

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – WEDNESDAY, May 4, 2022**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, May 4, 2022, in the Council Chambers, 3191 Katella Ave., Chair Duran presiding.

**2. ROLL CALL**

**Present:** Commission Members: Bandak, Beck, A. Duran, K. Duran

**Absent:** Commission Members: Joseph (excused), Murphy (excused)

**Present:** Staff: Emeline Noda, Director of Recreation & Community Services Department  
Jennifer Sisoiev, Recreation Manager  
Anthony Vasquez, Acting Public Works Supervisor  
Joanna Contreras, Recreation Supervisor  
Steve Kim, Recreation Supervisor  
Samantha Kenny, Recreation Coordinator  
Alejandro Gonzalez Lecumberri, Recreation Coordinator  
Alix Anderson, Recreation Specialist

**3. PLEDGE OF ALLEGIANCE**

Chair Duran led the Pledge of Allegiance.

**4. ORAL COMMUNICATION**

Chair Duran opened Oral Communications. There being no one present requesting to speak, Chair Duran closed Oral Communications.

**5. APPROVAL OF MINUTES**

Due to lack of quorum from the April meeting, the Parks, Recreation and Cultural Arts Commission deferred the approval of minutes for the Regular Meeting of February 2, 2022, and April 6, 2022.

Motion/Second: Bandak/Duran

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of March 30, 2022.

## **6. INSTALLATION OF NEW COMMISSIONERS**

Director of Recreation & Community Services, Emeline Noda gave the Oath of Office and installed Janet Gallagher as Parks, Recreation and Cultural Arts (PR&CA) Commissioners.

## **7. STAFF REPORTS**

### **A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings**

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

Recreation & Community Services Director Emeline Noda summarized the staff report.

Motion/Second: Beck/Bandak

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission the option to meet via teleconference during the pandemic.

### **B. Summer Program Preview**

This report provides the Parks, Recreation & Cultural Arts Commission a report on the upcoming summer camps, classes, and programs.

Recreation Specialist Alix Anderson, Recreation Supervisors Steve Kim and Joanna Contreras summarized the staff report.

### **C. Facility and Park Maintenance**

The Public Works Division oversees the maintenance of facilities and park maintenance. This report provides the Parks, Recreation and Cultural Arts Commission with a bi-annual update.

Acting Public Works Supervisor Anthony Vasquez summarized the staff report.

### **D. Marketing Materials Highlight**

This report provides the Parks, Recreation & Cultural Arts Commission with an overview of the development and implementation of social media content and additional marketing materials utilized year-round to promote seasonal programs and events.

Recreation Coordinators Samantha Kenny and Alejandro Gonzalez Lecumberri summarized the staff report.

## 8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

### Emeline Noda, Director of Recreation & Community Services Department

- Recreation had 38 middle schoolers and high schoolers attend the very first THRIVE Teen Expo on Saturday, April 30. Los Alamitos Police Department, Orange County Health Department, Summer Harvest, Southland Credit Union, Tilly's Life Center, Los Alamitos High School, LAEF, The Youth Center, Tribe Functional Fitness, and Recreation staff.
- We would like to congratulate Sam Kenny as she has been recently promoted to full time Recreation Coordinator.
- The Los Alamitos Senior Club Board celebrated longtime resident Nancy Fagen's 101 Birthday on Thursday, April 28, 2022. The Ready, Set, Go! preschoolers made a special visit and surprised Nancy by singing Happy Birthday.
- City Council will recognize 101 year old resident Nancy Fagen, Lee Elementary School's 5<sup>th</sup> Grade Team receiving their CPRS District 10 Volunteer Merit Award, and 11 Recreation staff graduating high school or college at the May 16, 2022, City Council Meeting, please join us for this special evening.
- Parks Recreation and Cultural Arts Chair, Vice-Chair and Commissioners are invited to attend June 20, 2022, City Council Meeting at 6:00 p.m. to receive Proclamation for Parks Make Life Better Month.
- For the July meeting, would the PR&CA Commission be interested in pushing back one week due to the 4<sup>th</sup> of July Legal Holiday.

Motion/Second: A. Duran/Bandak

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission deferred July's meeting to the following week.

- The Summer Recreation Brochure and City News is going out in the mail this week. An online version has been available for a few weeks. Several Summer Day Camp registrations are already being received as well as summer classes and camps. This is the Department's busiest season of the year for programs.
- As requested by Commissioner Bandak, commissioners will receive business cards at the end of tonight's meeting. There is no phone number listed on the business card, you can be contacted via email or regular postal mail.

Jennifer Sisoev, Recreation Manager

- This weekend will be Los Alamitos Senior Prom to take place on Saturday, May 7 from 3:00-6:00 p.m. at the Los Alamitos Community Center to a sold-out crowd of approximately 90 guests. Event sponsors includes: MemorialCare Long Beach Medical Center, Beach Orthopaedic, Home Instead Senior Care, Alamitos West Health & Rehabilitation and Los Alamitos Senior Club. The event will feature live music from the King Salmon and the Funkyard Horns, with dinner provided by Valentino's Pizza along with dessert station, refreshments, a photo booth, and raffle prizes donated by Los Alamitos Senior Club, Madera's, Paul's Place, El Zarape and the Los Alamitos Development Services Department. Wine was donated by Los Alamitos Senior Club and centerpieces donated by Bella Rosa. Chair Duran has agreed to stop and visit with attendees for the first hour of the event.
- We are in full swing in planning for the return of the popular 4<sup>th</sup> of July Fireworks Spectacular event. Staff has secured Title sponsor for this event is UWS, eight food booths and three vendor booths. Staff are anticipating 5,000 to 7000+ attendees, Commissioners will be receiving VIP information in the coming weeks via email for this event.

## 9. COMMISSIONER REPORTS

### Commissioner K. Duran

- Nothing to Report

### Commissioner Bandak

- Nothing to Report

### Commissioner Beck

- Nothing to Report

### Commissioner Gallagher

- Nothing to Report

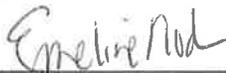
### Chair Duran

- Amazing job! You are all rock stars! You should be very proud of all the hard work you do. We thank you so much.

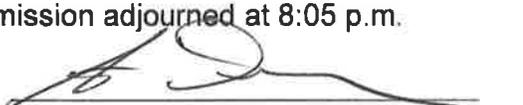
## 10. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:05 p.m.

Attest:



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Emeline Noda  
Director of Recreation & Community Services  
Recreation & Community Services Department

  
Alex Duran, Chair