



Date

Business Name
Address

RE: LOS AL BUCKS PROGRAM – REIMBURSEMENT FORM

The City of Los Alamitos announces its first round of the Los Al Bucks. Each Los Alamitos resident household will be provided with \$50 in Los Al Bucks (valued at \$10 each) to be used at participating businesses between Thursday, November 10, 2021 and ending on Sunday, December 19, 2021. One coupon is valid for \$10 off a total purchase of \$15. Another coupon may be combined for \$10 more towards an additional \$15 spent (see table below). Capitalize on residents using these for holiday shopping, “honey-do” lists, or other services and activities. Your business shall then submit the Los Al Bucks used at your establishment back to the City to reimburse the face value.

To process reimbursements for the Los Al Bucks, please fill out the attached form. Attach your processed Los Al Bucks and associated receipts (dated no later than Wednesday, December 15, 2021) for proof of purchase and return to the Los Alamitos City Hall no later than Tuesday, January 4, 2021. No more than one receipt per Los Al Buck.

The City's Finance staff will process your reimbursement and mail a check to the name and mailing address provided on the submission form.

The City of Los Alamitos thanks you for your continued services to the Los Alamitos community – especially during the challenging times amid the COVID-19 pandemic, and wants you to know that the City is dedicated to supporting our local businesses. Thank you for your participation as we work to keep our economy strong.

Sincerely,

CITY OF LOS ALAMITOS

Shop Los Alamitos – Los Al Bucks Reimbursement Form



Please fill out the form completely, attach the Los Al Bucks and a copy of the transaction receipts dated no later than _____, and return by _____ to:

**Attn: Development Services Department
 Los Alamitos City Hall
 3191 Katella Avenue
 Los Alamitos, CA 90720**

Submitted by (print) _____

Phone No. _____

Email _____

Business Address _____

Make check payable to _____

Total number of Los Al Bucks submitted _____

Total value of Bucks collected _____

 Signature

 Date

****REMEMBER TO ATTACH A COPY OF THE RECEIPTS OR A SALES REPORT***

Business Reimbursement Schedule

Deadline for submittal of Required Reimbursement Forms by participating businesses	45 days after the end of the program
Deadline for the City's Finance Department to reimburse business	15 days following the cut-off date for business