Fees	$18,076 single-family $15,161 duplex $13,412 multi-family $9,913 mobile home
Traffic Impact Mitigation Fees	$318 per residential unit

Notes:
[1] Actual Cost using FBHR
[2] Only applies to subdivisions (e.g. lot split or condominium map).
* Provided as example of Fee Schedule
Indicates typical fees, extra fees may apply for additional reviews

Source: 2021-22 Recommended Fee Level, City of Los Alamitos Master Fee Schedule Implementation: July 1, 2021

9. Local Processing and Permit Procedures

Processing time for residential projects varies according to the complexity of the proposed development. Projects not requiring a Conditional Use Permit, tentative tract or parcel map or other additional entitlement are subject to ministerial (administrative) review by the Planning staff when the project is submitted for building permits.

A tentative parcel map, residential development plan, Conditional Use Permit, or the addition of square footage to an existing multiple-family residential structure shall be subject to the Site Development Permit process. Any proposed addition to an existing multi-family residential, mixed-use or group of related structures whereby the addition is 2,500 square feet or less of gross floor area is subject to a Minor Site Development Permit, which consists of a staff-level review with public notice but no public hearing. Other types of development are likely subject to a Major Site Development Permit,

which requires a discretionary Planning Commission review process that includes public notice with a public hearing as required for all Planning Commission actions. The staff and/or Planning Commission shall consider the following criteria:

- Compliance with the Zoning Code and all other applicable City regulations and policies and
- Compatibility with neighboring properties and developments with regard to setbacks, building heights, massing, location of parking facilities, and similar site design and building design features that shape how a property appears within a broader, definable neighborhood or zone context.

Typically, the site plan review and Conditional Use Permit processes take eight to twelve weeks from the date of application submittal. If the project also includes Planning Commission action on a Tentative Parcel or Tract Map then staff will process it concurrently with the site plan review, Conditional Use Permit and any required environmental documentation. If the project requires City Council approval, it may take up to six months.

Recent housing projects in the City have taken two to twelve months to submit building permit applications after receiving project approval. The City has seen longer time periods since the COVID-19 pandemic. Since this time period varies from project to project and is based on the developer's timeline, not the City's, it is not considered a constraint to housing development in general.

Engineering plan check for a typical project in Los Alamitos normally takes two to four weeks. Building department plan check for the same type of project may also take from two to four weeks. Overall, the typical processing time for a 5-unit multiple-family project, from project submittal to building permit issuance, is typically 10 to 16 weeks. This does not account for the time between project approval and submittal of building permit applications. Table 3-7 outlines the typical processing timeframes for all residential development.

Table 3-7
Typical Processing Times

Approval Type	Timeframe
Conditional Use Permit	60-90 days
Site Plan Review	60-90 days
Tentative Parcel/ Tract Map	60-90 days
Ministerial	5-10 days for first review

Source: City of Los Alamitos, 2021.

10. Environmental and Infrastructure Constraints

a. Environmental Constraints

Environmental hazards affecting housing units include geologic and seismic conditions, which pose the greatest threat to the built environment. The following hazards may impact future development of residential units in the city.

i. Seismic Hazards

Los Alamitos is in a region of high seismic activity and is subject to potentially destructive earthquakes. While there are no known active or potentially active faults located in the City of Los Alamitos, the entire Southern California region is considered to be seismically active. Five faults, the Newport-Inglewood, Norwalk, El Modena, Whittier-Elsinore, and Elysian Park Faults are situated within close proximity to Los Alamitos. Surface rupture resulting from earthquakes is unlikely to occur in the City because no faults have been identified within its boundaries. Also, due to its flat topography, Los Alamitos residents are not exposed to geologic hazards such as landslides. The 2019 California Building Code (CBC; California Code of Regulations, Title 24, Part 2), adopted by reference in the Los Alamitos Municipal Code (Chapter 15.04 Building Codes), contains provisions to safeguard against major structural failures or loss of life caused by earthquakes or other geologic hazards. The City's Development Services Department enforces CBC provisions, requires preparation of geotechnical reports for construction projects prior to issuing development permits, and imposes the recommended design parameters of the report as conditions of approval.

ii. Flooding

The Orange County Flood Control District (OCFCD) maintains storm drainage and flood control in Los Alamitos. Three natural surface water bodies located in and adjacent to Los Alamitos are the Coyote Creek, Carbon Creek and San Gabriel River. The two concrete-lined creeks are intermittent and can be dry for some part of the year. The concrete-lined San Gabriel River flows year-round in the lower end. Most flood control facilities within the City currently provide protection for a 25-year storm.

The City of Los Alamitos participates in and promotes the National Flood Insurance Program administered by the Federal Emergency Management Agency (FEMA). The program provides communities and individuals with flood hazard information and provides flood insurance for property owners within participating jurisdictions. According to current FEMA Flood Insurance Rate Maps, the Sites Inventory (Table B-2) does not include any sites in the 100-year special flood hazard areas. Most inventory sites are located in Zone X (area with reduced flood risk due to levee or 0.2% annual chance flood hazard), and the Lampson site is located in Zone D (area of undetermined flood hazard). Areas of potential flooding in and near the City are generally associated with the Coyote Creek and Carbon Creek, which are not near any future housing sites.

iii. Toxic and Hazardous Wastes

The local regulatory authority for the on-site storage of hazardous materials in Los Alamitos is the Orange County Fire Authority. Within the Orange County Fire Authority, the Safety and Environmental Services section enforces codes and ordinances relative to fire and life safety issues associated with commercial, industrial, and residential development, as well as hazardous materials. Under Assembly Bill 2286, businesses that handle hazardous materials (including hazardous wastes) or extremely hazardous substances at reportable quantities are required to submit a Hazardous Materials Business Emergency Plan (HMBEP) in CERS. The Orange County Certified Unified Program Agency (CUPA) verifies information disclosed by businesses and provides it to agencies that are responsible for the protection of public health and safety and the environment, such as fire departments, hazardous materials response teams and other local environmental regulatory groups.

According to the California Department of Toxic Substances Control (DTSC) "EnviroStor" database, Site 5 in the inventory has a tiered permit and is identified to have potential soil contamination from aerospace manufacturing/ maintenance uses. The site's cleanup oversight agency is the DTSC Site Cleanup Program. Before any housing development occurs on Site 5, the developer will be required to perform site evaluation and remediation under DTSC oversight in accordance with existing regulations. According to the State Water Resources Control Board GeoTracker database, Site 3 in the inventory has an open case regarding a former dry cleaner onsite. The site's cleanup oversight agency is the Santa Ana Regional Water Quality Control Board (RWQCB). Any future developer will be required to perform remediation under RWQCB oversight in accordance with existing regulations prior to redevelopment. The Sites Inventory does not include any other sites that are included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.

iv. Fire Hazards

The City of Los Alamitos contracts with the Orange County Fire Authority for fire protection and emergency medical services. The local fire station in Los Alamitos is located at 3642 Green Avenue. The fire station houses house three Fire Captains, three Engineers, and three Firefighters. Additional resources are also available from 77 Orange County Fire Stations, the City of Long Beach, and Los Angeles County. Due to the low density character of the community and sparse wildland areas in the City, the wildland fire hazard is considered to be insignificant or low. The inventory sites are not located in or near state responsibility areas or Very High Fire Hazard Severity Zones as classified by the California Department of Forestry and Fire Protection.

v. Noise

The existing noise environment surrounding the City of Los Alamitos is influenced primarily by transportation related noise sources. These transportation related noise sources include traffic noise from nearby roadways (i.e., I-605, Katella Avenue and Los Alamitos Boulevard) and aircraft noise from the Joint Forces Training Base (JFTB). Stationary noise sources include air conditioning units, power generators, air compressors, school bells, and power equipment. The City of Los Alamitos General Plan has traffic noise contours for assessing the compatibility of residential uses with transportation related noise sources. The City has also adopted a Noise Ordinance that sets criteria for residential areas impacted by stationary noise sources, including "not to exceed" noise levels for various periods of time and regulations for special activities.

Most sites listed in the Sites Inventory are outside of the 60/65-CNEL noise contours established for JFTB, except the Site 6 which is partially within the 60-CNEL noise contour but completely outside the 65-CNEL noise contour. The City enforces California Building Code's standards for residential construction practices and building materials to ensure that interior noise levels do not exceed 45 dBA. Future housing projects will be subject to CBC requirements and thus meet the City noise standards of 45 dBA at night and 55 dBA during the day for residential uses as set forth in the General Plan.

b. Infrastructure Constraints

i. Water

The Golden State Water Company owns and operates the extensive network of water lines that serves Los Alamitos. The water system supply sources include a mixture of groundwater from the Orange County Groundwater Basin and imported water from the

Colorado River Aqueduct and State Water Project (imported and distributed by Metropolitan Water District of Southern California (MWDSC)). The system has historically met at least 60 percent of its total water demand by pumping water from groundwater sources. Municipal Water District of Orange County (MWDOC) is the intermediate wholesaler between MWDSC and the Golden State Water Company for imported water and prepares the Urban Water Management Plan (UWMP) for Orange County.

The City is located in an urbanized area and is generally built-out. Additional housing units will be accommodated through redevelopment or increased units on parcels with existing development. Water infrastructure facilities are generally accessible throughout the City. Fire flow has been determined adequate in most areas. Where there is low fire flow, buildings are required to be sprinklered. Based on the 2020 MWDOC UWMP analysis and discussion with the City of Los Alamitos' water service provider, sufficient water capacity is available to provide water service for additional units constructed to meet the City's RHNA allocation for the planning period.

ii. Sewer

Los Alamitos' wastewater is carried through pipes owned by the Rossmoor/Los Alamitos Area Sewer District (RLAASD) then to two larger sewer trunk lines owned by the Orange County Sanitation District (OCSD). These trunk lines eventually connect to treatment plant facilities owned by the OCSD located in Huntington Beach. There are approximately 56.4 miles of sewer lines in the Rossmoor/Los Alamitos area.

Similar to water infrastructure, the main sewer infrastructure is available at most locations within the City. Based on RLAASD's Sewer System Management Plan (2017) and discussion with the Rossmoor/Los Alamitos Area Sewer District, there is sufficient sewer capacity available to provide service for additional units constructed to meet the

City's RHNA allocation for the Planning Period. Improvements to the sewer system may be necessary for certain parcels in the City if the existing infrastructure in that particular location cannot accommodate a higher intensity use. This would be determined on a project-by-project basis.

11. On and Off-Site Improvements

When subdividing land, the City may require the developer/subdivider to dedicate land or pay in-lieu fees to provide necessary on and off-site improvements. The subdivision

committee determines the appropriate dedications which may include dedication of land for local streets, arterial highways, alleys, trails, paths and pedestrian ways, flood control facilities, parks, easements for landscape maintenance, public utility easements and public transit facilities.

Since Los Alamitos is generally built-out, new development would primarily be infill and subdivisions would result in few new parcels. Most subdivisions would utilize the existing circulation network. Private streets may need to be constructed for access to individual lots. Table 3-8 summarizes the required widths for private streets.

Table 3-8
Private Street Widths

Street Type	Minimum Pavement Width	Minimum Right-of-Way Width
Private street serving 4 or fewer parcels	28’	40’
Private street serving 5 or more parcels	40’	56’

Source: City of Los Alamitos Municipal Code, Chapter 16.

B. Non-Governmental Constraints

1. Vacant and Underutilized Land

A detailed analysis of vacant and underutilized land in the City of Los Alamitos is provided in Appendix B.

2. Land Prices

The cost of land has a key influence on the cost of housing and the availability of affordable units. Land prices are determined by a number of factors including, but not limited to, land availability and permitted development density. As land becomes less available, the price of land increases. The price of land also increases as the number of units permitted on each lot increases. In Orange County, undeveloped land is limited and combined with a growing population land prices have increased.

There are few vacant parcels of land remaining in Los Alamitos. As a result, few, if any, transactions of only land have occurred in the past few years. Based on transactions in nearby cities and the price of land in the overall County, the price of land in Los Alamitos is estimated to be $38 to $77 per square foot.

3. Construction Costs

Construction costs are primarily determined by the costs of materials and labor. They are also influenced by market demands and market-based changes in the cost of materials. Construction costs depend on the type of unit being built and the quality of the product being produced. Table 3-9 summarizes estimated construction cost based on development type in urban area of Orange County, which are representative for Los Alamitos.

Table 3-9
Construction Cost Estimates

Development Type	Density (units per acre)	Unit Size (square feet)	Cost per Square Foot
Single-Family Residential	3-6	1,890 – 3,000	$87.55
Single-Family Residential – detached 3-story	12-14	1,900 – 2,300	$124.34
Multi-family Residential – 2-story	11-15	2,400 – 2,560	$88.21
Multi-family Residential – attached 2-story condo	14-17	1,450 – 1,900	$103.93
Multi-family – attached 3-story	18-22	2,050 – 2,250	$125.27

Source: Typical average costs in Orange County urban area from Building Industry Association, Orange County Chapter, 2021

4. Financing

Mortgage interest rates have a large influence over the affordability of housing. Higher interest rates increase a homebuyer's monthly payment and decrease the range of housing that a household can afford. Lower interest rates result in a lower cost and lower monthly payments for the homebuyer.

When interest rates rise, the market typically compensates by decreasing housing prices. Similarly, when interest rates decrease, housing prices begin to rise. There is often a lag in the market, causing housing prices to remain high when interest rates rise until the market catches up. Lower-income households often find it most difficult to purchase a home during this time period.

Figure 3-1 shows the average interest rates between July 2018 and June 2021. The interest rates have generally declined from December 2018 through January 2021. Interest rates have fluctuated, but are currently low, at around 3 percent. Interest rates are determined by national policies and economic conditions and there is little that a local government can do to affect these rates. However, in order to extend home buying opportunities to lower-income households, jurisdictions can offer interest rate write-downs. Additionally, government insured loan programs may be available to reduce mortgage down payment requirements.

Loan limits have generally increased for different types of lenders in 2021, giving qualifying homebuyers more buying power. While the mortgage rates hit historical low due to the COVID-19 pandemic, some lenders may ask for extra asset documents before closing due to the volatility in the financial markets. The economy is recovering fast in

2021 and is likely to continue the trend in the coming months. However, mortgage rates are also increasing and the housing market is experiencing a slowdown in purchase application activity. Furthermore, it has yet to translate into a weaker home price trajectory because the shortage of inventory continues to cause pricing to remain elevated. These conditions may create obstacles to homeownership by low-income households.

Figure 3-1
Mortgage Rates
July 2018 – June 2021



Source: Freddie Mac Primary Mortgage Market Survey, U.S. weekly average mortgage rates as of 6/10/2021.

The City has not found any evidence that nongovernmental constraints affect its ability to meet the RHNA. In addition, the City cannot influence banks, lending institutions or the suppliers of building materials and labor cost alike. Although the City will continue to work with the affordable housing development community to reduce costs and encourage development through fee waivers, density bonus provisions and other means over which it has control, it cannot impact the national economy which heavily influences land prices, mortgage rates and labor/material costs.

5. Energy Conservation

Southern California Edison, which provides electricity service in Los Alamitos, offers public information and technical assistance to developers and homeowners regarding energy conservation. Southern California Edison also provides incentives for energy efficient new construction and home improvements. For new construction, the building

owner and/or contractor can participate in the Savings By Design program or the California Advanced Homes Program, which helps home builders to prepare for future energy code changes, build homes better than code and reach Zero Net Energy (ZNE).

Homeowners also have the option of installing efficient appliances including a heat pump water heater, smart thermostat and/or a Home Area Network (HAN) to receive rebates. Both homeowners and renters may qualify for the Residential Energy Efficiency Loan (REEL) program which offers financing options for energy efficiency upgrades. Under the Energy Savings Assistance program, income-qualified customers may be eligible to receive energy-efficient appliances at no charge or a minimal charge.

The Southern California Gas Company, which also provides service to Los Alamitos, offers various rebates and savings programs that promote reduced energy consumption and sustainable design. Rebates include energy efficient appliances upgrade for both single-family and multi-family units. Through the Energy Efficient New Homes program, builders can receive up to $1,000 per single family item or $1,400 per multi-family item for constructing homes with qualifying natural gas appliances that exceed the Title 24 requirements.

One of the more recent strategies in building energy-efficient homes is following the U.S. Green Building Council's guidelines for LEED Certification. LEED-certified buildings demonstrate energy and water savings, reduced maintenance costs and improved occupant satisfaction. The LEED for New Construction program has been applied to numerous multi-family residential projects nationwide. The LEED for Homes includes standards for new single-family and multi-family home construction. The LEED certification standards are one piece of a coordinated green building program.

A green building program considers a broad range of issues including community site design, energy efficiency, water conservation, resource-efficient material selection, indoor environmental quality, construction management, and building maintenance. The end result will be buildings that minimize the use of resources; are healthier for people; and mitigate the effects on the environment.

The following presents a variety of ways in which Los Alamitos can promote energy conservation:

- Provide information regarding rebate programs and energy audits available through Southern California Edison;
- Refer residents and businesses to green building certification programs such as LEED for Homes;

- Develop incentives, such as expedited plan check, for developments that are utilizing green building;
- Promote funding opportunities for green buildings, including available rebates and funding through the California Energy Commission; and
- Provide resource materials regarding green building and energy conservation.

CHAPTER 4
HOUSING POLICY PROGRAM

A. Introduction

This chapter describes the City's Housing Policy Program for the 2021–2029 RHNA Planning Period. The Policy Program details the specific policy actions the City will undertake to address present and future housing needs, meet the requirements of State law and consider the input of residents and stakeholders. The Policy Program serves as a guide for policy makers and City staff and will assist in the decision-making process for housing and housing-related activities during the 2021–2029 planning period.

In developing the Policy Program, the City assessed its housing needs, conducted a fair housing assessment (Appendix D), evaluated the performance of existing programs (Appendix C) and received input from the community (Appendix A). The strategies or policy actions detailed in this program are accompanied by:

- an identification of the City department or agency responsible for implementation;
- anticipated targeted financing or funding source;
- quantified objectives (where applicable); and,
- anticipated timeframe for implementation.

The Housing Policy Program is organized into five Housing Strategy Areas:

- Maintenance and Rehabilitation of Housing Stock
- Preserving Housing Costs Affordability
- Affirmatively Furthering Fair Housing
- Adequate Housing Supply
- Coordinated Housing Efforts

B. City of Los Alamitos Housing Policy Program

Housing Strategy Area 1: Maintenance and Rehabilitation of Housing Stock

The City of Los Alamitos is generally a "built-out" community comprised of long established neighborhoods. The City has not experienced significant construction of new housing units in recent years. Approximately 32 percent of the City's housing stock is

between 30 and 50 years old and an additional 56 percent is over 50 years old. Much of the housing stock has been deemed to be in decent, suitable condition. However, due to the relative age of housing units there is an anticipated need for on-going maintenance and rehabilitation. Maintenance and rehabilitation activities help ensure the quality of the City's existing housing stock and neighborhoods is preserved, thereby preserving and revitalizing communities that may be vulnerable to displacement due to inadequate housing conditions.

Policy Action 1.1: Proactive Code Enforcement

The City currently has an active code enforcement program and shall continue to perform proactive and complaint-based code enforcement activities. When the activities involve housing construction deficiencies, the City shall inform the property owner of government programs such as the federal Title I Property Improvement Loan Program and other rehabilitation programs that may be available from nonprofit housing organizations such as Habitat for Humanity. The City shall also provide informational materials on the programs at City Hall and on the City's website.

Objective:	Continued Proactive Code Enforcement Activities, refer 3 households annually
Responsible Party:	Code Enforcement Division
Funding Source:	General Fund
Timeframe:	Ongoing, update website and distribution materials by December 31, ~~2021~~2022

Policy Action 1.2: Single-Family Rehabilitation Loan Program

Extremely-low- and very-low-income Los Alamitos residents are eligible for the U.S. Department of Agriculture Single-Family Rehabilitation Housing Repair Loans & Grants Program, also known as the Section 504 Home Repair program. This program provides loans to very-low-income homeowners to repair, improve or modernize their homes or grants to elderly very-low-income homeowners to remove health and safety hazards. Homeowners that are unable to obtain affordable credit elsewhere are eligible and must be age 62 or older and not able to repay a repair loan to qualify for grants.

The City shall continue to encourage residents (especially in Tract 1100.14) to apply for the Section 504 Home Repair program by providing and disseminating information on the City's website and at City Hall. To encourage community preservation and prevent displacement, the Code Enforcement Division will continue to provide information on the program and encourage very-low-income residents to apply when addressing code violations.

Objective:	Assist units owned by extremely-low- and very-low-income households, refer 3 households annually
Responsible Party:	County of Orange/Code Enforcement Division
Funding Source:	County of Orange
Timeframe:	~~Ongoing~~Quarterly social media and website announcements, update informational materials and website by December 31, ~~2021~~2022

Policy Action 1.3: Rehabilitation of Multifamily Dwellings

The City will provide for regulatory incentives and in-kind technical assistance to nonprofit organizations, affordable housing developers, and property owners for the acquisition and rehabilitation of multifamily properties. To encourage acquisition and rehabilitation of multifamily units as a place-based strategy for community revitalization and displacement protection, the City Council shall consider a variety of incentives such as streamlined permit review, reduced development standards, parking reductions or other concessions on a case-by-case basis.

Objective:	Encourage and facilitate rehabilitation of multi-family dwellings
Responsible Party:	Planning Division/City Council
Funding Source:	General Fund
Timeframe:	Establish incentive package by December 2022. As rehabilitation projects are proposed, incentives will be at City Council discretion on a case-by-case basis during 2021 to 2029

Housing Strategy Area 2: Preserve Housing Costs Affordability

The availability of suitable housing at an affordable cost has a direct positive influence on the ability of Los Alamitos' residents to remain in the City and maintain and/or enhance their quality of life. Preserving existing affordable housing units is especially critical to special needs persons in the community. Preserving affordable housing units and increasing assistance are ways in which the City can ensure current and future residents have the opportunity to obtain affordable housing and prevent displacement.

Policy Action 2.1: Preservation of Units At-Risk of Converting to Market Rate

Continue to monitor units at-risk of conversion with priority on the Klein Manor (71 affordable units that accept Section 8 vouchers). The City does not have any units at-risk during the planning period or within ten years of the start date, however, it will continue to monitor affordable units and proactively assist property owners to continue income-restrictions.

Objective:	Continue to monitor "at-risk" units
Responsible Party:	Planning Division
Funding Source:	General Fund
Timeframe:	Ongoing, re-evaluate in 2029 during the next housing element planning period

Policy Action 2.2: Section 8 Housing Choice Rental Assistance Program

The Orange County Housing Authority continues to provide rental assistance to qualified households in Los Alamitos through the Section 8 Housing Choice Voucher Program. The City shall continue to work with the Housing Authority to promote the Section 8 program and increase the number of households served as additional vouchers become available.

Objective:	Increase use of Section 8 Housing Choice Vouchers through referral. Assist 12 households per year.
Responsible Party:	City Development Services Department/Orange County Housing Authority
Funding Source:	HUD
Timeframe:	~~2021–2029~~Meet annually with the County to get update on opportunities; participate upon issue of each Notice of Available Funds ~~and~~ or new inquiry received

Policy Action 2.3: Energy Conservation

Monthly utility costs can affect a household's ability to afford suitable housing. Reducing energy consumption and residents' utility costs can assist households in reducing monthly housing expenses. The City will encourage residents to participate in energy conservation incentive programs through the utility companies (Southern California Gas and Southern California Edison). To further promote efficient use of energy resources, the City shall investigate the feasibility and effectiveness of offering additional incentives or developing other strategies.

Objective:	Encourage participation in energy conservation incentive programs
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	Establish incentive program for energy conservation and publish on City website by June 30, 2023. Consider feasibility of offering additional incentives annually in the General Fund budget; annually update information on the City website with links to SoCalGas and SCE programs with the first update by December 31, ~~2021~~2022

Housing Strategy Area 3: Affirmatively Furthering Fair Housing

The City promotes fair housing and makes all programs available to low-income families and individuals, regardless of race, religion, color, national origin, ancestry physical disability, mental disability, medical condition, marital status, political affiliation, sex, age, sexual orientation or other arbitrary factor. Housing should be available for all persons regardless of income, family status, age, race, sex, national origin or color. The City encourages the provision of housing to meet needs of those with special needs, including but not limited to, elderly households, persons with disabilities, including those with developmental disabilities, families with children, the homeless and all other segments of the community.

Policy Action 3.1 Housing for Persons with Disabilities

The City understands that persons with disabilities, physical and/or developmental, often require housing units not readily available in the private market and that affordability is a concern. The City shall encourage and facilitate development of housing for persons with disabilities, including developmental disabilities. The City will assist developers in identifying outside funding sources and support efforts to pursue those opportunities—either as group homes or in single family homes, when appropriate and feasible. The City may also offer incentives such as density bonuses, regulatory concessions and expedited processing on a case by case basis. The City will develop and disseminate informational materials to developers regarding the incentive program and identified funding sources.

Objective:	Housing for Persons with Disabilities
Responsible Party:	Development Services Department
Funding Source:	General Fund

Timeframe:	Establish incentive program and publish on City website by June 30, 2023. Annually contact developers and non-profit organizations to promote the incentive program. ~~As~~ Consider specific incentives as housing projects for persons with disabilities are proposed, ~~incentives will be considered~~ by the City Council on a case-by-case basis ~~during 2021 to 2029~~

Policy Action 3.2: Fair Housing Information and Referrals

The City shall continue to provide referrals to the Fair Housing Council of Orange County for fair housing services including counseling services for tenant-landlord disputes and cases of alleged discrimination.

The City shall continue to publicize fair housing and complaint referral information at local community centers and in the Recreation & Community Services Schedule of Classes. The City will also provide information at City Hall and on the City's website.

Objective:	Fair Housing Information and Referrals
Responsible Party:	Development Services Department/Fair Housing Council of Orange County
Funding Source:	General Fund
Timeframe:	Ongoing, update website and distribution materials by June 30, 2022

Policy Action 3.3: Active Outreach

Collaborate and coordinate with government agencies and nonprofit groups such as the Fair Housing Council of Orange County to support outreach and expansion of lending programs for homeownership among minority populations.

Objective:	~~Fair Housing Information and Referrals~~Outreach and expansion of mortgage lending programs for minority populations
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	Annually with adoption of budget, subject to available funding

Policy Action 3.4: Prevent and Combat Potential Housing Discrimination

The City shall work with government agencies (e.g. Fair Housing Council of Orange County) and nonprofit groups (e.g. Habitat for Humanity) on anti-discrimination during housing processes for residents in protected classes, such as those with disabilities and

families with children. Advertise workshops and events held by these organizations on anti-discrimination on the City's email newsletter and Housing Element webpage.

Objective:	Expand anti-discrimination efforts through education and coordination
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	Ongoing, update website and email newsletter by June 30, 2022

Policy Action 3.5: Residential Care Facilities for Seven or More Persons

The City currently requires a Conditional Use Permit (CUP) application for a residential care facility for seven or more persons in the R-3 zone. To remove any potential constraint to housing for persons with disabilities, the City shall consider removing the CUP requirement for the R-3 zone, or allow residential care facility for seven or more persons by right in another zone as appropriate.

Objective:	Remove additional requirement for residential care facilities for seven or more persons
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	December 2022 Zoning Code Annual Update

Policy Action 3.6: Fair Housing Targeted Outreach

The City will annually review its policies and zoning laws relating to fair housing, and reach out to the community through surveys and workshops as appropriate. The outreach efforts will be advertised via multiple channels, such as City email newsletter, posting at City website, print material at City Hall, local community centers, and social media.

Objective:	Expand outreach to affirmatively further fair housing
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	December 2022 Zoning Code Annual Update, annually thereafter

Housing Strategy Area 4: Adequate Housing Supply

The City strives to ensure an adequate supply of housing is available to meet existing and future housing needs of all economic segments of the community, enhance housing mobility, and encourage various new housing choices in high resource areas.

Policy Action 4.1: Incentives for Development of Housing Affordable to ~~Extremely Low, Very Low,~~ Lower and Moderate Income Households and for Special Needs Population

The City recognizes the need for housing affordable to and meet the needs of all ~~income~~ segments of the population, especially lower and moderate income households and those with special needs, such as seniors, family and large households. The City shall encourage the development of housing for special needs population and affordable to lower and moderate income households throughout the City using incentives such as density bonus provisions (Municipal Code Section 17.28.050), expedited processing, and fee waivers/deferrals.

Objective:	Encourage development of lower and moderate income housing units
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	Establish incentive program by December 31, 2022. Update informational materials and City website by ~~June 30~~December 31, 2022

Policy Action 4.2: Encourage and Facilitate Lot Consolidation

The City will encourage and facilitate the consolidation of vacant and underutilized lots for residential development through a variety of incentives, including but not limited to: financial incentives such as land write-downs, fee deferral or reductions, assistance with on- or off-site infrastructure costs, and other pre-development costs associated with the assemblage of multiple parcels. Consolidation will provide the opportunity to develop vacant and underutilized lots to their fullest potential, especially in high resource areas such as the Town Center. The City will work with private land owners and developers to assemble larger holdings to allow multi-family projects which increase the number of ~~residents~~ units and housing choices in the Town Center and other areas in the City. The City will evaluate the appropriateness of a variety of incentives and provide this information to the developers and other interested parties through the City's website and print material at City Hall.

Objective:	Encourage and facilitate lot consolidation, with a focus in Town Center
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	Establish incentive program by December 31, 2022. Update informational materials and City website by December 31, ~~2021~~2022; as City staff reviews projects in the Town Center and other areas in the City, reassess and update the incentives in 2024 and 2028

Policy Action 4.3: Monitor Multifamily Development Fees

Development fees, including impact and permit fees, may impact the feasibility of residential development, especially the development of multifamily units. The City shall annually monitor the impact of fees for multifamily development. If fees are determined to be a constraint to multifamily development, the City shall establish programs or strategies to address constraint such as fee deferral or waivers at City Council's direction.

Objective:	Monitor the cost of fees (planning, building, etc.) associated with multifamily development and establish strategies as appropriate
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	2021–2029, Annually monitor fees and implement strategies as appropriate

Policy Action 4.4: Create R-4 Zoning and Rezoning to Allow Higher Density

The City shall require that at least the minimum number of assigned affordable housing units be built consistent with Table B-2 and Figure B-1 on each parcel so designated. To provide more housing units affordable to lower income levels, the City shall create and adopt an R-4 zone which allows 30 to 36 units per acre as a base, not including density bonus provisions. The zoning text shall conform to Government Code section 65583.2(h) and (i), requiring a minimum of 16 units per site, permitted by right. The R-4 zone will be applied to ~~both~~ the Arrowhead ~~and the Lampson~~ properti~~es~~y (See Appendix B, Sites 5a and Sites 5b in Table B-2). The City will rezone the Lampson property (Site 6 in Table B-2, Appendix B) to R-3. Project application for the Lampson site will include both the market rate and affordable housing units, or a Development Agreement will be prepared to assure that both projects are constructed.

The City shall require that the assigned affordable housing units be built consistent with Table B-2 and Figure B-1 on each parcel so designated. Prior to adoption of the R-4 zone, the City will demonstrate that the assigned units are physically possible on each inventory site under the new development standards.

Objective:	Create a new R-4 zone ~~to apply to~~and rezone two properties; enforce RHNA units designated on the two properties
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	October 15, 2022

Policy Action 4.5: Modify TCMU Zoning to Allow Higher Density

To increase affordable housing development in the high resource area of Town Center, the City shall modify the TCMU zone to allow up to 60 units per acre as a base, not including density bonus provisions; and require that the assigned affordable housing units be built consistent with Table B-2 and Figure B-1 on each parcel so designated. The zoning text shall conform to Government Code section 65583.2(h) and (i), requiring a minimum of 16 units per site, permitted by right. Prior to adoption of the TCMU zoning amendment, the City will demonstrate that the assigned units are physically possible on each inventory site under the new development standards.

Objective:	Modify the TCMU zone to allow higher residential densities; enforce RHNA units designated on the Town Center inventory sites
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	October 15, 2022

Policy Action 4.6: Modify homeless shelter provisions

Review the Zoning Ordinance and make changes to ensure compliance with AB 101 (Low-Barrier Navigation Centers). Modify the definition of “homeless shelter” to include this use. Revise parking requirements for homeless shelters in Table 3-05 in the Zoning Ordinance to require parking for employees only and remove requirements for occupant parking.

Objective:	Modify the homeless shelter provisions to comply with state law
Responsible Party:	Development Services Department
Funding Source:	General Fund

Timeframe: 2022 Zoning Code Annual Update

Policy Action 4.7: Accessory Dwelling Units (ADU)

The City shall establish a monitoring program to determine the affordability of ADUs and Junior ADUs. The program will include tracking annual permits, an annual survey of rents in ADUs, and whether any ADUs are accepting housing subsidy or restricting their units to very low or low income households. Based on the monitoring results, the City may consider an incentive such as a floor area bonus for property owners that choose to dedicate their ADUs/JADUs as affordable units for rent to low-income households for at least 30 years. In addition, the City will annually review its Zoning standards for ADUs and JADUs to ensure compliance with State law.

Objective:	Facilitate ADUs to expand housing choices and enhance housing mobility in high resource areas
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	Annually, monitoring beginning 2022 and incentive consideration/drafting in 2024 with Zoning Ordinance Annual Update

Policy Action 4.8: Zoning Code Update

The City's Zoning Code shall be amended consistent with state law for employee housing (Health and Safety Code section 17021.5), ~~ADUs~~permanent supportive housing (Government Code section 65651), Density Bonus and single room occupancy units as these requirements are amended by State law. The City shall also modify the findings required for Conditional Use Permits and Site Development Permits to assure that the requirements for approval are based on quantified standards. The City shall conduct a thorough review of the Zoning Code to ensure compliance with state law at the time of update.

Objective:	Modify the Zoning Code to comply with state law
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	December 31, 2022 Zoning Code Annual Update

Policy Action 4.9: City-owned Parcel

The City will market the surface parking lot (Site 2d as listed in Table B-2) for joint venture with the development community to include affordable housing and offer it in

accordance with the Surplus Land Act, through a Request for Proposals. The City will be a partner in the joint project or use Site 2d as an incentive to achieve housing units designated on Sites 2c/2d and possibly in conjunction with those designated on Sites 2a/2b.

Objective:	Facilitate affordable housing development on Site 2d and adjacent parcels such as Sites 2c, 2a and 2b
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	Marketing in 2022, RFP by June 30, ~~in~~ 2023 for Site 2d; contract in place by January 31, 2024.

Policy Action 4.10: Land Subdivisions

The City will encourage further land divisions resulting in parcel sizes that facilitate multifamily development affordable to lower income households in light of state, federal and local financing programs (i.e. 50-100 units) as development proposals are brought forward. The City will discuss incentives available for land divisions (e.g., 2-5 acres) encouraging the development of housing affordable to lower income households with housing developers as proposals are brought forward. The City will offer incentives for land division encouraging the development of affordable housing including, but not limited to:

- priority to processing subdivision maps that include affordable housing units,
- expedited review for the subdivision of larger sites into buildable lots where the development application can be found consistent with Table B-2 and Figure B-1 in this Housing Element,
- financial assistance (based on availability of federal, state, local foundations, and private housing funds).

Objective:	Facilitate land subdivisions for affordable housing development
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	As projects are proposed; 2022-2023 for Site 6 and 2022-2024 for Sites 5a and 5b

Policy Action 4.11: Monitor Multifamily Parking Requirements

The multifamily parking requirements may impact the feasibility of residential development, especially those with affordable units. The City shall annually monitor the impact of parking requirements for multifamily development. If parking requirements are determined to be a constraint to multifamily development, the City shall establish

programs or strategies to address the constraint such as parking reductions for affordable housing projects, on a case-by-case basis at City Council's discretion.

Objective:	Monitor the impact of parking requirements on multifamily development and establish strategies as appropriate
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	~~2022–2029,~~ Annually ~~monitor~~report to Council the effect of parking requirements as projects are proposed and implement strategies as appropriate

Policy Action 4.12: Streamlining Procedures (SB 35)

To facilitate affordable housing development, the City shall establish streamlining procedures for applications and approval for qualifying affordable housing development pursuant to SB 35.

Objective:	Establish SB 35 application and approval procedures
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	2023 Zoning Code Annual Update

Housing Strategy Area 5: Coordinated Housing Efforts

The City of Los Alamitos has very limited local resources to provide for housing and housing-related activities. Therefore, to maximize use of limited local resources, the City strives to build partnerships and coordinate housing efforts with outside agencies and organizations.

Policy Action 5.1: Housing Programs Information Dissemination

To promote the use of the City and County's housing programs and housing resources, the City shall develop, print, and publish electronic informational materials for distribution to residents and property owners. These materials will be placed on the City's website, at City Hall, in the City's newsletter and in other locations frequented by community members. The City shall also distribute program information, as appropriate, in conjunction with the City's code enforcement activities.

Objective:	Dissemination of Housing Programs Information
Responsible Party:	Development Services Department
Funding Source:	General Fund

Timeframe: Develop and distribute informational materials by March 31, 2022

Policy Action 5.2: Pursue External Funding for Housing Rehabilitation, Preservation and Production

To assist in the production, rehabilitation and preservation of housing for its residents and community revitalization, the City shall investigate and pursue, as appropriate, external funding sources including CDBG and HOME funds, State HCD grants and other existing and future federal and state funding opportunities.

The City is a participating city in the County of Orange's Urban County Program and may receive federal funds through the County's annual competitive proposal/application process. To ensure the City is able to receive funds through the County, the City shall continue to meet with County staff and develop a proposal/application according to the County's requirements. If funds are secured, the City shall develop implementation and monitoring programs consistent with the fund requirements.

Objective: Obtain external funds for housing
Responsible Party: Development Services Department
Funding Source: Various federal, state and local sources
Timeframe: 2021–2029 upon issuance of each Notice of Available Funds

Policy Action 5.3: Partnerships and Coordination with Developers and Outside Agencies

To maximize the efficiency and effectiveness of existing and estimated future local resources, the City seeks partnerships with developers and applicable outside agencies in the development of affordable housing. The City shall evaluate the effectiveness of its current partnerships with developers and outside agencies. Based on its findings, the City will seek ways to expand and foster partnerships and increase cooperation within these partnerships to provide additional housing opportunities for lower income households.

The City will formulate an outreach strategy to provide information to residential developers on a variety of City-initiated incentives, such as development standards and density bonuses, reduced parking requirements and other programs related to residential projects. Much of this process can be integrated into the Town Center Mixed Use Strategic Plan process, which covers all the Town Center sites identified for affordable housing.

The City will also seek partnerships with outside agencies such as the County of Orange to obtain financing and other resources as appropriate.

Objective:	Increase Partnerships and Coordination with Developers and Outside Agencies, with an emphasis during the Town Center Mixed Use Strategic Plan process
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	Develop strategy and conduct outreach by June 30, 2022; continue outreach in conjunction with Policy Action 3.6

Policy 5.4: Promote Community Participation

The City understands collaborating with residents and stakeholders is critical in formulating effective housing policies and programs. The City shall continue to encourage community participation by informing residents and stakeholders of public workshops and hearings related to housing through notices posted at City Hall, local community centers and the City's website; and mailers to relevant community stakeholders.

Objective:	Promote Community Participation
Responsible Party:	Development Services Department
Funding Source:	General Fund
Timeframe:	2021-2029, Ongoing

C. Quantified Objectives

Table 4-1 summarizes the quantified objectives by income category for the 2021–2029 planning period.

Table 4-1
Quantified Objectives
2021–2029

Program/Income Level	Quantified Objective (dwelling units or households)
New Construction	
Extremely-low Income (subset of Very Low Income Objective, assumed 50% of Very Low Income Objective)	*97*
Very-Low Income	97
Low Income	119
Moderate Income	145
Above-Moderate Income	311
Total	**769**
Rehabilitation (Actions 1.2, 1.3, and 5.2)	
Extremely-low Income	12
Very-low Income	12
Low Income	~~–~~8
Moderate Income	~~–~~8
Above-moderate Income	~~–~~8
Total	**~~24~~48**
Preservation/Conservation	**N/A**
Extremely-low Income	--
Very-low Income	--
Low Income	--
Moderate Income	--
Above-moderate Income	--
Total	**N/A**
Assistance	
Action 2.2: Section 8 Housing Choice Rental Assistance Program	12 vouchers
Total	**14**

APPENDIX AA
COMMUNITY OUTREACH

A. Community Outreach Activities

The Housing Element was developed through combined efforts of City staff and consultants, the City's Planning Commission, City Council, and Los Alamitos residents and stakeholders. Community input was sought and received through community and stakeholder workshops, information disseminated through the City's website, electronic mail notifications, and public hearings. The input received was considered in the development of goals and policy actions provided in Chapter 4: Housing Policy Program. The comments received were provided as part of the draft Housing Element to the Planning Commission and City Council. These bodies will consider the public input prior to the adoption of the final Housing Element.

B. Community Workshop

On August 25, 2021, the City held a community workshop at the Los Alamitos City Hall Council Chambers. The workshop was advertised on the City's website, local newspaper, and in email blasts to the City's public outreach notice requestors and development community. The workshop was open to the general public and stakeholder groups such as affordable housing developers, community groups and housing advocacy groups were invited to participate (see list of invitees below).

During the workshop, participants generally asked questions about the City's responsibilities and future housing needs, and also discussed the upcoming Town Center Strategic Plan, which will incorporate inclusionary housing requirements for the parcels located within its boundary. Policy Action 4.5 was included to expand affordable housing in the Town Center area in synergy with the Strategic Plan.

Stakeholders invited to public workshop:

- Colliers International
- Habitat for Humanity Orange County
- Hutton Development Company
- ICRE
- Integra Realty Resources - Orange County

- JBL Holdings, LLC
- Kennedy Commission
- Kimley-Horn
- Kynsley
- Lennar, California Coastal Division
- Marcus & Millichap
- The Olson Company
- U.S. General Services Administration Office of Real Property Utilization & Disposal Public Buildings Service
- West Coast Hotel and Management, LLC
- WestEd
- David See
- Eddie and Donna Kesky
- Jim Gallagher
- Nick Zamvakellis
- A Community of Friends
- Affordable Homestead LLC
- Bibi Foundation
- City Ventures, LLC
- Cypress Equity Investments
- Families Forward
- Flo Engineering Inc.
- Green Development Company
- Housing Innovation Partners
- Integrity Housing
- Irvine Community Land Trust
- Olivecs Foundation
- The Kennedy Commission
- Universal Standard Housing
- USA Properties Fund, Inc
- ZMCO Inc.
- Southern California Association of Non-Profit Housing
- Innovative Housing Development Corporation
- Jamboree Housing Corporation

C. Community Workshop Comments

The following notes were taken during the participant discussion at the community workshop held on August 25, 2021. Workshop participants included Los Alamitos residents.

- Attendees generally asked questions about the City's responsibilities and future housing needs
- Attendees also discussed the upcoming Town Center Strategic Plan, which will incorporate inclusionary housing requirements for certain parcels located within its boundary. The parcel locations and allocation of affordable units were also discussed.

D. Other Community Outreach Activities

Following the workshop, the Housing Element update was made available on the City's website for public review and comment. This effort was announced through a City-wide mailing to all residents, posting of notices on the City's website and in the newspaper, and announcements on social media. Following the public review period, the Planning Commission held a hearing on the Housing Element, and took public comment on the draft. Three community members attended, and the Planning Commission discussed the needs of all segments of the community, and the process moving forward.

Moving forward, the City is committed to proactive outreach via multiple channels, such as City email newsletter, posting at City website, print material at City Hall, local community centers, and social media to reach all segments of the community and encourage their input (Policy Action 3.6). The City will conduct surveys and workshops as appropriate to encourage input from all segments of the community. The City will integrate outreach with other planning efforts, such as the Town Center Strategic Plan, which covers many sites in the Sites Inventory. The City will also reach out to community organizations for partnership on affordable housing development and related outreach (Policy Action 5.3).

APPENDIX AB
RESIDENTIAL LAND RESOURCES

A. Adequate Sites Analysis

State law requires each jurisdiction in California to demonstrate the availability of adequate sites through appropriate zoning and development standards and the availability of public services and facilities. These available sites must provide the necessary policy and regulatory guidance to accommodate a variety of housing types at a variety income levels. The City of Los Alamitos must demonstrate through policies and regulations that the estimated capacity of adequate sites will be able to accommodate the projected housing need for the 2021-2029 Planning Period.

The Southern California Association of Governments (SCAG) is the regional agency responsible for allocating projected new housing demand to individual jurisdictions within the region. The Regional Housing Needs Assessment (RHNA) process identifies each jurisdiction's "fair share" allocation for new construction need. The "fair share" allocations consider factors such as market demand for housing, employment trends, availability of adequate sites, public facilities, transportation infrastructure and type and tenure of existing housing units. The "fair share" allocation is further adjusted to minimize over-concentration of lower-income households in any one jurisdiction.

The RHNA allocations are divided into four state-defined income categories;

- Very-low income: 31 to 50 percent of the County median income;
- Low income: 51 to 80 percent of the County median income;
- Moderate income: 81 to 120 percent of the County median income; and
- Above-moderate income: more than 120 percent of the County median income.

State legislation also requires jurisdictions to analyze and plan for the growth needs for extremely-low income households, earning 30 percent or less of the County median income. State law allows local jurisdictions to estimate extremely-low income need as 50 percent of the very-low income allocation. The RHNA for the Planning Period of October 15, 2021 through October 15, 2029 identifies the City of Los Alamitos' share of the region's housing need as 769 new housing units.

1. Capacity to Meet Regional "Fair Share" Goals

The City's RHNA allocation of 769 units is shown below in Table B-1, and is further broken down into income categories. The City must demonstrate it has or will make available adequate sites with appropriate zoning and development standards and with services and facilities to accommodate the RHNA allocation.

Table B-1
2021–2029 RHNA Allocation

	Very-low Income[1]	Low Income	Moderate Income	Above-Moderate Income	Total
2021-2029 RHNA	194	119	145	311	769

Notes:
[1] Although not provided in the RHNA state law requires cities to plan for units to accommodate extremely low income, which can be estimated at 50% of very low income, or 97 units.

Source: SCAG.

California housing element law allows local governments to obtain credit toward its RHNA housing goals in three ways: constructed and approved units, vacant and underutilized land, and the preservation of existing affordable housing. The City is predominantly built out and has primarily underutilized sites and marginally vacant land available to accommodate future residential development. However, supplemental zoning and development standards to encourage and facilitate housing for lower income households must be enacted to satisfy the requirements of state law.

a. RHNA Sites Inventory

The City currently permits multifamily and single family residential development within the R-3 zone with a maximum density of 25 du/ac. AB 2348 establishes "default" density standards. If a local government adopts density standards consistent with the "default" density standard (at least 20 du/ac for Los Alamitos, as amended by SB 1030), the sites with those density standards are accepted as appropriate for accommodating the jurisdiction's share of regional housing need for lower income households. The capacity analysis of underutilized and redevelopment sites is based on a minimum density of ~~30~~ 20 du/ac with proposed zoning changes.

i. Strategy for Meeting Housing Needs

Table B-2 provides a summary of parcels with residential development potential to meet the RHNA. A map showing the parcel locations is provided in Figure B-1. These lands are dispersed to the extent possible and located in high resource areas to further fair housing principles. ~~The City owns one site (Site 2d) in Table B-2, and will market it for joint venture with the affordable housing development community as discussed below. The site will be offered, consistent with the Surplus Land Act, through a Request for Proposals.~~

The City aims to accommodate lower income units in small sites in the Town Center, in coordination with the Town Center Mixed Use Strategic Plan in development. Two larger sites are also suitable for affordable housing: part of the site currently ~~owned and~~ occupied by Arrowhead Products (Sites 5a and 5b), and another parcel on Lampson Avenue ~~occupied by the California Department of Fish and Wildlife Services~~ (Site 6). None of the sites in this inventory were identified in prior planning periods.

The Town Center sites (Site 1 through 4b) are fully developed with general commercial uses in a strip mall or commercial plaza setting with adjacent parking lots. Existing uses range from office, restaurants, retail, to personal services. Site 1 through 4b are within the boundaries of the Town Center Mixed Use Strategic Plan, which has been developed using ~~the~~an SB2 Planning Grant that promotes affordable housing development. A primary goal of the Strategic Plan is to encourage housing development in the Town Center, and an important consideration is to accommodate affordable housing in accordance with this Housing Element update. Future housing development in the Town Center will take the form of horizontal or vertical mixed-use development, with multi-family apartments on top of ground-level retail or standalone residential buildings of live-work units or townhomes. The Strategic Plan facilitates redevelopment in the Town Center through a variety of strategies and implementation actions. Among those is a Zoning Code Amendment to allow up to 60 units per acre in the Town Center Mixed-Use (TCMU) zone, consistent with Policy Action 4.5 in this Housing Element Update. ~~Meanwhile~~In addition, the City ~~should~~will consider adopting an ordinance to enable the transfer of development rights between properties in the Town Center, including the designated housing sites. This will facilitate redevelopment that involves multiple parcels under different ownership, such as between Sites 2a through 2d, and Sites 4a and 4b as detailed below.

The City should also ~~initiate an~~provide for Inclusionary Housing ~~Ordinance~~ within a year of adoption of the Strategic Plan. The ordinance ~~should~~would apply to the TCMU zone and require a certain percentage of housing units to be dedicated as affordable units, as provided in Table B-2. This is consistent with the requirement in Policy Action 4.5 in this

Housing Element Update. In addition, the Strategic Plan recognizes the small parking lot (Site 2d in Figure B-1) owned by the City can be combined with the adjacent parking lot (Site 2c in Figure B-1) to create a significant first project in the Town Center. As described in Policy Action 4.9, the City will market Site 2d for joint venture with the development community to include affordable housing and offer it in accordance with the Surplus Land Act, through a Request for Proposals. The City could be a partner in such a pilot project or use Site 2d as an incentive to achieve housing development prescribed on Sites 2c/2d and even in conjunction with Sites 2a/2b.

