

**MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – June 21, 2021

1. CALL TO ORDER

The City Council met in Regular Session at 6:02 p.m., Monday, June 21, 2021, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Chirco presiding.

2. ROLL CALL

Present: Council Members: Bates, Doby, Nefulda, Mayor Pro Tem Hasselbrink, Mayor Chirco

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Wayne Byerley, Police Captain
Michael Daudt, City Attorney
Craig Koehler, Interim Finance Director
Emeline Noda, Acting Rec. and Community Srvc. Director
Ron Noda, Acting Deputy City Manager
Eric R. Nunez, Police Chief
Windmera Quintanar, MMC, City Clerk

3. PLEDGE OF ALLEGIANCE

Mayor Chirco led the Pledge of Allegiance.

4. INVOCATION

Mayor Pro Tem Hasselbrink gave the Invocation.

5. PRESENTATIONS

Mayor Chirco presented the listed awards.

A. Presentation of California Parks and Recreation Society District 10 Volunteer Merit Award to Marilyn Poe

B. Presentation of Certificates of Recognition to the Grand Prize Winners of the Print Masters Art Contest:

- **Aashna Patel (Elementary Ages 6-8 Category)**
- **Alistair Wu (Elementary Ages 9-11 Category)**
- **Phyllisia Rosen (Middle School Category)**
- **Jacqueline Ng (High School Category)**
- **McKenna Madison**

C. Presentation of a Proclamation to the Parks, Recreation, and Cultural Arts Commission for Parks Make Life Better Month

D. Presentation by Lora Young, Director of Communications, of the Orange County Mosquito and Vector Control District Providing an Update on Activity in the City

Director Young gave a PowerPoint presentation and answered questions from the City Council.

E. Presentation by the City's Homeless Liaison Officer Providing an Update on Activity in the City

Sergeant Lee, Homeless Liaison Officer, gave a PowerPoint Presentation and answered questions from the City Council.

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Chirco opened Oral Communications.

Kalvin Alvarez, Constituent Services Manager, introduced himself to the City Council and provided an update on services being provided by Second District Supervisor Katrina Foley's office.

Mayor Chirco opened Oral Communications.

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Doby spoke regarding attendance at Chamber Ribbon Cuttings, the High School Graduation, Orange County Mosquito and Vector Control District Board Meeting and Operations Committee meeting, and Human Relations Committee. She stated support for local businesses highlighting the ones she recently visited, Coconut Rabbit, Pho 99 Plus, Doughnut Boss, and Cassidy's Nails.

Council Member Nefulda spoke regarding attendance at the Special and Regular meeting for West Cities Communications Center and the High School Graduation.

Council Member Bates spoke regarding attendance at the Library Advisory Meeting, League of California Cities (LOCC) Revenue and Taxation Committee, and Eagle Scout Graduation. He advised he would participate in the selection of

the recipient for the LOCC Lifetime Achievement Award.

Mayor Pro Tem Hasselbrink spoke regarding attendance at the Los Alamitos High School Graduation, Orange County Fire Authority Board meeting, and in person Fire Fighter Academy Graduation.

Mayor Chirco spoke regarding attendance at the Orange County Sanitation District Board meeting and Administrative Committee, Los Alamitos Vaccine Clinic at the Community Center, tour of the riverbeds with Sergeant Lee, Music and movies in the Park. He received a brief overview of the upcoming 4th of July event.

8. ITEMS FROM THE CITY MANAGER

None.

9. WARRANTS

Council Member Bates questioned to the cooperative agreement with Cypress for Public Affairs Consulting. City Manager Simmons advised that was in regards to COVID-19 outreach efforts.

Council Member Bates questioned to the general services charge from Placeworks. City Manager Simmons advised it was for the Town Center Specific Plan.

Motion/Second: Doby/Bates

Unanimously Carried: The City Council ratified the Warrants for the period from May 14, to June 2, 2021, in the amount of \$890,042.88.

ROLL CALL

Mayor Chirco	Aye
Mayor Pro Tem Hasselbrink	Aye
Council Member Bates	Aye
Council Member Doby	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Bates asked and received clarification on the following Consent Calendar Items:

- 10E – Staff is recommending continuing with the current contractor after a competitive bid process due to satisfaction with services to date
- 10F – Confirmation this is a living document and projects could be moved

- from year to year as needed
- 10G – Support for working with neighboring jurisdictions to assist with the cost

Motion/Second: Hasselbrink/Bates

Unanimously Carried: The City Council approved the following Consent Calendar items:

A. Approval of Minutes (City Clerk)
Approved the City Council Special and Regular Minutes of May 17, 2021.

B. Professional Services Agreement with Teri Black & Company, LLC for Police Chief Recruitment (Administration)
This report sought consideration of approval for the hiring of Teri Black & Company Recruiting Agency for the Chief of Police Recruitment.

