

**MINUTES OF THE CITY COUNCIL  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – February 16, 2021**

**1. CALL TO ORDER**

The City Council met in Regular Session at 6:00 p.m., Tuesday, February 16, 2021, via videoconference, Mayor Chirco presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the City Council attended via videoconference.

**2. ROLL CALL**

**Present:** Council Members: Bates, Doby, Nefulda, Mayor Pro Tem Hasselbrink, Mayor Chirco

**Absent:** Council Members: None

**Present:** Staff: Chet Simmons, City Manager  
Michael Daudt, City Attorney  
Chris Kelley, City Engineer  
Craig Koehler, Interim Finance Director  
Emeline Noda, Acting Rec. and Community Srvc. Director  
Ron Noda, Acting Deputy City Manager  
Eric R. Nunez, Police Chief  
Windmera Quintanar, MMC, City Clerk  
Ron Roberts, Orange County Fire Authority Battalion Chief  
Chelsi Wilson, Executive Assistant/Benefits

**3. PLEDGE OF ALLEGIANCE**

Council Member Doby led the Pledge of Allegiance.

**4. INVOCATION**

Council Member Bates gave the Invocation.

**5. PRESENTATION**

**A. Presentation Regarding the Orange County Human Relations Annual Report Provided by Board Member Susana Carranza**

The City Council received the presentations by Ms. Carranza.

**6. ORAL COMMUNICATIONS**

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

City Clerk Quintanar advised there were no requests to speak.

**7. COUNCIL ANNOUNCEMENTS**

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Nefulda reported attendance at the League of California Cities New Mayors and Council Member Virtual Conference.

Council Member Bates reported attendance at the Library Advisory Board meeting.

Council Member Doby reported attendance at the Los Alamitos Chamber Breakfast, Human Relations Committee meeting and the Orange County Mosquito and Vector Control District Board meeting. She advised she had been appointed as the alternate to the Orange County Council of Governments Board.

Mayor Pro Tem Hasselbrink reported attendance at the Orange County Fire Authority Board meeting, complimented the Recreation and Community Services Department on the creativity of their programs through the pandemic, and acknowledged Emergency Services Coordinator Acosta efforts to keep the Council informed.

Mayor Chirco reported attendance at the Orange County Sanitation District New Directors Orientation, meeting with City Manager Simmons regarding the upcoming Budget Standing Committee meetings, weekly calls with the Orange County Mayors. He advised of the upcoming Chamber Breakfast where he'd be the guest speaker along with Mr. Simmons and the upcoming community meetings regarding SB 1389 organic waste.

Council Member Bates added SB 1389 was an unfunded State mandate and encouraged the residents to participate.

**8. ITEMS FROM THE CITY MANAGER**

City Manager Simmons reported volunteering at the Disneyland vaccination POD, spoke regarding the upcoming SB 1398 community meetings, reported attendance at the League of California Cities City Manager conference, and welcomed Police Chief Nunez back.

**9. WARRANTS**

Motion/Second: Bates/Doby

Council Member Bates stated concerns regarding the warrant approvals. He inquired about the variation in refund amounts for Recreation and was advised

class prices and family circumstances vary.

Motion/Second: Bates/Doby

Unanimously Carried: The City Council ratified the Warrants for February 16, 2021 in the amount of \$1,075,244.72 and authorized the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of February 17, 2021 to March 14, 2021.

**ROLL CALL**

Mayor Chirco	Aye
Mayor Pro Tem Hasselbrink	Aye
Council Member Bates	Aye
Council Member Doby	Aye
Council Member Nefulda	Aye

**10. CONSENT CALENDAR**

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Bates asked if item 10F incorporated the Active Transportation Plan recommendations. City Manager Simmons advised the ATP was a proposed framework and was not yet adopted by the City Council. City Engineer Kelley advised bike lanes on Howard were not incorporated at this time.

Motion/Second: Hasselbrink/Bates

Unanimously Carried: The City Council carried the following Consent Calendar items:

**ROLL CALL**

Mayor Chirco	Aye
Mayor Pro Tem Hasselbrink	Aye
Council Member Bates	Aye
Council Member Doby	Aye
Council Member Nefulda	Aye

**A. Approval of Minutes (City Clerk)**  
Approved the City Council Special and Regular Minutes of January 19, 2021.

**B. Annual Update of the Records Management Program (City Clerk)**  
In October 2015, the City Council adopted the City-wide Records Management Program. Part of this Program included a day dedicated to records management and annual updates to the retention schedule. This item recommends changes to the policy to ensure continued success of the program.

The City Council adopted Resolution 2021-02, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING A RECORDS MANAGEMENT PROGRAM AND REPEALING RESOLUTION NO. 2020-01 IN ITS ENTIRETY".

**C. Treasurer's Quarterly Investment Report – December 2020 (Finance)**

The item for City Council consideration was receipt of the Treasurer's Quarterly Investment Report.