Sites 5a and 5b are part of a larger property partially occupied by Arrowhead Products. Only a portion of Site 5a (4 out of 11 acres) is designated for RHNA units. The owner, JCB MERGER SUB LLC., is planning to sell the property, and both Sites 5a and 5b see good development potential. ~~These sites have housed businesses in the City and are currently being marketed for sale by their owners, and t~~The businesses ~~business onsite is~~are ~~planned for closure.~~ Site 6 on Lampson Avenue has been sold to a developer and is actively being planned for redevelopment ~~that includes~~for housing. The City has received a proposal from the developer for 246 residential units including affordable units on Site 6 as shown below in Table B-2. As set forth in Policy Action 4.4, the City will enforce the units designated on Sites 5a, 5b and 6 to meet RHNA per Table B-2 and Figure B-1 as future projects are proposed on these sites. Proposals that include fewer units than designated will not be approved by the City unless alternative sites are identified. ~~The City has seen a significant interest in the redevelopment of these sites for the development of housing.~~

Table B-2
Sites Inventory and Projected Units

Sites Description

Site ID	APN	Address	Acres	Existing GP	Existing Zoning	Proposed Zoning	Projected Density
1	242-203-27	10909 Los Alamitos Blvd	~~1.43~~0.85	Mixed Use	TCMU	TCMU	60
	242-203-28	10877~~909~~ Los Alamitos Blvd	0.58	Mixed Use	TCMU	TCMU	60
2a	242-171-02	10956 Los Alamitos Blvd	0.68	Mixed Use	TCMU	TCMU	60
2b	242-171-07	10900 Los Alamitos Blvd	3.1	Mixed Use	TCMU	TCMU	60
2c	242-172-01	10900 Pine Street	0.48	Mixed Use	TCMU	TCMU	60
2d*	242-172-02	10902 Pine Street	0.17	Mixed Use	TCMU	TCMU	60
3	222-091-01	11021 Reagan Street	~~1.05~~0.35	Mixed Use	TCMU	TCMU	60
	222-091-21	3636 Katella Avenue	0.7	Mixed Use	TCMU	TCMU	60
4a	222-093-12	11182 Los Alamitos Blvd	0.74	Mixed Use	TCMU	TCMU	60
4b	222-093-13	11232~~182~~ Los Alamitos	0.13	Mixed Use	TCMU	TCMU	60

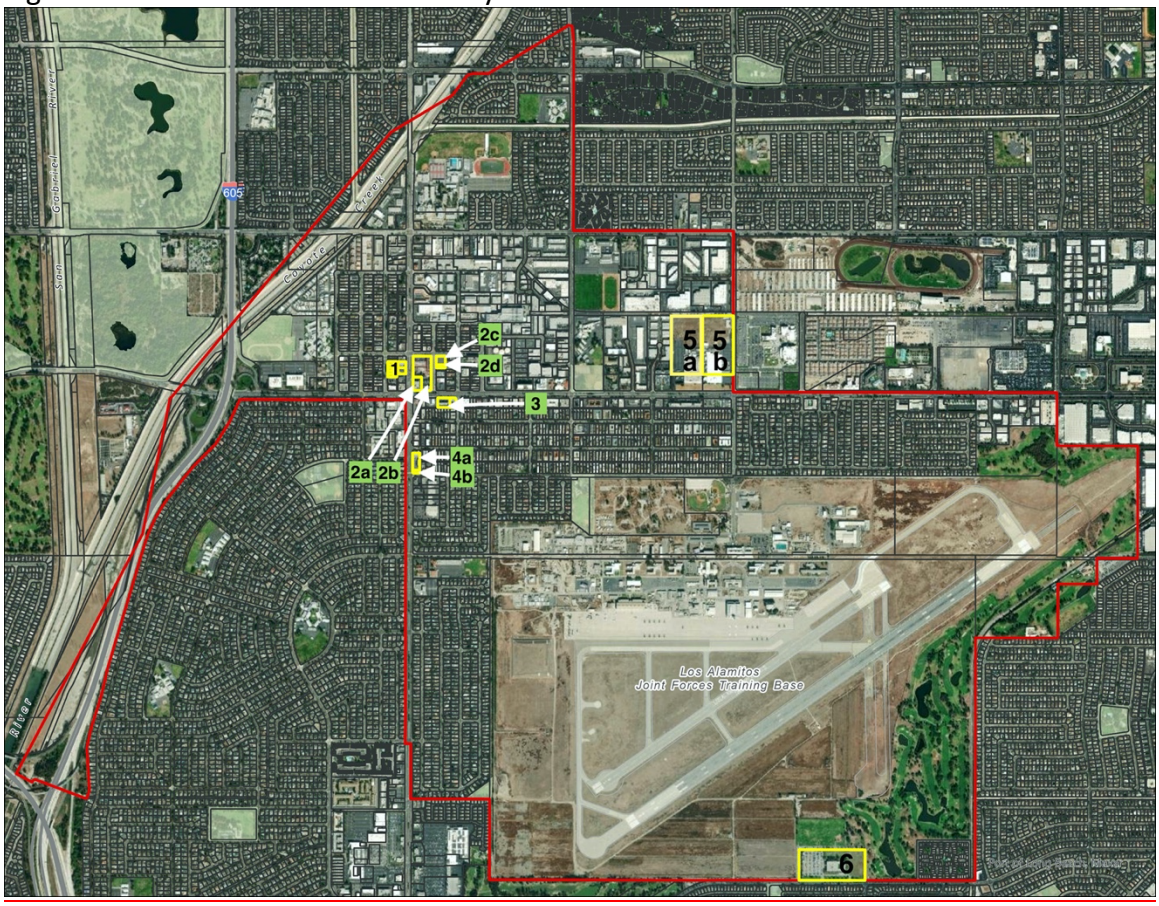
		Blvd					
5a	241-241-09	4411 Katella Avenue	4 of 11	Retail Overlay	P-L-I	R4	30
5b	241-241-10	4411 Katella Avenue	11	Retail Overlay	P-L-I	R4	30
6	130-012-35	4655 Lampson Ave	12.4	Community & Institutional/JFTB	C-F	~~R4~~R3	~~30~~20

*Site 2d is owned by the City of Los Alamitos.

Projected Units

Site ID	Maximum Units	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Units for RHNA
1	86	7	4	5		16
2a	41	2	2	2		6
2b	186	10	9	9		28
2c	29	11	8	9		28
2d	10	4	3	3		10
3	63	3	4	4		11
4a	44	2	3	2		7
4b	8	1		1		2
5a	120	40	9	60	11	120
5b	330	78	48	57	147	330
6	~~372~~248	~~78~~38	39~~48~~	~~60~~	~~186~~169	~~372~~246
Total	~~1169~~1165	**196**	**129**	**152**	**32~~733~~**	**~~810~~804**
RHNA	-	194	119	145	311	769
Surplus Capacity	-	2	10	7	16~~22~~	~~41~~35

Figure B-1. Location of Sites Inventory



ii. Realistic Capacity

The City has seen a significant interest in redevelopment for multi-family housing in various locations, including the Old Town West and Apartment Row neighborhoods as discussed below in subsection c. Additional Underutilized Land, and in the Town Square across from Site 5a. The Town Square is located on 4216-4470 Katella Avenue and occupied by a strip mall with 88,990 square feet in building area and 420 parking spaces. The main building is two-story and occupied by restaurants, personal services, retail, and office uses. As the second story of the main building is primarily vacant, the Town Square property owner has expressed interest to the City to redevelop the second story into 25 housing units, which would result in approximately 11 units per acre. The City is actively engaging with the owner on prospective housing development and addressing parking needs on the property. This represents, to the City, continued interest in

redevelopment of properties in the center of town, and a further indication that development pressures will activate the Town Center area as well.

The City proposes a new residential zone (R-4) to allow 30 to 36 units per acre by right, and will apply the R-4 zoning to the Arrowhead property (~~and Lampson S~~sites 5a and 5b) (Policy Action 4.4). The City will rezone the Lampson property to R-3 to allow 20 units per acre by right (Policy Action 4.4). The City also proposes to increase the allowable density in the Town Center Mixed Use zone to 60 units per acre (Policy Action 4.5). There have not been residential developments above 30 units per acre in Los Alamitos, given the size and population base of the City. Although located in Orange County (a Metropolitan jurisdiction), the City is a suburban jurisdiction with a population under 25,000 (11,538 in 2021 per DOF Table E-5). Historical development trends and zoning designations for residential uses at around 20 units per acre are typical for these cities of more 'suburban' nature and smaller size in the area, including the City of Cypress to the north. In larger cities, for example, the City of Garden Grove to the east, past affordable housing projects have been approved at densities above 60 and even 70 units per acre, such as Wesley Village Apartments (75.8 units per acre) and Sungrove Senior Apartments (62.6 units per acre). The City of Long Beach to the west of Los Alamitos is a Metropolitan jurisdiction and allows dense high-rise apartments up to 250 units per acre.

To expand housing choices and increase affordable housing units in suburban cities that are primarily built out, increasing residential densities is a logical and acknowledged approach and is becoming a trend. The City of Cypress is located immediately to the north of Los Alamitos and currently allows up to 20 units per acre. To accommodate their RHNA, Cypress identified two alternatives for potential sites, both of which involve rezoning to allow at least 30 units per acre on most sites and 60 units per acre on certain sites for all income categories. As discussed in detail in Appendix D (Affirmatively Furthering Fair Housing), the proposed higher densities will enable the City to increase housing supply in high resource areas and address the housing needs for all segments of the population. The Town Center Mixed Use zoning will be modified in synergy with the Town Center Mixed Use Strategic Plan, which aims to revive the Town Center through boosting economic potential, increasing jobs and creating a sense of community. As shown in Table B-2, sites 1 through 4, which all occur in the Town Center area, have been assigned units in anticipation of the development of residential units as part of the Strategic Plan's implementation of an aggressive, place-making redevelopment program. The City envisions the redevelopment of the Town Center as an opportunity to create a traditional downtown, with both businesses and homes that create a close-knit neighborhood.

As a primarily built out small city, the sites identified in Table B-2 are necessarily redevelopment sites, and only two are over 10 acres. Redevelopment of underutilized sites is a strong trend in the region, where many cities are reaching capacity and have limited vacant land available. Because of the limited development in Los Alamitos over the last 20 years, the City considered surrounding jurisdictions' projects in order to determine realistic capacity for its RHNA allocation. The following projects are planned or under construction in surrounding jurisdictions:

City of Cypress:

- Cypress Town Center By Melia Homes proposes the development of a portion of the Los Alamitos Race Course parking lot area (approximately 7 acres) into a residential multi-family community consisting of 135 dwelling units consistent with the Cypress Town Center and Commons Specific Plan 2.0.
- Citrus Square Senior Community proposes 50 affordable condominium units and 48 market-rate condominium units at an approximately 6.3-acre site that is currently used by the Cypress School District for its administrative and maintenance operations.

City of Garden Grove:

- Garden Brook Senior Village consists of repurposing an existing 8-story, unfinished, steel structure into a 394-unit affordable senior housing project with 12,938 square feet of commercial retail space with general plan amendments and rezoning to provided 5.09 acres of developable site area. The developer received entitlement approval, a density bonus of 35% and three concessions.

City of Westminster:

- Bolsa Row is a mixed-use development located in the heart of little Saigon and synergistically centered around a lively festival street. The 5-story residential at-grade wrap building will consist of 200 for-rent units and onsite amenities including a pool and spa facility, recreation, fitness and leasing space. The development will also include a hotel and retail space on the 6-acre site.

In the western Orange County region, projects with densities from 20 units per acre to above 70 units per acre have been approved and funded on larger sites, including underutilized/redevelopment sites. These projects also prove the feasibility of planned development on larger sites to accommodate units for a range of income levels (a mix of affordable and market rate). Therefore, in Los Alamitos, the Arrowhead and Lampson sites (Sites 5a, 5b & 6 in Figure B-1) are promising for residential redevelopment at least 230 units per acre and are planned for a mix of units.

The Lampson site (Site 6) is currently zoned as Community Facilities (C-F) and consists of one office building and parking lot. The City ~~has~~ actively engaged with and received positive responses from the development community for future residential developments. The City has recently received a development proposal from the developer that acquired the Lampson property. The proposed unit breakdown by income level is detailed in Table B-2. Policy Action 4.4 calls for ~~creation of a new~~ rezoneing Site 6 to ~~(~~R-34~~)~~ ~~to be applied to the Lampson site~~ to facilitate housing development at ~~30 to 36~~20 units per acre by right, and also requires either the concurrent submittal of the market and affordable components of the site, or the preparation of a Development Agreement to assure that the affordable units are constructed.

The Arrowhead sites (Sites 5a and 5b) ~~is~~ are the ~~northeast~~ northern portion of the property currently occupied by Arrowhead Products, an aviation/aerospace manufacturer. The ~~site~~ entire property including Sites 5a and 5b is currently zoned Planned-Light-Industrial (P-L-I) with Retail Overlay. The north side of the property is largely vacant and considered to be underutilized. The City envisions future mixed-use developments on the site, such as retail/commercial fronting the streets (Lexington Drive) and residential on the north side. Policy Action 4.4 also requires creation and adoption of a new zone (R-4) to the Arrowhead site to facilitate future housing development at 30 to 36 units per acre.

Additionally, several Town Center sites contain parcels that are less than ½ acre in size. For a site to be able accommodate housing affordable to lower income households pursuant to AB 2348, the site must accommodate a minimum of 16 units per site. These sites are covered in the Town Center Mixed Use Strategic Plan currently in development, which aims to revive the Town Center area through redevelopment with a focus on mixed use development and improvements in community infrastructure and amenities. The Town Center sites included in the Sites Inventory (Table B-2) are selected by the City and the Strategic Plan team based on suitability for residential development or as part of mixed-use development and redevelopment potential. The selected sites are intended to serve various income levels and include a portion of affordable units to facilitate an economically balanced and integrated community. These sites are also most likely to develop through lot consolidation, for the following reasons:

1) Single ownership on multiple parcels. Site 1 includes seven parcels, which are developed as a strip mall with parking lot; Site 3 is a smaller strip mall with two buildings on two parcels.
2) Shared pad with no actual boundaries and nearby associated uses. Sites 2a through 2d consist of Los Alamitos Plaza on a single block and two adjacent parking lots across

from Pine Street (two-lane undivided). Site 2b is a commercial building in the southwest corner of Site 2a; despite separate ownerships, they are on the same pad/block with no walls or any other physical division. Site 2c is a parking lot associated with the Los Alamitos Plaza and shares ownership with Site 2a, and Site 2d (smaller parking lot) is owned by the City. Because Sites 2a through 2d currently operate as a single commercial plaza, they are likely to be redeveloped as a whole as facilitated by the Town Center Strategic Plan. The City has actively conducted outreach to Town Center property owners to engage them for possible lot consolidation and mixed-use development concepts. So far without apparent objection, the City can further leverage its owned parcel to provide incentives/concessions to encourage redevelopment including affordable housing units. Similarly, as part of a strip mall block, Sites ~~3a~~ 4a and ~~3b~~ 4b are adjacent without any physical boundary and share driveways. Despite separate ownerships, Sites ~~3a~~ 4a and ~~3b~~ 4b are most likely to undergo redevelopment as a whole through lot consolidation as facilitated by the Strategic Plan.

Policy action 4.2 of the Housing Policy Program (Chapter 4) encourages and facilitates residential lot consolidation through a variety of incentives such as land write-downs, fee deferral or reductions, assistance with on- or off-site infrastructure costs, and other pre-development costs associated with the assemblage of multiple parcels. This will further increase the redevelopment potential for Sites 1 through 4.

In order to accommodate 60 units per acre in the TCMU zone, the draft Town Center Strategic Plan proposed Zoning Code amendments to Chapter 17.12 on the TCMU zone. The amendments that are relevant to housing development on Sites 1 through 4 are as follows:

17.12.010 Purpose of Zone

The Town Center Mixed-Use (TCMU) zone is established to provide opportunities for commercial and residential mixed-use development that takes advantage of easy access to transit and proximity to commerce, and that encourages pedestrian activity. A wide range of integrated commercial and residential uses are appropriate. The Town Center Mixed-Use zone ~~requires~~ encourages the inclusion of a ground-floor, street-frontage commercial components for all projects. Exclusive residential structures are ~~not allowed~~ permitted with conditions. This zone implements the General Plan Mixed-Use land use designation and the Town Center Strategic Plan. (Ord. 19-03 § 3, 2019)

17.12.030 Commercial Uses Required along Street Frontages

To maintain an active pedestrian environment in the TCMU zone, commercial uses shall be the predominant along street frontages. At least ~~75~~ 50 percent of the ground floor frontage along Katella Avenue and Los Alamitos Boulevard shall be occupied by commercial uses and/or live/work units. At least 75 percent of the ground floor frontage along Pine Street shall be occupied by commercial and/or cultural uses.

Table 2-07: General Development Standards for Town Center Mixed-Use Zone

Development Features	Requirement by Zone TCMU	Additional Requirements
Minimum Lot Area (for new mixed-use development)	10,000 sq. ft.	For new mixed-use development. Single-purpose uses can be constructed on lots smaller than 10,000 sq. ft.
Structure Form and Location Standards		
Residential Density—Maximum	~~30~~ 60 units/acre	The cumulative residential development in the TCMU district shall not exceed 588 total units.
FAR Maximum—Nonresidential Components	2.00	
Storefront Width—Minimum	50% of street frontage lot width	
Minimum Setback		
Fronting Los Alamitos Boulevard and/or Katella Avenue	12 ft. minimum	The setback shall be developed as passable walkway, cotinguous with the public sidewalk. Shade trees (species to be required by the City) shall be planted in the first 4 ft. of the setback; the rear 5 ft. of the setback may be used for outdoor dining or other outdoor commercial uses.
Fronting Pine Street	6 ft. minimum	
Front or Adjacent to a Street	0 ft. minimum; 10 ft. maximum	
Side—Interior		
Abutting Nonresidential or Mixed-Use Zone	0 ft. minimum	
Abutting Residential Zone	10 ft. minimum	
Side—Street Side	10 ft. minimum	
Rear		
Abutting Nonresidential Zone	0 ft. minimum	
Abutting Residential Zone	15 ft. minimum	
Height—Maximum	60 ft.	
Open Space for Residential Uses	200 sq. ft. per unit combined common and private	

The Town Center Strategic Plan limits cumulative residential development in the TCMU zone to a total of 588 units, which is more than adequate to accommodate the maximum development scenario of 467 units on Sites 1 through 4 in the Sites Inventory (Table B-2). The TCMU zone does not preclude 100% non-residential uses, though it strongly encourages horizontal or vertical mixed-use development. A conservative analysis for a hypothetical development site in the TCMU zone is included herein to demonstrate the realistic capacity on Sites 1 through 4:

- The site has a lot area of 10,000 square feet (100 feet by 100 feet square shape), equal to the minimum lot area for new mixed-use development.
- Because Sites 1 through 4 have at least one frontage along Pine Street, Katella Avenue and Los Alamitos Boulevard, it is assumed the site will develop 75% of ground floor area as commercial uses, and the rest as housing units.

- The site conforms to minimum setback requirements of up to 12 feet on two adjacent sides, 10 feet and 15 feet on the other two, in a 'worst case' scenario. This will result in a building footprint of 5,694 square feet.
- The maximum height of 60 feet will allow 4 stories, assuming minimum ground floor height of 12.5 feet (Municipal Code Section 17.12.040 D.) applies to each floor.
- The second story has an area of 5,694 square feet, but the third story and fourth story will be set back by an additional 5 feet to reduce building bulk (Municipal Code Section 17.08.045 A.1), which will have a floor area of 5,304 square feet each.
- Assume an average of 650 square feet per unit (minimum unit size for 1-bedroom in R-3 zone).
- The total building area for residential use is 5,694*(1-75%)+5,694+5,304+5,304 =17,725.5 square feet, which will accommodate up to 27 units, equivalent to a density of 117.6 units per acre.
- The setbacks allow ample space (4,306 square feet) to meet the required common area (140 square feet per unit for a total of 3,780 square feet).

Based on the conservative analysis above, the proposed development standards for the TCMU zone can accommodate up to 117.6 units per acre, more than the assumed capacity of 60 units per acre on Sites 1 through 4. The City does not intend to impose a minimum unit size for the TCMU zone, and it will be up to the developer. Therefore, Sites 1 through 4 have adequate realistic capacity to meet the assigned RHNA units in the Sites Inventory.

The City will create a new R-4 zone and apply it to Sites 5a and 5b to allow housing development of 30 units per acre, not including density bonus provisions. While the R-4 zone does not exist yet and the capacity cannot be determined without specific development standards, Policy Action 4.4 requires the City to demonstrate that assigned units on Sites 5a and 5b are physically possible under the new development standards prior to adoption of the R-4 zone.

iii. Suitability of Large or Nonvacant Sites

A portion (4 acres) of Site 5a (11 acres) is designated for housing development to accommodate 120 RHNA units. Sites 5b (11 acres) and 6 (12.4 acres) are both slightly larger than 10 acres that may be considered by the State inadequate to accommodate affordable housing. However, Site 6 has been sold to a developer, and the entire property is being planned for a single project that includes housing affordable to various

income levels. Sites 5a and 5b are part of a large property that is planned for sale and offer development potential. In addition, Sites 5b and 6 both employ a mixed-income approach to meet RHNA. Site 5b is expected to accommodate 183 units affordable to lower and moderate income households, and 147 above-moderate income units that will be market rate. Site 6 is expected to accommodate 77 units affordable to lower and moderate income households, and 169 above-moderate income units that will be market rate. As set forth in Policy Action 4.4, the City will enforce the units designated on Sites 5b and 6 to meet RHNA per Table B-2 and Figure B-1 as future projects are proposed on these sites. Proposals that include fewer units than designated will not be approved by the City unless alternative sites are identified. In the event that developers would need subdivisions on Site 5a, 5b or 6 to accommodate designated affordable units, Policy Action 4.10 provides incentives such as expedited review and priority processing to facilitate lot split for affordable housing.

As the City is essentially built out, it will rely on nonvacant sites to meet its RHNA allocation. The inventory sites were selected based on high redevelopment potential, location in high opportunity areas, and suitability for affordable housing development such as proper lot size or suitable conditions for lot split/merging. None of the inventory sites have existing residential uses.

Existing commercial uses on Sites 1 through 4 in the Town Center are generally operated by property owners, and it will be up to the owner to decide the future redevelopment. Of course, market conditions may drive mixed-use development, as retail market contracts during and after the pandemic. More diverse uses, including residential, live/work units, and experiential retail will be more resilient than traditional retail in the face of market shifts. The City has seen developer interest for residential units on developed commercial properties, as evident in the Town Square case discussed above in ii. Realistic Capacity. As explained above, the Town Center Strategic Plan provides multiple tools and incentives to encourage redevelopment in the Town Center with an emphasis on housing and mixed-use development. The Strategic Plan provides developers a clear vision and expectations of future development in the Town Center, and the City will endeavor to streamline project approval for proposals that align with the Strategic Plan, including the designated housing units to meet RHNA on Sites 1 through 4.

As discussed above, the existing Arrowhead Products site is being considered for sale, including Sites 5a and 5b, which are only partially developed. Site 6 has been sold and is being planned for redevelopment as a whole. The City will enforce units designated to meet RHNA on Sites 5a, 5b, and 6 as set forth in Policy Action 4.4. Therefore, the existing uses will not be an impediment to future housing development.

In addition to the lands identified to meet its RHNA allocation, the City has also previously identified ~~additional~~ other vacant and underutilized sites in b. and c. below that have the potential to accommodate housing units for ~~the~~ moderate and above-moderate income levels as shown by recent redevelopment trend. The sites listed below in b. and c. are not counted toward meeting the City's RHNA.

~~a~~b. Additional Vacant Land

Los Alamitos is essentially a built-out city. There are minimal areas of vacant land available for residential development. Table B-3 summarizes the only vacant parcel in the City currently zoned for residential use and its potential capacity. The parcel is in an already established neighborhood that presents no known environmental or infrastructure constraints. A total of 5 units could be developed on the site at a density of 25 du/ac. This vacant parcel has the capacity to accommodate fewer than 16 units; therefore, it is assumed that it could accommodate units affordable to moderate and above-moderate income households.

Table B-3
Vacant Land Permitting Residential Development

APN	Address	GP/Zoning Designations	Permitted Density	Acres	Projected Units[1]
242-202-06	10912 Walnut St.	Multiple Family Residential/R-3	1,750 gross sq. ft./ unit (25 du/ac max.)	0.17	5

Notes:
[1] Projected units are rounded up to the nearest whole number.
Source: City of Los Alamitos, Development Services Department.

~~b~~c. Additional Underutilized Land

In addition to the vacant parcels described above, there are a number of underutilized parcels, most of which are within the "Apartment Row" and "Old Town West" neighborhoods zoned R-3. These parcels are currently developed with single-family dwellings. However, the existing parcels provide opportunities for additional units.

The scarcity of vacant land, current market conditions and development trends continue to provide conditions favoring redevelopment and reuse of underutilized land at higher

densities in these neighborhoods, as described above. There are limited areas for growth within the City, increasing the demand for more intensive infill development.

Contrary to the trend observed pre-2010, median/average sales prices have gradually increased and the average days-on-market have dropped for single family homes (25.5 days in August 2021[1])[2]. These conditions are less attractive to investors who purchase homes and redevelop the land with for-sale or rental multifamily buildings. Long-time homeowners also see fewer opportunities to increase the value of their property through developing additional units. However, several projects have been successful in these neighborhoods (see Table B-4) which prove the potential for redevelopment at higher densities depending on market conditions. Therefore, these sites are included herein because they provide development potential, but are not listed in the Sites Inventory.

Table B-4
Selected Housing Projects in 2014-2021

Location	Address	Units Built	Area (acres)	Built Density
Apartment Row	4321 Howard Avenue	3 apartments & 1 ADU	0.22	13.6 du/ac
Old Town West	10922 Walnut Street	4-unit apartment	0.17	23.5 du/ac
Apartment Row	3751 Farquhar Ave	4 condo townhomes	0.2	20 du/ac
Apartment Row	4061 Farquhar	5 condo townhomes	0.22	22.7 du/ac
Apartment Row	3691 Howard Avenue	5-unit condos	0.21	23.8 du/ac

Source: City of Los Alamitos, Development Services Department.

This analysis looks at the redevelopment capacity of sites with existing single family units to provide a conservative estimate of the realistic capacity for additional units. It is also feasible that existing small multifamily buildings may be redeveloped at higher densities during the planning period.

i. Apartment Row

The "Apartment Row" neighborhood is generally bounded by commercial uses fronting on Katella Avenue to the north, commercial uses fronting on Los Alamitos Boulevard to the west, Farquhar Avenue and the Joint Forces Training Center to the south and Lexington Drive to the east. The area contains mostly small multifamily dwellings and

[1] Los Alamitos Housing Market Trends, redfin.com, accessed on September 2021.
[2] Historical Real Estate Data for the city of Los Alamitos, CA, newhomesdirectory.com, accessed on September 2021.

duplexes, with some scattered single family homes. The area is currently zoned R-3 and the General Plan designation is Multi-Family Residential.

Since the 1960's, Apartment Row has experienced an increase in the number of multifamily units. Redevelopment at higher densities continues while the number of single-family homes declines. The remaining single-family homes in this area were constructed in the 1960's and earlier. These parcels are in already established neighborhoods that present no known environmental or infrastructure constraints.
Based on the development trends in this neighborhood, the remaining single family residential parcels have a greater likelihood of transitioning to multifamily residential units. Underutilized parcels (parcels currently developed with single family units) with realistic capacity for additional residential units in the Apartment Row neighborhood are detailed in Table B-5. These parcels have a total projected capacity of 119 units with a minimum permitted density of 20 du/ac. These parcels have the capacity to accommodate less than 16 units per site, except the property on 4141-4171 Green Avenue which is currently occupied by a preschool and can potentially accommodate 21 units upon redevelopment or 24 units upon lot consolidation with 4181 Green Avenue under the same ownership. Therefore, it is assumed that these parcels have the potential to accommodate units affordable to moderate and above-moderate income households. The parcels shown below are all currently built as single-family units, which have fewer dwelling units per acre than what is allowed in this area. These homes are a mix of owner and rental occupied structures, but since this is an apartment area in a multi-family zone the potential is that all of any future units built on these parcels could be rental apartments or condo units.

Table B-5
Underutilized Land - Apartment Row Neighborhood

APN	Address	Year Built	Existing Units	Acres	Net Capacity[1]	Existing Use/Zone/Notes
22213243	4281 FARQUHAR AVE	1960	1	0.218	3	SFR/R-3
22213209	4312 HOWARD AVE	1955	1	0.218	3	SFR/R-3
22213207	4292 HOWARD AVE	1960	1	0.218	3	SFR/R-3
22213131	4301 HOWARD AVE	1957	1	0.215	3	SFR/R-3
22213104	4272 GREEN AVE	1957	1	0.218	3	SFR/R-3
22213101	11102 NOEL	1952	1	0.218	3	SFR/R-3

Table B-5
Underutilized Land - Apartment Row Neighborhood

APN	Address	Year Built	Existing Units	Acres	Net Capacity[1]	Existing Use/Zone/Notes
	ST					
22212152	4241 GREEN AVE	1960	1	0.234	3	SFR/R-3
22211130	4131 GREEN AVE	1926	1	0.212	3	SFR/R-3
22211150	4141-4171 GREEN AVE	-	0	1.059	21	SFR/R-3
22211126	4181 GREEN AVE	1947	1	0.212	3	Opportunity for lot consolidation
22209112	3571 GREEN AVE	1976	1	0.190	2	SFR/R-3
22206233	3701 FARQUHAR AVE	1957	1	0.207	3	SFR/R-3
22206232	3711 FARQUHAR AVE	1925	1	0.207	3	Opportunity for lot consolidation
22206144	3780 GREEN AVE	-	1	0.227	3	SFR/R-3
22206115	3822 GREEN AVE	1950	1	0.218	3	SFR/R-3
22206101	3652 GREEN AVE	1947	1	0.289	4	SFR/R-3
22205241	4091 FARQUHAR AVE	1962	1	0.218	3	SFR/R-3
22205236	4141 FARQUHAR AVE	1960	1	0.180	2	SFR/R-3
22205226	4231 FARQUHAR AVE	1960	1	0.244	3	SFR/R-3
22205210	4102 HOWARD AVE	1956	1	0.218	3	SFR/R-3
22205209	4094 HOWARD AVE	1949	1	0.218	3	Opportunity for lot consolidation
22205207	4072 HOWARD AVE	1925	1	0.165	2	SFR/R-3
22205206	4062 HOWARD AVE	1960	1	0.218	3	Opportunity for lot consolidation
22205204	4046 HOWARD AVE	1960	1	0.218	3	SFR/R-3 Opportunity for lot

Table B-5
Underutilized Land - Apartment Row Neighborhood

APN	Address	Year Built	Existing Units	Acres	Net Capacity[1]	Existing Use/Zone/Notes
22205136	4041 HOWARD AVE	1953	1	0.218	3	consolidation
22205133	4071 HOWARD AVE	1952	1	0.218	3	
22205123	4191 HOWARD AVE	1953	1	0.218	3	SFR/R-3 Opportunity for lot consolidation
22205122	4201 HOWARD AVE	1953	1	0.218	3	
22205119	11141 NOEL ST	1957	1	0.245	3	SFR/R-3
22205108	4132 GREEN AVE	1926	1	0.218	3	SFR/R-3
22205105	4092 GREEN AVE	1961	1	0.218	3	SFR/R-3
22204318	3951 FARQUHAR AVE	1926	1	0.205	3	SFR/R-3 Opportunity for lot consolidation
22204317	3941 FARQUHAR AVE	1948	1	0.207	3	
22204312	3901 FARQUHAR AVE	1959	1	0.207	3	SFR/R-3
22204301	3972 HOWARD AVE	1952	1	0.114	1	SFR/R-3
Total				**8.325**	**119**	

Notes:
[1]Net Capacity was determined by multiplying the minimum permitted density of 20 du/ac by the parcel size, then subtracting the number of existing units.

Source: City of Los Alamitos, Community Services Development.

ii. Old Town West

The "Old Town West" neighborhood is generally bounded by Sausalito Avenue to the north, Oak Street to the west, commercial uses fronting on Katella Avenue to the south and commercial uses fronting on Los Alamitos Boulevard to the east. The area is currently zoned R-3 and the General Plan designation is Multi-Family Residential. The area contains a mixture of multiple family and single-family residential homes.

The area has been transitioning from single family residential to multiple family residential. The parcels below are in already established neighborhoods that present no know environmental or infrastructure constraints. The majority of the single-family units in this area were built in the 1950's or earlier. The area began redeveloping with multifamily homes in the 1970's and 1980's. Single-family residential units continue to be replaced with condominiums and apartments, with construction as recent as 2016.

Based on the development trends in this neighborhood, the remaining single family residential parcels are likely to redevelop with multifamily residential units. Underutilized parcels (parcels currently developed with single family homes) with realistic capacity for additional residential units in the Old Town West neighborhood are detailed in Table B-6. These parcels have a total projected net capacity of 113 units with a minimum permitted density of 20 du/ac. There are opportunities to provide at least 16 units per site in at least one area with contiguous parcels through lot consolidation (noted in bold in Table B-6). Zoning for these parcels provides sufficient capacity to accommodate lower income housing, and they can serve as backup sites to meet the RHNA. The sites with a capacity of less than 16 units per site have potential to accommodate units affordable to moderate and above-moderate income households.

Table B-6
Underutilized Land - Old Town West Neighborhood

APN	Address	Year Built	Existing Units	Acres	Net Capacity[1]	Existing Use/Zone/Notes
24219101	10742 OAK ST	1953	1	0.235	3	SFR/ R-3 Opportunity for lot consolidation
24219102	10752 OAK ST	1953	1	0.165	2	
24219103	10764 OAK ST	1953	1	0.165	2	
24219111	10842 OAK ST	1953	1	0.165	2	SFR/R-3 Opportunity for lot consolidation
24219112	10852 OAK ST	1953	1	0.165	2	
24219113	10851 WALNUT ST	1953	1	0.155	2	SFR/R-3
24219115	10831 WALNUT ST	1953	1	0.155	2	SFR/R-3
24219122	10761 WALNUT ST	1953	1	0.155	2	SFR/R-3
24219124	10741 WALNUT ST	1953	1	0.224	3	SFR/R-3
24219129	10814 OAK ST	1953	1	0.180	2	SFR/R-3
24219203	10762 WALNUT ST	1955	1	0.172	2	SFR/R-3 Opportunity for lot consolidation
24219204	10772 WALNUT ST	1934	1	0.172	2	
24219207	10804 WALNUT ST	1961	1	0.172	2	SFR/R-3 Opportunity for lot

Table B-6
Underutilized Land - Old Town West Neighborhood

APN	Address	Year Built	Existing Units	Acres	Net Capacity[1]	Existing Use/Zone/Notes
24219208	10812 WALNUT ST	1953	1	0.172	2	consolidation
24219215	10791 CHESTNUT ST	1967	1	0.172	2	SFR/R-3 Opportunity for lot consolidation
24219216	10781 CHESTNUT ST	1957	1	0.172	2	
24219220	10832 WALNUT ST	1952	1	0.152	2	SFR/R-3
24219306	**10802 CHESTNUT ST**	**1899**	**1**	**0.344**	**5**	**SFR/R-3 Opportunity for lot consolidation**
24219307	**10842 CHESTNUT ST**	**1938**	**1**	**0.637**	**11**	
24220113	10871 WALNUT ST	1963	1	0.155	2	SFR/R-3
24220202	10872 WALNUT ST	1963	1	0.164	2	SFR/R-3
24220215	10931 CHESTNUT ST	1898	1	0.172	2	SFR/R-3
24220216	10911 CHESTNUT ST	1898	1	0.344	5	SFR/R-3
24220217	10901 CHESTNUT ST	1898	1	0.172	2	SFR/R-3
24220218	10891 CHESTNUT ST	1956	1	0.172	2	SFR/R-3
24220221	3372 FLORISTA ST	1912	1	0.222	3	SFR/R-3
24223106	10672 OAK ST	1950	1	0.202	3	SFR/R-3
24223109	10702 OAK ST	1950	1	0.165	2	SFR/R-3
24223119	10651 WALNUT ST	1950	1	0.189	2	SFR/R-3 Opportunity for lot consolidation
24223120	10641 WALNUT ST	1950	1	0.189	2	
24223204	10652 WALNUT ST	1950	1	0.167	2	SFR/R-3
24223205	10662 WALNUT ST	1950	1	0.189	2	SFR/R-3
24223207	10682 WALNUT ST	1950	1	0.189	2	SFR/R-3 Opportunity for lot consolidation
24223208	10692 WALNUT ST	1950	1	0.189	2	
24223211	10722 WALNUT ST	1950	1	0.181	2	SFR/R-3

Table B-6
Underutilized Land - Old Town West Neighborhood

APN	Address	Year Built	Existing Units	Acres	Net Capacity[1]	Existing Use/Zone/Notes
24223213	10711 CHESTNUT ST	1950	1	0.189	2	SFR/R-3 Opportunity for lot consolidation
24223214	10701 CHESTNUT ST	1950	1	0.161	2	
24223215	10691 CHESTNUT ST	1950	1	0.189	2	
24223217	10671 CHESTNUT ST	1950	1	0.189	2	SFR/R-3 Opportunity for lot consolidation
24223219	10651 CHESTNUT ST	1950	1	0.189	2	
24223221	10631 CHESTNUT ST	1950	1	0.161	2	SFR/R-3
24223305	10662 CHESTNUT ST	1950	1	0.189	2	SFR/R-3 Opportunity for lot consolidation
24223306	10672 CHESTNUT ST	1950	1	0.189	2	
24223310	10712 CHESTNUT ST	1950	1	0.189	2	
24223311	10722 CHESTNUT ST	1950	1	0.180	2	
24223327	10682 CHESTNUT ST	1950	1	0.186	2	
24223328	10702 CHESTNUT ST	1950	1	0.186	2	
Total				9.187	113	

Notes:
[1]Net Capacity was determined by multiplying the minimum permitted density of 20 du/ac by the parcel size, then subtracting the number of existing units.

Source: City of Los Alamitos, Community Services Development.

B. Preservation of Assisted Units At-Risk of Conversion

State law requires analysis of assisted housing units eligible to convert from income-restricted to market-rate housing during the 2021-2029 planning period and within ten years of the start of the planning period (2039). Assisted housing units are multifamily rental units that receive (or have received) government assistance under federal, state and/or local programs including tax-credits, density bonuses and federal or state loans.

The City does not have any assisted housing units that are eligible to convert from income-restricted to market-rate during the planning period or within ten years of the start of the period (by 2039). As discussed in detail in Chapter 2 and Appendix D, the City has one affordable housing community for seniors aged 62 and over. Klein Manor offers 71 apartment units including studios and one-bedroom units, as well as a few accessible units for the sensory/mobility impaired. Klein Manor is subsidized by the Housing Choice Voucher Program Section 8 and charges approximately 30% of the resident income for rent. Klein Manor is operated by the Retirement Housing Foundation and does not have an expiration date for its affordability (Section 8 rentals). Therefore, the City has no units at risk of conversion to non-affordable status.

APPENDIX AC
REVIEW OF PAST PERFORMANCE

The following Table describes the City's progress in meeting its policy actions during the 2014-2021 planning period. The impact of these actions on special needs households, including seniors, persons with disabilities and the homeless, is addressed in each assessment.

Table C-1
Review of 2014-2021 Housing Element Past Performance: Goals and Policies

Goal/Policy	Progress in Implementation
1. Maintenance and Rehabilitation of Housing Stock:	
Policy Action:	
1.1 Continued Proactive Code Enforcement Activities	*The City's Code Enforcement Division continues to respond to complaints regarding code violations on private property and assists in promoting maintenance of existing housing. While rehabilitation programs have discontinued at the county level, the City should consider providing property owners informational materials on the federal Title I Property Improvement Loan Program and nonprofit housing organizations such as Habitat for Humanity. This policy action will be continued with modifications.*
1.2 Encourage at least three residents to apply for the Single Family Rehabilitation Loan Program.	*In the last five years (2016 to 2021), the City's Code Enforcement Division has issued 246 citations to single family homes and 112 citations to multi-family units related to substandard building/property conditions such as plumbing, roof damage, electrical, building, windows, lack of heating, or property maintenance issues. These property owners were not known to use any financial assistance for the required repairs. While the County of Orange Single-Family Rehabilitation Loan Program discontinued during the 2014-2021 planning period, the City has posted information on its website and refers interested parties to the Section 504 Home Repair program, which provides loans to very-low-income homeowners to repair, improve or modernize their homes or grants to elderly very-low-income homeowners to remove health and safety hazards. This policy action will be continued with modifications.*

Table C-1
Review of 2014-2021 Housing Element Past Performance: Goals and Policies

Goal/Policy	Progress in Implementation
1.3 Encourage use of Mobile Home Exterior Grant Program	*The County of Orange Mobile Home Exterior Grant Program discontinued in 2014. This policy action will be removed.*
1.4 Resident involvement in neighborhood enhancement	*The City's Neighborhood Preservation Division (Code Enforcement) informally monitors housing conditions throughout the City. The City Pride Awards were discontinued before the 2014-2021 planning period. This policy action will be removed. The City will continue to advocate for neighborhood enhancement on its website and outreach materials and engage residents in enforcement of Policy Actions 1.1 and 1.5.*
1.5 Encourage and facilitate rehabilitation of multifamily dwellings	*The City conducted a fee study in 2017. However, City Council did not adopt any incentives for rehabilitation of multifamily dwellings. The current permit fees are comparative to neighboring cities and do not constitute an abnormal barrier to rehabilitation. City Council will consider incentive/bonus on a case-by-case basis for rehabilitation of affordable housing. This policy action will be continued with modifications.*
2. Preserve Housing Costs Affordability	
2.1 Continue to monitor "at risk" units	*Although once thought of as "at risk" of losing affordability covenants, Klein Manor's 71 units of affordable housing are currently subsidized by the Housing Choice Voucher Program Section 8 and will continue to be affordable with no expiration date yet. This policy action will be continued.*
2.2 14 Section 8 Housing Choice Vouchers	*Although much funding for this program has been reduced, the City's Development Services Department continues to refer residents in need of assistance to this program. The City has not received any inquiry on Section 8 during the last planning period. This policy action will be continued into the next planning period.*

Table C-1
Review of 2014-2021 Housing Element Past Performance: Goals and Policies

Goal/Policy	Progress in Implementation
2.3 Encourage participation in energy conservation incentive programs	*The City continues to require all residential construction to comply with the energy conservation requirements of Title 24. The City ensures compliance through the building permit plan check and inspection process. Since 2020 the City of Los Alamitos implemented a flat rate fee of four hundred fifty ($450) for Planning Review and Building Permits for solar panel installation under 15 kW and an additional $15 per kW above 15 kW. During the 2014-2021 planning period, 198 permits have been issued for single family dwellings and 3 were issued for multi-family dwellings.* *The City Council considered reinstating the permit rebate program for 2017 which reimbursed 100% of permits to parties whom purchased from Los Alamitos Businesses. This program was not approved and has been discontinued since 2012.* *This policy action will be continued with modifications.*

Table C-1
Review of 2014-2021 Housing Element Past Performance: Goals and Policies

Goal/Policy	Progress in Implementation
3. Equal Housing Opportunity	
3.1 Housing for Persons with Disabilities	*The City maintains a Reasonable Accommodation Ordinance in accordance with state law. Los Alamitos Municipal Code Section 17.42 explains reasonable accommodation procedures. The City did not adopt any incentive for special needs housing. Future requests from developers will be considered on a case-by-case basis. This policy action will be continued with modifications.*
3.2 Fair Housing Information and Referrals	*The City continues to refer fair housing related inquiries to the Fair Housing Council of Orange County. The City did not receive any such inquiries in 2014-2021. This policy action will be continued into the next planning period.*
4. Adequate Housing Supply	
4.1 Encourage development of lower and moderate income housing units.	*The City continues to encourage developers to provide rental housing for families with children, but has not developed a specific encouragement or incentive program.* *The City continues to encourage additional housing opportunities for special needs, lower income and moderate income households; however, no specific programs or funding sources have been utilized. During the Planning Period, Precious Life Shelter, a shelter for homeless women demolished an existing 2-bedroom house and constructed two apartment buildings with two units each.* *During 2017-2020, the City updated its Zoning Code to allow accessory dwelling units and junior accessory dwelling units in all residential zones by right per state law.* *In 2019, the City updated its Zoning Code density bonuses for development of low and moderate income housing pursuant to State law. No density bonus was applied for or granted during 2014-2021. This policy action will be continued with modifications.*

Table C-1
Review of 2014-2021 Housing Element Past Performance: Goals and Policies

Goal/Policy	Progress in Implementation
4.2 Encourage and facilitate lot consolidation	*The City has not been in a financial position to incentivize lot consolidation but will consider potential incentives that will encourage lot consolidation in the Old Town West neighborhood. This policy action will be continued with modifications.*
4.3 Monitor multi-family development fees and establish strategies as appropriate	*The City of Los Alamitos currently does not impose obtrusive development fees upon residential development. The City's only fees are park fees and traffic impact fees where applicable. Fees that occur in most cities such as library fees, pool fees, public facility fees do not exist in the City of Los Alamitos. The City continues to monitor such fees for their reasonableness. This policy action will be continued into the next planning period.*
5. Coordinated Housing Efforts	
5.1 Dissemination of Housing Program Information	*The City posts housing programs and resources at different government levels and from outside organizations on its website, through Housing Assistance Links under the Planning Division page. This policy action has been successful and will be continued into the next planning period.*
5.2 Obtain external funds for housing	*The City's Development Services Department continues to seek external funding sources for various housing programs. The City received multiple grants during 2014-2021: CDBG-CV – CARES Act was used for annual shared costs for homeless shelters (North Orange County Service Planning Area); LEAP Grant is used for Housing Element update; SB2 Planning Grant is used for Town Center Mixed Use Zone Strategic Plan; and SCAG Sustainability Grant is used for Active Transportation Plan. This policy action will be continued into the next planning period.*
5.3 Housing for workers employed in Los Alamitos	*The City continues to position itself within the development community as a place to live, work, and learn. The development of new housing units has been primarily initiated by private developers. The top employers in the City have not changed substantially, and employment housing is not an issue under current conditions. This policy action will be removed.*

Table C-1
Review of 2014-2021 Housing Element Past Performance: Goals and Policies

Goal/Policy	Progress in Implementation
5.4 Increase Partnerships and coordination with Developers and Outside Agencies	*The City continues to work with the development community to develop innovative land use techniques such as mobile homes on a permanent foundation and accessory dwelling units in all residential zones. The City has a mixed-use overlay zoning distraction (-TCMU or Town Center) which allows multi-family dwelling integrated into a project as either horizontal or vertical mixed use, but not as a stand-alone use. The City did not conduct outreach to affordable housing developers during 2014-2021. The City will update outreach materials and seek partnerships during planning processes including the Town Center Mixed Use Strategic Plan. This policy action will be continued into the next planning period.*
5.5 Promote Community Participation	*The City of Los Alamitos continues to promote participation in policy related decisions through public noticing, advertising in local newspapers, community forums and public hearings. This policy action will be continued into the next planning period.*
5.6 Promote Affordable Housing	*In 2014, the City passed Ordinance No.14-07 which removed the CUP requirement for affordable housing. As of June 2021, affordable housing is no longer a standalone/specified use in Table 2-02: Allowed Uses and Permit Requirements for Residential Zones (LAMC 17.08.020). Affordable housing is a by-right use subject to the same requirements as other residential uses allowed in each zone. This policy action has been completed.*

Table C-2
Review of 2014-2021 Housing Element Past Performance: Quantified Objectives

Objective	Progress in Implementation
New Construction: Very Low: 14 Low: 10 Moderate: 11 Above Moderate: 26 **Total: 61**	Very Low: 0 Low: 0 Moderate and Above Moderate: 66 **Total: 66**
Rehabilitation: Information not available	The rehabilitation grant and loan programs have discontinued at the County of Orange and are available through federal programs such as the Title I Property Improvement Loan Program and Section 504 Home Repair Program. The City does not have records of the number of households assisted through the programs.

During the 2014-2021 planning period, the City made efforts to meet the housing needs of special needs populations such as the elderly, persons with disabilities, large households, female headed households, and persons experiencing homelessness through continued proactive code enforcement activities (Policy Action 1.1), encouraging residents to apply for the Orange Single-Family Rehabilitation Loan Program and the Mobile Home Exterior Grant Program (Policy Action 1.2 & 1.3), involving residents in neighborhood enhancement (Policy Action 1.4), and facilitating rehabilitation and development of multifamily dwellings through fee study and monitoring (Policy Action 1.5 and 4.3). Specifically, the City monitored "at risk" units at Klein Manor (Policy Action 2.1), which is now subsidized by the Section 8 vouchers without an expiration date, benefiting senior, low-income residents. The City maintained a Reasonable Accommodation Ordinance in accordance with state law (Policy Action 3.1) to meet the needs of persons with disabilities. The City was also ready to refer residents in need to the Section 8 vouchers program (Policy Action 2.2) and the Fair Housing Council of Orange County (Policy Action 3.2). The City continued to encourage developers to provide rental housing for families with children and other special need groups by providing density bonuses and facilitating lot consolidation (Policy Action 4.1 and 4.2). During the last planning period, Precious Life Shelter, a shelter for homeless women demolished an existing 2-bedroom house and constructed two apartment buildings with two units each. The City used funding under the CDBG-CV – CARES Act for annual shared costs for homeless shelters (North Orange County Service Planning Area) (Policy Action 5.2). The City used LEAP Grant for Housing Element update, SB2 Planning Grant is used for Town Center Mixed Use Zone Strategic Plan, and SCAG Sustainability Grant for Active Transportation Plan, all of which will increase housing opportunities for special needs groups and improve infrastructure in the community. The City worked with the development community to develop innovative land use techniques such as mobile homes on a permanent foundation and accessory dwelling units

in all residential zones to increase housing choices for special needs populations (Policy Action 5.4). The City also removed the CUP requirement for affordable housing in 2014 (Policy Action 5.6).