The City Council authorized the Mayor to execute a Professional Services Agreement with Teri Black & Company for Chief of Police Recruitment in an amount not to exceed \$28,680 for a term of no later than December 31, 2021.

C. Resolution No. 2021-10 – Approving the Annual Appropriations Limit for Fiscal Year 2021-22 (Finance)
Staff calculated the Fiscal Year 2021-22 Appropriations Limit as required by Article XIII B of the California Constitution. This item recommended the City Council establish its annual Appropriations Limit by Resolution.

The City Council adopted Resolution No. 2021-10, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021-22.”

D. Award of Consulting Services Agreement (CSA) with Fuscoe Engineering, Inc. Regarding the Annual Preparation of the City’s Program Effectiveness Assessment (PEA) Report (Development Services)

On May 13, 2021, staff received and reviewed proposals submitted in response to Request for Proposals (RFP) 2021-05 regarding the annual assistance in preparation of the City’s Program Effectiveness Assessment (PEA) Report.

The City Council awarded the bid for RFP 2021-05 and authorized the Mayor to execute Consulting Services with Fuscoe Engineering, Inc. for annual assistance in preparation for the City’s Program Effectiveness Assessment (PEA) Report in an amount not to exceed \$15,000 annually for a term of two years, ending on June 21, 2023, unless extended by mutual

written agreement.

E. Award of Professional Services Agreement (PSA) with Crosstown Electrical & Data Inc. for Citywide Traffic Signal Maintenance Services

On May 19, 2021, staff received and reviewed responses to the City's Request for Proposals (RFP) 2021-06 for citywide Traffic Signal Maintenance Services.

The City Council awarded the bid for RFP 2021-06 and authorized the Mayor to execute the Professional Services Agreement with Crosstown Electrical & Data Inc., for Traffic Signal Maintenance Services in an amount not to exceed \$1,228.50 per month for a term of two years, ending on June 21, 2023, unless extended by mutual agreement.

**F. Measure M2 Seven Year Capital Improvement Program
(Development Services)**

To maintain its eligibility to receive Measure M2 sales tax revenue, the City is required to submit annual documentation on its transportation related programs to the Orange County Transportation Authority (OCTA). This year's needed submittal documentation requires the approval of an updated Measure M2 Seven Year Capital Improvement Program, the adoption of a resolution attesting to the County's Master Plan of Arterial Highways Circulation Element and Mitigation Fee Program, and a resolution concerning the Pavement Management Plan.

The City Council:

1. Approved and authorized Staff to submit to the Orange County Transportation Authority the Measure M2 Seven-Year Capital Improvement Program for Fiscal Years 2021/22 through 2027/28, to comply with Measure M2 eligibility criteria; and,
2. Adopted Resolution No. 2021-11, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE STATUS AND UPDATE OF THE CIRCULATION ELEMENT, AND MITIGATION FEE PROGRAM FOR THE MEASURE M (M2) PROGRAM"; and,
3. Adopted Resolution No. 2021-12, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE STATUS AND UPDATE OF THE PAVEMENT MANAGEMENT PLAN FOR THE MEASURE M2 (M2) PROGRAM".

G. Professional Services Agreement for Crossing Guard Services with All City Management Services (ACMS) (Police)

The City of Los Alamitos has outsourced crossing guard services to All City Management Services (ACMS) since FY 2016-2017. ACMS has successfully and effectively provided crossing guard services since that time. Staff is supportive of continuing this relationship and has secured an agreement with ACMS to continue this service into the next fiscal year.

The City Council authorized the Mayor to execute Amendment 2 to the Professional Services Agreement for crossing guard services with All City Management Services in the amount of \$108,304.56, for a period of four years, ending June 30, 2025, unless extended by mutual written agreement.

11. PUBLIC HEARINGS

A. Adoption of the Fiscal Year 2021-22 Annual Operating and Capital Improvement Program Budget (Finance)

City Charter Sections 1201-1205 govern the development and adoption of the City's Annual Budget. Section 1203 requires a public hearing for public input on the proposed budget. Thereafter, the City Council shall adopt the budget with revisions, if any; establish estimated revenues, expenditure appropriations, and transfers of funds of the City.

City Manager Simmons introduced the item. Interim Finance Director Koheler gave a PowerPoint presentation.

Council and Staff discussed the following topics:

- Clarification regarding the Code Enforcement Officer part-time positions
- Update regarding the guardrails at Cerritos Ave. and preference for completing the project sooner rather than later
- Upcoming Code Enforcement app for residents to request service throughout the City and importance of monitoring and prompt responses
- Support for Pickle Ball court at Laure Park Tennis Court
- Importance of maintaining personal customer service as new technologies are launched
- The need to have staffing in place before programming can be extended
- Support for free senior transportation for local doctor appointments, grocery shopping, etc.
- Support for coordinating and promoting all programs available to residents including the School District and Youth Center
- Upcoming challenges to attract, hire, and maintain new Police Officers

- Recognition of the community and Council's support of the Police Department
- Possibility of having a Police sponsored youth program
- Overtime charges related to the shortage of Police Officers in the Department and decrease would not be recognized until the force was fully staffed
- Projected Year One Residential Street Improvements Map is a living document wherein projects could be moved around and all projects would come to Council for approval
- Concern that Bennington was not on the current list

Mayor Chirco opened the Public Hearing. There was no one present wishing to speak. City Clerk Quintanar advised no written testimony was received.