The City Council received and filed the Treasurer's Quarterly Investment Report – December 2020.

**D. Beverage Container Recycling City/County Payment Program Resolution for Funding (Development Services)**

This report requested City Council approval of a resolution concerning the City's participation in Fiscal Year (FY) 2020-2021 California's Department of Resources Recycling and Recovery (CalRecycle) Beverage Container Recycling City/County Payment Program, intended to aid achieving and sustaining high recycling rates.

The City Council:

1. Adopted Resolution No. 2021-03, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING THE CITY'S PARTICIPATION IN CALRECYCLE'S BEVERAGE CONTAINER RECYCLING CITY/COUNTY PROGRAM DISTRIBUTION INTENDED TO AID ACHIEVING AND SUSTAINING HIGH RECYCLING RATES"; and,
2. Authorized the City Manager to execute all Beverage Container Recycling Program documents concerning beverage container recycling program funds distributed.

**E. Notice of Completion (NOC) for the Arterial Overhead Street Name Sign Replacement Project (CIP No. 19/20-04) (Development Services)**

The City of Los Alamitos replaced all the aging overhead traffic signal street name signs along Los Alamitos Boulevard from Katella Avenue to Cerritos Avenue. Staff recommended that City Council accept the work as completed, direct filing of the Notice of Completion, and authorize retention release as prescribed by the Public Contract Code.

The City Council:

1. Accepted as complete the construction for the Arterial Overhead Street Name Sign Replacement Project (CIP No. 19/20-04) by

Crosstown Electrical & Data, Inc.; and,

2. Directed the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorized Staff to release the 5% retention to the contractor, in the amount of \$1,186.25, thirty-five (35) days after recordation of the Notice of Completion.

**F. Approval of Plans and Specifications and Authorization to Bid for the CDBG Howard Avenue Street Improvements Project from Reagan Street to Maple Street (CIP No. 20/21-02) (Development Services)**

This report recommends actions to begin facilitating the proposed grinding and overlay work along Howard Avenue from Reagan Street to Maple Street (CIP No. 20/21-02).

The City Council:

1. Approved the Plans and Specifications for the CDBG Howard Avenue Street Improvements Project (CIP No. 20/21-02); and,
2. Authorized Staff to advertise and solicit bid proposals.

**11. DISCUSSION ITEM**

**A. Active Transportation Plan Presentation and Consideration (Development Services)**

This report sought City Council input on the draft "City of Los Alamitos Active Transportation Plan." The Active Transportation Plan (ATP) helps the City identify improvements to provide safer and more reliable mobility choices, whether that be walking, bicycling, taking transit, and driving or ridesharing.

City Manager Simmons introduced the item. Acting Development Services Director Noda gave an overview of the item. Jacob Leon, KTUA consultant gave a PowerPoint Presentation.

The City Council:

1. Received the presentation of the Active Transportation Plan (ATP); and,
2. Discussed the ATP Plan; and,
3. Provided comments and directed Staff regarding any needed revisions to the ATP.

Council and Staff discussed the following topics:

- Importance of having the School district actively engaged and continued communications with all stakeholders
- Having community partners support reflected in grant applications would be beneficial
- Acceptable width for traffic lanes
- Neighborhood streets are classified by land use designation and not by traffic use
- Los Alamitos map takes into consideration bike lanes into Rossmoor, but does not expand pass the Los Alamitos border
- Preference to communicate with the County and School District so the ATP would expand into Rossmoor
- Considerations of cut through traffic in the neighborhoods (i.e Green St. and Farquhar) when designating bike lanes
- Concerns for connections along Ball and Bloomfield and Coyote Creek
- Importance of only including useful data (i.e. breakdowns in age groups, racial demographics) that will be used in the ATP
- Safety concerns on Farquhar and Cerritos/Los Alamitos Blvd. with traffic and pedestrians
- Need for increased bike parking
- Successful ATPs have all stakeholders engaged (City, County, and Orange County Transportation Authority)
- ATP will need to be a fluid plan that is revisited as new developments come into town
- History of bike lanes and their removal in Rossmoor
- Los Alamitos and Katella is a complex and complicated intersection that would require a separate traffic study
- Los Alamitos and Katella intersection would be included as part of the Traffic Center Mixed Use Plan
- Overview on various grant opportunities
- Observations that students use the Coyote Creek Bike trail to get to school, Cerritos is being avoided as it becomes more heavily congested, and Ball Road is used more of a bike thoroughfare
- Staff advised an additional review of grant application requirements would occur to ensure the ATP is comprehensive before the ATP would come back to Council for adoption

**12. ADJOURNMENT**

The City Council adjourned at 7:36 p.m.

Attest:

DocuSigned by:

*Windmera Quintanar*

Windmera Quintanar, MMC, City Clerk

DocuSigned by:

*Mark Chirco*

Mark Chirco, Mayor