APPENDIX AD
ASSESSMENT OF FAIR HOUSING

AB 686 requires that all housing elements due on or after January 1, 2021, contain an Assessment of Fair Housing (AFH) consistent with the core elements of the analysis required by the federal Affirmatively Furthering Fair Housing (AFFH) Final Rule of July 16, 2015.

Under state law, AFFH means "taking meaningful actions, in addition to combatting discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics."

The City has completed the following:

- Include a Program that Affirmatively Furthers Fair Housing and Promotes Housing Opportunities throughout the Community for Protected Classes (applies to housing elements beginning January 1, 2019).

- Conduct an Assessment of Fair Housing, which includes a summary of fair housing issues, an analysis of available federal, state, and local data and local knowledge to identify fair housing issues, and an assessment of the contributing factors for the fair housing issues.

- Prepare the Housing Element Land Inventory and Identification of Sites through the lens of Affirmatively Furthering Fair Housing.

To comply with AB 686, the City has completed the following outreach and analysis.

A. Outreach

As discussed in Appendix A, Community Outreach of this Housing Element, the City held a community workshop and hearings. The City made concerted efforts to reach all segments of the population for input into the Housing Element update. The community workshop was held on August 25, 2021, at which time participants generally asked questions about the City's responsibilities and future housing needs, and also discussed the upcoming Town Center Strategic Plan, which will incorporate inclusionary housing requirements for the parcels located within its boundary. Following the workshop, the

Housing Element update was posted on the City's website for public review and comment. The public review period and upcoming hearings for the Housing Element Update was announced through a City-wide mailing to all residents, posting of notices on the City's website and in the newspaper, and announcements on social media. Following the public review period, the Planning Commission and City Council held hearings on the Housing Element. Three people attended the Planning Commission hearing on October 27, 2021, and two of them (father and son) voiced concerns over affordable housing. City staff and the consultant explained the details of anticipated affordable housing development in the City and emphasized the prospective benefits to City residents. Comments received through the outreach activities have been considered in the development of the Housing Policy Program.

Moving forward, the City is committed to fair housing targeted outreach by conducting annual reviews of its policies and zoning laws relating to fair housing and reaching out to the community through surveys and workshops as appropriate. The outreach efforts will be advertised via multiple channels, such as City email newsletter, posting at City website, print material at City Hall, local community centers, and social media to reach all segments of the community and encourage their input (Policy Action 3.6).

B. Assessment of Fair Housing

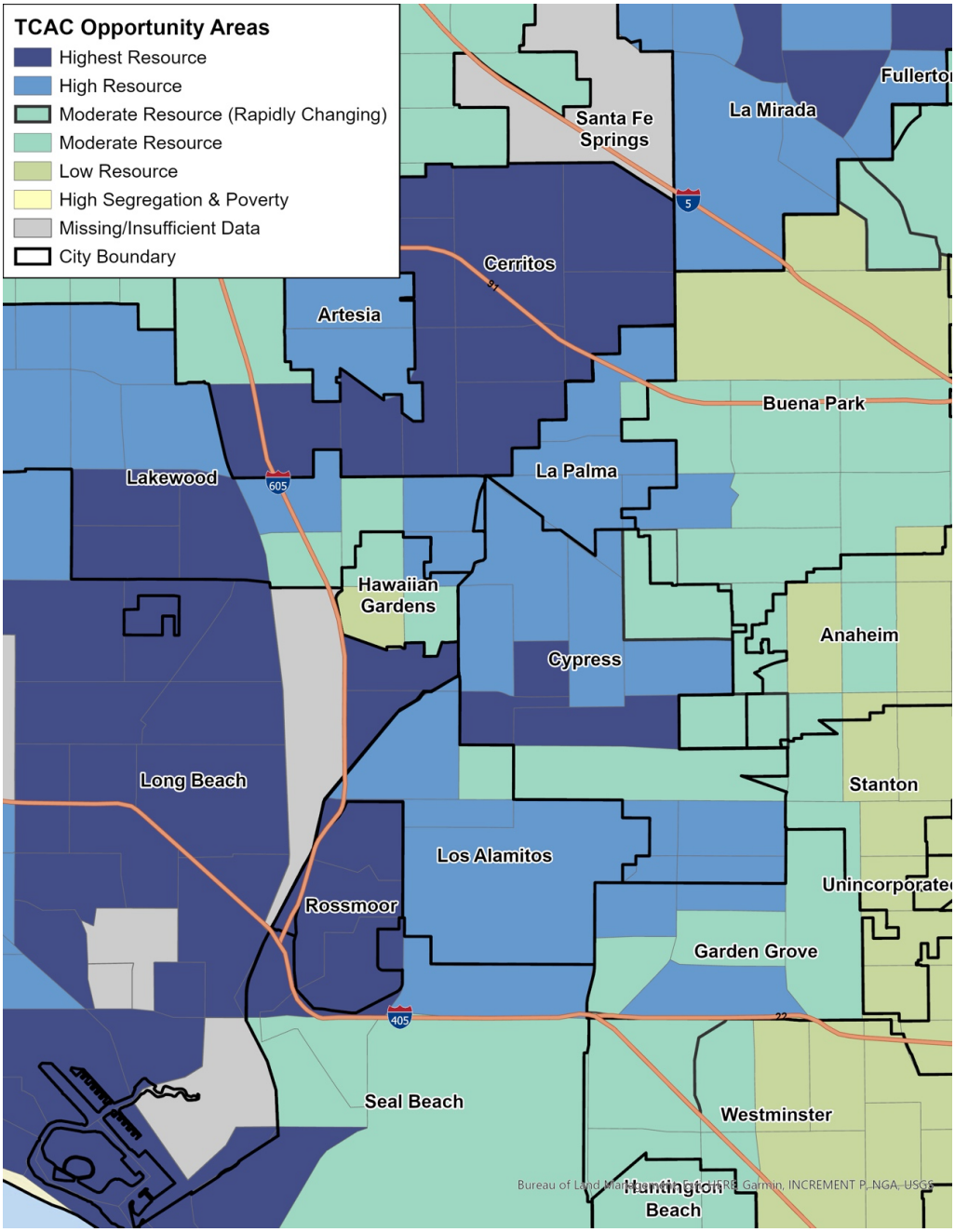
Section 65583 (10)(A)(ii) requires the City of Los Alamitos to analyze areas of segregation, racially or ethnically concentrated areas of poverty, disparities in access to opportunity, and disproportionate housing needs, including displacement risk. The 2021 California Department of Housing and Community Development (HCD) and the California Tax Credit Allocation Committee (TCAC) Opportunity Areas are rated by a composite score of resource levels in the following aspects: access to effective educational opportunities for both children and adults, low concentration of poverty, low levels of environmental pollutants, and high levels of employment and close proximity to jobs, among others. High and highest resource areas are those with high index scores for a variety of educational, environmental, and economic indicators. These indicators include access to effective educational opportunities for both children and adults, low levels of environmental pollutants, high levels of employment and close proximity to jobs, and low concentration of poverty, among others.

According to Figure D-1, TCAC Opportunity Areas, the majority of the City is considered "High Resource" and the western strip is considered "Highest Resource." The block north of Katella Avenue and east of Bloomfield Street is considered "Moderate

Resource." TCAC and HCD did not designate any portion of the City of Los Alamitos as a "Low Resource" area which typically has the most limited access to all resources.

Areas of high segregation and poverty are those that have an overrepresentation of people of color compared to the County, and at least 30% of the population in these areas is below the federal poverty line ($26,500 annually for a family of four in 2021). There is no "High Segregation and Poverty" area in or adjacent to the City of Los Alamitos (Figure D-1). The closest "High Segregation and Poverty" area is found in the City of Garden Grove and located approximately 3.8 miles to the east of Los Alamitos.

Figure D-1. TCAC Opportunity Areas



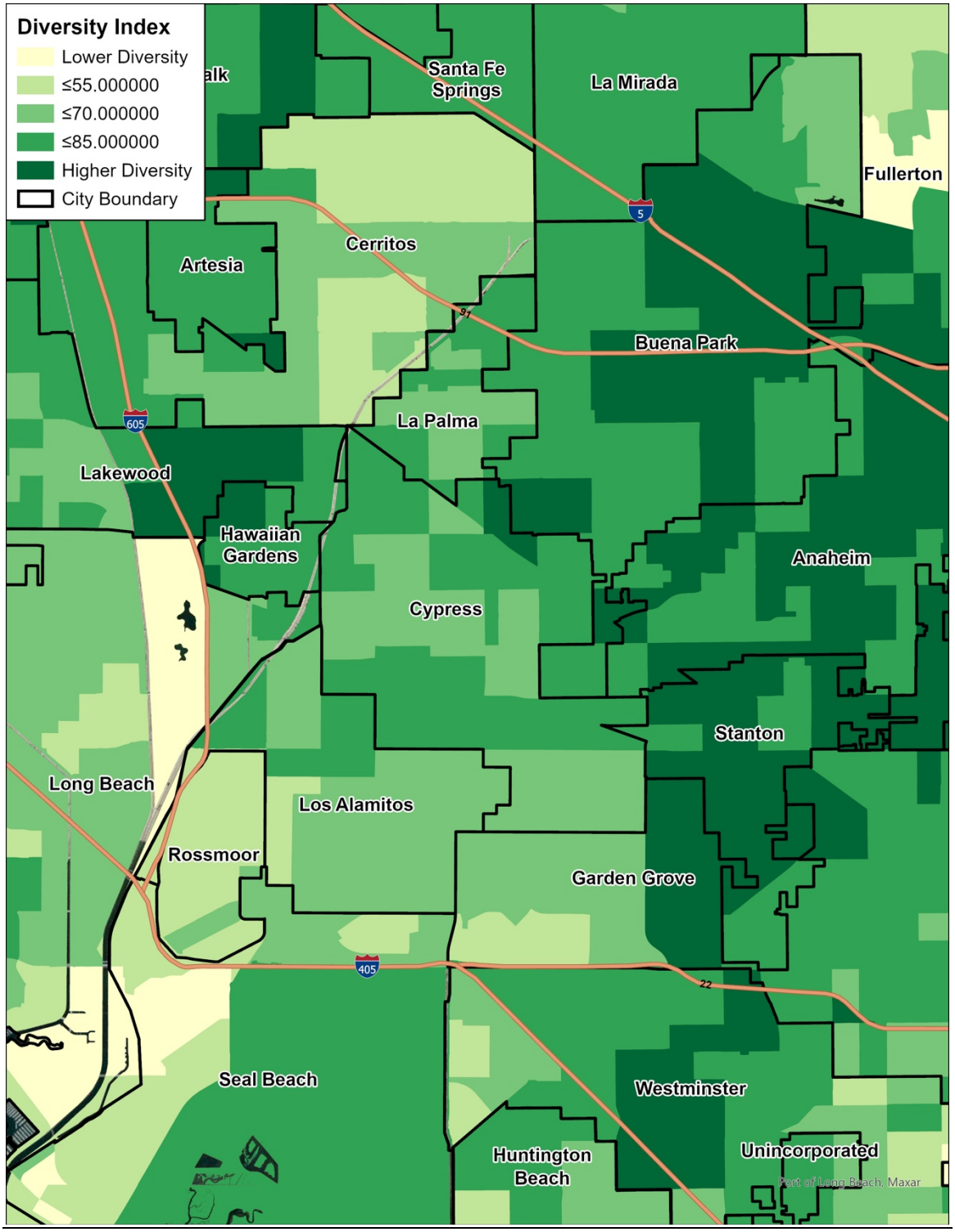
1. Integration and Segregation Patterns

To assess patterns of segregation and integration, the City analyzed four characteristics: race and ethnicity, disability, income, and familial status.

a. Race and Ethnicity

The diversity index was used to compare the racial and ethnic diversity within the City and surrounding communities. Diversity Index ratings range from 0 to 100, where higher numbers indicate higher diversity among the measured groups. As shown in Figure D-2, Diversity Index, the majority of the City has a mid-range diversity rating (55-70). Portions of the northern City have a relatively higher diversity rating of 70-85 on TCAC's diversity index. Along the western City boundary is an area with a slightly lower diversity rating of 52.1. Areas immediately adjacent to the City have similar diversity ratings to within City limits. Higher Diversity ratings (>85) are seen in the City of Hawaiian Gardens in Los Angeles County to the north, the cities of Cypress, Garden Grove, and Westminster to the northeast, east and southeast in Orange County, respectively. According to the 2015–2019 American Community Survey, less than half (47.6%) of Los Alamitos residents identify as White, non-Hispanic. In comparison, only less than 20% of the residents to the east in City of Garden Grove (58.6%) and about a third (36.3%) to the north in City of Cypress identify as White, non-Hispanic because they have bigger Asian/Hispanic groups. There are no racially or ethnically concentrated areas of poverty ("R/ECAP's", HUD, 2009-2013) in or adjacent to Los Alamitos, the nearest R/ECAP being in the City of Long Beach in Los Angeles County to the southwest. There are several Asian/Hispanic Majority tracts in the cities of Hawaiian Gardens, Cypress, Garden Grove and Westminster that overlap with higher diversity ratings (>85). The City is actively pursuing affordable housing development opportunities throughout the City, as identified in Policy Actions 4.1 and 4.2. The City will also expand housing options and availability in high resource areas through a pilot program for ADUs and JADUs (Policy Action 4.7) and zoning changes to allow higher densities (Policy Actions 4.4 and 4.5). These programs can help promote a racially and ethnically integrated community.

Figure D-2. Diversity Index



HCD has not published the adjusted Racially Concentrated Areas of Affluence (RCAA) methodology for California as of August 2021. While no data has been released on RCAA, the national metric may be referenced for general considerations here: RCAA is defined as census tracts where 1) 80% or more of the population is white, and 2) the median household income is $125,000 or greater (slightly more than double the national the median household income in 2016). As shown in Figure D-3, Median Income, much of the City area (Census Tract 1100.15 and part of Census Tract 1101.08) has median income greater than $125,000. Census data reveals that these areas have no more than 70% white population that is not Hispanic. Therefore, these areas do not have the potential to be a RCAA. Within both tracts, the City is looking to develop affordable housing in the Town Center Mixed Use Strategic Plan and along the southern City boundary on Lampson Avenue (Policy Actions 4.4 and 4.5).

b. Disability

In 2014, only two blocks along Katella Avenue in the central City had a population with disability percentage higher than 10% (but lower than 20%). According to the 2015–2019 ACS, most of the City had a population with disability percentage between 10% and 20%. This may be associated with a slowly aging population. From 2010 to 2019, Los Alamitos experienced growth in the Retirement (55-64 years) and Senior Citizen (65 years and over) populations, while the populations of other age groups somewhat declined. The median age increase from 38.7 years in 2010 to 39.7 years in 2018 may also suggest a slow aging trend, though the change is limited. The City complies with all requirements of the Americans with Disabilities Act and California Building Code to provide accessible and “barrier free” units for disabled residents through reasonable accommodation procedures as explained in Los Alamitos Municipal Code Section 17.42. Therefore, despite an overall slight increase in the population with a disability, and a potentially continuing aging trend in the City’s residents, they appear to be well integrated in the community and have equal access to all housing and economic opportunities.

c. Income

The City also assessed the concentrations of households below the poverty line across the City to analyze access to adequate housing and jobs. As shown in Figures D-3 and D-4, the majority of the City has a low percentage of residents (<10%) who fall below the poverty line ($26,500 for a family of four in 2021), and one area south of Katella Avenue (Census Tract 1100.14) has a slightly higher percentage (12.6%) of residents who fall below the poverty line.

Figure D-3. Median Income (2019)

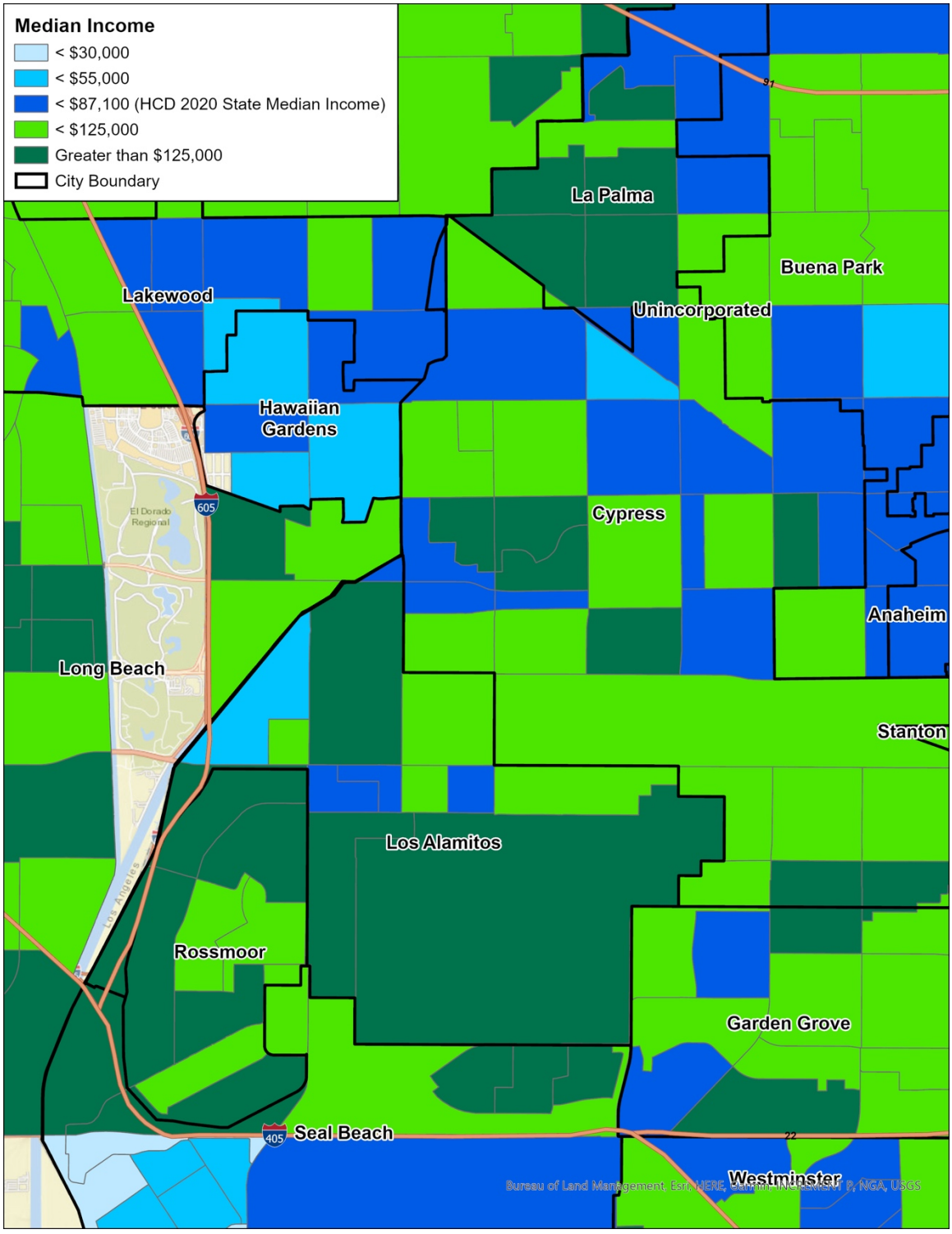
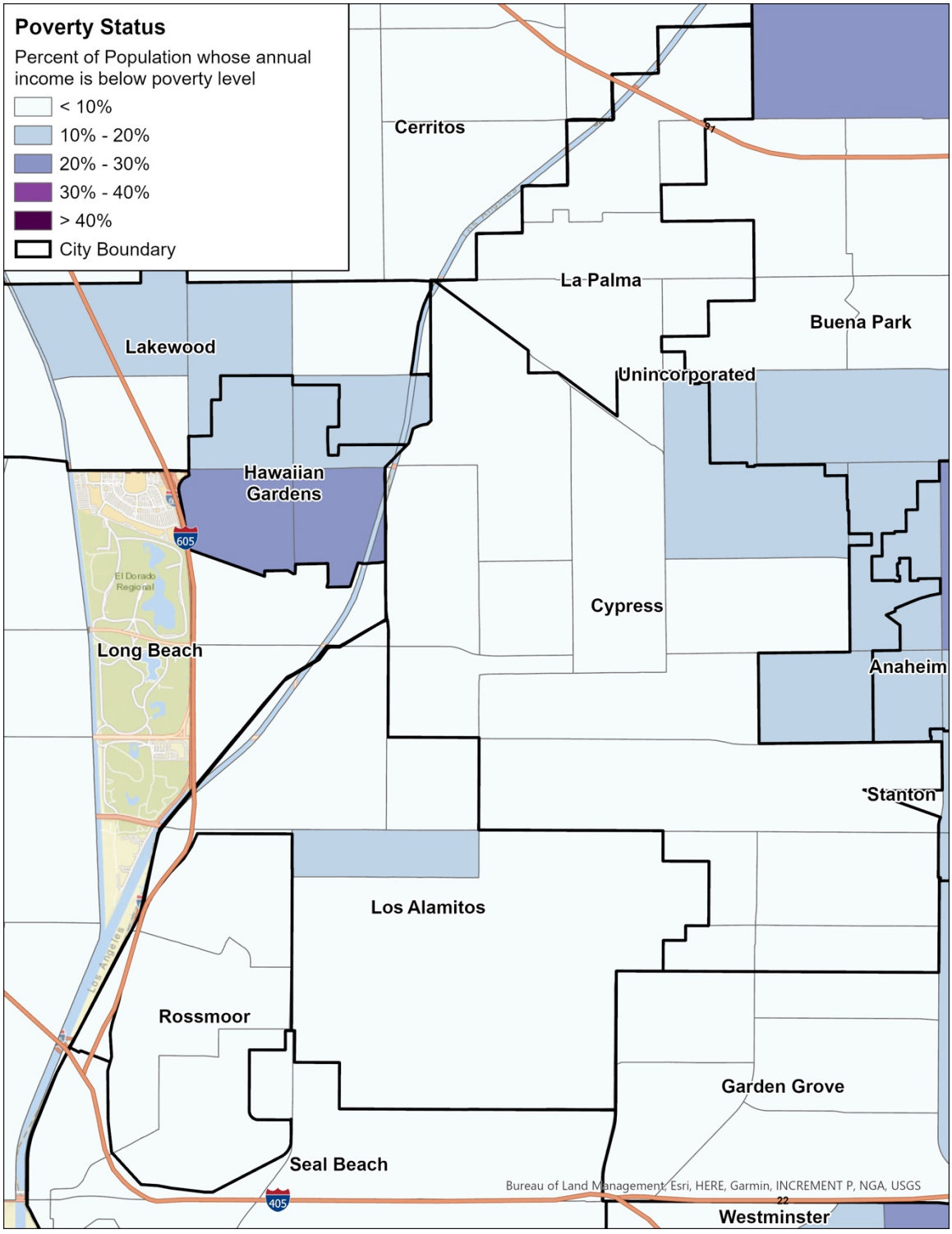


Figure D-4. Poverty Status



In 2014, in addition to Tract 1100.14, the majority of the northern City (north of Katella Avenue) also had slightly higher than 10% of residents who fall below the poverty line. As shown in Table 2-21 of this Housing Element, the City of Los Alamitos has a vacancy rate of less than 3.3% for all housing units, and the American Community Survey (2019) estimated vacancy rates at 1.4% for rental units and 1.6% for ownership units. These vacancy rates are very low and could suggest limited room for mobility and high demand for affordable units.

Although Los Alamitos does not appear to have any Racially Concentrated Areas of Affluence, compared to the neighboring cities of Cypress, Garden Grove, Seal Beach, and Westminster in Orange County and Long Beach and Hawaiian Gardens in Los Angeles County, Los Alamitos has predominantly higher income (median household income greater than $125,000 or at least $87,100) and is a predominantly High Resource area (TCAC Opportunity Areas 2021). This is evidenced by the predominantly low ratio of population below poverty compared to the neighboring cities. To promote an inclusive community with enhanced housing mobility and a variety of housing opportunities, the City is actively facilitating affordable housing development in the highest income and High Resource areas through rezoning and other incentives/bonuses as well as encouraging ADUs/JADUs to further expand housing choice beyond its RHNA allocation.

d. Familial Status

The City of Los Alamitos has less than 20% of population 18 years and over living alone, and between 40% and 60% of population 18 years and over living with spouse. In the southern City (Census Tract 1100.15), over 80% of children live in married-couple households; in the northern City, between 60% and 80% of children live in married-couple households. In two northern tracts (1101.08 and 1100.14), there are 20% to 40% of children that live in female-headed single-parent households. These data indicate a popular demand for units with at least two bedrooms; while such units are abundant in the City (over 89% of either owner- or renter-occupied units, or combined), affordability may be an issue as suggested by overpayment described below. There is likely a need for more affordable housing units to meet population needs.

e. City History and Policy Background

The Southern California basin, including Los Alamitos, was home to the Puvu Indians for at least centuries before the arrival of Spanish colonists. Los Alamitos was among the land held in trust for the Indians by missionaries, but soon became private property passed down in the hands of militant/political and business persons. The township of

Los Alamitos was forming at the turn of the 20th century, which mainly hosted the first sugar refinery in Southern California. With the prospering sugar mill, worker housing and recreation buildings, schools, farms, and other businesses came to town, which had thrown back to the typical wild west style. Reagan Street, Katella Avenue and Los Alamitos Boulevard were the earliest thoroughfares. The sugar mill eventually died down after the 1929 depression, and in 1941, the US Navy moved its training field for aircraft from Terminal Island to Los Alamitos and commissioned a 1,300-acre tract. The air base was used as a reserve training field except in war times, now known as the Joint Forces Training Base for all branches of the military. The base kept bringing new settlers and businesses into Los Alamitos and revived the country town. Los Alamitos became a chartered city in 1960.

Modern residential development started with the Carrier Row neighborhood since the 1940s where former military personnel settled. Home construction gradually picked up throughout the 1950s in and around neighborhoods such as the Old Town West. More residential subdivisions followed in the City after the success of Rossmoor in the 1960s, a community closely linked to Los Alamitos. The Joint Forces Training Base takes up 48 percent of the City's mere 4.3 square miles, and the rest of the City is fitted with a snug mix of houses, apartments, businesses, public/institutional uses and open space. As nearly all the City land is developed, zoning laws have kept out any new heavy manufacturing or industrial uses. The City takes pride in its small town ambience with quality recreational and park facilities, outstanding schools, and excellent service from its police department and Chamber of Commerce.

On the Neighborhood Segregation Map by UC Berkeley (2019), the City north of and including Tract 1100.14 is identified as a 3-group mixed neighborhood (Asian-Latinx-White), and the southern City is a Latinx-White neighborhood. The City does not have a large African American population (e.g. 6.2% of total City population in 2019) or cultural presence/heritage. In contrast to larger municipalities in Southern California such as Long Beach and Los Angeles, the City of Los Alamitos does not have a history of redlining or other discriminating policies that contribute to segregation. Being a very small and young city, the neighborhoods were built in a relatively short periods with a strong WWII veteran legacy. The City's housing stock and demographics are a result of market conditions, with such advantages as its strategic location at the crossroads of two major freeways (Interstate 405/605), rather than any strong local/regional policy influences. With the constraint of minimal vacant land, the City prioritizes on redevelopment potential and encourages mixed use and mixed-income residential development to revive the Town Center neighborhood, as envisioned in the Town Center Strategic Plan. The provision of affordable housing in the Town Center and southern City will help improve housing mobility and promote a more inclusive community.

~~e.~~f. Assessment and Actions

Given the factors discussed above, there is no evidence of segregation based on disability, and barely any based on income in the City, although there exists opportunity to improve economic and racial integration within Los Alamitos. As shown in Figures D-3 and D-4, concentrations of lower income households are more prevalent in surrounding jurisdictions than Los Alamitos. The cities of Hawaiian Gardens and Garden Grove to the north and east have more areas with over 10% of population living below the poverty line compared to Los Alamitos. In Orange County, the cities of Anaheim, Fullerton, Garden Grove, Costa Mesa, Irvine, Placentia, and Santa Ana all have areas with over 30% of the population living below the poverty line. With a median income higher than the state level in 2019 ($88,729 in Los Alamitos; $75,235 in California, 2015-2019 ACS), the City is not considered disadvantaged economically (median income is 80% or less than the statewide average), although one area along the northwestern City boundary (Block Group 3, Census Tract 1101.08) is below the threshold. In Census Tracts 1101.08 and 1100.14, over half of the population have low to moderate incomes. Concentrations of households with similar incomes may suggest a uniform local development pattern and need for more varied housing stock. Improving availability and distribution of affordable housing will encourage a more economically diverse community. To that end, the Sites Summary (Appendix B) includes lands in the northwest and central portions of the City (Tracts 1101.08 and 1100.14), to encourage diversity throughout the City's residential neighborhoods.

As shown in Figure D-5, Job Proximity Index, the western City is in medium proximity to employment opportunities (Jobs Proximity Index between 40 and 60), and the eastern City boundary has a higher Jobs Proximity Index of 60-80. In contrast to the TCAC Opportunity Areas (Figure D-1), this suggests that access to jobs may not be the single driving factor behind the concentration of lower income households, but more likely the type of jobs and housing available and other socioeconomic factors.

The City has been actively planning for future development and redevelopment to increase local employment opportunities and housing stock. With the help of an SB 2 Planning Grant, the City is developing a Los Alamitos Town Center Strategic Plan for the area generally around Katella Avenue & Los Alamitos Boulevard. The Strategic Plan aims to increase economic potential, create a destination with amenities for all population sectors, and promote a sense of community through incorporation of mixed use development, improvements on bike and pedestrian infrastructure, and designing high quality gathering places. Using funding provided by the Southern California Association of Governments' (SCAG) Compass Blueprint Program, the City prepared a Katella + Los Alamitos Commercial Corridors Plan, which provided commercial design guidelines and

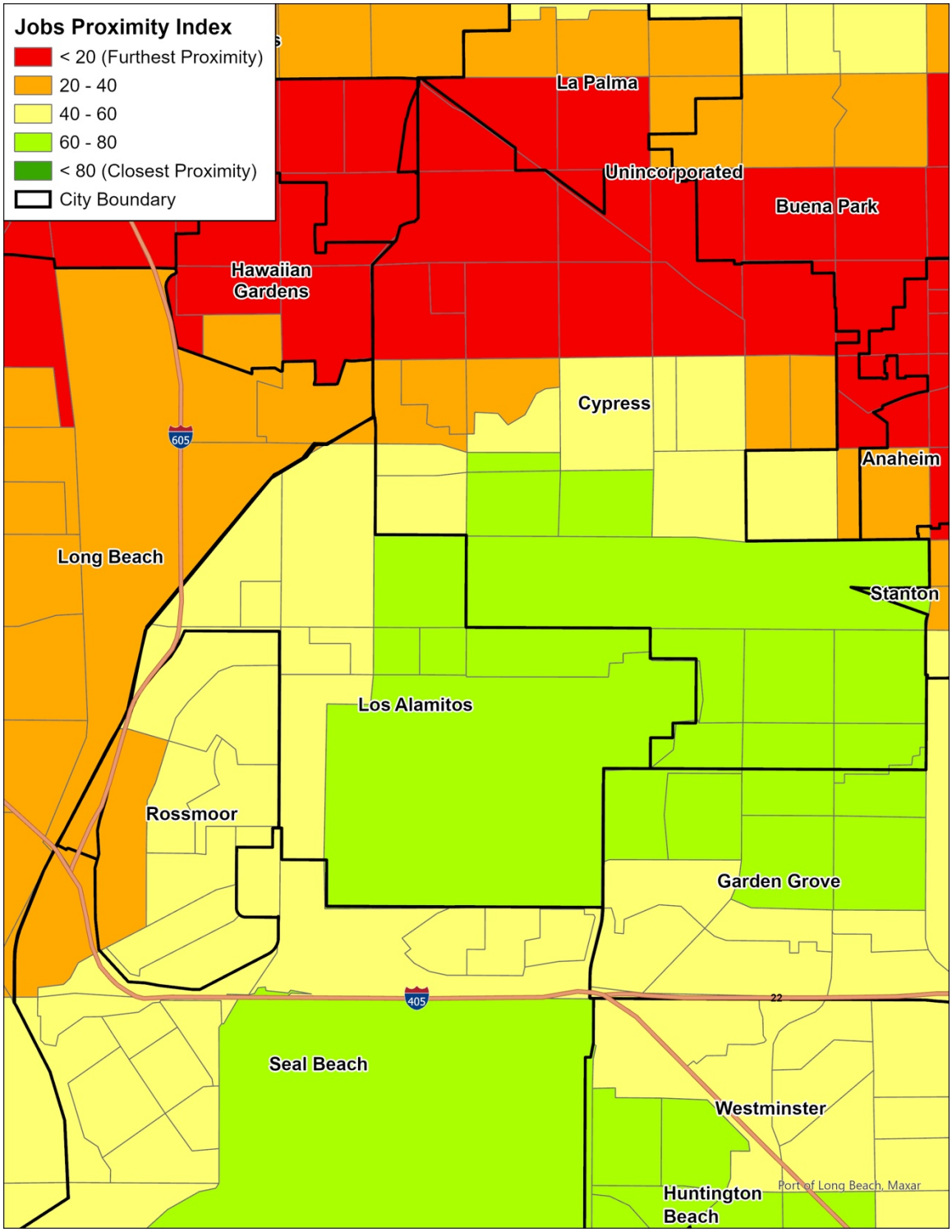
economic development strategies to enhance the City's two main corridors in image, amenities and economic potential. Future developments and redevelopments under these plans will diversify and increase local job opportunities for the Town Center area, and improve job proximity for lower income populations along Katella Avenue.

The City offers assistance to two local non-profit organizations, the Youth Center and the Los Alamitos Museum Association, by providing City buildings for their use, cleaning and maintenance support, and including them in the quarterly Recreation brochure mailed to City residents to enrich cultural and educational opportunities for families and beyond. The City leads the Serve Los Al Committee which serves as a monthly networking avenue for many local non-profit organizations, runs an annual volunteer event (Serve Los Al) and quarterly donation drives (toy drive, back to school supplies, etc.).

The City also assisted in the establishment of the Los Alamitos Senior Club, a non-profit entity that provides networking and programs to the 50+ population. The Club hosts various activities (e.g. exercise classes, Senior Lunch, Bingo, Senior Grocery Program) using facilities at the Community Center. The City offers staff support to assist with their monthly newsletter and meeting agenda/minutes.

The City's Recreation & Community Services Department partners with the Special Olympics Southern California to offer programming for individuals with intellectual disabilities. Currently, the City offers a tennis program and basketball program.

Figure D-5. Jobs Proximity Index



Recently, the City realized that the COVID-19 pandemic can disproportionately affect potentially disadvantaged persons and households. The City implemented several programs to help senior residents and coordinated with outside organizations to distribute grants to assist small businesses. Since April 2020, the City's Recreation & Community Services Department provides free groceries to adults 60 years and older at the Los Alamitos Community Center every Tuesday. Up to 120 participants are served at each distribution. The City also coordinated with agencies and organizations such as the county government and Small Business Association to offer various loan and grant programs including the California Relief Grant, The Restaurant Revitalization Fund, OC Emergency Rental Assistance Program, COVID-19 Layoff Aversion Support Fund Program and SafeDineOC Restaurant Program. In 2020, the City accepted applications for the Emergency Relief Small Business Grant Program in two phases, which ultimately awarded $5,000 grants to 52 businesses. City staff coordinated with managers of the program, the Small Business Development Center (SBDC), to contact businesses to encourage application and assist with submittal and application review to confirm eligibility. In addition, the City regularly pushed out information for grant/loan opportunities offered by other entities via social media and email to those individuals subscribed to the City's weekly email blast. These programs help preserve jobs and reduce potential impacts to households that may suffer from unemployment during the pandemic.

The City actively promotes multi-modal transportation through planning. The City just completed its Active Transportation Plan (ATP, 2021), which based on local and regional planning documents, recommended pedestrian and bicycle treatments along 18 routes including the main corridors, Katella Avenue and Los Alamitos Boulevard, with detailed design guidelines. Implementation of the ATP will achieve myriad environmental, health, and economic benefits and also enhance the equity and mobility in the City.

2. Access to Opportunity

The TCAC Opportunity Areas identified in Figure D-1 were reviewed by the City, and one potentially inaccurate designation was identified. The western strip of the City is categorized as "Highest Resource" by TCAC/HCD, which contains the Los Alamitos Channel and Interstate 605 and has no development potential. Also, the area identified as "Moderate Resource" is in Census Tract 1101.13 which primarily falls within the City of Cypress' boundaries, and thus data for this tract may not accurately describe the portion in the City of Los Alamitos. The Los Alamitos portion of Tract 1101.13 consists of institutional/public, commercial and industrial developments. The Cypress portion consists of residential, commercial and institutional developments. Tract 1101.13 is primarily built out; in the Los Alamitos portion, the property in the northwestern corner

of Lexington Drive & Katella Avenue is underutilized and part of the property is identified for future housing development (see Sites 5a and 5b, Figure B-1).

In addition to the Composite Score of TCAC Opportunity Areas shown in Figure D-1, the City also analyzed individual scores for economic, education and environmental domains. The northern City (north of Katella Avenue) scores the highest in the economic domain (>0.75), which indicates more positive economic outcome. A small area in the northwestern corner scores lower (0.25-0.50, relatively less positive economic outcome) than the adjacent areas, likely due to its location in a tract (1101.17) that falls primarily in the City of Cypress. Tract 1100.14 south of Katella Avenue has a lower score of 0.43, while the southern City has a relatively high score of 0.73. Overall, the City has comparable or better economic outcomes in comparison to the neighboring jurisdictions.

The majority of the City scores the highest (>0.75) in the education domain, which indicates more positive education outcomes. The exception is the small area in the northwest corner of Ball Road & Bloomfield Street (located in Tract 1101.17) and the block north of Katella Avenue and east of Bloomfield Street (located in Tract 1101.13). The area in Tract 1101.17 scores 0.73 in the education domain, which is close to the bulk of the City. It is unclear why the block in Tract 1101.13 scores lower (0.44), because it contains an elementary school and middle school and no residential uses. Similar to other indices discussed above, the lower education score applies to the entire Tract 1101.13, which contains several residential areas in the City of Cypress and may not represent the Los Alamitos portion well. Overall, the City has comparable or better education outcomes in comparison to the neighboring jurisdictions.

The majority of the City scores the lowest in the environmental domain (<0.25), with the exception of the northwestern area in Tract 1101.17 (scores 0.58), the block in Tract 1101.13 (scores 0.32), and Tract 1100.14 (scores 0.32). These lower scores indicate less positive environmental outcomes, which are comparable to the City of Seal Beach to the south, but lower than other neighboring cities including Hawaiian Gardens, Cypress, Stanton, Westminster, and Garden Grove. Without more data and evidence, one speculative cause for the lower environmental scores in Los Alamitos and Seal Beach may be the Joint Forces Training Center and Naval Weapons Station.

The City's mid to higher range Jobs Proximity Index scores may be a benefit of the Joint Forces Training Center, as similar scores are observed in Seal Beach with the Naval Weapons Station. In contrast, the neighboring cities of Cypress, Garden Grove, Westminster, and Hawaiian Gardens all have areas with the lowest scores (<20, furthest proximity). Currently, the western City has relatively lower Jobs Proximity Index scores

(40-60); the segregation and integration assessment also finds that certain areas in the western City have more lower income households. As noted, these areas will benefit from new development and redevelopment facilitated by the Los Alamitos Town Center Strategic Plan and the Katella + Los Alamitos Commercial Corridors Plan. These plans will facilitate better infrastructure and amenities in the Town Center and along Katella Avenue and Los Alamitos Boulevard, and provide higher residential densities than currently allowed in these areas, thereby providing a variety of housing products affordable to lower income households.

According to HUD data on version 3.0 of the Location Affordability Index (LAI), the City generally exhibits a homogenous pattern for transit cost and trips. For both owners and renters, the transit cost and trips are generally in the low range compared to the surrounding areas, except Tract 1100.14, which has slightly higher values for both transit cost and trips. This pattern is consistent with the relatively high Jobs Proximity Index scores in the City. The Orange County AI analyzed the low transportation cost index, for which higher scores indicate greater access to low cost transportation. There are no significant disparities between racial/ethnic groups in the low transportation cost index in most jurisdictions in Orange County, which is similar for the transit index score. As discussed above, new jobs and development opportunities facilitated by the Los Alamitos Town Center Strategic Plan and the Katella + Los Alamitos Commercial Corridors Plan could help lower the transit cost and trips for residents in Tract 1100.14 which is southwest of Katella Avenue and Los Alamitos Boulevard.

In summary, these findings may suggest that in the western City, including the Town Center area, jobs that are near housing may not meet the needs of the residents located there, creating a jobs/housing imbalance and lower job proximity. In addition, someone may be able to both work and live in an area with a good number of jobs; however, they may still only be able to access positions with low wages and find it hard to afford housing costs.

Currently, there is one affordable housing development in Los Alamitos for seniors aged 62 and over. Klein Manor, located in the northeast corner of Bloomfield Street & Katella Avenue, offers 71 apartment units including studios and one-bedroom units, as well as a few accessible units for the sensory/mobility impaired. Klein Manor is subsidized by the Housing Choice Voucher Program (Section 8) and charges approximately 30% of the resident income for rent. Klein Manor is located within walking distance of Laurel Park, hospitals and dental clinics, restaurants, retail and personal services along Katella Avenue. A bus stop served by OC Bus Route 50 is located just south of the community on Katella Avenue. Klein Manor is operated by the Retirement Housing Foundation and does not have an expiration date for its affordability (Section 8 rentals).

The lack of more affordable housing projects in the City is partly due to lack of City funding to develop or subsidize affordable housing. The City is taking a new approach on future affordable housing projects. Similar to many projects/cities in Southern California, the City will leverage City-owned lands and seek partnership with affordable housing developers. The developers will have access to Tax Credit and other programs through state and federal agencies and compete for these funds.

As described in the Land Resources section (Appendix B) of the Housing Element, the City is seeking development opportunities for the Arrowhead and Lampson Avenue properties to provide affordable housing. The City is also developing the Town Center Strategic Plan to encourage affordable housing in the Town Center, a high resource area. The Strategic Plan will allow up to 60 units per acre on certain sites and envisions mixed use developments to revive the town center, increase job opportunities and improve the jobs/housing balance.

The City has included Policy Action 4.7 to encourage diversity in housing choices in high opportunity areas such as Accessory Dwelling Units (ADUs) and Junior ADUs (JADUs). The City is also removing barriers to a variety of housing choices through zoning modification and creating a new zone to apply to certain high opportunity areas to allow higher densities (Policy Actions 4.4 and 4.5).

3. Disproportionate Housing Need and Displacement Risk

a. Overcrowding

As discussed earlier in the Housing Needs Analysis section (Table 2-30, Chapter 2) of this Housing Element, overcrowding is not a significant issue in the City of Los Alamitos. As of the 2015-2019 ACS, only 4.0% of all occupied units in the City are considered overcrowded, and renter units have a higher percentage (5.7%, 134 units) of overcrowding than owner units (1.9%, 33 units).

b. Homelessness

In 2019, there was one unsheltered homeless person in Los Alamitos according to the PIT Count for Orange County. Two emergency/transitional shelters serve specialized populations including homeless pregnant women and youth in the City. The City diverts the CDBG-CV funding toward annual shared costs for homeless shelters (North Orange County Service Planning Area). The City allows homeless shelters in the P-L-I (Planned Light Industrial) zone (with a CUP for more than 20 beds) and treats transitional and

supportive housing as a residential use subject only to those requirements of other residential uses in the same zone.

c. Overpayment

The median rent for a two-bedroom unit in Los Alamitos can be out of reach for very low-income renters, and a three-bedroom unit may be unaffordable to a low-income renter. As shown in Figure D-6, overpayment by renters in 2019 was not unique to the City of Los Alamitos and is a chronic issue to be addressed both locally and regionally. As is shown in Table 2-29 (Overpayment by Income Level, 2013-2017), as of the 2013-2017 CHAS, between both renters and owners, 70.4% of lower income households in Los Alamitos pay at least 30% of their income toward housing costs. Regionally, overpayment among renters is especially prevalent (>80%) in an unincorporated area north of the City of Garden Grove, City of Anaheim and City of Santa Fe Springs in Los Angeles County.

The rate of homeowners overpaying for housing is lower at 38.7% of all owner households in Los Alamitos, although the overpaying rate is higher for lower-income owners (47.9 percent). Overpayment increases the risk of displacement for residents who are no longer able to afford their housing costs. Regionally, overpayment among homeowners is generally lower than renters and below 60% for most of western Orange County. As shown in Figure D-7, while the majority of Los Alamitos has a homeowner overpayment rate below 40%, Census Tract 1100.14 in the central City has a higher overpayment rate (61.9%) compared to the neighboring cities of Cypress, Hawaiian Gardens, and Seal Beach. The City has included policy actions under Housing Strategy Area 4 to incentivize development of affordable housing and has included an action in Policy Action 3.3: Active Outreach to connect minority populations to lending programs for homeownership.

Figure D-6. Overpayment by Renters

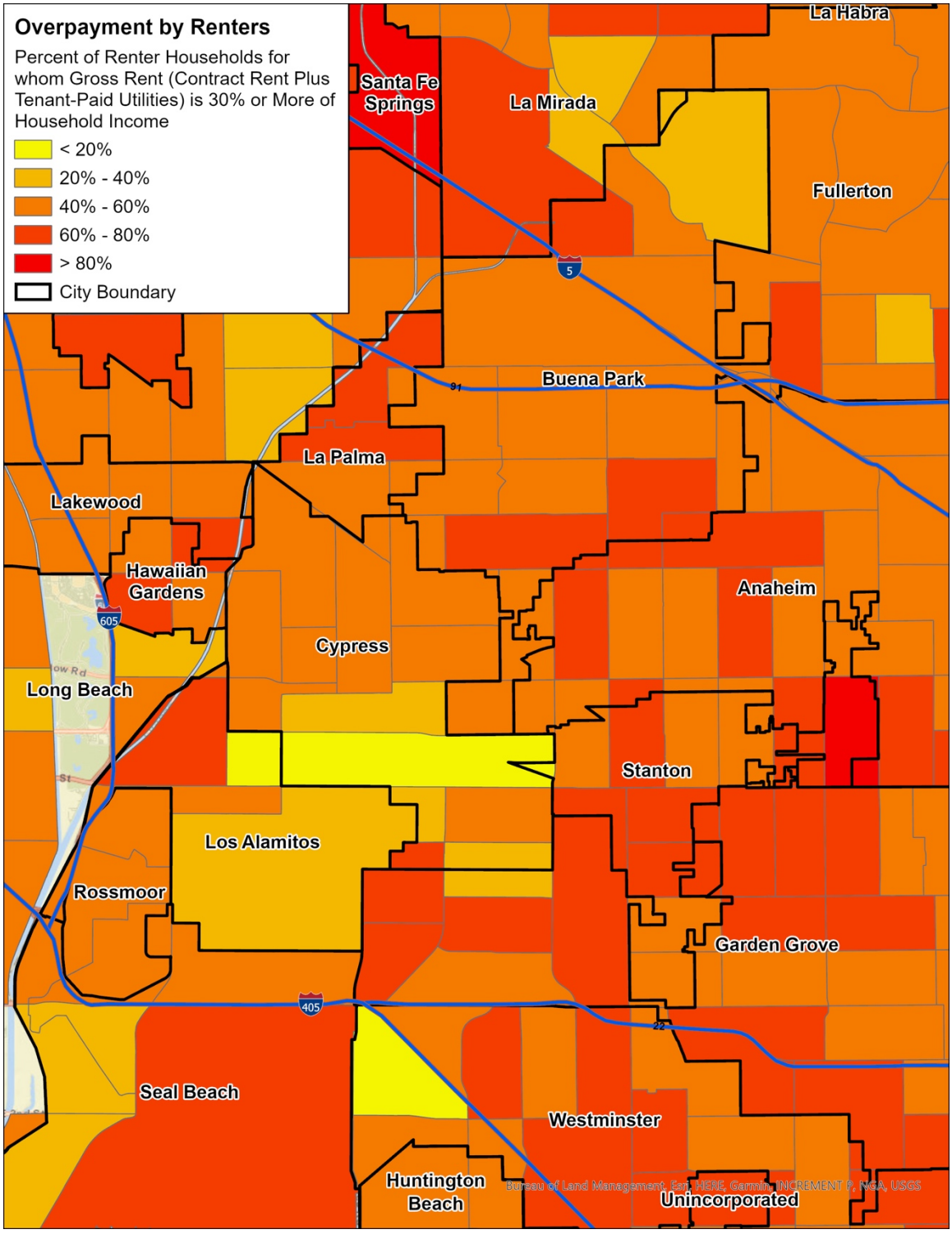
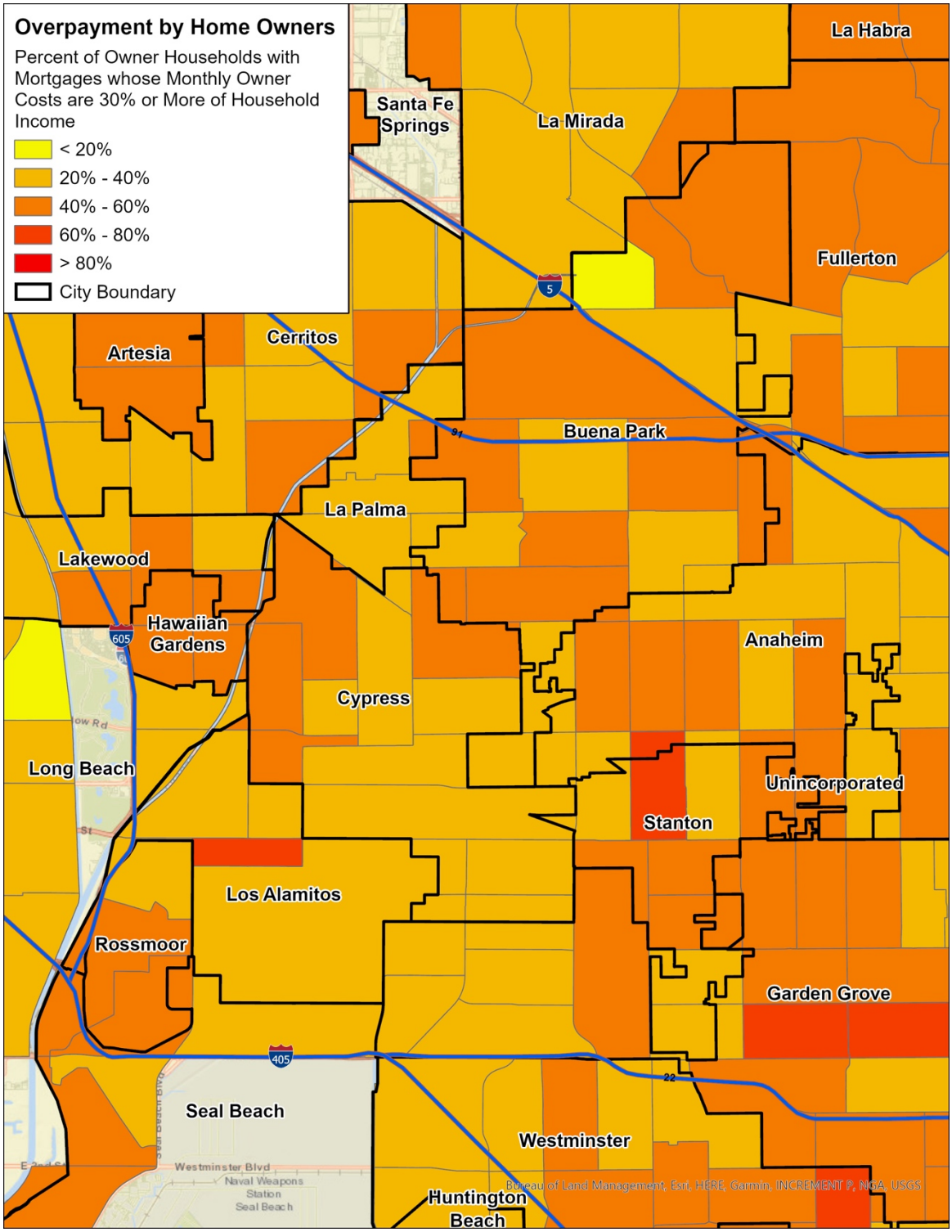


Figure D-7. Overpayment by Home Owners



d. Age and Condition of Housing Stock

In addition to extensive overpayment, nearly 88% of the housing stock in Los Alamitos is older than 30 years, with over half (56%) over 50 years old. The age of housing often indicates the need for some type of repair or rehabilitation. The City has not conducted a housing conditions survey within the last five years. The Code Enforcement Division monitors the condition of housing stock through proactive and complaint-based code enforcement. On average, the City sees approximately six residential units that require action from Code Enforcement on housing conditions annually. In the last five years (2017 to 2021), the City's Code Enforcement Division has issued 21 citations to single family homes, 10 citations to multi-family units, and one citation to mobile home parks related to substandard building/property conditions such as plumbing, roof damage, electrical, building, windows, HVAC, or property maintenance issues. Most of these property owners made the required repairs without financial assistance. There are around 12 citations pending investigation, inspection, or repair as of January 2022. On average, it is expected that 6 units may need rehabilitation each year, with a cumulative total of 18 units in need at any time. However, based on the recent Code Enforcement records, the City's housing stock are generally in good conditions; although some need repair and maintenance, it is unlikely to have units that need to be replaced.