Motion/Second: Bates/Doby

Unanimously Carried: The City Council:

1. Reviewed, received, and filed the department overviews for Administration (City Manager, City Clerk), Finance, Police, Development Services, and Recreation and Community Services for Fiscal Year 2021-22; and,
2. Conducted a Public Hearing on the Proposed Annual Operating and Capital Improvement Program Budget; and,
3. Adopted Resolution No. 2021-13, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE ANNUAL OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2021-22"; and,
4. Adopted a Resolution No. 2021-14, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE SALARY SCHEDULE FOR EXECUTIVE AND NON-REPRESENTED EMPLOYEES EFFECTIVE JULY 4, 2021 AND REPLACING "C" OF RESOLUTION 2019-27", and,
5. Adopted a Resolution No. 2021-15, entitled "A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, AMENDING THE HOURLY RATE SCHEDULE FOR PART-TIME EMPLOYEES EFFECTIVE JULY 4, 2021 AND REPEALING EXHIBIT "A" OF RESOLUTION 2020-40", and,

6. Adopted a Resolution No. 2021-16, entitled, “A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, AMENDING THE SALARY SCHEDULE FOR CALIFORNIA TEAMSTERS 911 EMPLOYEES EFFECTIVE JULY 4, 2021 AND REPEALING EXHIBIT “3” OF RESOLUTION 201—26”, and,
7. Adopted a Resolution No 2021-17, entitled “A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, ADOPTING JOB DESCRIPTIONS”.
8. Approved the inclusion of Year 1 of the Los Alamitos Residential Street Initiative in the FY 21/22 Budget with a project cost of \$1,248,615; and,
9. Requested the Budget Standing Committee study and review the different options available to the City in order to determine the feasibility of an Early PERS UAL Pay-down Plan and develop of needed policies and forward a recommendation to the City Council; and,
10. Requested the Budget Standing Committee study and review the different options available to the City for qualified expenditures American Rescue Plan (ARPA) and forward a recommendation to the City Council.

B. Ordinance 2021-02 – Amending Title 17 (Zoning) of the Los Alamitos Municipal Code (Development Services)

Since approval of the November 2019 zoning code (Title 17) update, staff has been working to identify sections of the Zoning Code that can be improved. The Zoning Code (Title 17) clarifications were considered by the Planning Commission, on March 24, 2021, and have been recommended to City Council for approval.

Interim Development Services Director Noda summarized the Staff report.

Mayor Chirco opened the Public Hearing. There was no one present wishing to speak. City Clerk Quintanar advised no written testimony was received.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council:

1. Introduced for first reading, read by title only, and waive further reading of Ordinance No. 2021-02; and,
2. City Attorney Daudt read the title of Ordinance No. 2021-02, entitled,

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING TITLE 17 (ZONING) OF THE LOS ALAMITOS MUNICIPAL CODE TO CORRECT CLERICAL ERRORS AND OMISSIONS AND TO MAINTAIN INTERNAL CONSISTENCY (ZOA 21-01) (CITY INITIATED).”

3. Approved exemption from the California Environmental Quality Act (CEQA) pursuant to the California Code of Regulations, Title 14, Chapter 3, Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) because it has no potential for resulting in a physical change to the environment, directly or indirectly.

12. DISCUSSION ITEM

A. **Street Curb Address Painting Contract for 2021 (Development Services)**

In November of 2003, City Council adopted a resolution allowing non-profit organizations located outside of the City to benefit from the administration of a street address painting contract within the City. The City's process requires interested non-profit organizations apply bi-annually for City Council approval.

Interim Development Services Director Noda summarized the Staff report.

Council and Staff reviewed the stencil designs, discussed the ease of application and readability, and the desire to begin branding and beautifying the City.

Motion/Second: Hasselbrink/Doby

Unanimously Carried: The City Council:

1. Discussed stencil options and selected stencil option 2 for a cost of \$750.00; and,
2. Authorized street curb address painting services for 2021 on a strictly donation basis, with Canning Hunger; and,
3. Authorized the City Manager to issue a no fee solicitor's permit and no fee encroachment permit.

13. ADJOURNMENT

The City Council adjourned at 9:11 p.m.

DocuSigned by:

Mark Chirco

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Mark Chirco, Mayor

DocuSigned by:

Windmera Quintanar

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Windmera Quintanar, MMC, City Clerk