~~The City has not conducted a housing conditions survey within the last five years.~~

According to Code Enforcement Division's records in 2017 to 2021, nearly half (15) of the 32 citations regarding housing conditions occurred in the Apartment Row neighborhood (Tract 1100.14), with more multi-family units cited than single-family units. Near a quarter (seven) of the citations occurred in Tract 1101.08, which include single-family units and a mobile home park. The remaining several citations were scattered around these tracts in the northern City. This pattern coincides with the findings in this fair housing assessment that Tract 1100.14 is considered vulnerable to urban displacement, has slightly higher percentage (12.6%) of population below poverty compared to the rest of the City (Figure D-4) and higher percentage (51.96%) of population with low to moderate income. The tract also has moderately high overpayment by renters (Figure D-6) and the highest overpayment by owners (Figure D-7). These conditions may indicate higher financial burdens for renters and owners to make necessary home repairs and improvements in the Apartment Row neighborhood. In the upcoming planning cycle, the City will encourage residents to apply for government programs such as Section 504 Home Repair program the federal Title I Property Improvement Loan Program and other rehabilitation programs that may be available from nonprofit housing organizations such as Habitat for Humanity (Policy Action 1.1 and 1.2).

While much of the housing stock has been deemed to be in decent, suitable condition in the City, the repair costs can be prohibitive such that the owner or renter live in unhealthy, substandard housing conditions or the renter is displaced if the house is designated as uninhabitable and the owner does not complete repairs. To prevent these situations, the City will continue the active code enforcement program and refer property owners to government programs that help fund home improvement and rehabilitation. The City will also consider offering incentives for acquisition and rehabilitation of multifamily properties on a case-by-case basis (Policy Action 1.3). The City will continue to collaborate with the County and local nonprofit organizations to target efforts in the rehabilitation, adaptive reuse, acquisition and COVID related assistance programs throughout the City and ensure equal access to the programs across all socioeconomic groups through information dissemination through multiple locations. (See Policy Actions 3.1 through 3.3 and 5.1).

e. Mortgage Loan Indicators

Data related to home loan applications is made available annually by the Consumer Financial Protection Bureau, through the Home Mortgage Disclosure Act (HMDA). The data is organized by census tracts rather than local jurisdictions, and thus the following analysis is based on census tracts located entirely within the City of Los Alamitos (1101.08, 1100.14, 1100.15[1]). Among first mortgage loan applications originated in Los Alamitos in 2020, 51.5% were made to white applicants and 18.6% to Asian applicants. For 22.9% of loans issued, race data was not available. Among first mortgage loan applications originated in Los Alamitos in 2020, a small number were made to Black or African American (7, 1.3%), American Indian or Alaska Native (1, 0.2%), and Native Hawaiian or Other Pacific Islander (1, 0.2%) homebuyers. The percentages for white, Asian and Black or African American applicants are lower than the corresponding race distribution of Los Alamitos. Considering the 22.9% of loans with unavailable data on race and geographical area covered in the analysis, the pattern is consistent with the City-wide race distribution. HMDA data combines data on Hispanic or Latino identity within other race categories; approximately 5% (27) of 538 loan applications that were originated went to borrowers identifying as Hispanic or Latino. The majority (35, 55.6%) of the 63 loan applications that were denied were denied to white applicants (including 7 borrowers that also identified as Hispanic or Latino). Ten (15.9%) applications were denied to Asian borrowers, and one (1.6%) was denied to borrowers identified as American Indian or Alaska Native.

In 2019, the origination rate to white applicants was slightly higher than in 2020, with 59.1% of the 242 loans originated for home purchases going to white residents. Black or

[1] Part of Tract 1100.15 is in City of Cypress but contains non-residential developments only and thus will not affect home loan data.

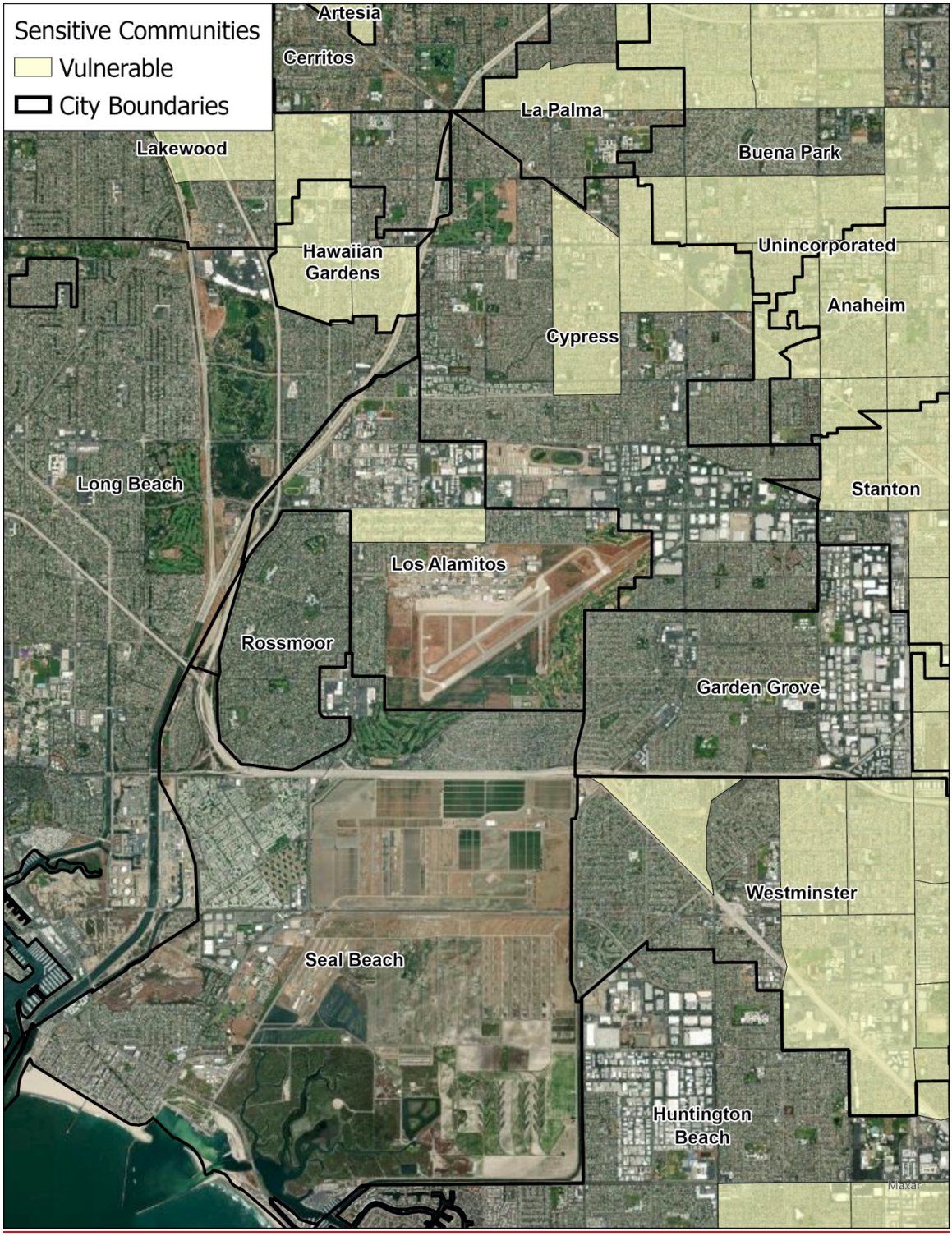
African American (0.8%, or 2 loans) and Asian (16.9%, or 41 loans) residents had slightly lower percentages of loans originated. The American Indian or Alaska Native group had the same number of loans as in 2020, though the percentage was marginally higher than 2020 (0.4%, or 1 loan). Race data was not available for 19.4% of first mortgage loans originated. Of the 35 first mortgage loans that were denied in 2019, 65.7% were denied to white applicants (23 loans, including 3 borrowers that also identified as Hispanic or Latino). Five (14.3%) applications were denied to Asian borrowers. Approximately 7.4% of loans originated and 1.7% of loans denied were for applicants who identify as Hispanic or Latino, though these loans are also counted within other race categories. Through Policy Actions 3.1 through 3.3 and 5.1, the City will support agencies and nonprofit groups to ensure equal access to lending programs for people in protected classes including race, color, national origin, religion, sex, age, or disability.

f. Displacement Risk

The Urban Displacement Project (UDP) is a research and action initiative of the University of California Berkeley and the University of Toronto. UDP conducts community-centered, data-driven, applied research toward more equitable and inclusive futures for cities, and contributed the Sensitive Communities map to HCD's AFFH Data Viewer. Communities are designated sensitive if "they currently have populations vulnerable to displacement in the event of increased redevelopment and drastic shifts in housing cost." The following characteristics define vulnerability:

- Share of very low-income residents is above 20%; and
- The tract meets two of the following criteria:
    - Share of renters is above 40%,
    - Share of people of color is above 50%,
    - Share of very low-income households (50% AMI or below) that are severely rent burdened households is above the county median,
    - They or areas in close proximity have been experiencing displacement pressures (percent change in rent above County median for rent increases), or
    - Difference between tract median rent and median rent for surrounding tracts above median for all tracts in county (rent gap).

Figure D-8. Sensitive Communities – Urban Displacement Project



The Sensitive Communities – Urban Displacement Project map (Figure D-8) identified only one census tract (Tract 1100.14) that is considered vulnerable to urban displacement in and adjacent to the City. Tract 1100.14 has a slightly higher percentage (12.6%) of population with annual income below poverty level compared to the rest of the City (below 10%) (Figure D-4) and over half the population with low to moderate income (51.96%). In the City, part of Tract 1100.14 scores lower on the Jobs Proximity Index, and the tract has moderately high overpayment by renters (Figure D-6) and the highest overpayment by owners (Figure D-7). Tract 1100.14 is fully built out, but has some potential for redevelopment, including for mixed-use residential and affordable housing units. Sites 3, 4a and 4b in the Sites Inventory are located in this tract, with a potential for 20 lower and moderate income units in a mixed-income development scenario with 115 units in total consistent with the Town Center Strategic Plan. These future developments facilitated by the Town Center Strategic Plan will help alleviate displacement risks for lower income residents in the vulnerable Tract 1100.14.

In 2016 to 2018, the University of California Los Angeles team on the Urban Displacement Project developed a neighborhood change database to illuminate where neighborhood transformations are occurring and to identify areas that are vulnerable to gentrification and displacement in Los Angeles, Orange, and San Diego Counties. Based on 2015 data from the American Community Survey on these counties, Orange County exhibited the greatest share of neighborhoods that were considered "disadvantaged" and potentially susceptible to gentrification (~43%). Using 2018 ACS data, an updated neighborhood change map was produced which also identify COVID-19-related risk. The 2018 map reveals that Orange County had the highest rates of exclusion, with 55% of tracts exhibiting either exclusion risk or ongoing exclusion. 29% of tracts in Orange County were classified as Stable/Advanced Exclusive, the highest level of exclusion.

The 2018 neighborhood change map showed that the City of Los Alamitos north of and including Tract 1100.14 is identified as at risk of becoming inclusive, whereas the southern City is identified as stable/advanced exclusive. Criteria for "at risk of becoming inclusive" include moderate, mixed moderate, mixed high, or high-income tract in 2018; housing affordable to middle, high, mixed moderate, and mixed high-income households in 2018; and marginal change or increase in housing costs. Criteria for "stable/advanced exclusive" include high-income tract in 2000 and 2018; affordable to high or mixed high-income households in 2018; and marginal change, increase, or rapid increase in housing costs. As shown in Table B-2 and Figure B-1 in Appendix AB, Site 6 in the Sites Inventory is in the "stable/advanced exclusive" area, which is expected to have a total of 246 units affordable to every income level, and Sites 1 through 5b are in areas "at risk of becoming inclusive", which are expected to be mixed-income developments with a total of 558 units affordable to every income level. The Sites Inventory in synergy

with the Town Center Strategic Plan and the Katella + Los Alamitos Commercial Corridors Plan will be able to increase job opportunities in areas at risk of becoming inclusive and facilitate affordable housing development, especially in mixed-income style, which will in turn promote a more inclusive community for residents with various income levels and housing needs.

4. Enforcement and Outreach Capacity

The City conducts periodical reviews of its policies and Municipal Code to comply with state law on fair housing, and provides support for fair housing complaints as they arise to enforce fair housing.

While the City of Los Alamitos regularly updates its policies and codes to reflect changes in state law, it has not completed a City-wide Fair Housing Assessment or comprehensive review of zoning laws and policies to ensure compliance with fair housing law. Examples of fair housing law that were recently updated include Density Bonus Law (Gov. Code, § 65915.), No-Net-Loss Law (Gov. Code, § 65863), and Housing Element Law (Gov. Code, § 65583, esp. subds. (c)(5), (c)(10).) The City is set to meet housing element deadlines and will prioritize programs with action items on update of the zoning ordinance to facilitate housing and comply with state fair housing laws. The City has included actions under Housing Strategy Area 4 to create a new residential zone (R4) and apply it to two sites in the Vacant Land Inventory and modify the Town Center Mixed Use zone to allow higher densities (up to 60 units/acre). To address zoning code provisions that may be out of date, several ~~Other~~ policy actions ~~include~~ were amended to encourage~~ment of~~ accessory dwelling units and ensure zoning standards consistent with state law (4.7) and update ~~of~~ homeless shelter provisions to comply with AB 101 (Low-Barrier Navigation Centers, 4.6). Policy Action 4.8 calls for an assessment of needed changes in the Zoning Code and completion within a year of adoption of the Housing Element. During this review, the City will ensure that the Zoning Code and land use policies comply with state laws and policies, with a particular focus on fair housing related regulations to encourage patterns of integration, allow a variety of housing types to meet all needs, and provide accommodations for protected classes.

Apart from zoning and development standards, fair housing issues may occur during rental, lending and purchase of housing, including discriminatory behaviors by landlords, lenders, and real estate agents. Typical cases range from refusal to allow service animals or grant reasonable accommodation requests to selective showing of property listings based on familial status, sex, religion, or other protected class. The City complies with fair housing law on investigating such complaints by referring discrimination cases to the Fair Housing Council of Orange County (FHCOC). The FHCOC is a non-profit organization approved by HUD that works to eliminate housing discrimination and guarantee the

rights of all people to freely choose the housing for which they qualify in the area they desire. FHCOC's services include comprehensive community education, individual counseling, mediation, and low-cost advocacy. In Los Alamitos during the 2014-2021 planning period, a total of three complaints were filed, two based on disability and the other one based on familial status. The race/ethnicity distribution data shows that two of the records were filed by persons identified as "White" and the other was filed by persons identified as "Asian". Additional details including case status/outcome were not provided on these records, and given the limited number they are inconclusive to identify any patterns.

HUD's Region IX Office of Fair Housing and Equal Opportunity (FHEO) provided case records for Los Alamitos in July 2021. Four fair housing cases were filed with their office during the previous planning period, two based on disability, one based on familiar status, and the other based on sex and retaliation. Two of these cases were closed due to no cause determination, ~~one was closed with conciliation/successful settlement~~ and ~~the other~~another was closed because complainant withdrew without resolution. The other case was closed with conciliation/successful settlement, and issues were discrimination in terms/conditions/privileges relating to rental and failure to make reasonable accommodation. ~~–~~All four cases were handled through the Fair Housing Assistance Program (FHAP), in which HUD funds state and local agencies that administer fair housing laws that HUD has determined to be substantially equivalent to the Fair Housing Act. California Department of Fair Employment and Housing (DFEH) is the only certified agency for FHAP in California. Because state law has additional protected classes than federal law, DFEH may have additional case records. A request was made in July to DFEH, and records on closed cases were provided on September 10, 2021. Of the eight closed cases in Los Alamitos during 2014-2021, half were filed on a basis of familial status (children). Three of these familial cases were settled by enforcement, and one was closed due to no cause determination. The other four cases were filed on a variety of bases, including source of income, engagement in protected activity, marital status, national origin, race and sex-gender. Three of the four cases were closed after investigation and dismissed for insufficient evidence and/or no jurisdiction; the one case filed on source of income was settled by Dispute Resolution Division (DFEH staff) through voluntary mediation.

According to the AFFH Data Viewer, there was only one FHEO inquiry in Los Alamitos during 2013-2021, which had no valid basis. This low number is similar to the neighboring cities in Orange County, and also consistent with the overall low number of cases per one thousand population. Orange County had fewer total FHEO cases in 2020 compared to 2010, and a lower percentage with race bias, but a slightly higher percentage with disability bias. The number of case records and their outcome indicate

sufficient enforcement capacity by multiple agencies and a low potential for any patterns or concentrations of fair housing issues in the City of Los Alamitos. However, the regional trend suggests a higher potential for discrimination against disabled persons. According to the Orange County Analysis of Impediments to Fair Housing Choice (County AI, April 2020), during 2015-2019, FHCOC received 52 inquiries regarding reasonable accommodations and modifications that resulted in casework beyond basic counseling. The County AI identified contributing factors to fair housing issues including lack of assistance for housing accessibility modifications. To meet the fair housing goal of increasing community integration for persons with disabilities, jurisdictions should provide tenant application assistance and support to persons with disabilities. According to the County AI and records from local and regional service providers, there are no past or current findings, lawsuits, enforcement actions, settlements or judgments related to fair housing and civil rights in Los Alamitos. The City continues to work with agencies and local organizations to affirmatively further fair housing through outreach, referrals and support services (Policy Actions 3.2 and 3.3), with a focus on disabled residents.

C. Site Inventory

Los Alamitos is a small city (4.3 square miles) in the northern Orange County. The Joint Forces Training Base takes up near half (48%) of the City area in the south. The City is essentially built out as a tightly knitted community with houses, apartments, businesses, public/institutional uses and open space. There is virtually no vacant land except for redevelopment.

As shown in the inventory map (Figure B-1, Appendix B), the sites identified for the inventory are distributed across the City to the extent possible and within different zoning districts, encouraging a mix of housing types across the City. The sites' zoning designations include Town Center Mixed Use, Planned Light Industrial, and Community Facilities, and sites in the latter two zones are proposed to be rezoned to a new residential zone (R-4, allowing 30-36 units/acre). Most of the sites identified for this Housing Element will result in small scaled planned development for both market price and affordable housing for lower and moderate income levels. The larger sites (Sites 5 & 6) will contain a variety of products for all income categories including above moderate income, which combats patterns of segregation and concentrations of poverty by encouraging mixed income neighborhoods with a variety of housing types to meet the needs of all residents.

1. Integration and Segregation: Race and Income

As noted, there is no area of identified segregation in or near Los Alamitos, and sites in the inventory are in areas with various diversity ratings (Figure D-2). Sites 3, 4a and 4b are in Census Tract 1100.14, which has slightly lower income (<$87,100), over half of the population with low to moderate income (LMI), and a slightly higher percentage of population below poverty (12.6%). Tract 1100.14 also has the highest homeowner overpayment rate (61.9%) in the City. Sites 3, 4a and 4b are expected to result in mixed-income development, with a total of 20 units affordable to lower and moderate income households out of a maximum of 115 units. Such development scenarios will expand affordable housing supply for households in need and alleviate overpayment in the high resource area.

Other sites in the inventory are in the higher and highest income areas (>$87,100 or >$125,000). Almost all these sites will be developed in a mixed income pattern with both affordable and market price housing. The expected total yield of affordable units for lower and moderate income households is 464, which accounts for near half of the total maximum units (1,050) on these sites. Using the mixed-income approach to meet the RHNA and provide affordable housing, the Land Inventory is not expected to exacerbate any existing patterns of segregation based on race and income, but will rather promote a more economically diverse and integrated community.

2. Access to Opportunity

The City reviewed the opportunity area map prepared by HCD and TCAC (Figure D-1) when selecting sites for affordable housing. The opportunity area map delineates areas across the state where research has shown there is support for positive economic, educational, and health outcomes for low-income families—particularly long-term outcomes for children. As discussed above, the City also incorporated local knowledge to reconsider the designations and descriptions of areas in the City. Using the statewide opportunity area map with local knowledge input, indicators of segregation, displacement risk, and access to opportunity as overlays to the City's redevelopment/ vacant land inventory, the City was able to identify sufficient sites for Los Alamitos' sixth cycle inventory in areas identified by TCAC/HUD as either "High Resource" or "Moderate Resource" areas, with the same proximity to jobs as other areas in the City (see Appendix B Land Resources and Table B-2). While some sites currently have medium scores (40-60) on the Job Proximity Index, as noted above, they will benefit from future development in those areas under the Town Center Strategic Plan and Katella + Los Alamitos Commercial Corridors Plan. Of the sites identified as appropriate for the lower-income category, only one is in a "Moderate Resource" area. There are no identified segregation areas in the City.

All but two sites are located in the Town Center, which shows concentration of low to moderate income populations in certain areas and a relatively high percentage of overpayment for housing by renters. However, the Town Center is well served by the OC Transit Bus Routes (42, 50 and 701 along Katella Avenue and Los Alamitos Boulevard) and residents will enjoy close proximity and easy access to schools, public services, healthcare facilities and shopping and other amenities. The Town Center sites are located in the Town Center Strategic Plan planning area, and the Strategic Plan provides design guidelines on multi-modal transportation to enhance local connectivity for all segments of the population. These sites are also near multiple parks, such as Laurel Park, Little Cottonwood Park and Rossmoor Park. Therefore, the location of housing sites in the Town Center affirmatively furthers fair housing through close proximity to job opportunities, transit access and other neighborhood serving amenities, which can reduce the overall cost of living for lower-income households. The Los Alamitos Elementary School, McAuliffe Middle School, Oak Middle School, and Los Alamitos High School are also located nearby within a half-mile radius, which provide excellent educational opportunities in the area.

The site currently occupied by Arrowhead Products is located approximately one mile east of the Town Center on Katella Avenue (Sites 5a and 5b, Figure B-1). This site is also within a half-mile radius to multiple schools and parks, and served by OC Bus Route 50 along Katella Avenue. On the southern side of the City, the site on Lampson Avenue is designated for future housing development in the sites inventory (Site ~~7~~6, Figure B-1). While Site ~~7~~ 6 is located farther from schools than the other sites in the inventory, it is close to several parks and approximately one mile east of neighborhood serving retail and restaurants in Rossmoor.

~~As seen in the inventory map (Figure B-1, Appendix B), the sites identified for the inventory are distributed across the City to the extent possible and within different zoning districts, encouraging a mix of housing types across the City. Most of the sites identified for this Housing Element will result in small scaled planned development for lower and moderate income levels. The larger sites (Sites 5 & 6) will contain a variety of products for all income categories including above moderate income, which combats patterns of segregation and concentrations of poverty by encouraging mixed income neighborhoods with a variety of housing types to meet the needs of all residents.~~

The City also assessed environmental constraints for the sites identified for housing. None of the sites fall within or near fire hazard zones. All housing sites in the City are located outside the 100-year special flood hazard areas. None of the sites are within or near any identified geological hazard zones that cannot be mitigated with standard construction techniques. With the implementation of standard requirements such as

site-specific geotechnical studies, the sites identified in the land inventory will not subject future residents to any environmental hazards. There are no ~~other known environmental hazards or~~ utility service gaps on the sites identified for future housing. Evidence provided by the HUD tables and maps reveal there are no disparities in access to environmentally healthy neighborhoods, as the City generally has less positive environmental outcomes. Compared to the neighboring cities, like Seal Beach with the Naval Weapons Station, Los Alamitos scores lower in the environmental domain likely due to the presence of the air base. Overall, the Land Inventory is expected to improve access to opportunities for households in need by increasing affordable housing stock in mostly high and also moderate resource areas which score mid- to high range on the Jobs Proximity Index.

3. Disproportionate Housing Needs

The fair housing assessment has identified a need for units with at least two bedrooms that are affordable to lower income households, especially in Tract 1100.14 and the area further north. Areas northwest and southeast of Katella Avenue and Los Alamitos Boulevard (part of Tract 1101.08 and Tract 1100.14) generally have lower median income, higher percentage of low to moderate income (LMI) population and renters that experience overpayment. Tract 1100.14 is also identified as a sensitive community to displacement. The City has utilized the Katella + Los Alamitos Commercial Corridors Plan and is in the process of developing the Town Center Strategic Plan to revitalize the Town Center area and the corridors along Katella Avenue and Los Alamitos Boulevard. Redevelopment and infrastructure improvements facilitated by these plans will introduce various job and housing opportunities in the central and northern City. The City encourages affordable housing development through incentives such as density bonus provisions and zoning changes to allow higher density in the Town Center and other sites designated for housing (Policy Action 4.1, 4.4 & 4.5). The Land Inventory and accompanying programs are expected to increase affordable housing supply and meet the diverse needs of all segments of the community.

D. Contributing Factors

Based on discussions with affordable housing developers, community organizations, and the assessment of fair housing issues, the City identified several factors that contribute to fair housing issues in Los Alamitos, including:

- Low vacancy rates in rental and owner housing units and lack of affordable housing options for non-senior residents;

- Displacement due to various conditions, for example, COVID-19 resulted in an economic depression and income reduction/loss for many households. Other causes of displacement include increases in rental costs and lack of varied housing stock; ~~and~~
- Age of housing and the cost of repairs where needed; and~~.~~
- Potential housing discrimination during the rental/leasing process, particularly against families with children and persons with disabilities.

This assessment identified the primary barrier to fair housing and equal access to opportunity is the supply of a variety of housing types at affordable prices. These contributing factors generally stem from limited housing supply and options due to cost. In response, the City has prioritized facilitating development of affordable housing and preventing discriminatory practices through outreach to further fair housing. To address potential housing discrimination, the Housing Strategy Area 3 and associated policy actions are dedicated to affirmatively furthering fair housing and taking meaningful actions that address various housing needs and access to opportunity for all groups protected by state and federal law. Additionally, the City has incorporated policy actions to address factors that contribute to fair housing issues, as stated in this assessment. (See Policy Actions 1.1, 1.2, 2.2, 4.1 through 4.7, 5.1 through 5.3)

APPENDIX AE
GLOSSARY OF TERMS

Above-Moderate-Income Household. A household with an annual income usually greater than 120% of the area median family income adjusted by household size, as determined by a survey of incomes conducted by a city or a county, or in the absence of such a survey, based on the latest available legibility limits established by the U.S. Department of housing and Urban Development (HUD) for the Section 8 housing program.

Apartment. An apartment is one (1) or more rooms in an apartment house or dwelling occupied or intended or designated for occupancy by one (1) family for sleeping or living purposes and containing one (1) kitchen.

Assisted Housing. Generally multi-family rental housing, but sometimes single-family ownership units, whose construction, financing, sales prices, or rents have been subsidized by federal, state, or local housing programs including, but not limited to Federal state, or local housing programs including, but not limited to Federal §8 (new construction, substantial rehabilitation, and loan management set-asides), Federal §s 213, 236, and 202, Federal §221 (d) (3) (below-market interest rate program), Federal §101 (rent supplement assistance), CDBG, FmHA §515, multi-family mortgage revenue bond programs, local redevelopment and in lieu fee programs, and units developed pursuant to local inclusionary housing and density bonus programs.

Assessment of Fair Housing. AB 686 requires that all housing elements due on or after January 1, 2021, contain an Assessment of Fair Housing (AFH) consistent with the core elements of the analysis required by the federal Affirmatively Furthering Fair Housing (AFFH) Final Rule of July 16, 2015. Under state law, AFFH means "taking meaningful actions, in addition to combatting discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics."

Below-market-rate (BMR). Any housing unit specifically priced to be sold or rented to low- or moderate-income households for an amount less than the fair-market value of the unit. Both the State of California and the U.S. Department of Housing and Urban Development set standards for determining which households qualify as "low income" or "moderate income." (2) The financing of housing at less tan prevailing interest rates.

Build-out. That level of urban development characterized by full occupancy of all developable sites in accordance with the General Plan; the maximum level of development envisioned by the General Plan. Build-out does not assume that each parcel is developed to include all floor area or housing units possible under zoning regulations.

Community Development Block Grant (CDBG). A grant program administered by the U.S. Department of Housing and Urban Development (HUD) on a formula basis for entitlement communities and by the State Department of Housing and Community Development (HCD) for non-entitled jurisdictions. This grant allots money to cities and counties for housing rehabilitation and community development, including public facilities and economic development

Condominium. A structure of two or more units, the interior spaces of which are individually owned; the balance of the property (both land and building) is owned in common by the owners of the individual units. (See "Townhouse.")

Covenants, Conditions, and Restrictions (CC&Rs). A term used to describe restrictive limitations that may be placed on property and its use, and which usually are made a condition of holding title or lease.

Deed. A legal document which affects the transfer of ownership of real estate from the seller to the buyer.

Density Bonus. The allocation of development rights that allow a parcel to accommodate additional square footage or additional residential units beyond the maximum for which the parcel is zoned, usually in exchange for the provision or preservation of an amenity at the same site or at another location.

Density, Residential. The number of permanent residential dwelling units per acre of land. Densities specified in the General Plan may be expressed in unites per gross acre or per net developable acre.

Developable Land. Land that is suitable as a location for structures and that can be developed free of hazards to, and without disruption of, or significant impact on, natural resource areas.

Down Payment. Money paid by a buyer from his own funds, as opposed to that portion of the purchase price which is financed.

Duplex. A detached building under single ownership that is designed for occupation as the residence of two families living independently of each other.

Dwelling Unit (du). A building or portion of a building containing one or more rooms, designed for or used by one family for living or sleeping purposes, and having a separate bathroom and only one kitchen or kitchenette. See Housing Unit.

Elderly Housing. Typically one- and two-bedroom apartments or condominiums designed to meet the needs of persons 62 years of age and older or, if more than 150 units, persons 55 years of age and older, and restricted to occupancy by them.

Emergency Shelter. A facility that provides immediate and short-term housing and supplemental services for the homeless. Shelters come in many sizes, but an optimum size is considered to be 20 to 40 beds. Supplemental services may include food, counseling, and access to other social programs. (See "Transitional Housing.")

Extremely Low-Income Household. A household with an annual income equal to or less than 30% of the area median family income adjusted by household size, as determined by a survey of incomes conducted by a city or a county, or in the absence of such a survey, based on the latest available eligibility limits established by the U.S. Department of Housing and Urban Development (HUD) for the Section 8 housing program.

Fair Market Rent. The rent, including utility allowances, determined by the United States Department of Housing and Urban Development for purposed of administering the Section 8 Existing Housing Program.

Family. (1) Two or more persons related by birth, marriage, or adoption [U.S. Bureau of the Census]. (2) An Individual or a group of persons living together who constitute a bona fide single-family housekeeping unit in a dwelling unit, not including a fraternity, sorority, club, or other group of persons occupying a hotel, lodging house or institution of any kind [California].

General Plan. A comprehensive, long-term plan mandated by State Planning Law for the physical development of a city or county and any land outside its boundaries which, in its judgment, bears relation to its planning. The plan shall consist of seven required elements: land use, circulation, open space, conservation, housing, safety, and noise. The plan must include a statement of development policies and a diagram or diagrams illustrating the policies.

Goal. A general, overall, and ultimate purpose, aim, or end toward which the City will direct effort.

Green Building. Green or sustainable building is the practice of creating healthier and more resource-efficient models of construction, renovation, operation, maintenance, and demolition. (US Environmental Protection Agency)

Historic Preservation. The preservation of historically significant structures and neighborhoods until such time as, and in order to facilitate, restoration and rehabilitation of the building(s) to a former condition.

Historic Property. A historic property is a structure or site that has significant historic, architectural, or cultural value.

Household. All those persons—related or unrelated—who occupy a single housing unit. (See "Family.")

Housing and Community Development Department (HCD). The State agency that has principal responsibility for assessing, planning for, and assisting communities to meet the needs of low-and moderate-income house holds.

Housing Element. One of the seven State-mandated elements of a local general plan, it assesses the existing and projected housing needs of all economic segments of the community, identifies potential sites adequate to provide the amount and kind of housing needed, and contains adopted goals, policies, and implementation programs for the preservation, improvement, and development of housing. Under State law, Housing Elements must be updated every eight years.

Housing Payment. For ownership housing, this is defined as the mortgage payment, property taxes, insurance and utilities. For rental housing this is defined as rent and utilities.

Housing Ratio. The ratio of the monthly housing payment to total gross monthly income. Also Called Payment-to-Income Ratio or Front-End Ratio.

Housing Unit. The place of permanent or customary abode of a person or family. A housing unit may be a single-family dwelling, a multi-family dwelling, a condominium, a modular home, a mobile home, a cooperative, or any other residential unit considered real property under State law.

Housing and Urban Development, U.S. Department of (HUD). A cabinet-level department of the federal government that administers housing and community development programs.

Implementing Policies. The City's statements of its commitments to consistent actions.

Implementation. Actions, procedures, programs, or techniques that carry out policies.

Infill Development. The development of new housing or other buildings on scattered vacant lots in a built-up area or on new building parcels created by permitted lot splits.

Jobs-Housing Balance. A ration used to describe the adequacy of the housing supply within a defined area to meet the needs of persons working within the same area. The General Plan uses SCAG's definition which is a job total equal to 1.2 times the number of housing units within the area under consideration.

Land Use Classification. A system for classifying and designating the appropriate use of properties.

Live-Work Units. Buildings or spaces within buildings that are used jointly for commercial and residential purposes where the residential use of the space is secondary or accessory to the primary use as a place of work.

Low-Income Household. A household with an annual income usually no greater than 51%-80% of the area median family income adjusted by household size, as determined by a survey of incomes conducted by a city or a county, or in the absence of such a survey, based on the latest available eligibility limits established by the U.S. Department of Housing and Urban Development (HUD) for the §8 housing program.

Low-income Housing Tax Credits. Tax reductions provided by the federal and State governments for investors in housing for low-income households.

Manufactured Housing. Residential structures that are constructed entirely in the factory, and which since June 15, 1976, have been regulated by the federal Manufactured Home Construction and Safety Standards Act of 1974 under the administration of the U. S. Department of Housing and Urban Development (HUD).

Mixed-use. Properties on which various uses, such as office, commercial, institutional, and residential, are combined in a single building or on a single site in an integrated development project with significant functional interrelationships and a coherent physical design. A "single site" may include contiguous properties.

Moderate-income Household. A household with an annual income usually no greater than 81%-120% of the area median family income adjusted by household size, as determined by a survey of incomes conducted by a city or a county, or in the absence of such a survey, based on the latest available eligibility limits established by the U.S. Department of Housing and Urban Development (HUD) for the Section 8 housing program.

Monthly Housing Expense. Total principal, interest, taxes, and insurance paid by the borrower on a monthly basis. Used with gross income to determine affordability.

Multiple Family Building. A detached building designed and used exclusively as a dwelling by three or more families occupying separate suites.

Ordinance. A law or regulation set forth and adopted by a governmental authority, usually a city or county.

Overcrowding Housing Unit. A housing unit in which the members of the household, or group are prevented from the enjoyment of privacy because of small room size and housing size. The U.S. Bureau of Census defines an overcrowded housing unit as one which is occupied by more than one person per room.

Parcel. A lot or tract of land.

Planning Area. The area directly addressed by the general plan. A city's planning area typically encompasses the city limits and potentially annexable land within its sphere of influence.

Policy. A specific statement of principle or of guiding actions that implies clear commitment but is not mandatory. A general direction that a governmental agency sets to follow, in order to meet its objectives before undertaking an action program. (See "Program.")

Poverty Level. As used by the U.S. Census, families and unrelated individuals are classified as being above or below the poverty level based on a poverty index that provides a range of income cutoffs or "poverty thresholds" varying by size of family, number of children, and age of householder. The income cutoffs are updated each year to reflect the change in the Consumer Price Index.

Program. An action, activity, or strategy carried out in response to adopted policy to achieve a specific goal or objective. Policies and programs establish the "who," "how" and "when" for carrying out the "what" and "where" of goals and objectives.

Redevelop. To demolish existing buildings; or to increase the overall floor area existing on a property; or both; irrespective of whether a change occurs in land use.

Regional. Pertaining to activities or economies at a scale greater than that of a single jurisdiction, and affecting a broad geographic area.

Regional Housing Needs Assessment. A quantification by SCAG of existing and projected housing need, by household income group, for all localities within a region.

Rehabilitation. The repair, preservation, and/or improvement of substandard housing.

Residential. Land designated in the General Plan and zoning ordinance for building consisting of dwelling units. May be improved, vacant, or unimproved. (See "Dwelling Unit.")

Residential Care Facility. A facility that provides 24-hour care and supervision to its residents.

Residential, Multiple Family. Usually three or more dwelling units on a single site, which may be in the same or separate buildings.

Residential, Single-Family. A single dwelling unit on a building site.

Retrofit. To add materials and/or devices to an existing building or system to improve its operation, safety, or efficiency. Buildings have been retrofitted to use solar energy and to strengthen their ability to withstand earthquakes, for example.

Rezoning. An amendment to the map to effect a change in the nature, density, or intensity of uses allowed in a zoning district and/or on a designated parcel or land area.

Second Unit. A self-contained living unit, either attached to or detached form, and in addition to, the primary residential unit on a single lot. "Granny Flat" is one type of second unit.

Section 8 Rental Assistance Program. A federal (HUD) rent-subsidy program that is one of the main sources of federal housing assistance for low-income households. The

program operates by providing "housing assistance payments" to owners, developers, and public housing agencies to make up the difference between the "Fair Market Rent" of a unit (set by HUD) and the household's contribution toward the rent, which is calculated at 30% of the household's adjusted gross monthly income (GMI). "Section 8" includes programs for new construction, existing housing, and substantial or moderate housing rehabilitation.

Shared Living. The occupancy of a dwelling unit by persons of more than one family in order to reduce housing expenses and provide social contact, mutual support, and assistance. Shared living facilities serving six or fewer persons are permitted in all residential districts by §1566.3 of the California Health and Safety Code.

Single-family Dwelling, Attached. A dwelling unit occupied or intended for occupancy by only one household that is structurally connected with at least one other such dwelling unit. (See "Townhouse.")

Single-family Dwelling, Detached. A dwelling unit occupied or intended for occupancy by only one household that is structurally independent from any other such dwelling unit or structure intended for residential or other use. (See "Family.")

Single Room Occupancy (SRO). A single room, typically 80-250 square feet, with a sink and closet, but which requires the occupant to share a communal bathroom, shower, and kitchen.

Subsidize. To assist by payment of a sum of money or by the granting to terms or favors that reduces the need for monetary expenditures. Housing subsidies may take the forms or mortgage interest deductions or tax credits from federal and/or state income taxes, sale or lease at less than market value of land to be used for the construction of housing, payments to supplement a minimum affordable rent, and the like.

Substandard Housing. Residential dwellings that, because of their physical condition, do not provide safe and sanitary housing.

Supportive Housing. Housing with no limit on length of stay, that is occupied by the target population as defined in California Health and Safety Code Section 53260(d), and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community. "Target population" means adults with low incomes having one or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health conditions, or individuals eligible for

services provided under the Lanterman Developmental Disabilities Services Act and may, among other populations, include families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, or homeless people. [California Health and Safety Code Sections 50675.14(b) and 53260(d)]

Target Areas. Specifically designated sections of the community where loans and grants are made to bring about a specific outcome, such as the rehabilitation of housing affordable by Very-Low and Low-income households.

Tax Increment. Additional tax revenues that result from increases in property values within a redevelopment area. State law permits the tax increment to be earmarked for redevelopment purposes but requires at lest 20% to be used to increase and improve the community's supply of very low and low income housing.

Tenure. A housing unit is "owned" if the owner or co-owner lives in the unit, even if it is "owned" only if it is mortgaged or not fully paid for. A cooperative or condominium unit is "owned" only if the owner or co-owner lives in it. All other occupied units are classified as "rented," including units rented for cash rent and those occupied without payment of cash rent.

Townhouse. A townhouse is a dwelling unit located in a group of three (3) or more attached dwelling units with no dwelling unit located above or below another and with each dwelling unit having its own exterior entrance.

Transitional Housing. Shelter provide to the homeless for an extend period, often as long as 18 months, and generally integrated with other social services and counseling programs to assist in the transition to self-sufficiency through the acquisition of a stable income and permanent housing. (See "homeless" and "Emergency Shelter.")

Undevelopable. Specific areas where topographic, geologic, and/or superficial soil conditions indicate a significant danger to future occupants and a liability to the City are designated as "undevelopable" by the City.

Acronyms Used

ACS:	American Community Survey
AFFH:	Affirmatively Furthering Fair Housing
BMPs:	Best Management Practices
CALTRANS:	California Department of Transportation
CEQA:	California Environmental Quality Act
CIP:	Capital Improvement Program
DIF:	Development Impact Fee
DU/ac:	Dwelling units per acre
EDD:	California Employment Development Department
FAR:	Floor Area Ratio
FEMA:	Federal Emergency Management Agency
HCD:	Department of Housing and Community Development
HOA:	Homeowners Association
HUD:	Department of Housing and Urban Development
LAFCO:	Local Agency Formation Commission
MFI:	Median Family Income
NPDES:	National Pollutant Discharge Elimination System
RTP:	Regional Transportation Plan
SCAG:	Southern California Association of Governments
SPA:	Sectional Planning Area
STF:	Summary Tape File (U.S. Census)
TOD:	Transit-Oriented Development
TDM:	Transportation Demand Management
TSM:	Transportation Systems Management
WCP:	Water Conservation Plan

COMMUNITY WORKSHOP NOTICE



Join us on Wednesday, August 25, 2021, at 6:00 p.m. in the City of Los Alamitos Council Chamber at 3191 Katella Avenue.

The City is updating its Housing Element of the General Plan for the 2021-2029 planning period. The Housing Element Update addresses new State Housing Element law, the Regional Housing Needs Assessment (RHNA) allocation for the City, and a site inventory to meet the RHNA. The Update also lays out goals, policies, and actions for the preservation, improvement, and development of housing throughout the City.

All members of the public are encouraged to attend. The City will take public comments on the Update from those attending.

Specific questions regarding the workshop or Housing Element may be directed to Tom Oliver, Associate Planner, at (562) 431-3538 x303 or TOliver@cityoflosalamitos.org.

The City of Los Alamitos promotes fair housing and makes all programs available to low-income families and individuals, regardless of race, religion, color, national origin, ancestry physical disability, mental disability, medical condition, marital status, political affiliation, sex, age, sexual orientation or other arbitrary factor.

Subject: City of Los Alamitos Housing Element - Community Workshop Notice - Join us!

Date: Friday, August 13, 2021 at 8:26:45 AM Pacific Daylight Time

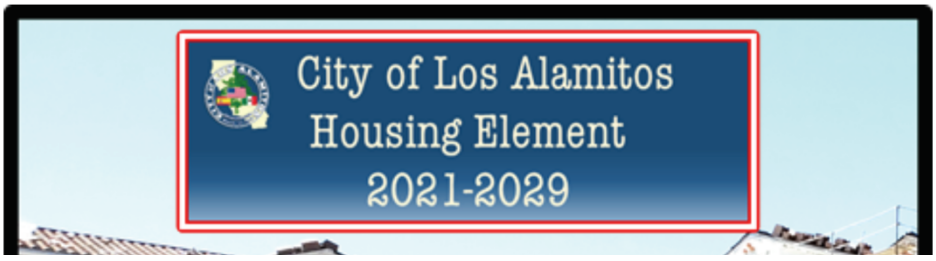
From: Terra Nova Planning & Research <admin@terranovaplanning.com>

CC: TOliver@cityoflosalamitos.org <TOliver@cityoflosalamitos.org>, Nicole Criste <ncriste@terranovaplanning.com>, Bitian Chen <bchen@terranovaplanning.com>

BCC: clyde.stauff@colliers.com <clyde.stauff@colliers.com>, info@habitatoc.org <info@habitatoc.org>, SFelix@huttoncompanies.com <SFelix@huttoncompanies.com>, dmyers@icre.com <dmyers@icre.com>, cathy.williams@irr.com <cathy.williams@irr.com>, jkap516@icloud.com <jkap516@icloud.com>, cesarc@kennedycommission.org <cesarc@kennedycommission.org>, Mark.Reader@kimley-horn.com <Mark.Reader@kimley-horn.com>, kowatkin@uci.edu <kowatkin@uci.edu>, jordan.salisbury@lennar.com <jordan.salisbury@lennar.com>, matthew.wenzel@marcusmillichap.com <matthew.wenzel@marcusmillichap.com>, jreekstin@theolsonco.com <jreekstin@theolsonco.com>, john.dugan@gsa.gov <john.dugan@gsa.gov>, bactran92887@yahoo.com <bactran92887@yahoo.com>, jmills@wested.org <jmills@wested.org>, dave@seesdev.com <dave@seesdev.com>, eddie@eddiekesky.com <eddie@eddiekesky.com>, jingallagher@cox.net <jingallagher@cox.net>, nicktechwise@gmail.com <nicktechwise@gmail.com>, mrisdon@acof.org <mrisdon@acof.org>, affordablehomestead@gmail.com <affordablehomestead@gmail.com>, Riaz@marrscorp.com <Riaz@marrscorp.com>, apreedge@cityventures.com <apreedge@cityventures.com>, mdiacos@cypressequity.com <mdiacos@cypressequity.com>, smoreno@families-forward.org <smoreno@families-forward.org>, Flo.engineering.2020@gmail.com <Flo.engineering.2020@gmail.com>, Andrew@greendev.co <Andrew@greendev.co>, jon@hipsandiego.org <jon@hipsandiego.org>, paul@integrityhousing.org <paul@integrityhousing.org>, mark@irvineclt.org <mark@irvineclt.org>, rubina@olivecs.org <rubina@olivecs.org>, esantana@ush.us <esantana@ush.us>, ggardner@usapropfund.com <ggardner@usapropfund.com>, billdobrenen@aol.com <billdobrenen@aol.com>, info@scanph.org <info@scanph.org>, info@innovativehousing.com <info@innovativehousing.com>, businessdevelopment@jamboreehousing.com <businessdevelopment@jamboreehousing.com>

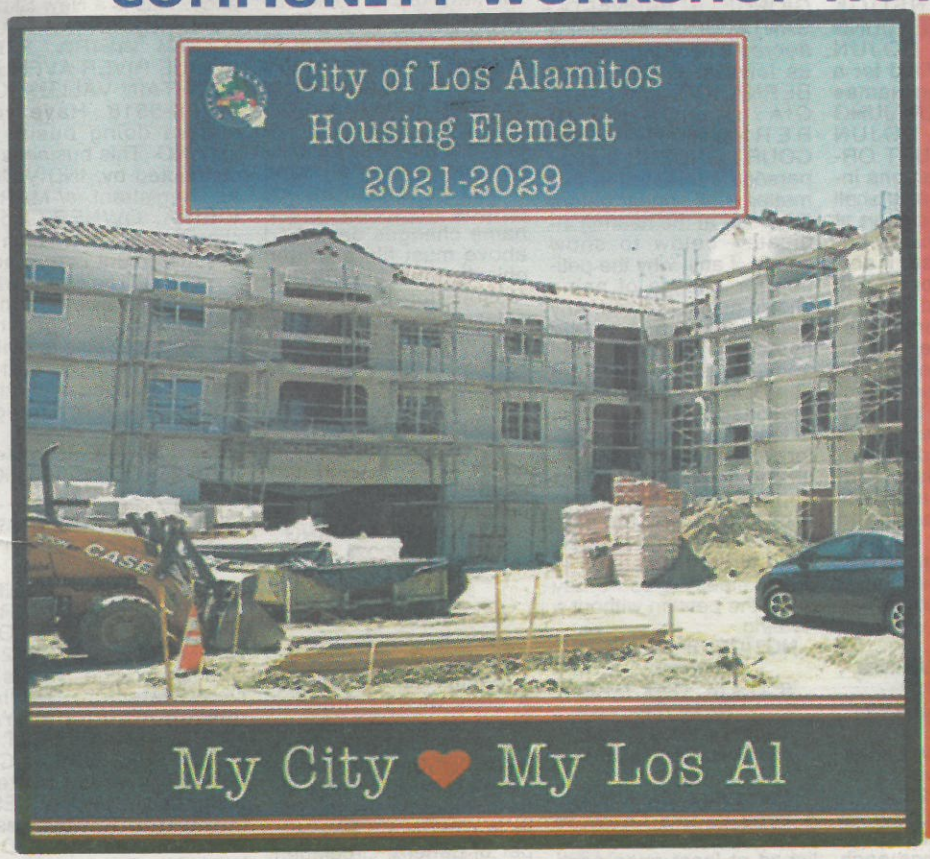
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COMMUNITY WORKSHOP NOTICE



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2021, at

COMMUNITY WORKSHOP NOTICE



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AB 1486 - List of Developers that have notified the Department of Housing and Community Development of Interest in Surplus Land, Table Range A2:J486 Revised: 12/1/2020

County	Organization	CalHFA Ce	Address	City	State	Zip	Contact	Phone	Email Address
CITY LIST	Colliers International		3 Park Plaza, Suite 1200	Irvine	CA	92614	Clyde F. Stauff, SIOR, Senior Executive Vice President		clyde.stauff@colliers.com
CITY LIST	Habitat for Humanity Orange County		2200 Ritchey Street	Santa Ana	CA	92705			info@habitatoc.org
CITY LIST	Hutton Development Company		2100 South State College Boulevard	Anaheim	CA	92806	Scott Felix, Executive Vice President		SFelix@huttoncompanies.com
CITY LIST	ICRE		4340 Von Karman #380	Newport Beach	CA	92660	Debi Myers		dmyers@icre.com
CITY LIST	Integra Realty Resources - Orange County		2151 Michelson Dr., Suite 205	Irvine	CA	92612	Cathy Williams, Analyst		cathy.williams@irr.com
CITY LIST	JBL Holdings, LLC				CA		Jonathan Scott Kaplan		jkap516@icloud.com
CITY LIST	Kennedy Commission		17701 Cowan Ave., Suite 200	Irvine	CA	92614	Cesar Covarrubias		cesarc@kennedycommission.org
CITY LIST	Kimley-Horn		1100 W Town and Country Rd, Suite 700	Orange	CA	92868	Mark Reader, PE		Mark.Reader@kimley-horn.com
CITY LIST	Kynsley				CA				kowatkin@uci.edu
CITY LIST	Lennar, California Coastal Division				CA		Jordan Salisbury, Land Analyst		jordan.salisbury@lennar.com
CITY LIST	Marcus & Millichap		19800 MacArthur Blvd., Suite 150	Irvine	CA	92612	Matthew D. Wenzel, First Vice President Investments Director, National Land & Redevelopment Division		matthew.wenzel@marcusmillichap.com
CITY LIST	The Olson Company		3010 Old Ranch Parkway, Suite 100	Seal Beach	CA	90740-2751	John Reekstin, Senior Vice-President, Community Development		jreekstin@theolsonco.com
CITY LIST	U.S. General Services Administration Office of Real Property Utilization & Disposal Public Buildings Service				CA		John L. A. Dugan		john.dugan@gsa.gov
CITY LIST	West Coast Hotel and Management, LLC				CA		Bac Tran		bactran92887@yahoo.com
CITY LIST	WestEd				CA		Jonathan Mills Director, Property & Facilities Management		jmills@wested.org
CITY LIST					CA		David See		dave@seesdev.com
CITY LIST			10841 Bloomfield Street	Los Alamitos	CA	90720	Eddie and Donna Kesky		eddie@eddiekesky.com
CITY LIST					CA		Jim Gallagher		jmgallagher@cox.net
CITY LIST			3742 Katella Avenue, Suite 400	Los Alamitos	CA	90720	Nick Zamvakellis		nicktechwise@gmail.com
ORANGE COUNTY	A Community of Friends		3701 Wilshire Blvd, Ste 700	Los Angeles	CA	90010	Mee Heh Risdon	(213) 480-0809	mrisdon@acof.org
ORANGE COUNTY	Affordable Homestead LLC		915 W Foothill Blvd Ste 488C	Claremont	CA	91711	William Leong	(213) 375-8248	affordablehomestead@gmail.com
ORANGE COUNTY	Bibi Foundation		1514 N. Raymond Ave	Fullerton	CA	92831	Riaz Chaudhary	(714) 213-8650	Riaz@marrscorp.com
ORANGE COUNTY	City Ventures, LLC		3121 Michelson Drive, Suite 150	Irvine	CA	92612	Anastasia Preedge		apreedge@cityventures.com
ORANGE COUNTY	Cypress Equity Investments		12136 Wilshire Blvd., Suite 801	Los Angeles	CA	90025	Mike Diacos	(310) 405-0314	mdiacos@cypressequity.com
ORANGE COUNTY	Families Forward		8 Thomas	Irvine	CA	92618	Steven Moreno	(949) 552-2729	smoreno@families-forward.org
ORANGE COUNTY	Flo Engineering Inc.		657 Sherwood Cir	MONTEREY PARK	CA	91754	Kristin Flores	(310) 753-3542	Flo.engineering.2020@gmail.com
ORANGE COUNTY	Green Development Company	X	251 S Lake Ave #320	Pasadena	CA	91105	Andrew Slocum	(310) 467-9329	Andrew@greendev.co
ORANGE COUNTY	Housing Innovation Partners		5151 Murphy Canyon Rd. #120	San Diego	CA	92123	Jon Walters	(619) 417-5361	jon@hipsandiego.org
ORANGE COUNTY	Integrity Housing		4 Venture, Suite 295	Irvine	CA	92618	Paul Carroll	(949) 727-3656	paul@integrityhousing.org
ORANGE COUNTY	Irvine Community Land Trust		930 Roosevelt, Suite 106	Irvine	CA	92620	Mark Asturias	(949) 565-3547	mark@irvineclt.org
ORANGE COUNTY	Olivecs Foundation		328 E. Commonwealth Ave	Fullerton	CA	92832	Rubina Chaudhary	(562) 972-2786	rubina@olivecs.org
ORANGE COUNTY	The Kennedy Commission		17701 Cowan Ave. #200	Irvine	CA	92614	Cesar Covarrubias	(949) 250-0909	cesarc@kennedycommission.org
ORANGE COUNTY	Universal Standard Housing		350 S Grand Avenue, Suite 3050	Los Angeles	CA	90071	Eduardo Santana	(213) 320-3554	esantana@ush.us
ORANGE COUNTY	USA Properties Fund, Inc		3200 Douglas Blvd Ste 200	Roseville	CA	95661	Gabriel Gardner	(916) 239-8458	ggardner@usapropfund.com
ORANGE COUNTY	ZMCO Inc.		5660 Panorama Dr	Whittier	CA	90601	William Dobrenen	(562) 858-5856	billdobrenen@aol.com
LOS ANGELES	Southern California Association of Non-Profit Housing		340 E. 2nd St., Suite 406	Los Angeles	CA	90012		(213) 480-1249	info@scanph.org;
ORANGE COUNTY	Innovative Housing Development Corporation		501 N. Golden Circle Drive, Suite 100	Santa Ana	CA	92705		(949) 863-9740	info@innovativehousing.com
ORANGE COUNTY	Jamboree Housing Corporation		17701 Cowan Ave, Suite 200	Irvine	CA	92614	Liz Tracey	(916) 545-2444	businessdevelopment@jamboreehousing.com

OUTREACH ADDRESSES FOR WORKSHOP

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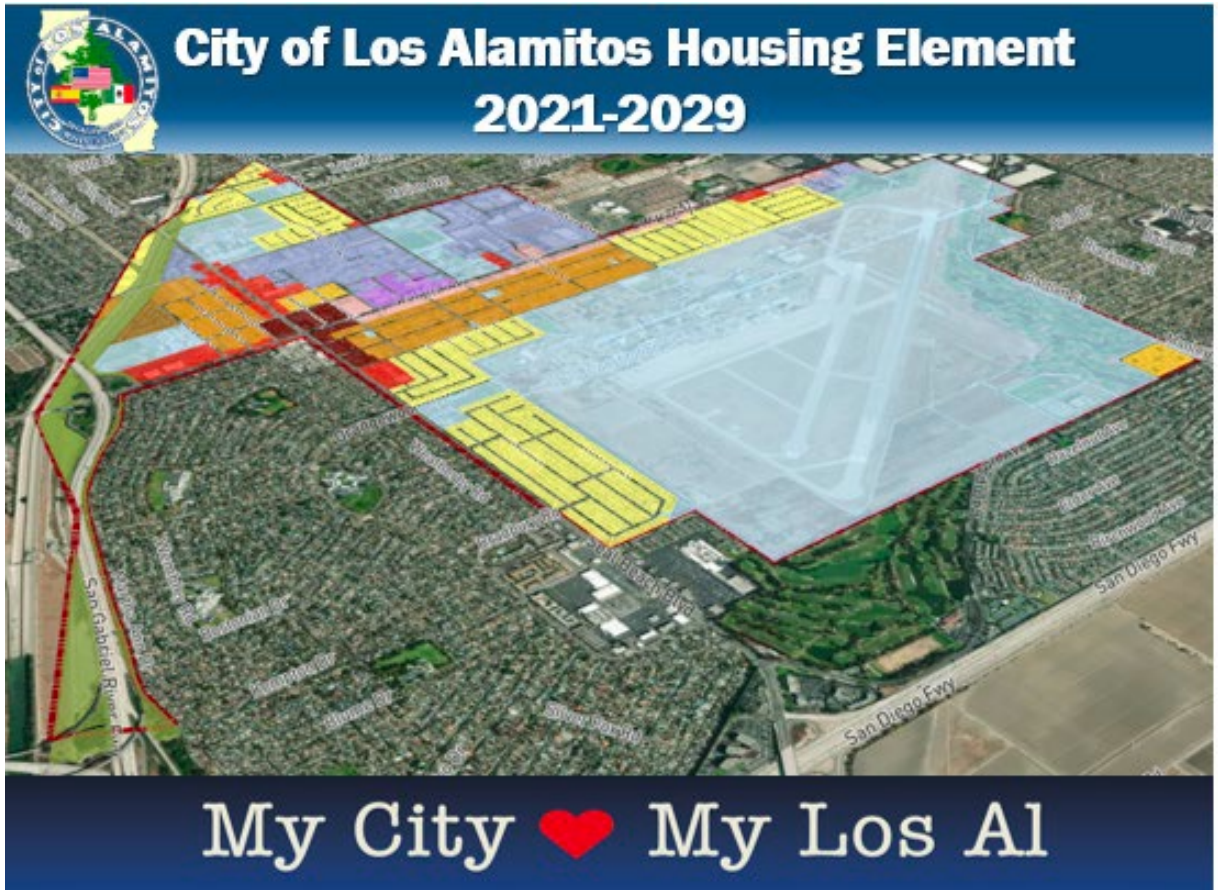
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Jonathan Mills
Director, Property & Facilities Management
WestEd
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Habitat for Humanity Orange County
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Santa Ana, CA 92705
info@habitatoc.org

Community Workshop August 25, 2021



Background and Requirements

- The Housing Element is one of the Elements required in our General Plan
- It is the only Element that must be updated on a regular schedule.
- The Housing Element must be reviewed and “certified” by the State.
- The purpose of the Housing Element is to assure that the City facilitates the development of housing for all economic and social segments within the community.

Demographics

- **Population**
  - 2021 population is 11,538, or 89 more than in 2010.
  - SCAG projects 2045 population will by 12,300, or 762 more residents.
- **Age**
  - 40.8% of residents are 25-54
  - 30.3% are 55 or older (fastest growing segment)
- **Employment**
  - 5,532 residents work (48%)
  - 6.3% unemployment (April 2021)
  - Labor force has shrunk from 6,500± in 2010 to 5,300± in 2021
- **Income**
  - County Median: $98,086
  - City Median: $88,729

Demographics

- **Housing Units**
  - 4,437 units
    - 4,291 occupied (3.3% vacancy – consistently low)
- **Households**
  - 4,092 households in 2019 (0.8% higher than 2010)
  - 2.63 people per household
- **Owners/Renters**
  - 1,739 owner-occupied (42.5% vs. County at 57%)
  - 2,353 renter-occupied (57.5% vs. County at 43%)
- **Housing Value (2019)**
  - Los Alamitos: $761,200
  - Orange County: $679,300
- **Median Rents (2019)**
  - $1,289 (1 bedroom) to $2,938 (4 bedroom)

Housing Needs

- **Overpayment**
  - 48% of renters spend more than 30% of their income on housing
  - 26% of owners spend more than 30% of their income on housing
- **Overcrowding**
  - 134 renter-occupied units are overcrowded (6% of rental units)
  - 33 owner-occupied units are overcrowded (19.3% of owner units)
- **Seniors**
  - 1,165 senior households: 67% of seniors own, 33% rent
  - Median income: $60,250
    - 21% make less than $25,000
    - 39% make $25,000-$74,999
- **Special Needs**
  - 18% of female-headed households live below poverty level.
  - 1,039 disabled residents, 486 of whom are seniors.
  - 575 extremely low income households

Regional Housing Needs Allocation

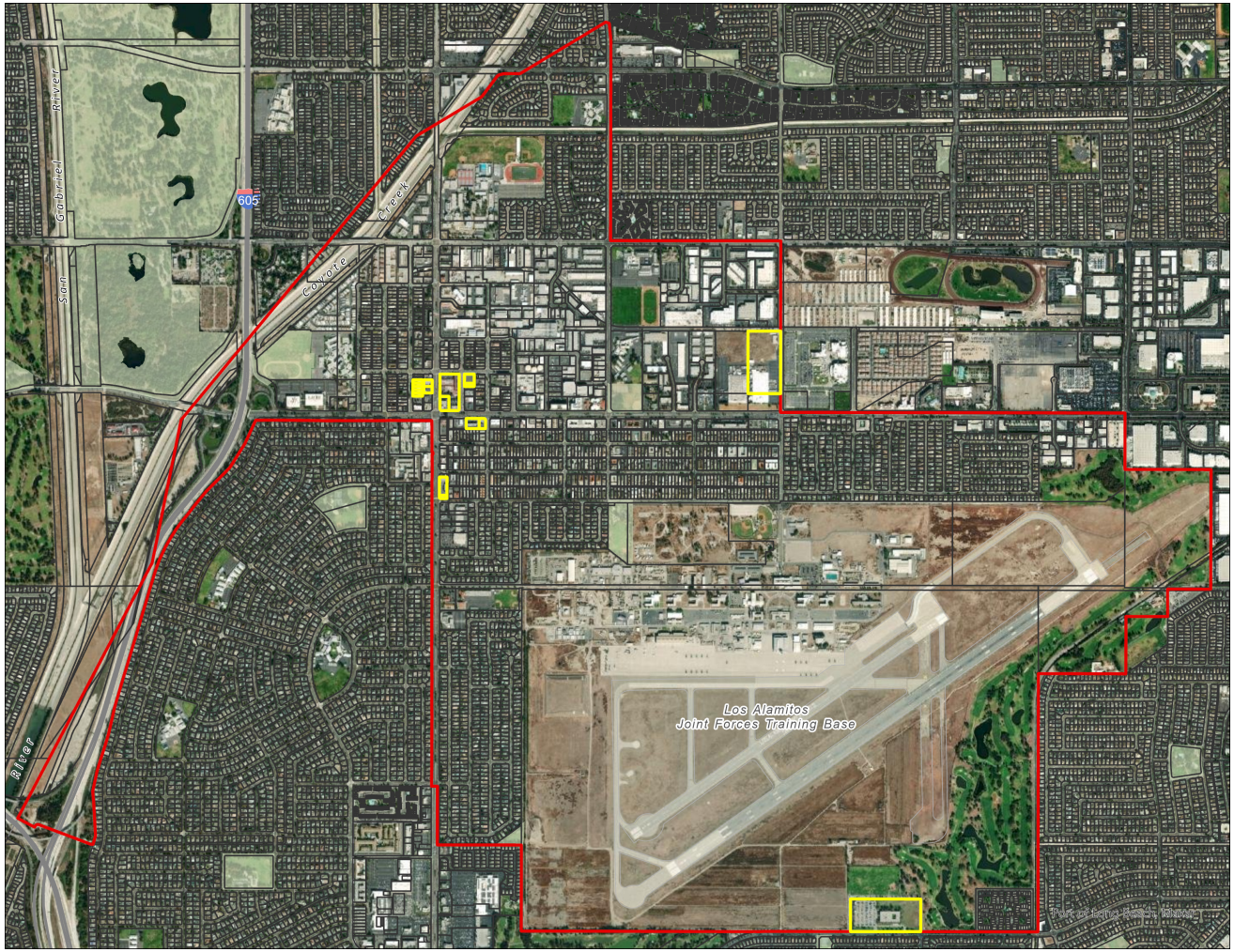
- Statewide need established by the California Department of Housing & Community Development
- Regional need distributed by the Southern California Association of Governments
- Based on population growth, employment, proximity to transit.

	Los Alamitos Regional Housing Needs Allocation 2021–2029					
	Extremely Low Income	Very-low Income[1]	Low Income	Moderate Income	Above-Moderate Income	Total Allocation
Housing Units	97	97	119	145	311	769
	Notes: [1] Although not provided in the RHNA state law requires cities to plan for units to accommodate extremely low income, which can be estimated at 50% of very-low income, or 97 units.					
	Source: Based on SCAG's 6th cycle Final RHNA Allocation, adopted March 2021.					

Housing Inventory

City of Los Alamitos Housing Element Update Inventory of Available Sites									
Address	Site ID	Acres	Very Low	Low	Moderate	Above Moderate	Total Units	Zoning	Density (du/ac)
4655 Lampson Ave	Lampson	12.4	78	48	60	186	372	C-F to R4	30
11021 Reagan Street	Town Center	0.35	1	2	1		4	TCMU	60
3636 Katella Avenue	Town Center	0.7	2	2	3		7	TCMU	60
11182 Los Alamitos Blvd	Town Center	0.74	2	3	2		7	TCMU	60
11182 Los Alamitos Blvd	Town Center	0.13	1		1		2	TCMU	60
4411 Katella Avenue	Arrowhead	11	78	48	57	147	330	P-L-I to R4	30
10956 Los Alamitos Blvd	Town Center	0.68	2	2	2		6	TCMU	60
10900 Los Alamitos Blvd	Town Center	3.1	10	9	9		28	TCMU	60
10900 Pine Street	Town Center	0.48	11	8	9		28	TCMU	60
10902 Pine Street	Town Center	0.17	4	3	3		10	TCMU	60
10909 Los Alamitos Blvd	Town Center	0.17	1		1		2	TCMU	60
10909 Los Alamitos Blvd	Town Center	0.17	1	1			2	TCMU	60
10909 Los Alamitos Blvd	Town Center	0.17	1		1		2	TCMU	60
10909 Los Alamitos Blvd	Town Center	0.17	1	1			2	TCMU	60
10909 Los Alamitos Blvd	Town Center	0.17	1		1		2	TCMU	60
10909 Los Alamitos Blvd	Town Center	0.29	1	1	1		3	TCMU	60
10909 Los Alamitos Blvd	Town Center	0.29	1	1	1		3	TCMU	60
Total		31.18	196	129	152	333	810		

Housing Inventory Sites



Policy Direction

- No substantial change in City's Policy framework.
- Updates to Zoning Ordinance to comply with State law changes.
- Create an R-4 Zone that allows 30-36 units per acre (applies to sites 4 and 7)
- Town Center: Allow 60 units per acre, and assign limited number of affordable units to many parcels (inclusionary requirement)
- Promote Accessory Dwelling Units and Junior Accessory Dwelling Units

Next Steps

- Provide the Draft Element for 2-week public comment period
- Submittal to HCD for 60 day review
- Prepare and circulate CEQA documentation
- Amendments and resubmittal to HCD
- Planning Commission hearing
- City Council hearing

From: City of Los Alamitos <agonzalezlecumberri@cityoflosalamitos.org>
Sent: Friday, October 1, 2021 12:00 PM
To: Ron Noda <RNoda@cityoflosalamitos.org>
Subject: Los Al Weekly E-Newsletter!

CITY OF
Los Alamitos
California

Weekly E-Newsletter

The City of Los Alamitos is committed to creating quality of life for Los Alamitos residents. City staff remain hard at work all year long to continually provide essential services for the community and make it a priority to keep you informed.

My City ❤ My Los Al

This Week's Highlights!



Mark your calendars for the upcoming MemorialCare Miller Children's and Women's Hospital Long Beach Trunk or Treat on Saturday, October 23! The event will take place at Little Cottonwood Park (4000 Farquhar Avenue, Los Alamitos) from 5:00 p.m. to 7:30 p.m. Come enjoy a night of safe trick or treating, carnival games, music, food, costume contests, and take home your very own pumpkin for free from the Financial Partners Credit Union Pumpkin Patch!

Limited supply on pumpkins from Financial Partners.



Now is the time to get rid of all the that extra paper you cleared out during your Spring Cleaning. If you haven't organized yet, now is your chance!

Join the City of Los Alamitos for a FREE Annual Shred Event on October 11, 2021 at the Community Center! (10911 Oak St.) We hope to see you there.



If you live in Los Alamitos now is the time to start decorating your house for the annual Halloween Decorating Contest! On Tuesday, October 26th a group of judges will be driving around the different Los Alamitos neighborhoods and picking the spookiest houses they see! Be on the lookout for the judges between 6 p.m. and 8 p.m.! There will be a first and second place house selected for each neighborhood and winners will be announced the next day on Wednesday, October 27th via Facebook and Instagram @losalrecreation.

Los Alamitos
Recreation & Community Services
Creating Quality of Life

Los Al's Dine-In Dough & House

My City ♥ My Los Al

Lunch will be served at 11:30 a.m. every **Tuesday** and **Thursday**. Pre-registration is recommended. Please call at (562) 430-1073 a minimum of 48 hours in advance to register. **$5.00 Fee Requirement.** Ages 50+ No Refunds. **Menu Subject to Change.**

The Los Alamitos Recreation & Community Services Department has a dine-in lunch experience with restaurant style menu options from local eateries.



The Dough House is open Tuesday and Thursday from 8:00 a.m. to 11:15 a.m. and offers pastries and bread from local restaurants upon availability at a suggested donation. Join us for a morning cup of coffee.

OCTOBER LUNCH MENU



Tuesday, October 5
Vons
- Soup
- Salad
- Bread

Thursday, October 7
Paul's Place
- Club Sandwich
- Pasta Salad
- Chips

Tuesday, October 12
California Cocina
- Chicken Tacos
- Beans

Thursday, October 14
Chick Fil-A
- Chicken Sandwich
- Fruit
- Chips

Tuesday, October 19
Flame Broiler
- Beef
- Rice
- Veggies

Thursday, October 21
Costco
- Cheese Pizza
- Salad

Tuesday, October 26
El Pollo Loco
- Grilled Chicken
- Mashed Potatoes
- Corn

Thursday, October 28
Ameci Pizza & Pasta
- Alfredo Pasta
- Garlic Bread
- Apple Pie

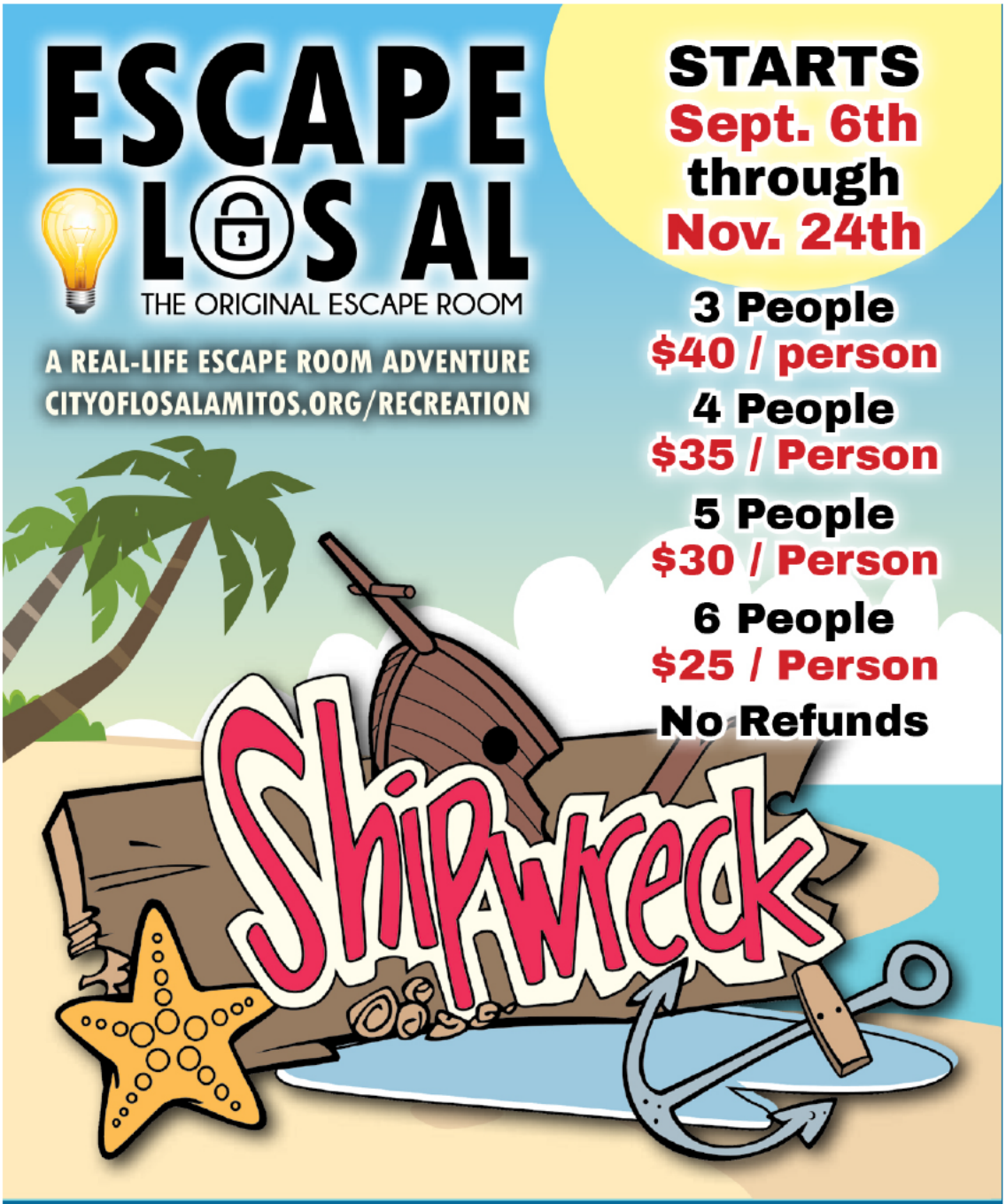
DONUTS HOUSE
EPSON

10909 Oak Street Los Alamitos, CA 90720
Program subject to change or cancellation due to COVID-19 restrictions

Have you heard of Los Al's Dine-in & Dough House? If not, check out the City of Los Alamitos Recreation's dine-in lunch experience with a restaurant style menu options from local eateries.

For additional questions, please call Los Alamitos Community Center at

(562) 430-1073.



Do you think you can take on the challenge of the Los Alamitos "Shipwreck" Escape Room? If so, registration is open! To register, you can come in person to the Los Alamitos Community Center (10911 Oak St. Los Alamitos, CA 90720) or email khoward@cityoflosalamitos.org. For additional questions, please call the Los Alamitos Community Center at (562) 430-1073.

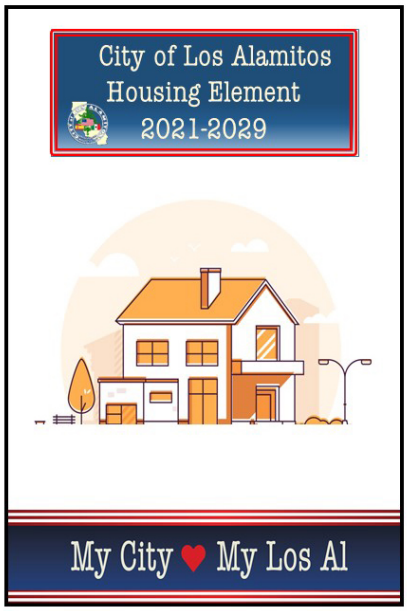
The 2021-2029 General Plan Housing Element sets strategies for the City of Los Alamitos housing decisions. A draft will be circulated for a 16-day public review & comment period beginning on October 11 through October 27, 2021.
Please mail comments to:

City of Los Alamitos Development Services Department
Attention: Tom Oliver, Associate Planner
3191 Katella Avenue
Los Alamitos, CA 90720

Or email to: Toliver@cityoflosalamitos.org

The Planning Commission will provide a public hearing for the General Plan Housing Element on Wednesday, October 27, 2021 at 7:00pm in the Los Alamitos City Council Chambers located at 3191 Katella Avenue. A review draft will be available to view at www.cityoflosalamitos.org/2035-general-plan
and the following locations:

- Los Alamitos-Rossmoor Library: 12700 Montecito Road, Seal Beach
- Los Alamitos City Hall: 3191 Katella Avenue, Los Alamitos
- Los Alamitos Community Center: 10911 Oak Street, Los Alamitos





OC SAN
ORANGE COUNTY SANITATION DISTRICT
10844 Ellis Avenue
Fountain Valley, CA 92708-7018
www.ocsan.gov

Stay informed of the latest construction

Stay informed of the latest construction news by signing up for text alerts and email notifications.

To sign up for text alerts use your smartphone to scan or snap a picture of this QR code or text "**Los Alamitos**" to **74121**.

For email alerts sign up at **www.ocsan.gov/LosAlamitos**

Contact the **Construction Hotline 714.378.2965** or **ConstructionHotline@ocsan.gov** if you have any questions.

Connect with us **@OCSanDistrict**

Orange County Sanitation District (OC San) is the public agency that provides wastewater collection, treatment, and recycling services for approximately 2.6 million people in central and northwest Orange County.



Please join me in welcoming Brandi Villegas to the City of Los Alamitos. Brandi was recruited for the Accountant position in the Finance Department. Brandi has a Bachelor's Degree in Business Administration from Cal State University of Los Angeles. She has seven years of accounting experience, three of which were in the public sector. Brandi resides in Orange County with her husband and their two

children.

COMING SOON:
CURB PAINTING SERVICES

CITY COUNCIL APPROVAL:

ON JUNE 21, 2021, THE LOS ALAMITOS CITY COUNCIL AUTHORIZED STREET CURB ADDRESS PAINTING SERVICES FOR THE 2021 CALENDAR YEAR, ON A STRICTLY DONATION BASIS WITH CANNING HUNGER.

APPROVED CURB DESIGN:



EACH WORKER WILL:

- HAVE A COPY OF THE PUBLIC WORKS PERMIT
- HAVE A PERSONAL ID BADGE
- BE WEARING AN ORANGE/WHITE CANNING HUNGER SHIRT

ONCE THE WORK IS COMPLETED, WHAT HAPPENS NEXT?

ONCE EACH ADDRESS HAS BEEN CHECKED FOR QUALITY AND ACCURACY, A REPRESENTATIVE WILL STOP BY TO OFFER A TAX-DEDUCTIBLE RECEIPT TO EVERY RESIDENT WHO CHOOSES TO MAKE A DONATION FOR THE SERVICE.

HAVE QUESTIONS?

- **CONTACT GREG WITH CANNING HUNGER AT 1-888-354-FOOD(3663)**
- **TO CONTACT THE PUBLIC WORKS DIVISION, PLEASE CALL (562) 431-3538 EXTENSION 301**

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Upcoming Curb Address Painting Services: On June 21, 2021, the Los Alamitos City Council authorized street curb address painting services for the 2021 calendar year with Canning Hunger. For the duration of 7 weeks, commencing at the end of September, the Canning Hunger team will be out completing street curb painting.

Workers will have a copy of the City's Public Works permit, a personal ID badge, and will wear an orange/white shirt. Donations are optional, not required. Have questions? Please feel free to contact the Public Works Division at (562) 431-3538 extension 301.

For additional information, make sure to follow all City departments below on social media.

City of Los Alamitos Recreation and Community Services Department:
Facebook, Twitter, Nextdoor, Youtube, Instagram @losalrecreation

Los Alamitos Police Department:
Facebook, Instagram, Twitter, Nextdoor

City of Los Alamitos Administration:
Facebook , Nextdoor

For questions regarding the content in this email please visit https://link.edgepilot.com/s/482951d1/FJ0pTXzD4EaF_FmTIC-qTQ?u=http://www.cityoflosalamitos.org/ or email Recreation Coordinator, Alejandro Gonzalez Lecumberri , at Agonzalezlecumberri@cityoflosalamitos.org. To add a subscriber to this mailing list, please email the additional email address to Agonzalezlecumberri@cityoflosalamitos.org.

For more information, please visit
https://link.edgepilot.com/s/482951d1/FJ0pTXzD4EaF_FmTIC-qTQ?u=http://www.cityoflosalamitos.org/ .

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We encourage you to visit the City of Los Alamitos website
for more information regarding City resources.
Cityoflosalamitos.org

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The 2021-2029 General Plan Housing Element sets strategies for the City of Los Alamitos housing decisions. A draft will be circulated for a 16-day public review & comment period beginning on October 11 through October 27, 2021.

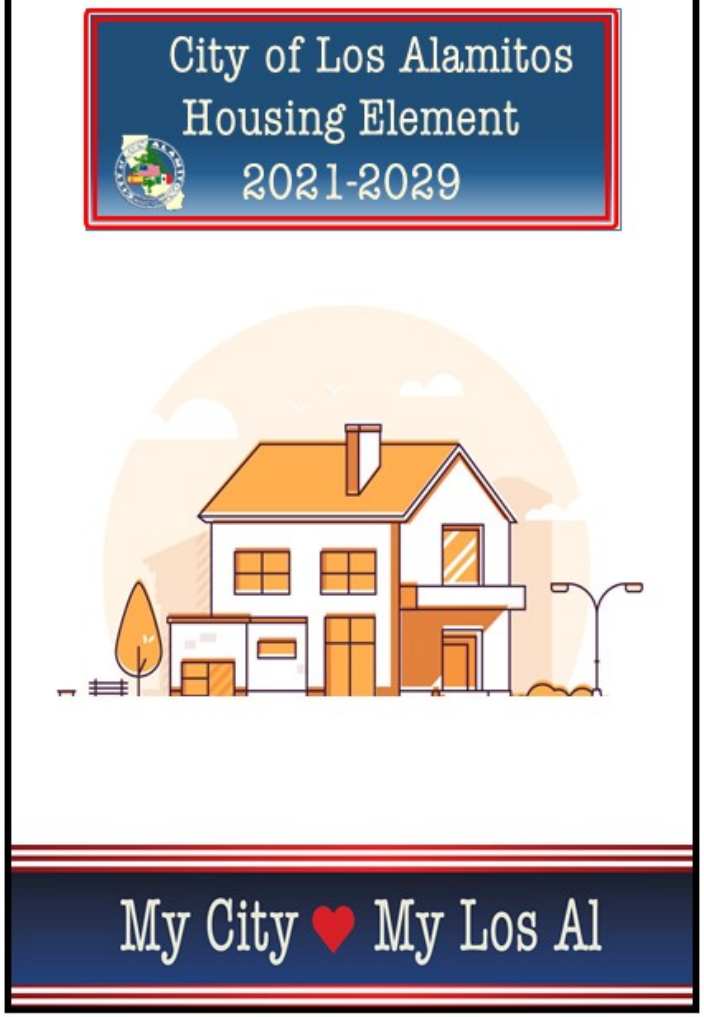
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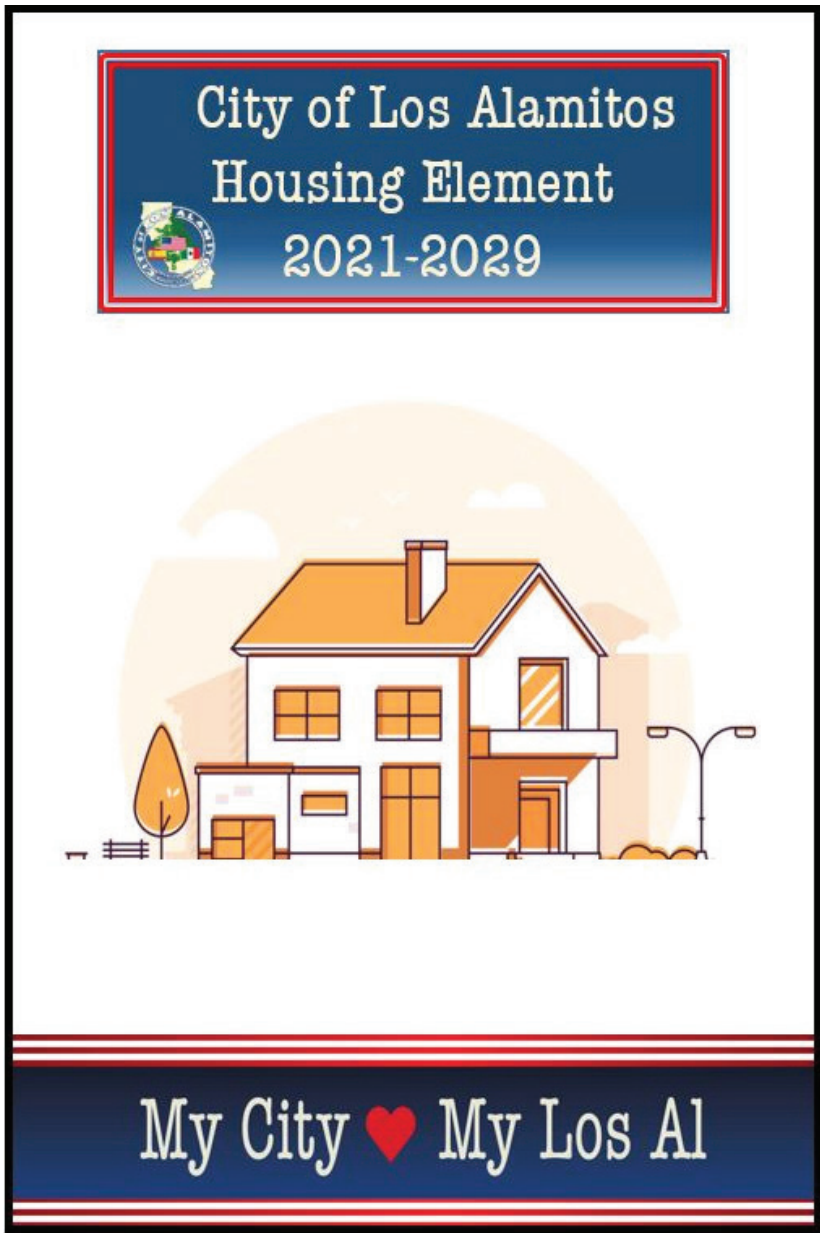
The Planning Commission will provide a public hearing for the General Plan Housing Element on Wednesday, October 27, 2021 at 7:00pm in the Los Alamitos City Council Chambers located at 3191 Katella Avenue. A review draft will be available to view at www.cityoflosalamitos.org/2035-general-plan and the following locations:

- Los Alamitos-Rossmoor Library: 12700 Montecito Road, Seal Beach
- Los Alamitos City Hall: 3191 Katella Avenue, Los Alamitos
- Los Alamitos Community Center: 10911 Oak Street, Los Alamitos



The 2021-2029 **General Plan Housing Element** sets strategies for the City's housing decisions. A draft will be circulated for a **16-day public review & comment,** October 11-27, 2021. Please mail comments to the City of Los Alamitos Development Services Department, Attn: Tom Oliver, 3191 Katella Ave., Los Alamitos, CA 90720, or email to: toliver@cityoflosalamitos.org

The Planning Commission will provide a **public hearing** for the Housing Element at 7:00pm, Wednesday, October 27th in the City Council Chamber at 3191 Katella Ave.



A review draft will be available at:
www.cityoflosalamitos.org/2035-general-plan
And the following locations:
Los Alamitos-Rossmoor Library - 12700 Montecito Rd., Seal Beach - Tues-Thur, 11:00am - 7:00pm, & Friday-Sat, 9:00am-5:00pm
City Hall - 3191 Katella Ave. - Mon-Thur: 7:30am - 5:30pm
Community Center - 10911 Oak St. Mon-Thur 7:30am - 5:30pm



Wednesday, March 9, 2022

10911 Oak Street 8:15 am - 9:15 am

Good Morning, Los Alamitos! is an event to create community connectivity by bringing residents, the business community, and the City together. The City of Los Alamitos is building a culture of meaningful engagement that is inclusive, consistent and transparent for our community. Please join City Manager, Chet Simmons and City Staff on Wednesday, March 9 from 8:15 am to 9:15 am at the Los Alamitos Community Center. This is an informal opportunity to meet and converse with City leaders and Staff to ask questions, chat with your fellow residents, the business community, and to learn more about what's happening in Los Al.

- Good Morning, Los Alamitos! will be held biannually and is open to the public. All are encouraged to attend.
- Registration will be $10 per person and will include a light breakfast. All proceeds will benefit the Los Alamitos Recreation & Community Services Scholarship Fund.

To register please visit, https://www.eventbrite.com/e/good-morning-los-alamitos-tickets-262233275787. For more information, please call the Development Services Department at (562) 431-3538.

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City of Los Alamitos Housing Element 2021-2029



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The 2021-2029 General Plan Housing Element sets strategies for the City of Los Alamitos housing decisions. Another 20-day comment period begins on March 3 through March 23, 2022. A review draft will be available to view at www.cityoflosalamitos.org/2035-general-plan

Please mail comments to:
City of Los Alamitos Development
Services Department
Attention: Tom Oliver, Associate Planner
3191 Katella Avenue
Los Alamitos, CA 90720

Or email to: Toliver@cityoflosalamitos.org

At the end of this comment period, the Planning Commission will provide an open public discussion for the General Plan Housing Element on Wednesday, March 23, 2022 at 7:00pm in the Los Alamitos City Council Chambers located at 3191 Katella Avenue.

Subject: City of Los Alamitos Housing Element Update Public Review Notice

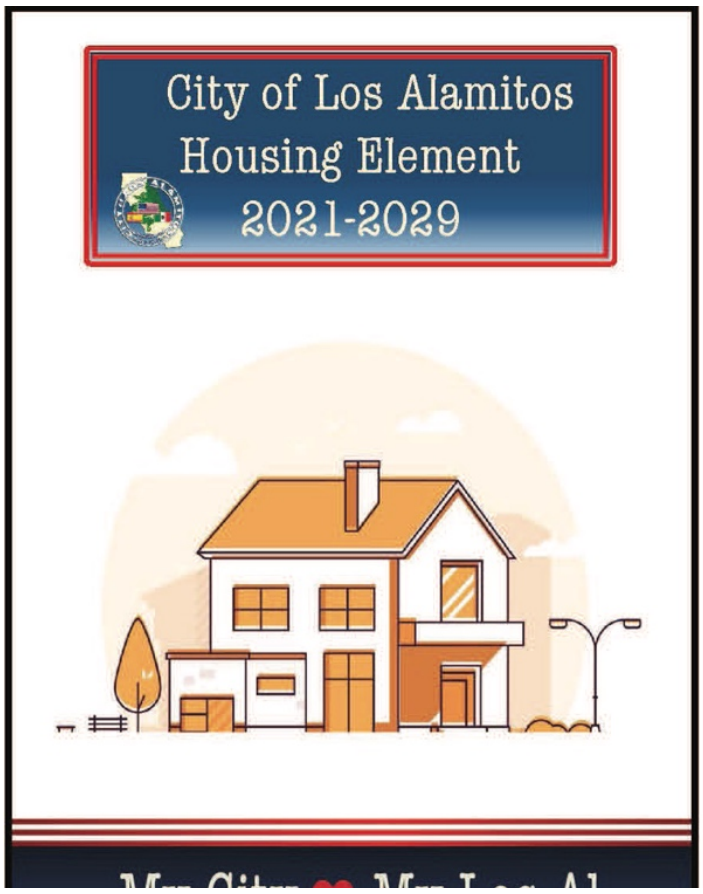
Date: Wednesday, March 2, 2022 at 3:20:19 PM Pacific Standard Time

From: Terra Nova Planning & Research

CC: Tom Oliver, Nicole Criste, Bitian Chen, Brandy Webb

BCC: clyde.stauff@colliers.com, info@habitatoc.org, SFelix@huttoncompanies.com, dmyers@icre.com, cathy.williams@irr.com, jkap516@icloud.com, cesarc@kennedycommission.org, Mark.Reader@kimley-horn.com, kowatkin@uci.edu, jordan.salisbury@lennar.com, matthew.wenzel@marcusmillichap.com, jreekstin@theolsonco.com, john.dugan@gsa.gov, bactran92887@yahoo.com, jmills@wested.org, dave@seesdev.com, eddie@eddiekesky.com, jingallagher@cox.net, nicktechwise@gmail.com, mrisdon@acof.org, affordablehomestead@gmail.com, Riaz@marrscorp.com, apreedge@cityventures.com, mdiacos@cypressequity.com, smoreno@families-forward.org, Flo.engineering.2020@gmail.com, Andrew@greendev.co, jon@hipsandiego.org, paul@integrityhousing.org, mark@irvineclt.org, rubina@olivecs.org, esantana@ush.us, ggardner@usapropfund.com, billdobrenen@aol.com, info@scanph.org, info@innovativehousing.com, businessdevelopment@jamboreehousing.com, bshull@fairhousingfoundation.com, mlowry@capoc.org, brodriguez@affordable-housing.org, ajay.nayar@aofpacific.com, sbradley@metahousing.com, bill.vanderschans@housingpartners.com, jae@milestonehousing.com, maimola@msapcg.com, todd@c-cdev.com, jkerze@rcocdd.com, kencomlt33@gmail.com, cesarc@kennedycommission.org, larchuleta@jamboreehousing.com, sharon@habitatoc.org, shauna@glennwoodhousing.org, occhc@occhc.org, mrefowitz@ochca.com, info@ochp.org, shelly@talleyassoc.com, info@fairhousingoc.org

Attachments: image001.jpg



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2022. A review draft will be available
www.cityoflosalamitos.org/2035-gen
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Attention: Tom Oliver, Associate
3191 Katella Avenue
Los Alamitos, CA 90720
Or email to: Toliver@cityoflosalan
At the end of this comment period, t
Commission will provide an op
discussion for the General Plan Hous
on Wednesday, March 23, 2022 at 7:



Los Alamitos City Council Chambers
3191 Katella Avenue.

September 2021 | Initial Study

LOS ALAMITOS HOUSING ELEMENT UPDATE

City of Los Alamitos

Prepared for:

City of Los Alamitos
Contact: Tom Oliver, Associate Planner
Development Services Department
Planning Division 3191 Katella Avenue
Los Alamitos, California 90720 562.431.3538 ext. 303



Prepared by:

Terra Nova Planning & Research, Inc.®
Contact: Nicole Sauviat Criste, Principal
42635 Melanie Place, Suite #101
Palm Desert, California 92211
760.341.4800
admin@terranovaplanning.com
www.terranovaplanning.com

NEGATIVE DECLARATION

Pursuant to the California Environmental Quality Act (CEQA) (California Public Resources Code (PRC) Sections 21000 et seq.) and the State CEQA Guidelines (California Code of Regulations (CCR) Sections 15000 et seq.), the City of Los Alamitos has completed this Negative Declaration (ND) for the project described below based on the assessment presented in the attached Initial Study.

LEAD AGENCY: City of Los Alamitos

PROJECT TITLE: Los Alamitos Housing Element Update

PROJECT LOCATION: The project area encompasses 2,619 acres, the current City of Los Alamitos corporate boundary, which is in the northwestern corner of Orange County.

PROJECT DESCRIPTION: The Housing Element is one of the mandatory elements of the City's General Plan. The Housing Element analyzes the demographics of the City population and existing housing stock, and considers the future needs for housing in the City, with a particular focus on affordable housing, and housing for special needs households, including seniors, disabled persons, large families, single parent households and the homeless. The Element also provides the City's decision makers with Strategies and Policy Actions intended to facilitate the development and preservation of adequate housing supply to meet such needs. The State has established a mandatory update schedule for Housing Elements, which the City is complying with. This Update addresses the planning period from 2021 to 2029. During this timeframe, the City has been allocated the following housing units under the Regional Housing Needs Allocation (RHNA) developed by the Southern California Association of Governments (SCAG):

Table 1 Regional Housing Needs Allocation, 2022 to 2029

Income Category	Number of Units
Very low income[1]	194
Low income	119
Moderate income	145
Above moderate income	311
Total	**769**

Source: SCAG.

Note:

[1] Although not provided in the RHNA, state law requires cities to plan for units to accommodate extremely low income, which can be estimated at 50% of very low income, or 97 units.

This Update consists primarily of statistical updates (particularly relating to updating the Census and American Community Survey information in the Element to 2010 Census and 2019 American Community Survey information), and reassessing housing needs based on these demographic changes. This Update added sites identified for future housing, including parcels within the Town Center Mixed Use Strategic Plan area, the property on Lampson Avenue currently occupied by general offices ('Lampson site') and the property currently occupied by Arrowhead Products ('Arrowhead site'). Two policy changes are proposed in this Housing Element Update which will affect densities at future housing sites:

- Under Policy Action 4.5, the City will modify the Town Center Mixed Use (TCMU) zone to allow a base density of up to 60 dwelling units per acre (du/ac), not including density bonus provisions. The town center sites identified for future housing will be required to

incorporate assigned affordable housing units in the Update (Appendix B Land Resources).

- This Update added a new policy action (Policy Action 4.4) for the City to create a new R-4 zone in the Zoning Ordinance, which will allow a base density of 30 to 36 dwelling units per acre (du/ac), not including density bonus provisions. Under Policy Action 4.4, the R-4 zone will be applied to both Lampson and Arrowhead sites, and the City will consider up to 36 du/ac when future projects are proposed.

Other changes in policy actions address changes in the requirements of law since the City last updated its Housing Element in 2013. These changes in law address various housing-related issues. This Update includes an Assessment of Fair Housing (AFH) that analyzes patterns of segregation and equal access to opportunity within the City, consistent with AFFH Final Rule.

EXISTING CONDITIONS: The current Housing Element of the City's 2035 General Plan applies to the 2014-2021 planning period. The current Element facilitates housing development and preservation throughout the City consistent with residential land use designations in the Land Use Element and Zoning Code, to meet the RHNA assigned to the City at the time.

DOCUMENT AVAILABILITY: The ND and supporting Initial Study for the proposed project are available for public review at the following locations:

- City of Los Alamitos, 3191 Katella Avenue, Los Alamitos, CA 90720
- Los Alamitos/Rossmoor Library, 12700 Montecito Road, Seal Beach, CA 90740
- Los Alamitos Community Center, 10911 Oak Street, Los Alamitos, CA 90720
- Online at: http://cityoflosalamitos.org/your-government/planning/planning-division/

SUMMARY OF IMPACTS: The attached Initial Study was prepared to identify the potential effects on the environment from adoption and implementation of the proposed project and to evaluate the significance of those effects. Based on the environmental analysis, the proposed project would have no impacts or less than significant impacts related to the following environmental issues:

- Aesthetics
- Agriculture / Forestry Resources
- Air Quality
- Biological Resources
- Energy
- Geology / Soils
- Cultural Resources
- Greenhouse Gas Emissions
- Land Use / Planning
- Hydrology / Water Quality
- Hazards & Hazardous Materials
- Noise
- Mineral Resources
- Population / Housing
- Public Services
- Recreation
- Transportation and Traffic
- Tribal Cultural Resources
- Wildfire
- Utilities / Service Systems
- Mandatory Findings of Significance

FINDINGS. It is hereby determined that, based on the information contained in the attached Initial Study, the proposed project would not have a significant adverse effect on the environment. No mitigation measures are necessary. The City of Los Alamitos has hereby prepared a NEGATIVE DECLARATION.

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1. Introduction

The City of Los Alamitos, as Lead Agency, is responsible for preparing environmental documentation in accordance with the California Environmental Quality Act (CEQA) to determine if approval of the discretionary actions requested and subsequent development would have a significant impact on the environment. As defined by Section 15063 of the CEQA Guidelines, an Initial Study is prepared primarily to provide the lead agency with information to use as the basis for determining whether an environmental impact report (EIR), Negative Declaration, or Mitigated Negative Declaration (MND) would be appropriate for providing the necessary environmental documentation and clearance for the proposed project. This Initial Study has been prepared to support the adoption of a ND.

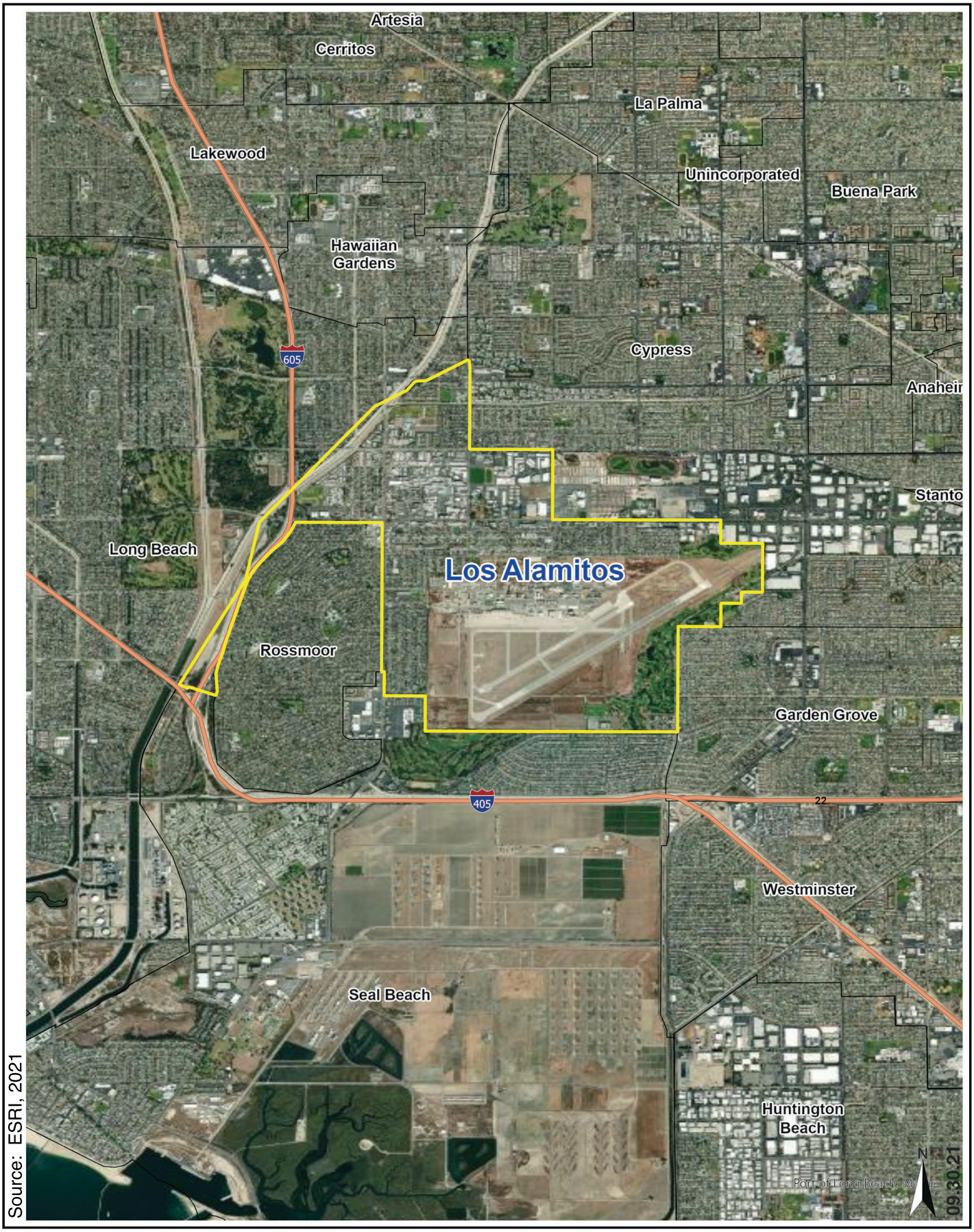
1.1 Incorporation By Reference

The information in this Initial Study is based, in part, on the following documents that include the project site or provide information addressing the general project area or use:

- **City of Los Alamitos General Plan.** The City of Los Alamitos General Plan is a policy document designed to give long-range guidance for decisions affecting the future character of Los Alamitos. It represents the official statement of the community's physical development as well as its economic, social, and environmental goals. The Los Alamitos General Plan was used throughout this Initial Study as the fundamental planning document governing development on the sites identified for housing.

- **City of Los Alamitos Municipal Code.** The Los Alamitos Municipal Code, which includes the City's Zoning Code (Title 17), establishes the basic regulations under which land in the City is developed and utilized. This includes but is not limited to regulations and controls for the design and improvement of development sites; allowable uses, building setback and height requirements, and other development standards. The basic intent of the code is to promote and protect the public health, safety, convenience, and welfare of present and future citizens of Los Alamitos.

- **Environmental Impact Report for the City of Los Alamitos General Plan Update (2015).** An environmental impact report (SCH No. 2013121055) was prepared for the City of Los Alamitos General Plan Update, which was certified by the Los Alamitos City Council in March 2015 (2015 Certified EIR). The 2015 Certified EIR evaluated the potential individual and cumulative environmental effects associated with buildout of the General Plan Update, including direct (primary) and indirect (secondary) impacts that might occur as a result of buildout. Subsequent development projects under the General Plan Update are to be evaluated in light of the analysis provided in the 2015 Certified EIR to determine if additional environmental documentation is required (State CEQA Guidelines §§ 15168[b] and [c]). In cases where further environmental review is required, the environmental analysis for the individual development project can tier from the 2015 Certified EIR consistent with Public Resources Code Section 21093(a) and State CEQA Guidelines Section 15168(c). Where applicable, this Initial Study tiers off of the 2015 Certified EIR. The tiered analysis incorporates by reference analysis, background information, and concentrates on issues specific to the Proposed Project (Public Resources Code § 21094; State CEQA Guidelines §§ 15168[c], 15385).



Los Alamitos Housing Element Update
Regional Location Map
Los Alamitos, California

TERRA NOVA®
PLANNING & RESEARCH, INC.

Exhibit
1

2. Environmental Checklist

2.1 BACKGROUND

1. **Project Title:** Los Alamitos Housing Element Update

2. **Lead Agency Name and Address:**
City of Los Alamitos
3191 Katella Avenue
Los Alamitos, California 90720

3. **Contact Person and Phone Number:**Tom Oliver, Associate Planner 562.431.3538 x303

4. **Project Sponsor's Name and Address:**
City of Los Alamitos
3191 Katella Avenue
Los Alamitos, California 90720

5. **General Plan Designation:** All

6. **Zoning:** All

7. **Surrounding Land Uses and Setting:**
Not applicable. The Housing Element applies to all lands throughout the City.

8. **Other Public Agencies Whose Approval Is Required:**
Not applicable.

2.2 ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" or "Less Than Significant with Mitigation Incorporated" as indicated by the checklist on the following pages.

☐ Aesthetics	☐ Agriculture and Forestry Resources	☐ Air Quality
☐ Biological Resources	☐ Cultural Resources	☐ Energy
☐ Geology / Soils	☐ Greenhouse Gas Emissions	☐ Hazards & Hazardous Materials
☐ Hydrology / Water Quality	☐ Land Use / Planning	☐ Mineral Resources
☐ Noise	☐ Population / Housing	☐ Public Services
☐ Recreation	☐ Transportation	☐ Tribal Cultural Resources
☐ Utilities / Service Systems	☐ Wildfire	☐ Mandatory Findings of Significance

2.3 DETERMINATION (TO BE COMPLETED BY THE LEAD AGENCY)

On the basis of this initial evaluation:

☒ I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.

☐ I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.

☐ I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.

☐ I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.

☐ I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been adequately analyzed in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

_____ _____

Date

2.4 EVALUATION OF ENVIRONMENTAL IMPACTS

1. A brief explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors, as well as general standards (e.g., the project would not expose sensitive receptors to pollutants, based on a project-specific screening analysis).

2. All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.

3. Once the lead agency has determined that a particular physical impact may occur, then the checklist answers must indicate whether the impact is potentially significant, less than significant with mitigation, or less than significant. "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect may be significant. If there are one or more "Potentially Significant Impact" entries when thedetermination is made, an EIR is required.

4. "Negative Declaration: Less Than Significant With Mitigation Incorporated" applies where the incorporation of mitigation measures have reduced an effect from "Potentially Significant Impact" to a "Less Than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level.

5. Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). In this case, a brief discussion should identify the following:

   a) **Earlier Analyses Used.** Identify and state where they are available for review.

   b) I**mpacts Adequately Addressed.** Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.

   c) **Mitigation Measures.** For effects that are "Less than Significant with Mitigation Measures Incorporated," describe the mitigation measures which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions for the project.

6. Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g., general plans, zoning ordinances). Reference to a previously prepared or outside document should, where appropriate, include a reference to the page or pages where the statement is substantiated. A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.

7. Supporting Information Sources: A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.

8. This is only a suggested form, and lead agencies are free to use different formats; however, lead agencies should normally address the questions from this checklist that are relevant to a project's environmental effects in whatever format is selected.

9. The explanation of each issue should identify:

   a) the significance criteria or threshold, if any, used to evaluate each question; and

   b) the mitigation measure identified, if any, to reduce the impact to less than significant.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
I. AESTHETICS. Would the project:				
a) Have a substantial adverse effect on a scenic vista?				X
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?				X
c) Substantially degrade the existing visual character or quality of the site and its surroundings?				X
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?				X
II. AGRICULTURE AND FORESTRY RESOURCES. In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and forest carbon measurement methodology provided in Forest Protocols adopted by the California Air Resources Board. Would the project:				
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?				X
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?				X
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code Section 12220(g)), timberland (as defined by Public Resources Code Section 4526), or timberland zoned Timberland Production (as defined by Government Code Section 51104(g))?				X
d) Result in the loss of forest land or conversion of forest land to non-forest use?				X
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?				X
III. AIR QUALITY.. Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?				X
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?				X
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?				X
d) Expose sensitive receptors to substantial pollutant concentrations?				X
e) Create objectionable odors affecting a substantial number of people?				X

Issues	Potentially SignificantImpact	Less Than Significant With Mitigation Incorporated	Less Than SignificantImpact	No Impact
IV. BIOLOGICAL RESOURCES. Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?				X
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?				X
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?				X
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?				X
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?				X
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?				X
V. CULTURAL RESOURCES. Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in § 15064.5?				X
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to § 15064.5?				X
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?				X
d) Disturb any human remains, including those interred outsideof dedicated cemeteries?				X
V. ENERGY. Would the project:				
a) Result in potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operation?				X
b) Conflict with or obstruct a state or local plan for renewable energy or energy efficiency?				X
VI. GEOLOGY AND SOILS. Would the project:				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map, issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				X
ii) Strong seismic ground shaking?				X
iii) Seismic-related ground failure, including liquefaction?				X
iv) Landslides?				X
b) Result in substantial soil erosion or the loss of topsoil?				X

Issues	Potentially SignificantImpact	Less Than Significant With Mitigation Incorporated	Less Than SignificantImpact	No Impact
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?				X
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?				X
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?				X
VII. GREENHOUSE GAS EMISSIONS. Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?				X
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?				X
VIII. HAZARDS AND HAZARDOUS MATERIALS. Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?				X
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				X
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?				X
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code § 65962.5 and, as a result, would it create a significant hazard to the public or the environment?				X
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				X
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				X
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				X
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?				X

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
IX. HYDROLOGY AND WATER QUALITY. Would the project:				
a) Violate any water quality standards or waste discharge requirements?				X
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?				X
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in a substantial erosion or siltation on- or off-site				X
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?				X
e) Create or contribute runoff water which would exceed the capacity of existing or planned storm water drainage systems or provide substantial additional sources of polluted runoff?				X
f) Otherwise substantially degrade water quality?				X
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?				X
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?				X
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?				X
j) Inundation by seiche, tsunami, or mudflow?				X
X. LAND USE AND PLANNING. Would the project:				
a) Physically divide an established community				X
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?			X	
c) Conflict with any applicable habitat conservation plan or natural community conservation plan?				X

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
XI. MINERAL RESOURCES. Would the project:				
a) Result in the loss of availability of a known mineral resource that would be a value to the region and the residents of the state?				X
b) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?				X
XII. NOISE. Would the project result in:				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?				X
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?				X
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?				X
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?				X
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?				X
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?				X
XIII. POPULATION AND HOUSING. Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?				X
b) Displace substantial numbers of existing people or housing, necessitating the construction of replacement housing elsewhere?				X
XIV. PUBLIC SERVICES. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
a) Fire protection?				X
b) Police protection?				X
c) Schools?				X
d) Parks?				X
e) Other public facilities?				X
XV. RECREATION.				
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?				X
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?				X

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
XVI. TRANSPORTATION/TRAFFIC. Would the project:				
a) Conflict with an applicable plan, ordinance or policy establishing measures of effectiveness for the performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?				X
b) Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?				X
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?				X
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?				X
e) Result in inadequate emergency access?				X
f) Conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?				X
XVII. TRIBAL CULTURAL RESOURCES. Would the project cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code section 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is:				
a) Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k), or				X
b) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code section 5024.1. In applying the criteria set forth in subdivision (c) of Public Resource Code Section 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe.				X
XVIII. UTILITIES AND SERVICE SYSTEMS. Would the project:				
a) Exceed waste water treatment requirements of the applicable Regional Water Quality Control Board?				X
b) Require or result in the construction of new water or waste water treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
d) Have sufficient water supplies available to serve the project from existing entitlements and resources or are new or expanded entitlements needed?				X

Issues	Potentially SignificantImpact	Less Than Significant With Mitigation Incorporated	Less Than SignificantImpact	No Impact
e) Result in a determination by the waste water treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?				X
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?				X
g) Comply with federal, state, and local statutes and regulations related to solid waste?				X
XIX. MANDATORY FINDINGS OF SIGNIFICANCE.				
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?				X
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects ofpast projects, the effects of other current projects, and the effects of probable future projects.)			X	

3. Environmental Analysis

Section 2.4 provided a checklist of environmental impacts. This section provides an evaluation of the impact categories and questions contained in the checklist and identifies mitigation measures, if applicable.

3.1 AESTHETICS

Background

The California Department of Transportation (Caltrans) defines a scenic vista as a viewpoint that provides expansive views of a highly-valued landscape for the benefit of the general public. Vistas provide visual access or panoramic views to a large geographic area and are generally located at a point where surrounding views are greater than one mile away. Panoramic views are usually associated with vantage points over a section of urban or natural areas such as an urban skyline, valley, mountain range, a large open space area, the ocean, or other water bodies.

The City sits in the Santa Ana River Basin region and has relatively flat topography. Therefore, only distant scenic views of the San Gabriel, San Bernardino, and San Jacinto Mountains are available at certain vantage points throughout the City.

The City does not have any designated or eligible scenic highways in the California State Scenic Highway Program. The nearest classified highway is a segment of Route 5/Route 19 that runs through City of Long Beach to the southwest.

Would the project:

a) Have a substantial adverse effect on a scenic vista?

b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?

c) In non-urbanized areas, substantially degrade the existing visual character or quality of public views of the site and its surroundings? (Public views are those that are experienced from publicly accessible vantage point). If the project is in an urbanized area, would the project conflict with applicable zoning and other regulations governing scenic quality?

d) Create a new source of substantial light or glare, which would adversely affect day or nighttime views in the area?

No Impact. The Housing Element Update will have no impact on aesthetics, scenic vistas or light and glare. In the future, development of individual housing projects will be reviewed on a case-by-case basis for their potential effect on scenic vistas and scenic resources. Future housing projects will be subject to building height limits in the Zoning Code and policies of the General Plan and Town Center Strategic Plan (in development at the time of Housing Element Update). The Update requires zoning changes such as increasing allowable residential densities (from 30 to 60 du/ac in the Town Center Mixed Use zone and creation of a new zone (R-4) to allow higher densities (30-36 du/ac) than the existing zoning designations (up to 25 du/ac).

Future housing sites identified in the Site Inventory include parcels in the Town Center, a property at 4655 Lampson Avenue (Lampson site) and a portion of the property at 4411 Katella Avenue

(Arrowhead site). The Town Center sites identified for future housing are located in the Town Center Mixed Use Strategic Plan area and have been assigned units in synergy with the Strategic Plan's implementation of an aggressive, place-making redevelopment program. The Town Center area currently has a mix of one- to two-story buildings with a height limit of 60 feet under the TCMU zone. According to development scenarios analyzed by the Strategic Plan, mixed-use buildings with two to four stories can accommodate residential densities of 60 du/ac. Therefore, the current TCMU height limit should be able to accommodate proposed densities in the Housing Element Update, and higher density housing would not conflict with zoning and other regulations on blocking any scenic vistas or appear incompatible with existing development in the area.

The Lampson and Arrowhead sites will be rezoned to R-4 (30-36 du/ac) to allow residential development. These sites are currently developed with one- and two-story buildings and/or in areas where two-story structures are common. The height limit for R-3, the next zone down from R-4, is currently 35 feet, which allows two-and three-story buildings that are expected to accommodate 30-36 du/ac. The height limit for R-4 may be set at or somewhat higher than 35 feet. Therefore, future housing development at the Lampson and Arrowhead sites are not expected to conflict with zoning and other regulations on blocking any scenic vistas or appear incompatible with existing development in the area.

The sites identified for future housing by this Update are located in highly urbanized areas, and given their topography and location, offer minimal scenic vistas, if any, such as the ridge of mountain ranges where visible. Future projects will be required to adhere to applicable zoning and other regulations on scenic quality, and this Update proposes no change to these regulations. In summary, no impact to scenic vistas would occur and no mitigation measures are necessary.

The Update will not directly impact light or glare. The Site Inventory identified redevelopment sites only for future housing, which would have similar light sources to the existing and surrounding light sources of residential, commercial or industrial uses and roadways. Future housing development will not result in a substantial increase in light and glare compared to existing conditions on the identified sites. Future projects will be subject to the City's Municipal Code provisions on lighting: Chapter 8.48 (Lighting Performance Standards) of Title 8 (Health and Safety) addresses the visual impacts of exterior lighting on adjacent property owners and neighborhoods and outlines guidelines to reduce light trespass and prevent glare; Section 17.24.040 (Light and Glare) of Title 17 (Zoning) also outlines standards for shielding of light sources. As outlined in Section 17.24.040, where the light source is visible from outside the project boundary, shielding is required to reduce glare so that neither the light source nor its image from a reflective surface shall be directly visible from a point of five feet or more beyond the property line. Compliance with these provisions is ensured through the City's development review and building plan check process.

Mitigation Measures and Monitoring: None required.

3.2 AGRICULTURE AND FORESTRY RESOURCES

Background

The City of Los Alamitos contains no agricultural or forest lands, and no lands are designated for agricultural or forestry purposes in the General Plan. While portions of the Joint Forces Training Base are designated as Prime Farmland in the Farmland Mapping & Monitoring Program by the California Department of Conservation, agriculture has not occurred in the City for decades.

Would the project:

a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland),as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program ofthe California Resources Agency, to non-agricultural use?

b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?

c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code Section 12220(g)), timberland (as defined by Public Resources Code Section 4526), or timberland zoned Timberland Production (as defined by Government Code Section 51104(g))?

d) Result in the loss of forest land or conversion of forest land to non-forest use?

e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non- forest use?

No Impact. The City of Los Alamitos contains no agricultural or forest lands nor any lands covered by a Williamson Act contract, and no lands are designated for agricultural or forestry purposes in the General Plan and Zoning Code. The Housing Element Update is a policy document and does not involve construction of additional housing. All sites identified in the Site Inventory for future housing are mapped as Urban and Built-up Land on the California Important Farmland Finder maintained by the California Department of Conservation.

The identified sites do not contain farmland, forest land or other agricultural/forest uses and are not near any such uses. This Update will not result in any direct or indirect impact on any agricultural or forest land, nor would it result in the conversion of such land to non-agricultural or non-forest uses. Adoption of the Housing Element Update will have no impact to agricultural and forestry resources.

Mitigation Measures and Monitoring: None required.

3.3 AIR QUALITY

Background

The City of Los Alamitos is located in the South Coast Air Basin (SCAB), which is governed by the South Coast Air Quality Management District (SCAQMD). All development in the SCAB is subject to the 2016 SCAQMD Air Quality Management Plan (AQMP) and applicable portions of the State Implementation Plan (SIP). The SSAB is currently a designated nonattainment area for O3 and PM2.5 under the California and National AAQS, nonattainment for PM10 and NOx (CA 60 Near-road Portion of San Bernardino, Riverside and Los Angeles Counties only) under the California AAQS, and nonattainment for lead (Los Angeles County only) under the National AAQS.

The SCAQMD works directly with the Southern California Association of Governments (SCAG), county transportation commissions, and local governments, and cooperates actively with all state and federal government agencies. At the time the 2016 AQMP was developed, its land use and transportation controls were based on the Growth Management chapter of the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS) adopted by SCAG to comply with metropolitan planning organization (MPO) requirements under the Sustainable

Communities and Climate Protection Act. Projects that are consistent with the projections of population forecasts are considered consistent with the AQMP.

In 2020, SCAG adopted the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (2020 RTP/SCS) that will form the basis for land use and transportation controls of the forthcoming 2022 AQMP. However, the 2016 RTP/SCS is consistent with the current 2016 AQMP and thus the appropriate document to reference for air quality analysis at this time.

Would the project:

a) Conflict with or obstruct implementation of the applicable air quality plan?
b) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard?
c) Expose sensitive receptors to substantial pollutant concentrations?
d) Result in other emissions (such as those leading to odors) adversely affecting a substantial number of people?

No Impact. The Housing Element Update will have no direct impact on air quality. The Update is a policy document and will not generate any construction or development. SCAG assigned a Regional Housing Needs Allocation (RHNA) of 769 units to the City of Los Alamitos. To meet the RHNA for the next planning period by 2029, the Housing Element Update contains programs to rezone and/or increase allowable density for sites identified for future housing. In 2021, the City has an average 2.63 persons per household, and implementation of RHNA would increase the population by 2,023 persons. In 2021, Orange County's population was 3,153,764, and SCAG projects the County's population will grow to 3,461,000 by 2040. The addition of 769 units would increase the population by 2,023 to a total of 3,155,787, which is a minimal increase under the 2040 forecast. The increase would account for less than 0.7% of the County population increase between 2021 and 2040, and less than 0.06% of the population forecast for 2040. Therefore, the Housing Element is consistent with the 2016 RTP/SCS and thus consistent with the growth assumptions in the 2016 AQMP. The Update will not conflict with or obstruct implementation of the AQMP.

When individual properties are proposed for housing development, the City will undertake CEQA review, and assess potential impacts for each project on air quality, including emissions of criteria pollutants, pollutant concentrations near sensitive receptors, and emissions of odors. All future housing projects will be subject to SCAQMD rules and regulations and City requirements for construction activities to ensure compliance with the 2016 AQMP. The City's General Plan Open Space, Recreation, and Conservation Element includes policies (4.2 and 4.3) that require proper siting of sensitive land uses and reduction of particulate matter in collaboration with agencies in the region.

The Housing Element Update will facilitate development and renovation of residential units, which typically do not emit odors that would adversely affect a substantial number of people. Mitigation measures will be implemented, where necessary, in accordance with SCAQMD rules and City requirements to reduce potential impacts to less than significant levels.

Mitigation Measures and Monitoring: None required.

3.4 BIOLOGICAL RESOURCES

Background

The City of Los Alamitos is located in the plan area of the Orange County Transportation Authority (OCTA) M2 Natural Community Conservation Plan/Habitat Conservation Plan (NCCP/HCP), which encompasses all of Orange County. The NCCP/HCP, finalized by the OCTA Board of Directors in November 2016, involves acquisition, conservation and/or enhancement of natural habitat as mitigation for impacts to biological resources from freeway construction and widening projects. The City of Los Alamitos is essentially built out with highly urbanized areas, though urban landscaping may harbor bird species protected under the Migratory Bird Treaty Act (MBTA) and/or other species not covered or addressed by the OCTA M2 NCCP/HCP. The Housing Element is a regulatory document that, in and of itself, will not impact biological resources.

Would the project:

a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?

b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?

c) Have a substantial adverse effect on state or federally protected wetlands (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?

d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?

e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?

f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?

No Impact. The adoption of the Housing Element Update will have no impact on biological resources. This Update does not expand development beyond areas currently allowed under the General Plan. The OCTA M2 NCCP/HCP identified portions of the City as Protected Lands or Unprotected Natural Habitat, which fall in the Joint Forces Training Base and public parks, and will not be affected by this Update. The City's Site Inventory identifies redevelopment sites for future housing developments; none of the sites are in Protected Lands or Unprotected Natural Habitat identified by the NCCP/HCP (Figure 2-4). The City is essentially built out and natural habitat has been replaced by urban uses for decades. The identified housing sites would have the least potential to support any sensitive species or communities because of their current built conditions.

There are no wetlands or riparian habitats on lands in the City's Site Inventory, nor on lands designated for housing in general. The City will require, if a future project site contains vegetation

with the potential to host nesting birds, pre-construction nesting bird surveys for individual housing projects as they are proposed, and will implement necessary mitigation measures to protect bird species covered under the Migratory Bird Treaty Act (MBTA). The City does not have a tree preservation or similar ordinance that protects trees in general or particular biological resources. The General Plan Open Space, Recreation, and Conservation Element has multiple policies (3.1 through 3.3) that call for the use of native plants in landscaping and urban forest. With implementation of the NCCP/HCP and standard requirements, this Update will not result in any new impact on biological resources.

Mitigation Measures and Monitoring: None required.

3.5 CULTURAL RESOURCES

Background

The City of Los Alamitos was part of a larger rural area during the early 1900s primarily known for its agricultural production. Urban development gradually replaced the agricultural uses by the mid-20th century. According to the City's General Plan, no sites or structures are currently identified by the City as local landmarks (per Chapter 17.38 of the City's Municipal Code) and none are listed on the state or federal registers of historic places. Additionally, no archaeological sites have been discovered in the City. However, there are a number of sites and structures that may have local historical significance, including the Los Alamitos Sugar Company Sugar Beet Processing Plant, Los Alamitos Fire Station/Museum, St. Isidore Chapel and private residences.

Would the project:

a) Cause a substantial adverse change in the significance of a historical resource as defined in § 15064.5?

b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to § 15064.5?

c) Disturb any human remains, including those interred outside of dedicated cemeteries?

No Impact. The adoption of the Housing Element Update will have no impact on cultural resources. There are no historic structures on lands identified in the Site Inventory. As individual projects are proposed in the future, the City will conduct tribal consultation pursuant to AB 52 and/or SB 18 on potential cultural resources. The consultation process is detailed in Section 3.18, Tribal Cultural Resources. All sites identified in the Site Inventory for future housing would require redevelopment. As these sites have been developed and disturbed from previous grading and other construction activities, it is least likely to uncover any historic and/or archaeological resources during future redevelopment. The proposed Housing Element Update will not result in any impact on historic and archaeological resources.

There are no known burial sites or cemeteries on lands designated for housing. As discussed above, all sites in the Inventory would require redevelopment and would have the least potential for disturbance of any human remains given the past site disturbances. In the unlikely event that human remains are uncovered during construction activities of future housing projects, California Health and Safety Code Section 7050.5 requires that disturbance of the site shall remain halted until the Orange County Coroner has conducted an investigation into the

circumstances, manner, and cause of any death, and the recommendations concerning the treatment and disposition of the human remains have been made to the person responsible for the excavation or to his or her authorized representative, in the manner provided in Section 5097.98 of the California Public Resources Code. The coroner is required to make a determination within two working days of notification of the discovery of the human remains. If the coroner determines that the remains are not subject to his or her authority or has reason to believe the human remains to be those of a Native American, he or she shall contact the Native American Heritage Commission (NAHC) so that NAHC can contact the Most Likely Descendant (MLD). The MLD shall be provided access to the discovery and will provide recommendations or preferences for treatment of the remains within 48 hours of accessing the discovery site. Disposition of human remains and any associated grave goods, if encountered, shall be treated in accordance with procedures and requirements set forth in Sections 5097.94 and 5097.98 of the Public Resources Code; Section 7050.5 of the California Health and Safety Code; and CEQA Guidelines Section 15064.5. These requirements of law ensure that no impact to buried remains will occur when housing projects are proposed. The proposed Housing Element Update will not result in any impact on human remains.

Mitigation Measures and Monitoring: None required.

3.6 ENERGY

Background

Primary energy sources include fossil fuels (e.g., oil, coal, and natural gas), nuclear, and renewable sources (e.g., wind, solar, geothermal, and hydropower). The City is within the service boundaries of Southern California Edison (SCE) for electricity and the Southern California Gas Company (SoCalGas) for natural gas. Both SCE and SoCalGas offer various programs and incentives for all users to reduce energy consumption.

Would the project:

a) Result in potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operation?

b) Conflict with or obstruct a state or local plan for renewable energy or energy efficiency?

No Impact. The adoption of the Housing Element Update will have no impact on energy resources and energy efficiency. Construction and renovation of housing are required to conform to the California Building Code including the California Energy Code and California Green Building Standards Code (CALGreen), which serves to ensure the economical and wise use of energy resources during construction and operational phases. The City's energy providers, SCE and SoCalGas, have both committed to increasing efficiency and renewable energy generation and enforce relevant state energy standards. The Housing Element identifies energy conservation opportunities for City residents and future housing development, including LEED certification with U.S. Green Building Council and utility rebate and savings programs.

Future housing developments would generate traffic and require the consumption of petroleum-based fuels related to vehicular travel. Although future housing projects have the potential to result in a direct increase in City VMTs, the Update will not interfere with evolving fuel efficiency

standards and will not result in wasteful, inefficient, or unnecessary consumption of transportation energy resources.

Implementation of the California Building Code and voluntary energy efficiency and renewable energy programs will prevent wasteful, inefficient, or unnecessary consumption of energy resources. The Update promotes energy efficiency and renewable energy programs for future housing development and rehabilitation, and will not conflict with or obstruct a state or local plan for energy efficiency or renewable energy.

Mitigation Measures and Monitoring: None required.

3.7 GEOLOGY AND SOILS

Background

Located in the Peninsular Ranges and west of the Santa Ana Mountains, the City of Los Alamitos sits on quaternary deposits of alluvium and colluvium. Alluvium results from sediments deposited from running water, and colluvium forms as rock fragments and soil materials accumulate at the base of steep slopes. While located in a seismically active region, Los Alamitos' geologic structure does not include any active or potentially active faults. Five faults lie within close proximity to Los Alamitos: Norwalk, El Modena, Whittier, Elsinore, Elysian, and Newport-Inglewood. The closest fault is the Newport-Inglewood fault zone, which produced the catastrophic 1933 Long Beach earthquake, estimated at magnitude 6.3 on the Richter scale, that caused devastation in Los Alamitos. There are numerous other faults within 50 miles that could cause minor to moderate damage depending on the magnitude of the seismic event.

The U.S. Soil Conservation Service identifies a number of soils in Los Alamitos, including Drained Bolsa Silt Loam, Drained Bolsa Silty Loam, Drained Hueneme Fine Sandy Loam, Metz Loamy Sand, San Emigdio Fine Sandy Loam, and San Emigdio Moderately Fine Sandy Loam, which are all suitable for urban development.

Would the project:

a) Directly or indirectly cause potential substantial adverse effects, including the risk of loss, injury, or death involving:

- **i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.**
- **ii) Strong seismic ground shaking?**
- **iii) Seismic-related ground failure, including liquefaction?**
- **iv) Landslides?**

b) Result in substantial soil erosion or the loss of topsoil?

c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?

d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial direct or indirect risks to life or property?

e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?

f) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?

No Impact. The adoption of the Housing Element Update will have no impact on geology and soils, because the Update is a policy document that does not result in construction of structures. There are no Alquist-Priolo earthquake fault zones in the City. Surface rupture resulting directly from earthquakes is unlikely to occur in Los Alamitos because no faults have been identified within the City boundary. The City will, however, be subject to significant ground shaking in the event of an earthquake. The 2019 California Building Code (CBC; California Code of Regulations, Title 24, Part 2), adopted by reference in the Los Alamitos Municipal Code (Chapter 15.04 Building Codes), contains provisions to safeguard against major structural failures or loss of life caused by earthquakes or other geologic hazards. Future housing projects would be required to adhere to the CBC provisions, which are enforced by the City's Development Services Department during the building plan check and development review process. The City also requires preparation of geotechnical reports for construction projects prior to issuing development permits and imposes the recommended design parameters of the report as conditions of approval. Implementation of these standard requirements will prevent any significant impacts from seismicity related hazards.

Liquefaction typically occurs when three simultaneous conditions are met: generally cohesionless soils, predominantly sand; high ground water (less than 30 feet from the surface); and ground shaking. Due to the proximity of active and potentially active faults around Los Alamitos, the characteristically high water table, and the cohesionless subsoils in some areas in the City with these conditions may experience liquefaction during extreme ground shaking. As discussed above, future housing projects will be required to prepare a geotechnical report to address design parameters according to site-specific geological and soil conditions, and project-specific conditions of approval will be imposed where necessary. Project site grading, design, and construction would conform with the recommended design parameters, which will mitigate for potential seismic-related ground failure impacts.

Given the City's flat topography, there is generally a low risk for earthquake-induced landslides. The sites identified for future housing are not located near drainage channels or similar settings with steep banks or slopes. No impact from landslides is expected on these sites.

Future housing development is subject to local and state codes and requirements for erosion control and grading during construction, including South Coast Air Quality Management District Rules 402 (dust suppression techniques) and 403 (fugitive dust control). Project development will also be subject to the National Pollution Discharge Elimination System (NPDES) permitting regulations, including the development and implementation of a Stormwater Pollution Prevention Plan (SWPPP) and associated best management practices (BMPs). These standard requirements will mitigate for potential soil erosion from water, wind and vehicles.

The greater Los Angeles metropolitan area, including the City of Los Alamitos, experiences land subsidence due to groundwater pumping and various other human-induced and natural causes. This regional issue is being addressed through collaborative efforts including replenishing groundwater basins and water conservation to reduce extraction.

Depending on site-specific soil conditions, future housing projects may be subject to collapsible or expansive soil hazards. The City will require preparation of site-specific geotechnical reports and implementation of conditions of approval as recommended in those studies. Typical engineering practices such as proper excavation, compaction, and foundation design will prevent impacts from soil related hazards.

The City is well served by existing sanitary sewer infrastructure and future housing projects will be connected to existing sewers main lines and service lines in the surrounding roadways. The sites identified for future housing will require redevelopment and will not involve the use of septic tanks or other alternative wastewater disposal systems. No impact will occur.

According to the City's General Plan, no paleontological sites have been discovered in the City. The Site Inventory contains redevelopment sites only, which do not contain any unique geologic features. Given the existing development and past disturbances on those sites, it is least likely for future developments to uncover any paleontological resources or disturb them. No impact will occur.

Mitigation Measures and Monitoring: None required.

3.8 GREENHOUSE GAS EMISSIONS

Background

Greenhouse gases (GHG), such as carbon dioxide (CO_2), methane (CH_4), nitrous oxide (N_2O), and fluorinated gases (hydrofluorocarbons, perfluorocarbons and sulfur hexafluoride), are able to trap heat and play a key role in the earth's surface temperature. GHGs in the atmosphere come from natural processes and human activities. The excess GHGs released into the atmosphere due to human activities are believed to be responsible for the global average increase in surface temperatures of 0.7-1.5°F observed during the 20th century. Carbon dioxide is the primary greenhouse gas that has raised the most concern of atmospheric scientists due to current and projected emission levels.

State law mandates that all cities decrease their GHG emissions to 1990 levels by the year 2020. Executive Order B-30-15 set an interim target goal of reducing GHG emissions to 40% below 1990 levels by 2030 to keep California on its trajectory toward meeting or exceeding the long-term goal of reducing GHG emissions to 80% below 1990 levels by 2050, as set forth in Executive Order S-3-05.

GHG Thresholds

On December 5, 2008, the SCAQMD formally adopted a greenhouse gas significance threshold of 10,000 MTCO^{2}e/yr that only applies to industrial uses' stationary sources where SCAQMD is the lead agency (SCAQMD Resolution No. 08-35). This threshold was adopted based upon an October 2008 staff report and draft interim guidance document that also recommended a threshold for all projects using a tiered approach. It was recommended by SCAQMD staff that a project's greenhouse gas emissions would be considered significant if it could not comply with at least one of the following "tiered" tests:

Tier 1: Is there an applicable exemption?

Tier 2: Is the project compliant with a greenhouse gas reduction plan that is, at a minimum, consistent with the goals of AB 32?
Tier 3: Is the project below an absolute threshold (10,000 $MTCO^2e$/year for industrial projects; 3,000 $MTCO^2e$/year for residential and commercial projects)?
Tier 4: Is the project below a (yet to be set) performance threshold?
Tier 5: Would the project achieve a screening level with off-site mitigation?

Would the project:

a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?

b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?

No Impact. The Housing Element Update will have no impact on greenhouse gas emissions. The Update is a policy document and will not generate any development or construction. When individual properties are proposed for housing development, the City will undertake CEQA review as required, and assess potential impacts for each project on greenhouse gas emissions with regards to GHG thresholds set by SCAQMD.

The Housing Element identifies sites for future housing development, which are near transit, businesses, schools, and amenities including the town center sites and Arrowhead site on Katella Avenue. While the Housing Element proposes zoning changes and/or density increases for these sites, the proximity to services, amenities and transit would help offset vehicle miles traveled (VMTs) and greenhouse gas emissions. The town center sites are in the Town Center Mixed Use Strategic Plan area, and the housing units are assigned in synergy with the Strategic Plan (in development as of 2021). The Strategic Plan aims to revitalize the town center through increasing mixed-use development that boosts economic potential and improves community infrastructure and amenities. Mixed-use developments are widely acknowledged to reduce VMTs and emissions, which will offset potential emissions from increasing development densities. The Housing Element also identifies local conservation efforts and opportunities such as utility programs that help reduce GHG emissions.

By identifying redevelopment sites in resource-rich areas to fulfill RHNA, the Housing Element Update is consistent with SCAG's regional goals of providing infill housing, integrating land uses near major transportation corridors, and adding residential land uses to an area surrounded by commercial development. The Housing Element Update would facilitate housing development in a jobs-rich area; the jobs-housing ratio in the City of Los Alamitos was projected at 3.25 in 2020 and 3.22 in 2035 (City of Los Alamitos General Plan EIR). Therefore, the Update would be consistent with and would not interfere with SCAG's ability to implement the regional goals and strategies outlined in the 2020 RTP/SCS. No impact would occur.

Mitigation Measures and Monitoring: None required.

3.9 HAZARDS AND HAZARDOUS MATERIALS

Background

According to the California Health and Safety Code, hazardous material is any substance that, because of its quantity, concentration, or physical or chemical properties, pose a significant hazard to human health or the environment. Under Title 22 of the California Code of Regulations (CCR),

the term "hazardous substance" refers to both hazardous materials and hazardous wastes. Both are classified according to four properties: 1) ignitability, 2) corrosivity, 3) reactivity, and 4) toxicity.

People and/or environment can be exposed to hazardous materials through but not limited to the following means: improper handling or use of hazardous materials or waste, particularly by untrained personnel; transportation accident; environmentally unsound disposal methods; and/or fire, explosion, or other emergencies. The severity of potential effects varies with the activity conducted, the concentration and type of hazardous material or wastes present, and the proximity of sensitive receptors.

Would the project:

a) **Create a significant hazard to the public or the environment through the routine transport, use or disposal of hazardous materials**?
b) **Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?**
c) **Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?**
d) **Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?**
e) **For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard or excessive noise for people residing or working in the project area?**
f) **Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?**
g) **Expose people or structures, either directly or indirectly, to a significant risk of loss, injury or death involving wildland fires?**

No Impact. The Housing Element Update will have no impact on hazards or hazardous materials. Future housing development will be required to assess potential impacts as part of the CEQA process, but such impacts are likely to be negligible, as housing development does not involve significant use, storage or transport of hazardous materials. During construction, future housing projects will be subject to all emergency response plan requirements set forth by Orange County Health Care Agency Environmental Health Division and Orange County Fire Authority, which will minimize potential impacts regarding hazardous materials.

Several schools are located within ¼-mile of sites designated for housing. However, as previously stated, housing development generates minimal hazardous materials which are governed by existing regulations of several agencies, including the US Environmental Protection Agency, US Department of Transportation, California Division of Occupational Safety and Health, Orange County Health Care Agency Environmental Health Division, and Orange County Fire Authority.

According to the California Department of Toxic Substances Control (DTSC) "EnviroStor" database, the Arrowhead site included in the Site Inventory has a tiered permit and is identified to have potential soil contamination from aerospace manufacturing/

maintenance uses. The site's cleanup oversight agency is the DTSC Site Cleanup Program. Before any housing development occurs on the Arrowhead site, the developer will be required to perform site evaluation and remediation under DTSC oversight in accordance with existing regulations. According to the State Water Resources Control Board GeoTracker database, one of the sites identified for future housing has an open case regarding a former dry cleaner onsite (3624 Katella Avenue). The site's cleanup oversight agency is the Santa Ana Regional Water Quality Control Board (RWQCB). A future housing developer will be required to perform remediation under RWQCB oversight in accordance with existing regulations prior to redevelopment. No other sites identified in the Housing Element Site Inventory are included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.

In Los Alamitos, both fixed-wing aircraft and helicopters operate from the Joint Forces Training Base (JFTB). The nearest sites identified for housing in the Site Inventory are approximately ¼ mile west and north of the JFTB. The Airport Environs Land Use Plan for JFTB designated two areas where land uses are regulated to minimize hazards from aircraft crashes to persons on the ground: Clear Zones within approximately 0.5 mile of each end of the main runway, which are both within the limits of JFTB. The Site Inventory does not contain any site within the JFTB or the Clear Zones. The approach and departure routes for fixed-wing aircraft to and from JFTB do not pass over any sites designated for future housing developments; approach routes are from the northeast, passing east of the site, while the departure route is to the southwest over the City of Seal Beach (OCALUC 2017). Therefore, future housing developments facilitated by the Housing Element Update would not result in an airport-related hazard for residents or workers on or off the sites.

There are no private airstrips in proximity of the sites identified for future housing. However, helicopters operate via multiple routes from JFTB, some of which cross over or near the future housing sites. Over congested areas, helicopters are required to maintain an altitude of at least 1,000 feet above the highest obstacle within 2,000 feet of the aircraft, except as needed for takeoff and landing (Code of Federal Regulations, Title 14 § 91.119). Takeoffs and landings at JFTB are infrequent and are at a sufficient distance from the sites identified for future housing that they would not pose a safety hazard to residents or workers on or near the sites. Therefore, the Housing Element Update would not result in an impact associated with private air strips.

The City of Los Alamitos participates in ReadyOC, a public service campaign administered by police/sheriff's departments to provide emergency preparedness resource and education for the public on awareness and involvement in local readiness efforts. The City is covered by the Unified County of Orange and Orange County Operational Area Emergency Operations Plan (February 2019). Future housing developments facilitated by the Housing Element Update would have no adverse impact on implementation of ReadyOC or regional emergency operations plan.

Additionally, construction and operation of future housing projects would not interfere with any of the daily operations of the Orange County Sheriff's Department Emergency Management Division, which facilitates and supports the Orange County Operational Area efforts and provides emergency management and preparedness services to unincorporated

areas of Orange County (Sheriff 2020). All construction activities will be subject to the City's and Orange County Fire Authority's standards and regulations. Future housing projects will be required to provide necessary on- and off-site access and circulation for emergency vehicles and services during construction and operation. This will be enforced through the City's development review and building plan check process, which requires projects to incorporate all applicable design and safety standards and regulations in the CBC and Los Alamitos Municipal Code (including Chapter 15.08 Fire Code) to ensure that project development will not interfere with the provision of local emergency services.

Wildland fires can pose a hazard in areas with limited access, rugged terrain, limited water supply, and combustible vegetation. The sites identified for future housing are in a highly urbanized area and surrounded by a mix of residential, commercial, office, light industrial and public uses. All sites have existing access to the street grid and are served by adequate water infrastructure. There is no combustible wildland vegetation on or near the future housing sites. The City does not have and is not near any fire hazard zones mapped by the California Department of Forestry and Fire Prevention (CalFire 2021). Therefore, the Housing Element Update would not introduce people or structures to substantial hazards from wildland fires. No impact would occur.

Mitigation Measures and Monitoring: None required.

3.10 HYDROLOGY AND WATER QUALITY

Background

Most of the City of Los Alamitos is in the Coyote Creek Watershed, which covers 165 square miles and drains via several tributaries, including Coyote Creek, Brea Creek, Fullerton Creek, Carbon Creek, and the Los Alamitos Channel. The City lies east of Coyote Creek's confluence with the San Gabriel River. Alamitos Bay is the only downstream surface water body receptor in the regional drainage pattern that encompasses the City of Los Alamitos. It is classified as coastal surface water; coastal waters may be defined as waters subject to tidal action and waters in coastal sloughs.

Water quality in Los Alamitos is regulated by Santa Ana Regional Water Quality Control Board (SARWQCB) and its Water Quality Control Plan for the Santa Ana River Basin (Basin Plan), which contains water quality standards and identifies beneficial uses (wildlife habitat, agricultural supply, fishing, etc.) for receiving waters along with water quality criteria and standards necessary to support these uses consistent with federal and state water quality laws.

Would the project:

a) Violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or groundwater quality?

b) Substantially decrease groundwater supplies or interfere substantially with groundwater recharge such that the project may impede sustainable groundwater management of the basin?

c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or through the addition of impervious surfaces, in a manner which would:

i) Result in substantial erosion or siltation on- or off-site?

ii) Substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or offsite?

iii) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?

iv) Impede or redirect flood flows?

d) In flood hazard, tsunami, or seiche zones, risk release of pollutants due to project inundation?

e) Conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan?

No Impact. The Housing Element Update is a policy document and will have no impact on water resources as it does not involve construction or development. Golden State Water Company (GSWC) provides water service in the City of Los Alamitos, and Rossmoor/Los Alamitos Area Sewer District (RLAASD) provides sewer service. The City, GSWC and RLAASD implement all water quality standards and waste discharge requirements to prevent contamination of water sources during construction and operation. There are no gaps of water and sanitary sewer infrastructure or services in the City. Future housing developments will be required to meet all agency requirements through the development review and plan check process. The implementation of these standard requirements will assure that there are no impacts to water quality or waste discharge requirements.

The City is located in the GSWC West Orange Service Area. GSWC's West Orange primary water supplies are groundwater derived from the Central Plain of Orange County Groundwater Basin and purchased supplies from the Municipal Water District of Orange County (MWDOC). GSWC West Orange also purchases a small amount of water from the City of Seal Beach and maintains emergency connections with the GSWC Artesia System, City of Buena Park, and the City of Garden Grove to access additional water supply sources in emergency conditions. The GSWC West Orange's water supply is shared with other GSWC Service Areas in the region. According to the GSWC West Orange Service Area 2020 Urban Water Management Plan (UWMP), GSWC West Orange has reliable supplies to meet its retail customer demands in normal, single dry years, and five consecutive dry year conditions through 2045. GSWC West Orange coordinates its groundwater supply management primarily with Orange County Water District (OCWD) and its imported supply management with MWDOC. This portfolio guarantees available water supplies regardless of the current year's hydrology and provides resiliency during dry conditions. With discretion over the amount of groundwater pumped, GSWC West Orange can match its total supplies to meet annual demands. The 2020 UWMP also includes a Water Shortage Contingency Plan, which confirmed the water supply reliability of GSWC West Orange as a result of the projected reliability of MWDOC for imported water supplies, OCWD management of the Orange County Groundwater Basin to ensure reliability, and conservation derived supply. Therefore, the proposed Housing Element Update is not expected to impact local groundwater management in terms of groundwater supplies and recharge.

Construction projects of one acre or more are regulated under the Statewide General Construction Permit (CGP), Order No. 2012-0006-DWQ, issued by the State Water Resources Control Board in 2012. As individual housing projects are proposed, projects over one acre in area will need to obtain coverage by developing and implementing a Storm Water Pollution Prevention Plan (SWPPP) and associated best management practices (BMPs) to minimize pollution of stormwater during construction.

The City complies with the MS4 permit issued by SARWQCB through requirement of a Water Quality Management Plan (WQMP) and BMPs that minimize water pollution from a project site during operation (Los Alamitos Municipal Code Chapter 8.44). Implementation of the BMPs would be enforced through the City's development review and building plan check process.

The Housing Element's Site Inventory does not include any sites in the 100-year special flood hazard areas. Most sites are located in Zone X (area with reduced flood risk due to levee or 0.2% annual chance flood hazard), and the Lampson site is located in Zone D (area of undetermined flood hazard) Areas of potential flooding in and near the City are generally associated with the Coyote Creek and Carbon Creek, which are not near any future housing sites.

Los Alamitos is within the dam inundation area of the Prado Dam, a flood control and water conservation project constructed and operated by the U.S. Army Corps of Engineers (USACE). Prado Dam is approximately 25 miles northeast of Los Alamitos in the City of Corona on the Santa Ana River. According to the City's General Plan, potential damage to the City from a failure of the Prado Dam is not an issue due to recent dam upgrades. The ongoing flood protection improvements along the Santa Ana River and to the Prado Dam will help minimize or prevent flood hazards from failure of a dam or a levee. In addition, as part of their Dam Safety Program, the USACE conducts routine inspections and operation of the dam and has developed an emergency action plan in coordination with local emergency management officials. Therefore, the Housing Element Update would not expose people or structures to significant impacts involving flooding as a result of a failure of a dam.

The Lampson site is approximately 200 feet west of an artificial water body on the Navy Golf Course, and the Arrowhead site is approximately 0.2 miles southwest of an artificial water body on the Los Alamitos Race Course. Given the shallow depth and small area of these water bodies, they are least likely to pose hazard to surrounding properties when a seiche occurs. The City is at least 3.5 miles inland from the Pacific Ocean, and none of the sites in the Site Inventory are in or near tsunami inundation hazard areas mapped through collective efforts by the California Governor's Office of Emergency Services, the California Geological Survey, AECOM Technical Services, and the Tsunami Research Center at the University of Southern California. Therefore, the Housing Element Update would not place people or structures at risk of flooding due to a tsunami.

The sites identified for future housing are in an urbanized area and sit on relatively flat terrain. No major slopes or bluffs are on or near these sites. Therefore, impacts from a mudflow would not occur and no mitigation measures are necessary.

Mitigation Measures and Monitoring: None required.

3.11 LAND USE AND PLANNING

Background

Los Alamitos is a small but balanced community bordered by the cities of Cypress, Garden Grove, and Seal Beach in Orange County and the City of Long Beach in Los Angeles County. The Joint Forces Training Base (JFTB) takes up roughly half of the land area within the City boundaries. The City is essentially built out. Housing stock in the City include small and large detached homes, townhomes, and medium- and high-density apartments in 16 neighborhoods. New residential and commercial uses would most likely require redevelopment. The City is developing a Town Center Mixed Use Strategic Plan, which is an aggressive, place-making redevelopment program for the town center area.

Would the project:

a) Physically divide an established community?

No Impact. The lands identified in the Housing Element Update are developed with commercial, public/office and industrial uses, and are not part of any established community. Based on the location of each site in the inventory, their development will not physically divide an established community.

b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?

Less Than Significant Impact. The adoption of the Housing Element Update will not have a significant impact on land use. This Update designated new sites in the Site Inventory identified for affordable housing, including lands in the Town Center area, the property on Lampson Avenue currently occupied by multiple office tenants ("Lampson site") and the property currently occupied by Arrowhead Products ("Arrowhead site"). This Update assigns residential units in synergy and accordance with the Town Center Mixed Use Strategic Plan in development and would not conflict with it. This Housing Element Update proposes several new policies regarding residential land use planning, as discussed below.

Under Policy Action 4.5, the City will modify the Town Center Mixed Use (TCMU) zone to allow a base density of up to 60 dwelling units per acre (du/ac), not including density bonus provisions. This change will facilitate the adoption of and development of housing under the Town Center Mixed Use Strategic Plan. The change will also facilitate mixed-used developments at the Town Center sites as envisioned by General Plan Land Use Element Policy 1.4 (Vertical mixed-use). Impacts of future development on the sites identified in the Site Inventory will be addressed in project-level environmental review.

Under Policy Action 4.4, the City will create a new R-4 zone in the Zoning Ordinance, which will allow a base density of 30 to 36 dwelling units per acre (du/ac), not including density bonus provisions. The R-4 zone will be applied to both the Lampson and Arrowhead sites. The Lampson site is currently designated as C-F, Community Facilities in the Zoning Map. The Arrowhead site is currently designated as P-L-I, Planned Light Industrial and ROZ, Retail Overlay Zone in the Zoning Map. These sites have housed businesses in the City. The City has seen a significant interest in the redevelopment of these sites for housing. The City will coordinate the rezoning with sales of these sites to facilitate future housing development. The Arrowhead site designated for housing development in the Site Inventory is a portion of the property occupied by Arrowhead Products, and the City considers the site suitable for residential development as it faces Lexington Drive and less intense institutional land use in Cypress. The City intends the remainder of the Arrowhead property for commercial development under the existing Retail Overlay Zone, which can achieve horizontal mixed-use synergy with the residential portion.

The City's Zoning Ordinance includes provisions for all densities of housing, and these development standards will be imposed as projects are proposed. Per state law, the City will provide for a density bonus of up to 50% for affordable housing in the Zoning Ordinance (Municipal Code Chapter 17.28.050). Sites in the Site Inventory that include affordable units may be eligible for this incentive.

The nearest sites identified for housing in the Site Inventory are approximately ¼ mile west and north of the JFTB. The Airport Environs Land Use Plan for JFTB designated two areas where land uses are regulated to minimize hazards from aircraft crashes to persons on the ground: Clear Zones within approximately 0.5 mile of each end of the main runway; both Clear Zones are within the boundaries of JFTB. The Site Inventory does not contain any site within the JFTB or the Clear Zones. Therefore, the Housing Element Update will not conflict with the Airport Environs Land Use Plan for JFTB.

Overall, no significant impacts are expected.

Mitigation Measures and Monitoring: None required.

3.12 MINERAL RESOURCES

Background

The State of California has recognized the importance of mineral resources for construction materials and other economic purposes. The California Surface Mining and Reclamation Act of 1975 (SMARA) addresses the loss of regionally significant mineral deposits to urban development. The Act requires the Department of Conservation to create Production-Consumption Regions, which are areas where significant mineral resources of statewide importance and regional significance are produced and consumed, and a classification system that identifies lands where significant mineral resource deposits are located.

The City of Los Alamitos is located in the Orange County—Temescal Valley Production—Consumption Region, but it is not in or near any identified resource areas. The City is classified as Mineral Resource Zones 1 & 4 (MRZ-1, MRZ-4), indicating that significant mineral deposits are absent or are unlikely to be present, or available information is inadequate for assignment to any other MRZ zone (CGS 1994).

Would the project:

a) Result in the loss of availability of a known mineral resource that would be a value to the region and the residents of the state?
b) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?

No Impact. The adoption and implementation of the Housing Element Update will have no impact on mineral resources. No active mining or extraction sites occur in the City, nor are any proposed. None of the sites identified for housing in the Site Inventory occur on lands designated for mineral resource extraction.

Mitigation Measures and Monitoring: None required.

3.13 NOISE

Background

The noise environment in the City is typical of an urban community, with primary noise sources including traffic on Interstate-605, major arterials, mechanical equipment such as heating/ventilation/air conditioning (HVAC) units, commercial loading and unloading operations, and parking lot activity. In Los Alamitos, both fixed-wing aircraft and helicopters operate from The Joint Forces Training Base (JFTB), which generate aircraft noise on areas immediately next to the base and flight paths.

Would the project result in:

a) Generation of a substantial temporary or permanent increase in ambient noise levels in the vicinity of the project in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?
b) Generation of excessive ground borne vibration or ground borne noise levels?
c) For a project located within the vicinity of a private airstrip or an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?

No Impact. The adoption of the Housing Element Update will have no impact on noise. The future development of housing will be required to analyze noise impacts as part of the CEQA and building permit processes. All sites identified for future housing in the inventory are located in urban areas and adjacent to existing development. Typical noise sources include roadways and railroad, and stationary sources such as typical commercial and residential activities and landscaping equipment. The City will require the preparation of site-specific noise studies to assess impacts from roadway noise, as appropriate. Should noise levels at future housing sites require mitigation, there are a variety of means such as noise attenuation walls, setback from roadways, and landscape buffers which the City imposes through the development review process.

Housing redevelopment projects in the future may create temporary noise sources. The City's Municipal Code imposes noise standards and limits construction hours to the less sensitive day time hours (Municipal Code Chapter 17.20). Individual projects will be reviewed under CEQA to determine whether their construction will have adverse noise impacts on neighboring land uses.

The nearest public-use airport to the City is Long Beach Airport, approximately 3.4 miles to the west. The City is outside of the noise contours of Long Beach Airport (LACALUC 2017). The nearest private-use airport is the Joint Forces Training Base (JFTB) on the southeast side of the City. Most sites in the Site Inventory are outside of the 60/65-CNEL noise contours established for JFTB (OCALUC 2017), except the Lampson site which is partially within the 60-CNEL noise contour but completely outside the 65-CNEL noise contour. The State of California provides noise standards through the California Building Code, which establishes standards for residential construction practices and building materials to ensure that interior noise levels do not exceed 45 dBA. Future housing projects will be subject to CBC requirements and thus meet the City noise standards of 45 dBA at night and 55 dBA during the day for residential uses (General Plan Public Facilities and Safety Element Table 3). Therefore, the Housing Element Update would not subject people onsite to excessive noise levels from aircraft approaching or departing Long Beach Airport or JFTB.

Mitigation Measures and Monitoring: None required.

3.14 POPULATION AND HOUSING

Background

In 2021, the Orange County's population was 3,153,764, and SCAG projects the County's population will grow to 3,535,000 by 2045. The Los Alamitos population decreased slightly from 2000 (11,536) to 2010 (11,449). The latest (2021) population estimate is 11,538, which shows 1% increase over the last decade. SCAG projects the City's population will grow to 12,300 by 2045. In 2021, there were an estimated 4,437 housing units in Los Alamitos. Local housing stock is split roughly even between single- and multi-family units, with a smaller number of mobile homes.

Would the project:

a) Induce substantial unplanned population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?

b) Displace substantial numbers of existing people or housing, necessitating the construction of replacement housing elsewhere?

No Impact. The adoption of the Housing Element Update will have no impact on population or housing. The Element focuses on the facilitation of housing development to meet existing and projected housing needs within the City, but creates no immediate need for housing. The provisions of the Element will be implemented as growth and demand for housing occur, but will not induce any such growth. The Housing Element will facilitate housing development of for all segments of the City's future population.

The Housing Element identified no infrastructure gaps on and near sites designated for future housing development. The Element does not propose extension of roads or other infrastructure in any area that may induce unplanned population growth.

The lands identified in the Site Inventory are currently developed with commercial or industrial uses, and redevelopment for housing units will not displace people or housing. No impact will occur.

Mitigation Measures and Monitoring: None required.

3.15 PUBLIC SERVICES

Background

Fire protection, first response, emergency medical services, and natural disaster preparedness services in the City are provided by the Orange County Fire Authority (OCFA). Of OCFA's 77 fire stations, Los Alamitos is served by OCFA Station 2, which is at 3642 Green Avenue. The Los Alamitos Police Department provides police protection in Los Alamitos, including neighborhood patrols, investigations, traffic enforcement, community support, drug education, parking control, and crime prevention. The department is staffed with 29 full-time employees including 25 sworn officers and is stationed at 3201 Katella. Los Alamitos Unified School District (LAUSD) serves the City with six elementary schools, two middle schools and one high school.

There are currently about 317.5 acres of parks and recreation facilities in the City, including approximately 18.0 acres of parks, 26.9 acres of spaces and facilities under City control, and 272.6 acres of spaces and fields open to the public but not under City control (City of Los Alamitos 2014).

a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

Fire protection?
Police protection?
Schools?
Parks?
Other public facilities?

No Impact. The adoption of the Housing Element Update will have no impact on public services. Housing projects proposed in the future will be assessed under CEQA for their potential impacts on public services. Sites designated for future housing development are currently developed and located in an urban area; they receive adequate public services and are least likely to cause significant impacts on public services upon redevelopment.

Lands designated for housing are not in or near any State Responsible Areas or Very High Fire Hazard Severity Zones (VHFHSZ) mapped by the California Department of Forestry and Fire Protection (CalFire). OCFA conducts plan reviews for compliance with site development and fire department access and water requirements, codes and standards for building construction and mitigation of fire hazards, and design of fire extinguishing and fire alarm systems. OCFA also inspects projects to ensure conformance with approved plans and issue permits for those uses, operations, and equipment indicated in the California Fire Code.

The City involves the Los Alamitos Police Department in the development review process in order to ensure that the necessary police protection measures and strategies are incorporated into development projects.

Future housing projects will be subject to payment of the school impact fees to LAUSD, which would offset impacts from increased demand for school services associated with housing development.

Future housing development on Inventory Sites will be required to provide park and recreation space for residents, or pay in lieu fees for City park facilities. These requirements will be addressed individually for each project as it is brought forward, and will address impacts to parks from new housing development.

Mitigation Measures and Monitoring: None required.

3.16 RECREATION

Background

The City of Los Alamitos provides parks, school fields, and recreation facilities and programming that serve the residents of Los Alamitos, Rossmoor, Seal Beach, and Long Beach. Los Alamitos residents can access additional open-space resources of parks and school fields in Rossmoor. There are currently about 317.5 acres of parks and recreation facilities in the City, including approximately

18.0 acres of parks, 26.9 acres of spaces and facilities under City control, and 272.6 acres of spaces and fields open to the public but not under City control (City of Los Alamitos 2014).

a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities, such that substantial physical deterioration of the facility would occur or be accelerated?
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities, which might have an adverse physical effect on the environment?

No Impact. The adoption of the Housing Element update will have no impact on recreation. Housing projects with new subdivisions in the future will be assessed park in-lieu fees or be required to dedicate land for park facilities in the building permit process (Municipal Code Chapter 16.18), which are designed to cover the additional costs associated with providing parks and recreational services. These issues will be reviewed under CEQA as individual projects are proposed.

Mitigation Measures and Monitoring: None required.

3.17 TRANSPORTATION/TRAFFIC

Background

Primary regional access to Los Alamitos is provided by Interstates 405 and 605 (I-405 and I-605) and State Route 22 (SR-22). Access throughout the City is provided by a number of arterial roadways: Katella Avenue, Los Alamitos Boulevard, Cerritos Avenue, and Bloomfield Street. The City's roadways generally travel north uninterrupted into Los Angeles County jurisdictions. Southbound travel, however, is limited to Los Alamitos Boulevard and I-605/405 due to the location of the Joint Forces Training Base (JFTB).

Under SB 743, CEQA Guidelines Section 15064.3 was amended December 2018, stating that vehicle miles traveled (VMT) is the most appropriate measure of transportation impacts. A lead agency may use models or other methods to analyze a project's VMT quantitatively or qualitatively. Projects in the City may refer to the 2020 Updated Transportation Implementation Manual adopted by Orange County pursuant to SB 743.

Would the project:

a) Conflict with a program, plan, ordinance or policy addressing the circulation system, including transit, roadway, bicycle and pedestrian facilities?
b) Conflict or be inconsistent with CEQA Guidelines § 15064.3, subdivision (b)?
c) Substantially increase hazards due to a geometric design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?
d) Result in inadequate emergency access?

No Impact. The adoption of the Housing Element Update will have no impact on transportation. Future housing projects in the City will be required to address project-specific traffic impacts in the CEQA review process. The City will require the preparation of traffic impact studies, and mitigation of any impacts identified in these studies. Further, the proposed projects will be required to comply

with City standards regarding parking, emergency access and roadway improvements, either through CEQA or through conditions of approval.

The Housing Element identifies sites for future housing development, which are near transit, employment, schools and amenities including the town center sites and Arrowhead site. While the Housing Element proposes zoning changes and/or density increases in these sites, the proximity to services and amenities would help offset vehicle miles traveled by future residents. Future development will be required to assess their VMT impacts according to the County's 2020 Transportation Implementation Manual and provide mitigation as necessary.

The sites identified for future housing are currently developed and occur on the City's established street system. Redevelopment on these sites for housing units is not expected to interfere with the street system. Most of the identified sites occur on or near transit routes, and therefore will not impact alternative transportation systems.

For future housing projects, the design of internal driveways and other circulation improvements would be subject to the City's standard engineering plans and OCFA's design standards, which are enforced during the development review and building plan check process. Compliance with these established design standards would ensure that hazards due to design features would not occur. All site improvements would be subject to review and approval by the City, OCFA, and LAPD to ensure that the necessary fire prevention and emergency response features are incorporated and that adequate circulation and access (e.g., adequate turning radii for fire trucks) are provided.

Mitigation Measures and Monitoring: None required.

3.18 TRIBAL CULTURAL RESOURCES

Background

According to a prehistory framework generally accepted by archaeologists, Native Americans have lived in Southern California since around 11,000 B.C. The Gabrielino people was one of the most populous, wealthy and powerful ethnic nationalities in aboriginal Southern California, and occupied a territory including the southern Channel Islands and the Los Angeles Basin, reaching east into the present-day San Bernardino-Riverside area and south to the San Joaquin Hills in central Orange County. The Gabrielino population dwindled in the 19th century; cultural revitalization took place in the late 20th century including returning to a traditional name for the tribe, Tongva. Many of the Tongva bands focus on maintaining and teaching traditional knowledge, with special focus on language, place names and natural resources.

Would the project cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code § 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is:

a) Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k), or

ii) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code § 5024.1. In applying the criteria set forth in subdivision (c) of Public Resource Code § 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe.

No Impact. As discussed in Section 3.5, no sites or structures are listed on the state or local registers of historical resources, nor have any archaeological sites been discovered in the City. The City is conducting AB 52 and SB 18 consultation and sent out consultation request letters to 14 tribes/tribal councils on July 22, 2021, using the consultation list provided by the NAHC on July 21, 2021. As of October 23, 2021, only one response was received from the Gabrieleno Band of Mission Indians – Kizh Nation on August 6, 2021, which expressed that they are in agreement with the Housing Element but would like to request consultation for any future projects within the City.

As individual projects are proposed in the future, the City will conduct government-to-government consultations with local tribes pursuant to AB 52 and SB 18 regarding potential tribal cultural resources that could occur on the project sites. There are no historic resources on lands identified in the Sites Inventory. Should future housing development be proposed on sites with historic resources or potential tribal cultural resources, any potential impact will be addressed in the CEQA process and/or project-specific cultural resource study, where necessary. The adoption of the Housing Element Update will have no impact on tribal cultural resources.

Mitigation Measures and Monitoring: None required.

3.19 UTILITIES AND SERVICE SYSTEMS

Background

The City is served by the following utility providers:

Utility	Service Provider(s)
Electricity	South California Edison (SCE)
Natural gas	Southern California Gas
Water	Golden State Water Company (GSWC)
Wastewater	Rossmoor / Los Alamitos Area Sewer District (RLAASD)
Solid waste	Republic Services
Telecommunications	Spectrum, Frontier, HughesNet etc.

Would the project:

a) Require or result in the relocation or construction of new or expanded water, wastewater treatment or storm drainage, electric power, natural gas, or telecommunications facilities, the construction or relocation of which could cause significant environmental effects?

b) Have sufficient water supplies available to serve the project and reasonably

foreseeable future development during normal, dry and multiple dry years?

c) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the projects projected demand in addition to the providers existing commitments?

d) Generate solid waste in excess of state or local standards, or in excess of the capacity of local infrastructure, or otherwise impair the attainment of solid waste reduction goals?

e) Comply with federal, state, and local management and reduction statues and regulations related to solid waste?

No Impact. The adoption of the Housing Element Update will have no impact on utilities. The development of housing in the future will consider utilities as part of the CEQA and entitlement process. The sites identified for future housing are currently developed and receive adequate utility services. Future redevelopment of these sites for housing units is not expected to require new or expanded infrastructure for individual project connections.

The provision of domestic water service and sanitary sewer service has been analyzed by the GSWC and RLAASD, respectively, as part of their regional long-range planning, using the City's General Plan land uses as a basis for planning. The Housing Element Update has the potential to result in more dwelling units than under the General Plan, with increases in densities on the town center sites (7.8 acres) and rezoning of the Lampson and Arrowhead sites (23.4 acres). Similar to the discussion above in Section 3.3 Air Quality, the Orange County population was 3,153,764 in 2021, and SCAG projects the County's population will grow to 3,535,000 by 2045. In 2021, the City has an average 2.63 persons per household, and implementation of RHNA would increase the population by 2,023 persons. The addition of 769 RHNA units would increase the County population by 2,023 to a total of 3,155,787, which is under the 2045 forecast. Therefore, the City's RHNA units buildout is consistent with SCAG forecast and will not result in unplanned growth. The town center sites will be developed per the Town Center Mixed Use Strategic Plan, which considers existing and future utility infrastructure and demand, and therefore the density increase will not result in a substantial increase in demand for utility services compared to current General Plan designations.

The energy and telecommunication utility providers have plans in place which would be updated based on future demands in their service areas to ensure adequate system capacity to meet the growing needs of the City. As discussed in Section 3.10, Hydrology and Water Quality, future development will be required to meet City requirements for runoff and avoid adverse impacts on the public drainage system. Because GSWC and RLAASD have sufficient capacity, or can expand services to accommodate development and impacts will be assessed for individual projects on utility services, no significant impact is expected.

The City contracts with Republic Services for solid waste hauling services. Future residential customers will be assessed a per unit fee for solid waste service. The landfills in the region currently have sufficient capacity to accommodate future development. All future projects will be required to analyze demand and capacity for solid waste disposal as part of the CEQA process.

Finally, future housing projects will be required to comply with the provisions of California Building Code, which includes requirements for zero-net-energy, indoor water use reduction and site

irrigation conservation. Compliance with the CBC provisions will reduce consumption of water and energy and generation of wastewater and solid waste and reduce impacts on utility services.

Mitigation Measures and Monitoring: None required..

3.20 WILDFIRE

Background

The California Department of Forestry and Fire Protection (CalFire) ranks fire hazards of wildland areas in the state using four main criteria: fuels, weather, assets at risk, and level of service. There are no state responsibility areas or Very High Fire Hazard Severity Zones in or near the City.

If located in or near state responsibility areas or lands classified as very high fire hazard severity zones, would the project:

a) **Substantially impair an adopted emergency response plan or emergency evacuation plan?**
b) **Due to slope, prevailing winds, and other factors, exacerbate wildfire risks, and thereby expose project occupants to, pollutant concentrations from a wildfire or the uncontrolled spread of a wildfire?**
c) **Require the installation or maintenance of associated infrastructure (such as roads, fuel breaks, emergency water sources, power lines or other utilities) that may exacerbate fire risk or that may result in temporary or ongoing impacts to the environment?**
d) **Expose people or structures to significant risks, including downslope or downstream flooding or landslides, as a result of runoff, post-fire slope instability, or drainage changes?**

No Impact. The Housing Element Update will have no impact on wildfire. Sites identified for future housing development are not located in or near state responsibility areas or Very High Fire Hazard Severity Zones as classified by CalFire. The sites are situated on flat terrain in highly urbanized areas. The sites are not subject to wildfire or post-fire hazards and do not need additional infrastructure. The City's development review and building plan check process will ensure that future housing developments incorporate all applicable design and safety standards and regulations in the CBC and Los Alamitos Municipal Code (including Chapter 15.08 Fire Code). With implementation of standard requirements, future housing projects will not impact any emergency response plan or evacuation plan.

Mitigation Measures and Monitoring: None required.

3.21 MANDATORY FINDINGS OF SIGNIFICANCE

a) **Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of themajor periods of California history or prehistory?**

No Impact. The Housing Element Update will not impact biological or cultural resources. As a policy document, the Update does not result in construction on any site. Further, the sites identified for future

housing are located in urbanized areas, and involve the redevelopment of land that has been developed for urban uses for many years. Although common biological species occur on these sites, none of them contain native habitat suitable for rare or endangered species. Further, future housing development will be required to comply with the MBTA, which protects nesting birds that may occur in existing ornamental shrubs and trees on these lands. Similarly, the lack of cultural resources, either historic or archaeological, in the City in general, and on the identified sites for housing specifically, will not result in damage of historic or prehistoric resources, since they are fully developed.

b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects,and the effects of probable future projects.)

Less Than Significant Impact. The Housing Element Update will not cumulatively impact any environmental resource. The City's RHNA allocation will result in the potential for development of 769 housing units in the next 8 years. These housing units have the potential to increase population in the City by 2,033 persons. Although this increase is higher than that projected for the City by SCAG, the increase is well within the growth projections for the Orange County region. The increase in potential housing units is not substantial, and will not exceed the capacity of utilities and services that serve the City. Finally, individual housing projects will be reviewed as they are proposed to assure that their impacts are not cumulatively considerable when considered in the context of surrounding development. Cumulative impacts are expected to be less than significant.

c) Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?

No Impact. As described throughout this Initial Study, the Housing Element will have no direct or indirect effects on human beings, as it is a policy document that results in no immediate development. Individual housing projects will provide opportunities for existing and future residents of the City for safe and convenient housing throughout the City. No impact to human beings will occur as a result of the adoption of the Housing Element.

4. References

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City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 11B**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Craig Koehler, Director of Finance**

Subject: **Fiscal Year 2022-23 Master Fee Schedule**

SUMMARY

In an effort to keep cost recovery in parity with the services rendered, it is recommended that the City Council approve the proposed Master Fee Schedule update. The Council opened the Public Hearing at its April 18, 2022 Regular meeting. Staff initially proposed a 7.4% increase in applicable fees commensurate with the annual increase in the Consumer Price Index (CPI). Upon its consideration of the recommendation, the Council directed staff to reduce the proposed fee increase to 5.0% and continued the Public Hearing to this evening. The Master Fee Schedule update includes a 5.0% increase in applicable fees as recommended by the Council.

RECOMMENDATION

1. Review the Fiscal Year 2022-23 Master Fee Schedule Update, and;

2. Adopt Resolution No. 2022-11, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MASTER FEE SCHEDULE BY ADJUSTING CERTAIN USER FEES BASED ON THE INCREASE IN THE CONSUMER PRICE INDEX (CPI)".

BACKGROUND

A user fee is a charge imposed by the City on an individual for a service or a facility provided directly to that individual. User fees shift the burden of paying for specific governmental services away from the general population to the specific recipients who benefit from the service.

Pursuant to the provisions of the California Constitution and the laws of the State of California, the City of Los Alamitos ("City") is authorized to adopt and implement fees, rates, and charges for municipal services provided that such fees, rates and charges do not exceed the estimated reasonable cost of providing such services. Before approval of new user fees or modification of existing user fees by the City Council, the City must hold a public hearing on the proposed fee increases and notify the public of the hearing.

The City charges a range of fees for services provided to residents and businesses. User fees and charges are intended to recover all or a portion of the City's costs for providing a service

or access to public property. Examples of City fees include, building permits, recreation classes, facility rentals, etc.

According to the best practices established by the Government Finance Officers Association (GFOA) and National Advisory Council on State and Local Budgeting (NACSLB), governments should calculate the full cost of the different services they provide and should review and update charges and fees periodically based on factors such as the impact of inflation, other cost increases, adequacy of cost recovery, use of services, and the competitiveness of current rates.

In some situations, it may be appropriate to set fees at less than the full cost of service. For example, services that directly benefit an individual may equally benefit the community as a whole and therefore full cost recovery is not recommended for those types of services. Examples of services that benefit the community as a whole are Recreation programs.

DISCUSSION

A draft report was presented to Council at the April 18, 2022 meeting with a proposed CPI increase of 7.4%. Council directed staff to revise the adjustment to 5% in an effort to lessen the burden on the residents and the business community within the City. The fees will be reviewed in connection with the Cost Recovery / User Fee and Charges / Allocation Study that will be done later this year.

The proposed changes to the Master Fee Schedule are reflected in **Attachment 1** (2022-23 Master Fee Schedule).

Where applicable, the Fee Schedules reflect a 5.0% increase in consumer price index, as recommended by Council and is within the suggested range according to the Bureau of Labor Statistics, CPI Los Angeles area as of February 2022, and as reflected in **Attachment 2**.

Staff will be conducting a new Cost Recovery / User Fee and Charges / Allocation Study in conjunction with next year's budget, and will issue an RFP to engage an independent consultant to perform a thorough analysis of the total cost of providing services, including applicable direct and indirect costs associated with specific services. The estimated timeframe to complete the study will be approximately six months.

FISCAL IMPACT

The estimated increase in revenue resulting from the CPI adjustment is approximately twenty thousand ($20,000).

Attachment:
1. Resolution No. 2022-11 - Master Fee Schedule
2. Exhibit A - Master Fee Schedule
3. Consumer Price Index (CPI)

RESOLUTION NO. 2022-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MASTER FEE SCHEDULE BY ADJUSTING CERTAIN USER FEES BASED ON THE INCREASE IN THE CONSUMER PRICE INDEX (CPI)

WHEREAS, the City of Los Alamitos currently imposes fees upon applicants to recover the costs of staff time, inspection, copying costs and other related expenses related to the review and processing in connection with services; and,

WHEREAS, pursuant to the provisions of the California Constitution and the laws of the State of California, the City is authorized to adopt and implement fees, rates, and charges for municipal services provided that such fees, rates and charges do not exceed the estimated reasonable cost of providing such services; and,

WHEREAS, in 2015, the City engaged NBS to conduct an independent User Fees and Charges Study. In March 2017, the User Fees and Charges Study was completed, which included a thorough analysis of the total cost of providing services, including applicable direct and indirect costs associated with specific services, a copy of which is maintained on file with the City Clerk; and,

WHEREAS, on July 31, 2017, the City Council adopted Resolution 2017-13, which approved the Master Fee Schedule pursuant to the recommendations set forth in the NBS User Fees and Charges Study; and,

WHEREAS, pursuant to Resolution No. 2017-13, the City Council approved and adopted updated development processing fees and other user rates, charges, and fees (collectively, "user fees") as set forth and established in the Master Fee Schedule finding that the user fees established are reasonable and necessary to reimburse the City for its actual and reasonable costs to provide those services for which the fees are levied; and,

WHEREAS, on June 18, 2018, the City Council adopted Resolution 2018-15, approving increases to the user fees established pursuant to Resolution 2017-13, for all applicable fees and charges, in accordance with the Consumer Price Index (CPI) report for the month of March of the corresponding year for the Los Angeles area (inclusive of Orange County) for all Urban Consumers, as well as approving other adjustments that eliminated, reduced and/or modified certain user fees, by approving amendments to the Master Fee Schedule; and,

WHEREAS, on January 22, 2019 the City Council adopted Resolution No. 2019-03, which approved: (1) an increase of 2.5% to applicable fees and charges to reflect the Bureau of Labor Statistics (BLS) Consumer Price Index (CPI) for the Los Angeles area (inclusive of Orange County) for the period of February 2018 to February 2019; (2) reduced certain fees based on recalculated amounts supported by NBS' approved methodology and City staff tabulation; (3) approved adjustments that eliminate, reduce,

and/or modify other use fees and charges; and, (4) annual review and update of the Master Fee Schedule commensurate with changes to the CPI; and,

WHEREAS, on May 18, 2020 the City Council adopted Resolution No. 2020-10, which approved an increase in 1.9% to applicable fees and charges to reflect the Bureau of Labor Statistics (BLS) Consumer Price Index (CPI) for the Los Angeles area (inclusive of Orange County) for the period of March 2019 to March 2020; and,

WHEREAS, on May 17, 2021, the City Council adopted Resolution No. 2021-06, which approved an increase in 1.0% to applicable fees and charges to reflect the Bureau of Labor Statistics (BLS) Consumer Price Index (CPI) for the Los Angeles area (inclusive of Orange County) for the period of March 2020 to February 2021; and,

WHEREAS, upon recommendation of City staff following completion of an annual review of the Master Fee Schedule, the City Council desires to approve increases to the user fees established pursuant to this Resolution 2022-XX, for all applicable fees and charges, commensurate with the Consumer Price Index (CPI) report for the Los Angeles area (inclusive of Orange County) for all Urban Consumers, by approving adjustments to the Master Fee Schedule as set forth herein; and,

WHEREAS, the City has studied and reviewed the fees charged by other cities for such services to assure that the proposed cost recovery fees are reasonable; and,

WHEREAS, pursuant to Government Code Section 66016, the City has: (1) made available to the public at least ten days prior to its public hearing, data supporting the reasonableness of the fees; (2) mailed notice at least fourteen days prior to the public hearing to all interested parties who have requested notice of new or increased fees; and (3) held a duly noticed, regularly scheduled public hearing at which oral and written testimony was received regarding the proposed fees; and,

WHEREAS, all legal prerequisites to the adoption of this Resolution, including without limitation adherence to Government Code Sections 66014, 66017, and 66018, have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. Adoption of Recitals. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct and are incorporated by reference herein.

SECTION 2. Approval of Update to User Fees. The City Council hereby approves and adopts the amendments to the Master Fee Schedule as set forth and established in Exhibit "A" attached hereto and by this reference incorporated herein, reflecting adjustments to certain user fees based on a CPI adjustment of 5.0%, as well as other adjustments that serve to eliminate, reduce, and/or modify certain user fees; and the City Council hereby finds and determines that the adjusted user fees

established herein do not exceed the estimated reasonable cost of providing the services for which the fees are levied.

SECTION 3. Effective Date. The CPI increase to and modification of certain user fees established pursuant to this Resolution shall take effect and shall be implemented 60-days following the adoption of this Resolution.

SECTION 4. Annual Review and Update. The City Council hereby directs staff to annually review and, as appropriate, recommend to the City Council an increase of the user fees included in the Master Fee Schedule on July 1st of each fiscal year, in accordance with the Consumer Price Index (CPI) reported for the month of March of the corresponding year for the Los Angeles area for all Urban Consumers.

SECTION 5. Environmental Exemption. The adoption of this Resolution is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15273 of CEQA Guidelines and Section 21080(b)(8) of the Public Resources Code; and in accordance with such determination, City staff is hereby directed to file a Notice of Exemption upon adoption of this Resolution.

SECTION 6. Severability. If any user fee, rate, or charge adopted or increased by this Resolution is for any reason held to the invalid or unconstitutional by the decision of any court of competent jurisdiction, such fee, rate, or charge shall be deemed a separate, distinct, and independent provision of this Resolution, and such holding shall not affect the validity of the remaining user fees, rate, and charges adopted or revised herein. The City Council hereby declares that it would have adopted the Resolution and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 7. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 16th day of May, 2022.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, California, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council held on the 16th day of May, 2022, by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

City of Los Alamitos

MASTER FEE SCHEDULE

Proposed Adoption: May 16, 2022

Implementation: July 1, 2022

Administration - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Delinquent Customer Fees			
Adm 1	Returned Check Processing (Non-Sufficient Funds NSF)			
Adm 2	1st NSF Check	[7]	$ 25	$ 25
Adm 3	Each Subsequent NSF Check	[7]	$ 35	$ 35
Adm 4	Transient Occupancy Tax (TOT) Administration processing fee (line addition to penalty)	[9]	$ 10	$ 10
Adm 5	Collections Fee	[9]	$ 136	$ 143
	Finance Processing Fees			
Adm 6	Admin Processing Fee (per transaction)		$ 5	$ 5
Adm 7	Refund Processing - Check		$ 34	$ 35
Adm 8	Check Reissuance	[12]	$ 66	$ 70
	Copies:			
Adm 9	Per page	[10]	$ 0.10	$ 0.10
	Electronic Data Request (CD/DVD Copy)			
Adm 10	Copy of Existing Data File		$ 10	$ 10
Adm 11	Copy of Non-Existing Data File		$ 21	$ 22
	Other			
Adm 12	Certification of Document		$ 21	$ 22
Adm 13	Witness Oath Admin Fee		$ 10	$ 10
Adm 14	Certificate Fee		$ 10	$ 10
Adm 15	Notary Fee	[14]	$ 15	$ 15
Adm 16	U.S Veteran Notary Fee		$ -	$ -
	Subpoena Fee			
Adm 17	Response to subpoena - Hourly	[2]	$ 26	$ 28
Adm 18	Response to subpoena - Records	[2]	$ 16	$ 16
Adm 19	Response to subpoena - Civil	[1]	$ 301	$ 316
	Business License			
Adm 20	Change to Business License - Name	[13]	$ 13	$ 14
Adm 21	Change to Business License - Location	[13]	$ 13	$ 14
Adm 22	Duplicate Business License	[13]	$ 13	$ 14
Adm 23	Business License Home Occupation Inspection	[11]	$ 117	$ 123
	Business Permits and Regulations			
Adm 24	Bingo Permit	[5]	$ 55	$ 57
	Hourly Rates			
Adm 25	Admin Svcs - Hourly Rate		$ 136	$ 143
Adm 26	City Clerk - Hourly Rate		$ 120	$ 126
	Election Related			
Adm 27	Filing Fee Candidate's Nomiation Papers	[15]	$ 25	$ 25

Administration - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

[Notes]

[1]	Set by State	
[2]	CA Evidence Code 1563	
[5]	CA Govt. Code 25845; Penal Code 326.3-326.5	
[7]	Per CA Civil Code; 1st NSF Check is limited to $25 fee; each subsequent NSF check is limited to $35 fee	
[9]	New Fee	
[10]	Per Public Records Act ($ .10 per page)	
[11]	Cost from CD-Planning	
[12]	Includes the bank fee of $30 for stop payment	
[13]	Current actual cost to City: HDL costs = $12 per item	
[14]	AB 2217, effective 1.1.17 $15	2217,
[15]	CA Elections Code 10228	

Planning - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Planning Zoning Related Fees			
PL 1	Accessory Structure Fee		$ 82	$ 86
PL 2	Administrative Use Permit - New (ex. Outside Dining)		$ 82	$ 86
PL 3	Administrative Use Permit - Renewal (ex. Outside Dining)		$ 234	$ 246
PL 4	Annexation - Deposit	[1,2]	Deposit $20,000	Deposit $20,000
PL 5	Appeal - Director - Non-Resident		$ 2,572	$ 2,701
PL 5.1	Appeal - Director - Resident		$ 876	$ 920
PL 6	Appeal - Planning Commission - Non-Resident	[2]	Deposit $2,349	Deposit $2,349
PL 6.1	Appeal - Planning Commission - Resident		$ 1,048	$ 1,101
PL 7	Applicant Case Continuance Fee		$ 1,286	$ 1,350
PL 8	Business License - Field Inspection		$ 117	$ 123
PL 9	Contract Planner - Expedited Services - Deposit (based on project)	[1,2]	Actual Cost	Actual Cost
PL 10	Cottage Food Operation Permit		$ 234	$ 246
PL 11	CUP - Minor - Use Change		$ 1,286	$ 1,350
PL 12	CUP - Major - Construction Related		$ 2,572	$ 2,701
PL 13	Development Agreement - Deposit	[1,2]	Deposit $20,000	Deposit $20,000
PL 14	Ext of Time Requests - Discretionary	[2]	Deposit $443	Deposit $443
PL 15	Filming Permit (Public - see Encroachment Permit)			
PL 16	General Plan Amendment	[2]	Deposit $2,438	Deposit $2,438
PL 17	Home Occupation Permit		$ 112	$ 118
PL 18	Inspection Fee for Planning/ Code Enforcement (excessive)		$ 234	$ 246
PL 19	Interpretation and Similar Use	[2]	Deposit $2,438	Deposit $2,560
PL 20	Noticing Fee		$ 234	$ 246
PL 21	Planning Plan Check - Minor (Additional Sq. Ft of ≤ 250 sq. ft.)		$ 117	$ 123
PL 22	Planning Plan Check - Major (> 250 Sq. Ft)		$ 468	$ 491
PL 23	Pre-Application Meeting		$ 1,403	$ 1,473
PL 24	Preliminary Review		$ 234	$ 246
PL 25	Review of CCR's	[1]	Actual Cost	Actual Cost
PL 26	Second Dwelling Unit application review		$ 2,572	$ 2,701
PL 27	Signs: Sign Permit		$ 350	$ 368
PL 28	Signs: Planned Sign Program		$ 2,572	$ 2,701
PL 29	Signs: Temp Banner/Sign		$ 58	$ 61
PL 30	Site Plan Review - Minor (additions, minor improvements; covers up to 1 hour)		$ 2,572	$ 2,701
PL 31	Site Plan Review - Major (all others)		$ 3,507	$ 3,683
PL 32	Street Name Change Request		$ 702	$ 737
PL 33	Street Naming		$ 468	$ 491
PL 34	Temporary Use Permit		$ 935	$ 982
PL 35	Special Event Permit (road closures, parades) - Non-Resident		$ 468	$ 491
PL 35.1	Special Event Permit (road closures, parades) - Resident		$ 164	$ 172
PL 36	Tentative Parcel Map		$ 1,472	$ 1,545
PL 37	Tentative Tract Map		$ 1,682	$ 1,766

Planning - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
PL 38	Variance		$ 935	$ 982
PL 39	Zoning Letter		$ 468	$ 491
PL 40	Zoning Ordinance Amendment - Map	[1,2]	Deposit $2,500	Deposit $2,500
PL 41	Zoning Ordinance - Text Amendment	[1,2]	Deposit $2,500	Deposit $2,500
PL 42	Zoning Permit		$ 350	$ 368
	Environmental Review			
PL 43	Initial Environmental Assessment		$ 234	$ 246
PL 44	Assessment - Historical Structures		$ 234	$ 252
PL 45	Environmental Review		$ 5,845	$ 6,137
PL 46	Negative Declaration	[1]	Actual Cost	Actual Cost
PL 47	Mitigated Negative Declaration	[1]	Actual Cost	Actual Cost
PL 48	Environmental Impact Report	[1]	Actual Cost	Actual Cost
PL 49	Initial Study	[1]	Actual Cost	Actual Cost
	NPDES/Stormwater			
PL 50	High - Annual Inspection		$ 703	$ 738
PL 51	Medium (every 2 yrs.)		$ 468	$ 492
PL 61	Low (every 5 yrs.)		$ 273	$ 293
	Document Fees			
PL 52	Copy Services (Per Page)		$ 0.10	$ 0.10
PL 53	Plans - Blueprints	[1]	Actual Cost	Actual Cost
PL 54	Special Research by Planning Staff (hourly)		$ 234	$ 246
PL 55	County Recording Fee (pass thru; check written directly to County)	[1]	Actual Cost	Actual Cost
	Processing Fees			
PL 56	Cash Bond Acceptance and Processing		$ 117	$ 123
PL 57	Tract/Other Bonds Processing		$ 117	$ 123
PL 58	Lien Processing		$ 117	$ 123
	Special Regulatory Business Permits			
	* Require a Conditional Use Permit (CUP) - fees are listed above and background review per Police Department (corresponding fees if applicable)			
	Entertainment Related Fees			
PL 59	Live Entertainer - License	[1,2]	Deposit $1,500	Deposit $1,500
PL 60	Live Entertainer - Application renewal	[1,2]	Deposit $1,500	Deposit $1,500
	Escort Related Businesses Fees			
PL 63	Escort License - Agency ,	[1,2]	Deposit $1,500	Deposit $1,500
PL 64	Escort License - Agency renewal	[1,2]	Deposit $800	Deposit $800
PL 65	Escort License - Individual	[1,2]	Deposit $1,500	Deposit $1,500
PL 66	Escort License - Individual renewal	[1,2]	Deposit $1,500	Deposit $1,500

Planning - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Adult Related Businesses Fees			
PL 67	Adult Use - Planning Permit Fee	[1,2]	Deposit $1,500	Deposit $1,500
PL 68	Adult Oriented Business License	[1,2]	Deposit $1,500	Deposit $1,500
PL 69	Adult Oriented Business License (Renewal)	[1,2]	Deposit $1,500	Deposit $1,500
PL 70	Adult Use Planning Permit Fee - Ext. of Non Conf.	[1,2]	Deposit $1,500	Deposit $1,500
PL 71	Figure Model License	[1,2]	Deposit $1,500	Deposit $1,500
PL 72	Figure Model License (Renewal)	[1,2]	Deposit $1,500	Deposit $1,500
	Code Enforcement (fees in addition to fines)			
PL 73	Violation Reoccurrence Fee		$ 234	$ 246
PL 74	Code Enforcement - Re-Inspection		$ 234	$ 246
PL 75	Code Enforcement - Right of Way Pick Up/Storage (signs)		$ 234	$ 246
	Other			
PL 76	Admin Processing Fee (Delinquent processing)		$ 117	$ 123
	Hourly Rate			
PL 77	Planning - Hourly Rate		$ 234	$ 246
	Banner Fees			
PL 78	2-sided Banner Permit on Los Alamitos Blvd Median		$100 admin fee + $90/per banner	$100 admin fee + $90/per banner
	WQMP Fees			
PL 79	Review and Inspection Fee	[2,4]	Deposit $1,500	Deposit $1,500
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application, including all applicable Citywide Overhead. A Deposit may be required in place of a flat fee, with actual costs charged against the deposit.			

[Notes]

[1]	Actual Cost using FBHR
[2]	Deposit
[3]	CA Govt. Code 25845; Penal Code 326.3-326.5
[4]	New Fee

Public Works - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
PW 1	Improvement - Plan Check - Per Sheet (Street, Storm Drain) - includes 3 reviews		$ 933	$ 980
PW 1	Improvement - Plan Check - Per Sheet (Street, Storm Drain) - 4th and subsequent review		$ 186	$ 195
PW 2	Improvement - Inspection (Street, Storm Drain) - per inspection		$ 560	$ 588
PW 3	Grading - Plan Check - Residential lots		$ 725	$ 761
PW 4	Grading - Plan Check - Commercial lots	[1]	Deposit $687 - Actual Cost	Deposit $687 - Actual Cost
PW 5	Hydrology Report		$ 725	$ 761
PW 6	Geotech/ Soils Review	[1]	Deposit $687 - Actual Cost	Deposit $687 - Actual Cost
PW 7	Parking Space Closure		$ 1,119	$ 1,175
PW 8	Sidewalk Closure		$ 747	$ 784
PW 9	Traffic Study Review		$ 2,239	$ 2,351
PW 10	Grading - Inspection		$ 373	$ 392
PW 11	Final Tract Map		$ 1,306	$ 1,372
PW 12	Parcel Map per Parcel		$ 725	$ 761
PW 13	Lot Line Adjustment (per parcel)		$ 725	$ 761
PW 14	Other Legal Checking	[1]	Actual Cost	Actual Cost
PW 15	Curb Painting (per 30 l.f. of curb)		$ 373	$ 392
PW 16	Access: Commercial		$ 373	$ 392
PW 17	Access: Personal/Homeowner		$ 373	$ 392
PW 18	Commercial Photography Motion Picture - per Day		$ 653	$ 685
PW 19	Commercial Photography/Still Pictures - per Day		$ 186	$ 195
PW 20	Surplus Material Removal (Review of Contractor's Hauling Plan)		$ 560	$ 588
PW 21	Road Closure		$ 653	$ 685
	Underground Utilities:			
PW 22	0-100 l.f.		$ 653	$ 685
PW 23	101-1,000 l.f.		$ 933	$ 980
PW 24	1,000 + l.f.		$ 1,680	$ 1,764
PW 25	per Additional l.f.		$ 2	$ 2
PW 26	Aerial Utilities - All (per pole)		$ 747	$ 784
PW 27	Landscaping / Gardening Irrigation (> 2,500 s.f.)	[4]	$ 836	$ 878
PW 28	Bus Bench / Shelter Master Permit / Renewal		$ 466	$ 490
PW 29	Bus Bench / Shelter Indiv. Bench Placement / Renewal		$ 186	$ 195
PW 30	Bus Shelter Master Permit & Renewal		$ 140	$ 147
PW 68	Bus Bench/Shelter Removal		$ 10	$ 10
PW 69	Bus Bench/Shelter Storage per month		$ 5	$ 5
PW 31	News Rack Fee		$ 280	$ 294
PW 32	Culvert		$ 466	$ 490
PW 33	Driveway Approach - Residential		$ 186	$ 195
PW 34	Driveway Approach - Commercial		$ 615	$ 646
PW 35	Curbs & Gutters per 100 l.f.		$ 186	$ 195
PW 36	Sidewalks		$ 280	$ 294
PW 37	Paving		$ 653	$ 685
PW 38	Paving per l.f.		$ 1	$ 1

Public Works - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
PW 39	Catch Basin		$ 280	$ 294
PW 40	Storm Drain Entries 0-27"		$ 373	$ 392
PW 41	Storm Drain Entries > 27"		$ 373	$ 392
PW 42	Traffic Control Plan		$ 747	$ 784
PW 43	Memorial Tree/Rock Installation	[1]	Actual Cost	Actual Cost
PW 44	Old Street Sign Sale	[2]	$ 16	$ 17
PW 45	Sign Installation		$ 143	$ 151
PW 46	Barricade / Delineator Request - Per Event or Incident	[1]	Actual Cost	Actual Cost
PW 47	Shopping Cart Retrieval		$ 48	$ 51
	Monitoring Well Installation Fee (Per Well)			
PW 48	Plan Review		$ 143	$ 151
PW 49	Traffic Plan		$ 431	$ 453
PW 50	Inspection		$ 143	$ 154
	Crane Permit			
PW 51	Traffic Plan		$ 431	$ 453
PW 52	Inspection		$ 143	$ 151
PW 53	Outdoor Dining Permit		$ 863	$ 906
PW 54	Parklet Fee		$ 576	$ 605
	Oversize/ Overweight Permit			
PW 55	Single	[2,3]	$ 16	$ 16
PW 56	Annual	[2,3]	$ 90	$ 90
PW 57	Tree Removal Fee		$ 288	$ 302
PW 58	Temporary "No Parking" Sign Fee		$ 576	$ 605
	Impact Analysis / Review			
PW 59	Traffic	[1]	Actual Cost	Actual Cost
PW 60	Soils	[1]	Actual Cost	Actual Cost
PW 61	Noise	[1]	Actual Cost	Actual Cost
PW 62	Street Vacation Fee	[1]	Actual Cost	Actual Cost
PW 63	Incident/ Accident Response (Haz Mat, Accident, Other)	[1]	Actual Cost	Actual Cost
PW 64	Standard City List of repair/ replacement items	[1]	Actual Cost	Actual Cost
	Hourly Rates:			
PW 65	PW Engineering - Hourly Rate		$ 186	$ 195
PW 66	PW Maintenance - Hourly Rate		$ 143	$ 151
PW 67	After Hours Rate (Per hour; 2 hour minimum $286)	[5]	$ 143	$ 151
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

[Notes]

[1]	Recommended fee is "Actual Cost" using fully burdened hourly rate
[2]	Placeholder for Master Fee Schedule (MFS), not included in cost analysis
[3]	Fee Set by State ($16;$90 maximum)
[4]	New Fee
[5]	After Hours: Monday through Thursday between 6pm-6am; All day Friday, Saturday, and Sunday; City approved Holidays

Building - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Building Fees			
	Project valuations determined by the most recent published International Code Council (ICC) Building Valuation Table or by Contractors signed contract, at the discretion of the Building Official	[1]		
	Valuation-Based Inspection Fees			
	Building Valuation Range			
BL 1	$1 - $500		$ 192	$ 201
BL 2	$501 - $2,000		$ 288	$ 302
BL 3	$2,001 - $6,000		$ 383	$ 402
BL 4	$6,001 - $12,000		$ 575	$ 604
BL 5	$12,000 - $25,000		$ 768	$ 806
BL 6	$25,001 base fee		$ 959	$ 1,007
BL 7	Each additional $1000 or fraction thereof up to $50,000		$ 30.68	$ 32
BL 8	$50,001 base fee		$ 1,694	$ 1,778
BL 9	Each additional $1000 or fraction thereof up to $100,000		$ 11.51	$ 12.08
BL 1	$100,001 base fee		$ 2,258	$ 2,371
BL 11	Each additional $1000 or fraction thereof up to $500,000		$ 4.31	$ 4.53
BL 12	$500,001 base fee		$ 3,951	$ 4,149
BL 13	Each additional $1000 or fraction thereof up to $1,000,000		$ 5.37	$ 5.63
BL 14	$1,000,000 Base Fee		$ 6,582	$ 6,911
BL 15	Each additional $1000 beyond $1,000,000		$ 3.84	$ 4.03
	Valuation-Based Plan Review Fees			
	Building Valuation Range			
BL 16	$1 - $500		$ 96	$ 101
BL 17	$501 - $2,000		$ 96	$ 101
BL 18	$2,001 - $6,000		$ 192	$ 201
BL 19	$6,001 - $12,000		$ 383	$ 402
BL 20	$12,000 - $25,000		$ 768	$ 806
BL 21	$25,001 - $50,000 base fee		$ 1,130	$ 1,187
BL 22	Each additional $1000 or fraction thereof up to $50,000		$ 15.34	$ 16.11
BL 23	$50,001 base fee		$ 1,415	$ 1,486
BL 24	Each additional $1000 or fraction thereof up to $100,000		$ 7.68	$ 8.06
BL 25	$100,001 base fee		$ 1,883	$ 1,977
BL 26	Each additional $1000 or fraction thereof up to $500,000		$ 1.19	$ 1.25
BL 27	$500,001 base fee		$ 2,351	$ 2,469
BL 28	Each additional $1000 or fraction thereof up to $1,000,000		$ 0.77	$ 0.80
BL 29	$1,000,000 Base Fee		$ 2,725	$ 2,861
BL 30	Each additional $1000 beyond $1,000,000		$ 1.64	$ 1.72
BL 31	Residential Track - Plan Check (Repeat $100,000 - $500,000)		$ 288	$ 302
BL 32	Residential Track - Plan Check - > $500,000 each additional $100,000		$ 33	$ 34

Building - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
BL 33	Accessibility Plan Check (applicable to all non-residential project)		5% of plan check fee	5% of plan check fee
	Miscellaneous Building Fees			
BL 34	Permit Issuance		$ 48	$ 51
	Solar PV Permit Fee			
	Residential			
BL 35	< 15 kW	[7]	$ 450	$ 450
BL 36	> 15 kW	[7]	$450 plus $15 per kW	$450 plus $15 per kW
	Commercial			
BL 37	< 50 kW	[7]	$ 1,000	$ 1,000
BL 38	51 - 250 kW	[7]	$1,000 plus $7 per kW	$1,000 plus $7 per kW
BL 39	> 250 kW	[7]	$2,400 plus $5 per kW	$2,400 plus $5 per kW
BL 40	Reroof Permit Fee - Residential 1st 500 square foot		$ 96	$ 101
BL 41	Reroof Permit Fee - Residential for each additional 500 s.f.		$ 48	$ 51
BL 42	Reroof Permit Fee - Commercial 1st 1,000 square foot		$ 288	$ 302
BL 43	Reroof Permit Fee - Commercial for each additional 1,000 s.f.		$ 143	$ 151
	Portable Spas and Portable Pools Placed at Grade (Single Family and Duplex Residential Only)			
BL 44	Plan Review		$ 48	$ 51
BL 45	Inspection		$ 48	$ 51
	Reinspection Fees			
BL 46	Code Enforcement - City Attorney - per hour		Actual Cost	Actual Cost
	Other Fees			
BL 47	Expedited Plan Review (Using Outside Consultants) Actual Cost (including Admin Cost) (hourly)		Actual Cost	Actual Cost
BL 48	Green Building and Accessibility Review		5% of Plan Check Fee	5% of Plan Check Fee
BL 49	Energy Calculation Review Fee		$ 96	$ 101
	Surcharges			
BL 50	General Plan Maintenance Fee	[9]	9.3% of Building Permit Fee	9.3% of Building Permit Fee
BL 51	Technology Fee		20% of Building Permit Fee	20% of Building Permit Fee
BL 52	Additional Plan Review (per hour)		$ 192	$ 201
BL 53	Temporary Certificate of Use and Occupancy	[2]	$ 48	$ 51
BL 54	Certificate of Occupancy	[2]	$ 48	$ 51
BL 55	Failure to obtain permit	[3]	2 X Permit Fee	2 X Permit Fee

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Building Relocation Fee			
BL 56	Within City		$175 + Valuation for reconstruction of building	$175 + Valuation for reconstruction of building
BL 57	From Outside City		$175 + Valuation for reconstruction of building	$175 + Valuation for reconstruction of building
BL 58	Same parcel		$175 + Valuation for reconstruction of building	$175 + Valuation for reconstruction of building
	Electrical Permits	[8]		
	Permit Issuance Fees			
BL 59	For Issuing Permit		$ 48	$ 51
BL 60	For issuing each supplemental permit for which the original permit has not expired, been canceled, or finaled.		$ 15	$ 16
BL 61	Plan Check Fee (per hour)		$ 192	$ 201
	Unit Fee Schedule (the following do not include permit issuing fees)			
	For receptacle, switch, lighting, or other outlets at which current is used or controlled, except services, feeders, and meters.			
BL 62	First 10 (Fee is for 1-10)	[5]	$ 6	$ 6
BL 63	Additional Outlets (**fee is for each**. Time estimate/cost is for each 10)	[5]	$ 1	$ 1
	Lighting Fixtures-lighting fixtures, sockets, or other lamp-holding devices			
BL 64	First 10 (Fee is for 1-10)	[5]	$ 6	$ 6
BL 65	Additional Outlets (**fee is for each**. Time estimate/cost is for each 10)	[5]	$ 1	$ 1
BL 66	Pole or platform mounted fixtures (Time estimate/cost is for first 10)	[5]	$ 10	$ 10
BL 67	Pole or platform mounted fixtures (each additional)		$ 15	$ 16
BL 68	Theatrical-type lighting fixtures or assemblies.		$ 15	$ 16
	Residential Appliances			
BL 69	For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console, or through wall heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor operated appliances not exceeding one horsepower (HP) in rating. (each) (For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.)		$ 64	$ 67

Building - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Nonresidential Appliances			
BL 70	For residential appliances and self-contained, factory-wired nonresidential appliances not exceeding one horsepower (HP) or kilovolt (KVA) in rating including medical and dental devices; food, beverage, and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other types of equipment.(each) (For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.)		$ 127	$ 133
	Power Apparatus			
	For motors, generators, transformers, rectifiers, synchronous convertors, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus as follows. Rating horsepower (HP), Kilowatts (KW), Kilovolt-amperes (KVA), or Kilovolt-amperes-reactive (KVAR).These fees include all switches, circuit breakers, contractors, thermostats, relays, and other directly controlled equipment.			
BL 71	For 1 Item		$ 96	$ 101
BL 72	For each additional item		$ 33	$ 34
	Busways			
BL 73	For each trolley and plug-in-type busways, each 100 feet or fraction thereof. An additional fee will be required for lighting fixtures, motors, and other appliances that are connected to trolley and plug-in-type busways. No fee is required for portable tools. (each)		$ 96	$ 101
	Signs, Outline Lighting, and Marquees			
BL 74	For signs, outline lighting systems, or marquees supplied from one branch circuit. (each)		$ 240	$ 252
BL 75	For additional branch circuits with the same sign, outline lighting system, or marquee. (each)		$ 33	$ 34
	Services (Meters)			
BL 76	For services of 600 volts or less and not over 200 amperes in rating (each)		$ 96	$ 101
BL 77	For services of 600 volts or less and over 200 amperes to 1000 amperes (each)		$ 143	$ 151
BL 78	For services of 600 volts or over or over 1000 amperes in rating (each)		$ 192	$ 201
	Sub-panels - Misc. Apparatus, Conduits, and Conductors			
BL 79	For electrical apparatus, conduits, and conductors for which a permit is required but for which no fee is herein set forth. (each)		$ 96	$ 101
	Temporary Power Service (give applicant orange card for temp pole)			
BL 80	For a temporary service power pole or pedestal including all pole or pedestal mounted receptacle outlets and appurtenances. (each)		$ 96	$ 101

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
BL 85	For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative light, Christmas tree sales lots, fireworks stands, etc. (each)		$ 33	$ 34
	Private Swimming Pools			
BL 81	For new private, residential, in-ground swimming pools for single-family and multifamily occupancies including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping, and other similar electrical equipment directly related to the operation of a swimming pool.		$ 288	$ 302
BL 82	*For other types of swimming pools, therapeutic whirlpools, spas, and alterations to existing swimming pools use the Unit Fee Schedule.			
	Carnivals and Circuses-traveling shows or exhibitions utilizing transportable-type rides, booths, displays, and attractions			
BL 83	For electrical generators and electrically driven rides (each)		$ 96	$ 101
BL 84	For Mechanically-driven rides and walk-through attractions or displays having electric lighting (each)		$ 96	$ 101
BL 85	For a system of area and booth lighting (each)		$ 96	$ 101
BL 86	*For permanently installed rides, booths, displays, and attractions use the Unit Fee Schedule			
	Other Inspections and Fees			
BL 87	Inspections outside of normal business hours (per hr.)	[4]	$ 192	$ 201
BL 88	Reinspection fee-flat fee assessed under provisions of section 305(h)		$ 96	$ 101
BL 89	Inspections for which no fee is specifically indicated (per hour)	[4]	$ 192	$ 201
BL 90	Additional plan review required by changes, additions, or revisions to approved plans (per hour)	[4]	$ 96	$ 101
	Mechanical Permit Fees	[8]		
	Permit Issuance and Heaters			
BL 91	For the issuance of each mechanical permit		$ 48	$ 51
BL 92	For issuing each supplemental permit for which the original permit has not expired, been canceled, or finaled.		$ 15	$ 16
BL 93	Plan Check Fee (per hour)		$ 192	$ 201
	Unit Fee Schedule			
	Furnaces			
BL 94	For the installation or relocation of each forced-air or gravity type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU/h (29.3 kW)		$ 64	$ 67
BL 95	For the installation or relocation of each forced-air or gravity type furnace or burner, including ducts and vents attached to such appliance over 100,000 BTU/h (29.3 kW)		$ 64	$ 67

Building - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
BL 96	For the installation or relocation of each floor furnace, including vent		$ 64	$ 67
BL 97	For the installation for relocation of each suspended heater, recessed wall heater, or floor-mounted unit heater.		$ 64	$ 67
	Appliance Vents			
BL 98	For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit.		$ 48	$ 51
	Repairs or Additions			
BL 99	For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls regulated by the Mechanical Code.		$ 48	$ 51
	Boilers and AC Units			
BL 100	For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)		$ 64	$ 67
BL 101	For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW), and including 15 Horsepower (52.7 kw) or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)		$ 96	$ 101
BL 102	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), and including 30 Horsepower (105.5 kW) or each absorption over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)		$ 128	$ 135
BL 103	For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW), and including 50 Horsepower (176 kW) or each absorption over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)		$ 159	$ 167
BL 104	For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 175,000 Btu/h (512.9 kW)		$ 192	$ 201
	Air Handlers			
BL 105	For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s) including ducts attached thereto. This does not apply to an air handling unit which is a portion of a factor-assembled appliance, cooling unit, evaporative cooler, or absorption unit for which a permit is required elsewhere in the Mechanical Code.		$ 64	$ 67
BL 106	For each air-handling unit over 10,000 cfm (4719 L/s)		$ 96	$ 101

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Evaporative Coolers			
BL 107	For each evaporative cooler other than portable type.		$ 64	$ 67
	Ventilation and Exhaust			
BL 108	For each ventilation fan connected to a single duct		$ 33	$ 34
BL 109	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by permit		$ 33	$ 34
BL 110	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood		$ 64	$ 67
	Incinerators			
BL 111	For the installation or relocation of each domestic-type incinerator		$ 64	$ 67
BL 112	For the installation or relocation of each commercial or industrial-type incinerator.		$ 82	$ 86
	Miscellaneous			
BL 113	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table.		$ 64	$ 67
	Other Inspections and Fees			
BL 114	Inspections outside of normal business hours, per hour (2 hrs. minimum)	[4]	$ 383	$ 402
BL 115	Reinspection fees assessed under provisions of Section 116.6 per inspection	[4]	$ 192	$ 201
BL 116	Inspections for which no fee is specifically indicated, per hour (half hour minimum)	[4]	$ 192	$ 201
BL 117	Additional plan review required by changes, additions, or revisions to plans for which an initial review has been completed, per hour (half hour minimum)	[4]	$ 96	$ 101
BL 118	Registers (each)		$ 10	$ 10
	Plumbing Permit Fees	[8]		
	Permit Issuance			
BL 119	For issuing each permit		$ 48	$ 51
BL 120	For issuing each supplemental permit		$ 15	$ 16
BL 121	Plan Check Fee (per hour)		$ 192	$ 201
	Unit Fee Schedule (in addition to permit issuance above)			
BL 122	For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping, and backflow protection therefor). **Fee is for up to 10 units**. Half hour time period covers up to the first 10	[5]	$ 96	$ 101
BL 123	Each additional plumbing fixture beyond 10. 10 minute time estimate covers each group of up to 5 beyond the original 10. **Fee is for each additional group of up to 5 units.**	[5]	$ 33	$ 34
BL 124	For each building sewer and each trailer park sewer		$ 48	$ 51

Building - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
BL 125	Rainwater systems-per drain (inside building) Fee is for each. Half hour time period covers 5 units.	[5]	$ 96	$ 101
BL 126	For each water heater and/or vent		$ 64	$ 67
BL 127	For each gas-piping system of one to five outlets		$ 96	$ 101
BL 128	For each additional gas piping system outlet, per outlet		$ 33	$ 34
BL 129	For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps.		$ 96	$ 101
BL 130	For each installation, alteration, or repair of water piping and/or water treatment equipment. Fee is for each unit. Half hour time period covers 10 units.	[5]	$ 96	$ 101
BL 131	For each repair or alteration of drainage or vent piping, each fixture. 15 minute time period covers 5 units	[5]	$ 48	$ 51
BL 132	For each lawn sprinkler system on any one meter including backflow protection devices therefor		$ 48	$ 51
	For atmospheric-type vacuum breakers not included in previous item			
BL 133	1 to 5		$ 48	$ 51
BL 134	over 5, each		$ 33	$ 34
	For each backflow protective device other than atmospheric type vacuum breakers			
BL 135	2 inch (51 mm) diameter and smaller		$ 64	$ 67
BL 136	over 2 inch (51 mm) diameter		$ 64	$ 67
BL 137	For each Graywater system		$ 96	$ 101
BL 138	For initial installation and testing for a reclaimed water system (per hour)	[4]	$ 193	$ 202
BL 139	For each annual cross-connection testing of a reclaimed water system (excluding initial test)	[4]	$ 96	$ 101
BL 140	For each medical gas piping system serving one to five inlets/outlets for a specific gas (per hour)		$ 96	$ 101
BL 141	For each additional medical gas inlets/outlets		$ 96	$ 101
	Other inspections and fees			
BL 142	Inspections outside of normal business hours (per hour, 2 hour min)	[4]	$ 383	$ 402
BL 143	Reinspection Fee (per hour)		$ 192	$ 201
BL 144	Inspections for which no fee is specifically indicated (per hour)	[4]	$ 192	$ 201
BL 145	Additional plan review required by changes, additions, or revisions to approved plans (half hour minimum)	[4]	$ 96	$ 101
	Hourly Rate			
BL 146	Building - Hourly Rate		$ 192	$ 201
	Window Fees			
BL 147	Residential Window Replacement (up to 4 windows)	[10]	$ 96	$ 101
BL 148	Each additional window over 4	[10]	$ 63	$ 66

Building - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Commercial Sign Fees			
BL 149	Commercial Signs - No Electrical (First sign)	[10]	$ 192	$ 201
BL 150	Each additional commercial sign no electrical	[10]	$ 96	$ 101
BL 151	Commercial Signs - with Electrical	[10]	$ 433	$ 454
BL 152	Each additional commercial sign with electrical	[10]	$ 96	$ 101
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application, including all applicable Citywide Overhead. A Deposit may be required in place of a flat fee, with actual costs charged against the deposit.			

[Notes]

[1]	Project valuations determined by the most recent published International Code Council (ICC) Building Valuation Table or by Contractors signed contract, at the discretion of the Building Official
[2]	No Fee
[3]	Double Penalty
[4]	Or the total hourly cost to the jurisdiction, whichever is greater. The cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved. A minimum of two hours will be charged.
[5]	Fee is denominated per unit, but time estimate is denominated for a block of units or each fraction thereof
[7]	CA Govt Code ss 66015
[8]	Annual revenue included for cost analysis purposes only
[9]	To be charged on all Building Permits for "New Construction that add additional Square Footage"
[10]	New Fee

Police Department - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Police User Fees			
PD 1	Administration Arrest Fee		$ 246	$ 259
PD 2	Reports (avg. 5 pages @ $ .10 page)		$ 1	$ 1
PD 3	Bicycle Registration		$ 1	$ 1
PD 4	Log Item		$ 1	$ 1
PD 5	Electronic Data Request (CD/DVD Copy)			
PD 6	Copy of Existing Data File		$ 6	$ 6
PD 7	Copy of Non-Existing Data File		$ 27	$ 29
PD 70	Livestock Street Permit Fee		$ 27	$ 29
PD 8	Repossession Verification Fee	[13]	$ 15	$ 15
PD 9	30 Day Impound		$ 244	$ 256
PD 10	Vehicle release- municipal code/vehicle code/parking violation		$ 151	$ 159
PD 11	Vehicle Release - Arrest / Cite and Release		$ 276	$ 290
PD 12	Vehicle Release - DUI		$ 318	$ 333
	Subpoena Fees			
PD 13	Response to subpoena - Hourly	[2]	$ 24	$ 24
PD 14	Response to subpoena - Records	[2]	$ 15	$ 15
PD 15	Response to subpoena - Civil - (Deposit per day; actual costs)	[1]	$ 275	$ 275
PD 16	Alarm Permit - New		$ 61	$ 64
PD 17	Alarm Permit - Renewal		$ 27	$ 29
PD 18	Alarm Permit - Renewal - Senior Discounted Rate		$ -	$ -
PD 19	False Alarm Response (1st 3 free per year)	[9]	$ -	$ -
PD 20	False Alarm Response (>3 per year)	[9]	$ 219	$ 230
PD 21	False Alarm Response without a Permit	[9]	$208 or get a permit	$208 or get a permit
PD 22	Noise disturbance response/processing	[10]	Actual Cost	Actual Cost
PD 23	Citation Sign Off	[11]	$ 20	$ 20
PD 24	VIN Verification	[12]	$ 20	$ 20
PD 25	Handicap/Parking Violation Sign Off		$ 14	$ 15
PD 26	Record Check/ Clearance letter		$ 14	$ 15
	Massage Related Businesses Fees			
PD 27	Massage Practitioner/Owner Permit		$ 808	$ 848
	Special Regulatory Business Permits			
	* Background review required for some businesses, as shown below and corresponding fee; Planning may also require a Conditional Use Permit (CUP), if applicable			
	Escort Related Businesses Fees			
PD 29	Escort License - Agency	[4]	$ 498	$ 523
PD 30	Escort License - Agency renewal	[4]	$ 166	$ 175
PD 31	Escort License - Individual	[4]	$ 498	$ 523
PD 32	Escort License - Individual renewal	[4]	$ 166	$ 175

Police Department - Cost of Service Estimate for Fee Related Services & Activities

Fee No.	Fee Description	Notes	2021-22 Adopted Fee Level / Deposit	2022-23 Recommended Fee Level / Deposit
	Adult Related Businesses Fees			
PD 33	Adult Use - Planning Permit Fee	[4]	$ 42	$ 44
PD 34	Second Hand/ Pawn Shop Dealer Annual Permit		$ 332	$ 348
PD 35	Gun Dealer Annual Permit		$ 332	$ 348
	Drug/DUI/Hazmat/Other Incident Response			
PD 37	* DUI - $12,000 Maximum per State law	[3,10]	Actual Cost	Actual Cost
	HOURLY RATEs			
PD 38	Sworn		$ 166	$ 175
PD 39	Non-Sworn		$ 81	$ 85
	Peddling, Canvassing and Soliciting Permit			
PD 40	Application Fee for peddling, canvassing and soliciting		$ 161	$ 169
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific			

[Notes]

[1]	CA Govt. Code 68097
[2]	CA Evidence Code 1563
[3]	CA Govt. Code 53150-35159
[4]	Collected by Planning
[5]	CA Govt. Code 25845; Penal Code 326.3-326.5
[7]	Per Public Records Act ($ .10 per page)
[9]	Not included in cost analysis; placeholder for Master Fee Schedule
[10]	Actual costs recommended using Fully Burdened Hourly Rates (FBHR)
[11]	CA GC 26746.1 $20 maximum
[12]	CA Govt Code 26746.1; CA Vehicle Code 40616; Maximum fee $20
[13]	CA Govt Code 26751; Maximum fee $15 (Repossession)

Recreation & Comm. Svcs - Cost Estimation for Providing Fee Related Activities & Svcs

Acct No.	Description	Notes	Recommended Fee Level
552	AQUATICS		100%
553	COMMUNITY SERVICES		30%
	Community Services - Seniors	[1]	
	Facility Rental (Comm. Center, Gym, Shelters)	[1]	
	PW - Building Maintenance	[2]	
554	DAY CAMP	[1]	85%
555	PLAYGROUND	[1]	0%
556	SPORTS		64%
	Adult Sports	[1]	
	Youth Sports	[1]	
	Facility Rental (Fields)	[1]	
557	SPECIAL CLASSES		35%
	Special Classes	[1]	
	Youth Volunteer Program	[1]	
	PW - Building Maintenance	[2]	
557	PRESCHOOL		86%
558	SPECIAL EVENTS		65%
	City Special Events	[1]	
	4th of July	[1]	
	Race on the Base	[1]	
		[3]	

[Notes]

[1]	Sourced from FY 15-16 Expense Info For User Fee Study
[2]	Sourced from Building Maint. Square Footage allocation
3]	Direct costs excludes citywide indirect costs; includes Department indirect costs and includes building maintenance costs

Consumer Price Index, Los Angeles area — February 2022

Area prices were up 0.3 percent over the past month, up 7.4 percent from a year ago

Prices in the Los Angeles area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.3 percent in February, the U.S. Bureau of Labor Statistics reported today. (See table A.) Regional Commissioner Chris Rosenlund noted that the February increase was influenced by higher prices for medical care and shelter. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U rose 7.4 percent. (See chart 1 and table A.) Food prices increased 7.3 percent. Energy prices jumped 25.7 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy rose 5.9 percent over the year. (See table 1.)

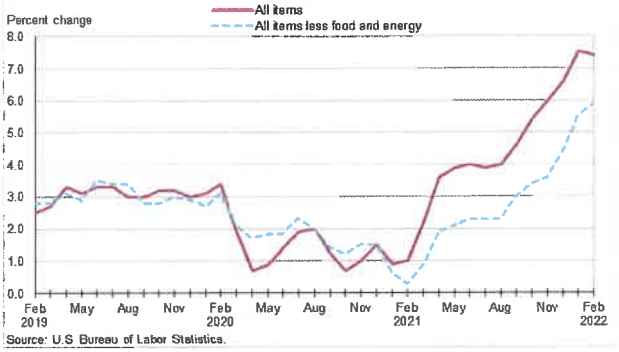
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Related Links
CPI historical databases

Chart 1. Over-the-year percent change in CPI-U, Los Angeles-Long Beach-Anaheim, CA, February 2019–February 2022



Source: U.S Bureau of Labor Statistics.

View Chart Data

Food

Food prices increased 0.4 percent for the month of February. (See table 1.) Prices for food at home advanced 1.3 percent, led by the other food at home category (3.4 percent). Prices for food away from home decreased 0.7 percent for the same period.

Over the year, food prices increased 7.3 percent. Prices for food at home advanced 8.4 percent since a year ago, led by higher prices for fruits and vegetables (11.4 percent). Prices for food away from home rose 6.1 percent.

Energy

The energy index declined 0.4 percent over the month. The decrease was mainly due to lower prices for natural gas service (-12.6 percent). Prices for gasoline rose 2.1 percent, while prices for electricity were unchanged for the same period.

Energy prices jumped 25.7 percent over the year, largely due to higher prices for gasoline (32.9 percent). Prices paid for natural gas service rose 19.1 percent, and prices for electricity advanced 13.3 percent during the past year.

All items less food and energy

The index for all items less food and energy rose 0.4 percent in February. Higher prices for household furnishings and operations (2.5 percent), medical care (1.7 percent), and shelter (0.2 percent) were partially offset by lower prices for education and communication (-1.7 percent) and other goods and services (-0.7 percent).

Over the year, the index for all items less food and energy rose 5.9 percent. Components contributing to the increase included new and used motor vehicles (16.7 percent), household furnishings and operations (14.4 percent), recreation (12.9 percent), and shelter (3.8 percent).

Table A. Los Angeles-Long Beach-Anaheim, CA, CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

	2018		2019		2020		2021		2022	
Month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.8	3.5	0.7	3.2	0.8	3.1	0.2	0.9	1.1	7.5
February	0.7	3.6	0.1	2.5	0.3	3.4	0.4	1.0	0.3	7.4
March	0.4	3.8	0.6	2.7	0.7	1.9	0.5	2.2		
April	0.4	4.0	1.0	3.3	-0.3	0.7	1.1	3.6		
May	0.4	4.1	0.2	3.1	0.4	0.9	0.6	3.9		
June	-0.2	4.0	0.0	3.3	0.5	1.4	0.6	4.0		
July	0.2	3.9	0.1	3.3	0.6	1.9	0.6	3.9		
August	0.2	3.9	0.0	3.0	0.1	2.0	0.2	4.0		
September	0.5	3.9	0.5	3.0	-0.3	1.2	0.3	4.6		
October	0.5	4.1	0.7	3.2	0.2	0.7	0.9	5.4		
November	-0.3	3.6	-0.3	3.2	0.1	1.0	0.6	6.0		
December	-0.3	3.2	-0.6	3.0	-0.2	1.5	0.4	6.6		

The March 2022 Consumer Price Index for the Los Angeles area is scheduled to be released on April 12, 2022

Technical Note

The Consumer Price Index (CPI) is a measures of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from $100 to $107. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the Internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022 **ITEM NUMBER: 12A**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Craig Koehler, Director of Finance**

Subject: **Preliminary Budget for Fiscal Year 2022-23 and Fiscal Year 2023-24**

SUMMARY

This report provides for a review of the preliminary budget for the Fiscal Year 2022-23 and Fiscal Year 2023-24.

RECOMMENDATION

1. Review and discuss the preliminary budget for Fiscal Year 2022-23 and Fiscal Year 2023-24; and,

2. Provide direction to staff.

BACKGROUND

It is customary to conduct a preliminary analysis of all appropriations for the upcoming fiscal year. This process updates the Council on the forecasted fiscal status of the City's General Fund and other Funds. Los Alamitos implemented a two-year budget cycle beginning with the Fiscal Year 2021-22 Budget. This budget cycle will include budget projections for Fiscal Year 2022-23, and an estimate for Fiscal Year 2023-24, that will provide assistance with future planning.

DISCUSSION

The Mid-Year Budget review and projection for the Fiscal Year ending June 30, 2022, was presented to the Council on March 21, 2022. A new sales tax forecast was received from HdL on April 6, 2022, with reported data through the fourth quarter 2021 (December 2021), and included projections for Fiscal Year 2021-22 and Fiscal Year 2022-23. Beacon Economics has also released new information and their latest forecast on the economy. The Preliminary Budget for Fiscal Year 2022-23 and Fiscal Year 2023-24 was presented to the Budget Standing Committee on May 2.

Economic Update

Indicators of economic activity and employment have continued to grow in recent months and the unemployment rate has declined substantially. Fiscal Year 2022 will continue to be known as the year of recovery, and most business sectors have recovered to pre-pandemic levels. However, this does not mean that the economy will not face challenges in the

coming year. Inflation remains elevated, reflecting imbalances within supply and demand related to the pandemic. Global unrest is present with the invasion of Ukraine by Russia, and the resulting hardships have unknown implications on the U.S. economy at this time.

The U.S. Treasury has made recent moves to counter the growth of inflation, which is currently at 8.54% (Bureau of Labor Statistics April 2022). The federal funds rate was initially increased by a quarter percentage point, followed by a half point rate hike on May 4. This represents the largest increase in 22 years, and will be followed by additional moves during 2022 and 2023 to counter the growth of inflation. This represents the most aggressive rate hike campaign by the Federal government since 2005.

Bond Market Indicators

Current bond market conditions are indicative of a precursor and hedging for a slowdown or recession in the near future. The bond yield curve is currently in an inverse relationship and this represents the first time since September 2019. Yield inversion occurs when the yield on a longer tenure bond becomes less than the yield for a shorter tenure bond. This occurred on March 29, when the 10-year Treasury yield fell below the 2-year Treasury yield. This is a direct reflection of market concerns that the Federal Reserve could tip the economy into a recession as it struggles to control soaring inflation. According to HdL's latest forecast, a slowdown is expected at the end of calendar year 2022 and into the early quarters of calendar year 2023. As such, the budget has been prepared using a conservative approach and factoring in adjustments to sales tax revenue that would be reflective of an economic slowdown.

Housing

According to a recent paper published by the Federal Reserve Bank, a housing bubble is also brewing, but is not expected to be as bad as it was in 2008. Researchers came to the conclusion following a comparison of U.S. home prices to underlying economic data, and housing prices appear to be out of sync with basic fundamentals. However, they do not believe that we are headed for a 2008-style crash. Households are in a much better position today, with a ratio of personal income to mortgage debt service payments of just 3.8 %, compared to 7% in 2008. Based on the current data, there is no expectation that the fallout due to a housing correction would be comparable to the 2007-2009 global financial crisis in terms of magnitude or macroeconomic severity.

Fiscal Year 2022-23 and Fiscal Year 2023-24 Budget Overview

The new budget again reflects 2 fiscal years. As shown below, projected revenues for FY22-23 and FY23-24 are $21.3 million and $22.7 million, respectively.

Revenues and Transfers In	2021-22 Adopted Budget	2022-23 Projected	2023-24 Estimate
Property Taxes	$ 4,584,079	$ 4,899,967	$ 5,096,898
Sales & Use Taxes - General	3,140,400	3,403,270	3,522,541
Sales & Use Taxes - Local	4,438,588	5,371,740	5,564,000
Utility Users Tax	2,009,900	2,052,487	2,062,487
Transit Occupancy Tax	180,670	325,340	327,753
Franchise Fees	667,836	671,300	677,300
Licenses & Permits	1,705,903	1,777,200	1,795,200
Fines & Forfeitures	738,309	669,000	789,000
Investment Earnings	229,280	180,000	190,000
Revenue from Other Agencies	120,200	12,200	12,200
Charges for Services	620,903	702,278	668,778
Miscellaneous Revenues	68,000	68,000	68,000
Interfund Transfers	375,000	1,216,043	1,903,558
Total Revenues and Transfers In	**$ 18,879,068**	**$ 21,348,825**	**$22,677,715**

General Fund

Projected Revenues

Fiscal Year 2022-23 and 2023-24 projections by category are presented as follows:

Property Taxes

The most recent report received from HdL, dated March 30, indicates that property taxes are continuing an upward trend. The projections for secured property taxes for FY22-23 and FY23-24 are $2.8 million and $2.9 million, respectfully. This revenue category encompasses unsecured property taxes, lighting district, and property tax in lieu of VLF. The revenue projection for total property tax revenue for FY22-23 is $4.9 million, and estimated to be $5.1 million for FY23-24. With a housing adjustment expected sometime in the near future, conservative growth rates have been used for FY22-23 and FY23-24.

Sales & Use Taxes

A report from HdL, dated April 6, reflects receipts for the fourth quarter through December 2021 were 35.8% above the same period in 2020. The local economy has returned to pre-pandemic levels. One of the industries that was affected the most was restaurants and hotels, and for the most part have fully recovered. The estimate for FY22-23 is $3.4 million and FY23-24 is $3.5 million. As noted, with high inflationary rates, there are concerns of a slowdown in the economy. As such, adjustments to HdL's estimates have been factored into the projections for both FY22-23 and FY23-24.

Measure Y Local Sales Tax

According to HdL's latest report dated April 6, Measure Y generated 163.3% of the Bradley Burns amount, highlighted by solid performances of auto-transportation and general consumer goods. The projection for FY22-23 is $5.4 million, and $5.6 million for FY23-24. Consideration of a slowdown in the economy has been factored into the projections, similar to the reductions used for Sales & Use Taxes.

Transient Occupancy Tax

Transit Occupancy Tax (TOT) includes the newest hotel, Fairfield by Marriott. Revenues for FY22-23 are projected to be approximately $325 thousand. The estimate for FY23-24 is $327 thousand. Both fiscal years have been reduced by factors indicative of a recession and the resulting affect it might have on leisure travel and lodging. A study and review of revenue for TOT, as well as UUT, are being considered for the next fiscal year.

Licenses & Permits

Licenses & Permits are projected to show modest growth for FY22-23 and FY23-24, at $958 thousand and $971 thousand, respectfully. A slowdown in the economy could affect this revenue category as well, but adjustments have not been factored into the estimates at this time.

Fines & Forfeitures

Fines & Forfeitures revenue include red light camera and parking fines, and other moving violations. COVID related challenges have negatively impacted revenue from the Photo Enforcement program as well as parking citation revenue. Revenue is expected to return to a normalized level in the next fiscal year.

Charges for Services

The majority of revenue for this revenue category is generated by the Recreation Department's various programs, classes, and special events. Increased participation is anticipated for both FY22-23 and FY23-24, and is expected to exceed FY21-22, barring any recurrence of pandemic, or recessional impacts.

General Fund Proposed Expenditures

The proposed expenditures represent further restructuring of the City's internal operations in order to meet the goals set forth in the departments and the City. Projected expenditures for FY22-23 are $20.4 million, and $19.3 million for FY23-24.

The table below reflects the Preliminary General Fund Budget for department expenditures for FY22-23 and FY23-24, including additional proposed staffing positions.

Department	2021-22 Adopted Budget	2022-23 Projected	2023-24 Estimate
City Council	$ 66,895	$ 66,895	$ 66,895
Administration (City Manager, City Clerk, HR)	1,051,340	1,053,023	1,162,927
Finance	725,906	835,327	861,579
City Attorney	176,000	196,000	196,000
Police	7,376,168	8,005,752	8,279,348
Development Services	3,583,623	4,436,904	4,578,490
Recreation and Community Services	1,775,322	2,104,743	2,325,772
Non-Departmental	1,856,836	2,443,181	595,500
Interfund Operating Transfers	1,113,500	1,225,500	1,265,500
Total Operating Expenditures and Transfers	**$ 17,725,590**	**$ 20,367,325**	**$19,332,011**

In addition to maintenance and operational increases, below is a breakdown of the individual departmental expenditures, including additional proposed staffing. Salaries reflect two-year COLA adjustments as approved in the recently negotiated MOU agreements.

Administration (City Manager, City Clerk, Human Resources)

Administration includes the City Manager, City Clerk, and Administrative Manager. A name change for the department was made in the previous budget year to better reflect best practices. Staff is currently analyzing the department's long-term needs and has elected not to fill the Executive Assistant position at this time. As such, the cost of this position has not been included in the budget. Contractual Services have been increased for FY22-23 in anticipation of undertaking a Cost Recovery Study. Total department expenditures for Administration for FY22-23 and FY23-24 are projected to be approximately $1.1. million and $1.2 million, respectfully.

Finance

The Finance Department now consists of four full-time staff, including the Director, Finance Manager, Accountant, and Senior Finance Assistant. The newly created and approved Finance Manager position replaces the part-time Special Projects Coordinator. The Finance Manager will ensure that the department's internal controls are in compliance with GFOA standards, a note that was referenced as a potential finding in a recent audit. In addition to providing direction to day-to-day supervision of support staff, the Finance Manager will perform specialized and complex assignments, including support for the budget and audit. The department is expected to undertake many long-term goals, including studies for banking services, cost recovery and allocation, and financial system enhancements. Total department expenditures for Finance for FY22-23 are projected to be $835 thousand and $862 thousand for FY23-24.

Police

The Police budget consists of nine divisions: Administration, Patrol, Investigation, Records, Communication, Community Outreach, Youth Programs, Traffic, and Emergency Preparedness. Salaries reflect the recently negotiated cost of living adjustments for FY22-

23 and FY23-24, and assume the full complement of sworn personnel at 24 sworn officers. Part-time salaries have been increased in Traffic and Records for two additional Police Aides. In addition, a full-time Records Specialist is being added that replaces the CLO at no additional cost. The overall cost increase from the FY21-22 budget is approximately $630 thousand, and can be attributed to higher salaries and associated increases in benefits, and increase in Materials, Supplies, and Services. The total department expenditures for FY22-23 are projected to be $8.0 million, and $8.3 million for FY23-24.

Development Services

Development Services consist of Administration, Planning, Neighborhood Preservation, Building Inspection, NPDES, Street, Park, and Facility Maintenance, and City Engineer. The two administration divisions have been combined and consolidated into one - Community Development/Public Works Administration, to better align services and reduce redundancy. A new division of Economic Development is also being proposed. Under the proposed staffing structure, a “supervisor” level position will be in each division. The clerical staff will report to the Department Secretary. The Associate Planner, Code Enforcement, Economic Development, and the receptionist will report to the Development Services Manager. The Director will directly oversee Public Works, Engineering, Building & Safety, and the analyst(s).

For the Economic Development division, a full-time Economic Development Supervisor is being proposed, for a limited term, and will be funded by ARPA. This position will be responsible for Business Licensing and additional oversight of HdL’s Business License processing, the Banner Program, Economic Development initiatives, Outdoor Dining, Employment, and New Business Programs, to name a few.

An increase to part-time salaries is being proposed for two additional Public Works Maintenance Workers (20-25 hours/week), to provide coverage in gap areas, weekend trash cleanup at the parks, cleaning the Police Department and Community Center on Fridays and Saturdays, cleaning the parks restrooms on Friday and Saturday evenings, and coverage for Friday and Saturday for accidents, bulk item pickup, and assistance with Recreation events.

For Code Enforcement, a full-time officer is being proposed. This would include code enforcement duties to provide coverage for a full seven days per week, and Strategic Code Enforcement and Housing Solution Assistant Programs.

Total department expenditures for Development Services for FY22-23 and FY23-24 are projected to be $4.4 million and $4.6 million, respectfully.

Recreation and Community Services

Recreation and Community Services include divisions for Administration, Community Services, Day Camp, Play Grounds, Sports, Special Classes and Special Events. For staffing, a full-time Recreation Coordinator is planned for FY22-23. This position will provide support for Contract Classes and registration, Staff Enrichment Taught classes, Adaptive Programs, Preschool Program, Weekend of Art, Tennis, and support for various

department events, like Week of Los Al Street Fair, Winter Wonderland, and 4th of July.

In addition, Part-Time Salaries is being increased for two additional Community Services Coordinators and a Recreation Specialist and will support all existing senior programs, develop new senior programs as a result of the City's Senior Needs Assessment, in addition to providing support to year-round events, marketing and social media. The Department Secretary is expected to retire in December 2023, creating some salary savings for FY23-24.

Total department expenditures for Recreation and Community Services are projected to be $2.1 million for FY22-23, and $2.3 million for FY23-24.

Summary of Proposed Staffing Changes

In total, there are 2 General Fund Full-Time positions being proposed, and an increase in Part-Time Salaries in Police, Development Services, and Recreation. There is also a limited term position proposed to be funded through use of the ARPA funds. Discussion of the proposed positions and corresponding responsibilities are included in the department expenditure sections above. A summary of the proposed positions, increase in part-time salaries, and respective costs are highlighted below:

Summary of Additional Staffing

FY2022-23

Change		Position	Full-Time Salaries	Part-Time Salaries Budget Increase
Police				
	PT	Police Aide (2)		$ 46,870
	FT	Records Specialist (replaces CLO)	$ -	
Development Services				
	FT	Economic Development Supv	ARPA	
	PT	Pubic Works Maint Worker (2)		$ 52,998
1	FT	Code Enforcement Officer	$ 85,218	
1				
Recreation				
1	FT	Recreation Coordinator	$ 85,237	
	PT	Community Services Coord (2)		$ 59,584
	PT	Recreation Specialist	$ -	$ 25,733
1				
2	**FT**		**$ 170,455**	**$ 185,185**

Non-Departmental

Non-Departmental includes contractual services not associated with other departments, retiree health insurance costs, credit card processing fees, contributions to North SPA, and capital projects funded by Measure Y and General Fund.

Interfund Operating Transfers Out

Interfund transfers from the General Fund are to other funds to cover Debt Service payments (Fund 31), capital improvement projects funded by the General Fund (Building Improvement Fund 25), transfers to cover facility improvements (Fund 25), and transfers to cover self-insurance costs (Fund 54).

Internal Service Charges

There are no changes being proposed to the Internal Service Charges for FY22-23 and FY23-24, as a review was conducted during the prior budget. The Internal Service Charges will be reviewed in connection with the Cost Recovery Study to determine proper levels of cost recovery and allocation methodology.

Capital Funding Needs

The proposed Capital Improvement Plan for FY22-23 is projected to be $4,222,269, including $215,000,000 carryover from FY21-22, as shown below:

PROJECT TITLE	FUNDING SOURCE	ACCOUNT	FY2022-23 PROJECTED
STREETS AND DRAINANGE			
Regular Yearly Work			
ARTERIAL AND RESIDENTIAL TREE TRIMMING	Measure M	26-570-5501.2103	$ 64,500
Special Funded Projects			
CATCH BASIN CPS PROJECT (MATCH)	Measure M	26-570-5501.2105	$ 51,523
NEW DUTCH HAVEN STREET IMPROV PROJECT (SB-1)	Gas Tax	20-570-5501.XXXX	$ 462,500
BLOOMFIELD STREET IMPROV PROJECT	Gas Tax	20-570-5501.XXXX	$ 300,000
WEBSITE MAINTENANCE	AQMD	23-570-5501.2101	$ 6,865
BRIGGMAN STREET WIDENING	Traffic Improv	44-570-5501.1719	$ 275,000
STERN PARK PROJECT (Y)	Measure Y	10-570-5501.XXXX	$ 650,000
LAUREL PARK PROJECT or PHASE TWO STREET IMPROVEMENTS	Measure Y	10-570-5501.XXXX	$ 1,000,000
LAUREL PARK PROJECT	Prop 68 Grant	10-570-5501.XXXX	$ 187,000
CATCH BASIN CPS PROJECT (MATCH)	Gen Fund (Match)	10-570-5501.1708	$ 12,881
Facilities			
COMMUNITY CTR DIVIDER PROJECT	Bldg Improv	25-570-5503.XXXX	$ 72,000
DEMO PW & LATV BLDG (Carryover)	Bldg Improv	25-570-5503.XXXX	$ 75,000
ELECTRIC SVC & WIRING UPGD - PD (Carryover)	Facilities	52-570-5501.2005	$ 40,000
GENERATOR PROJECT (Carryover $100,000)	Facilities	52-570-5501. XXXX	$ 650,000
Pavement Management Plan			
PAVEMENT MGMT PROJECT	Measure M	26-570-5501.1008	$ 25,000
CDBG Funding Projects			
STERN PARK PROJECT	CDBG	19.570.5501.XXXX	$ 350,000
Carryover FY21-22			**$ 215,000**
FY22-23			**$ 4,007,269**
Total Funded			**$ 4,222,269**

A summary of the CIP funding follows:

CAPITAL IMPROVEMENT PROJECTS SUMMARY BY FUND - FISCAL YEAR 2022-23	
CDBG Fund (19)	$ 350,000
Gas Tax Fund (20)	$ 762,500
AQMD (23)	$ 6,865
Bldg Improv (25)	$ 72,000
Measure M Fund (26)	$ 141,023
Traffic Imrov (44)	$ 275,000
Facilities Streets and Parks (52)	$ 550,000
Measure Y (10)	$ 1,849,881
Carryover (FY21-22)	$ 215,000
Total Capital Improvement Projects - Fiscal Year 2022-23 (Including Carryovers)	**$ 4,222,269**

Other Funds

The City additionally has twelve (12) special revenue funds, one debt service fund, four (4) capital projects funds and five (5) internal service funds for budget purposes. Illustrated below is a comprehensive review of all other funds. Sufficient funds are available to cover the proposed expenditures/transfers.

Updated Long-Term Model

The long-term model has been updated and reflects capital improvements, but before any other program costs. The updated five-year long-term model is presented below:

Five-Year Forecast

	Projection FY21-22	Forecast Year 1 FY22-23	Forecast Year 2 FY23-24	Forecast Year 3 FY24-25	Forecast Year 4 FY25-26	Forecast Year 5 2026-27
Revenues:						
Total Revenues	20,023,569	21,348,825	22,677,715	21,609,152	22,072,573	22,549,685
Expenditures:						
Total Expenditures	17,412,065	20,367,325	19,332,012	19,721,390	20,066,415	20,416,639
Projected Budget Surplus Before Other Program Costs	**2,611,504**	**981,500**	**3,345,703**	**1,887,762**	**2,006,158**	**2,133,046**

The projected surplus of $2.6 million for FY21-22, is a result of higher than anticipated revenues primarily from property taxes, sales & use taxes, and Measure Y local sales taxes, and also represents some salary savings from unfilled positions within the Police Department. Surplus positions are projected for the new budget FY22-23 and FY23-24, at $982k and $3.4 million, respectfully. The projected surplus for FY23-24, assumes the balance of the transfer from the ARPA Fund to the General Fund for previous revenue loss. For forecast years 2 through 5 (FY23-24 to FY26-27), the long-term model includes the assumption of CIP expenditures at $1 million per fiscal year. The projected surpluses are before any other program costs, such as additional reserve set aside, or pension UAL cost reduction.

Other Considerations

Previous discussions with the Budget Standing Committee and Council during 2022 have included review of the pension unfunded accrued liability (UAL) and possible funding options. Some of the additional considerations for the BSC include establishing annual targets for surplus and CIP, additional reserves and set asides, investments, and related policies.

In connection with the UAL, staff have done additional work and has contacted a Public Financial Advisory firm (PFM) to solicit advice regarding funding options for paying down the UAL. Funding for the UAL includes many options, including “pay as you go” utilizing reserves (surplus) and cash (Additional Discretionary Payments), “CalPERS Fresh Start Program”, pension obligation bonds, tax-exempt exchange, and use of a 115 Trust, or combinations of various options, to reach an earlier paydown of the UAL. There are costs and estimated savings associated with each of the various options.

Staff will return at a later date for follow-up discussions regarding these additional items for consideration, including a presentation from PFM in connection with the feasibility of issuing pension obligation bonds (POB) for funding the UAL.

FISCAL IMPACT

The fiscal impact associated with the various personnel changes that are recommended is incorporated in the FY22-23 and FY23-24 Budget. This report presents the preliminary projections for the budget for Fiscal Year 2022-23 and Fiscal Year 2023-24. Staff will return with any changes as recommended by the City Council.

Attachment: None