




In order to have a safe, fun and successful summer this year at Los Al Day Camp, we would like to ask you to go over the following rules with your child(ren). Thank you for your cooperation and we look forward to seeing you at Camp.

### **CAMP RULES:**


 Treat others as you wish to be treated. (Remind children we follow The Golden Rule at Los Al Day Camp.)


 Be respectful of others' belongings. (This includes all Community Center and Day Camp property.)

 Listen while counselors are talking.

 Follow directions.

 Keep your hands and feet to yourself.

 No running in the Day Camp room.

 Be safe and have fun at all times!

The following is a list of our policies for our summer day camp program. If you have any further questions, please contact us at (562) 430-1073.

### **BEHAVIOR**

A child whose behavior disrupts the program and prevents the program from being beneficial to him/her or others may be dismissed from the program at the discretion of the Day Camp Coordinator(s) and/or Recreation Department.

### **CELL PHONE POLICY**

We are **NOT** responsible for any lost cell phones. Cell phones may be used to contact parent/guardian in emergency situations.

### **ATTENDANCE**

If your child will be late or absent on any day of camp, please notify the office as soon as possible. For obvious reasons, **PLEASE DO NOT BRING A SICK CHILD TO CAMP**. Children should be fever free for 24 hrs before returning to camp. If a child becomes ill or injured, the parent will be notified immediately and is expected to pick-up the child as promptly as possible. In the case of an emergency, the staff will take whatever action is necessary for the health and safety of the child. Due to department policy, we are unable to refund any missed days due to illness or injury.

### **EARLY DROP-OFF/LATE PICK-UP POLICY**

Parents may **NOT** drop off their child(ren) earlier than the registered hours. Parents will be assessed the extended hours fee if child(ren) are early. California state law requires a parent to notify the facility in the event they are late picking up a child. Parents will be given a 5-minute grace period and will be assessed \$1 per minute thereafter. Parents/guardians will be required to pay the tardy fees when child is picked up. After three late pickups during the summer, the participant is subject to removal from the program.

### **SIGN-IN POLICY**

Please escort your child into the building each day. You will need to sign your child in when dropping him/her off. You must sign in your child daily. No child will be authorized to sign him/her-self in. C.I.T will be given the option. Please be sure that they have everything needed for the duration of the camp day (lunch, bathing suit, sunscreen, etc.). For any special arrangements (such as early pick-up), please notify the camp staff in writing in advance. **When signing out a valid photo I.D. will be required.** Verification of the individual replacing a parent/guardian for pick up is required.

### **EXIT POLICY**

Please be on time to pick-up your child from camp. Please sign your child out daily. You must inform the camp staff if you arrange for someone else to pick-up your child. To ensure the safety of our campers, this person must be listed on the authorization form supplied. Any legal documents regarding issues between parent/guardian should be copied and given to Day Camp Coordinator(s). **A photo I.D. will be required.** Please be prepared to show ID at every pickup.

### **EXTENDED CARE HOURS**

Regular camp hours are from 9:00am-4:00pm. Extended hours begin at 7:00am with late afternoon care available from 4:00pm-6:00pm. There is a \$50 fee per child per week of camp. The daily fee for extended hours is an additional \$15 per day. Please be sure to pick-up your child on time (see Late Pick-up Policy on overtime charges for late pick-up).

### **TRANSFERS (ONLY FOR DAILY FEES)**

Transfer request must be submitted 48 hours prior to the day the child is registered for day camp. Any transfer request within 48 hours will be reviewed by the Day Camp Supervisor. Transfer fees may apply.

### **MEDICAL/EMERGENCY INFORMATION**

Please complete the medical information form and bring it to camp on the FIRST day of camp attended. If you have not completed this form when checking in, you will be required to supply the necessary information before your child can be signed in. Please disclose **ALL** medical conditions and be sure to indicate any and all food allergies or other medical needs on the medical form. Campers must be able to administer any medication on their own. Staff can provide supervision for the camper as they administer their medication. If a camper is not able to administer the medication, a parent must come to administer the medication. Staff are **NOT** allowed to administer any medication beyond first aid.

### **DRESS**

Campers should wear play clothes and closed-toe shoes each day. Even on beach/pool days campers will be playing games on-site, so a change of shoes should be included. For your child's safety, **NO SANDALS** will be allowed.

### **DAILY SCHEDULE AND ACTIVITIES**

A full summer calendar is available at the Community Center **or** the City's website, [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org). Detailed daily agendas are distributed each week. Please watch for departure and arrival times for weekly excursions as times change weekly. Traffic may delay arrival times returning from excursions.

### **PERSONAL BELONGINGS**

We are **NOT** responsible for any items brought from home. **ALL PORTABLE VIDEO GAME SYSTEMS AND ELECTRONICS WILL NOT BE ALLOWED IN CAMP** (PSP, Gameboy, ipad, ipod, etc.). Please remind children not to bring these. Please be sure to label all personal items, such as towels, backpacks, etc., with your child's name.

### **POTTY TRAINING**

All campers must be potty trained before coming to camp. The first accident will result in a warning. The second accident will result in dismissal from camp for the remainder of the session without refund. Campers age 5 & 6 should bring a change of clothes in a labeled zip-lock bag.

### **LUNCH**

All campers are responsible for his/her lunch on a daily basis. Snacks and water will be provided. Please clearly mark your child's name on all lunches for easy identification.



**Week 1:** June 18-22  
**Tuesday:** Seal Beach (\$20)  
**Thursday:** EXCURSION  
 Prentice Park &  
 Rockin Jump OC (\$30)



**Week 2:** June 25-29  
**Tuesday:** Sigler Park (\$20)  
**Thursday:** EXCURSION  
 Knott's Berry Farm (\$45)



**Week 3:** July 2-6  
**Tuesday:** McGaugh Pool  
**Thursday:** EXCURSION  
 John's Incredible Pizza (\$35)  
 (No lunch required)



**Week 4:** July 9-13  
**Tuesday:** Seal Beach (\$20)  
**Thursday:** EXCURSION  
 Laguna Regional Park &  
 Scooter's Jungle (\$30)



**Week 5:** July 16-20  
**Tuesday:** McGaugh Pool (\$20)  
**Thursday:** EXCURSION  
 Aquarium Of The Pacific &  
 Harbor Cruise(\$35)



**Week 6:** July 23-27  
**Tuesday:** Stanton Central Park (\$20)  
**Thursday:** EXCURSION  
 Angels Baseball Game(\$35)  
 (Hot dog & soda included)



**DiscoveryCube**  
 ORANGE COUNTY  
**Week 7:** July 30 - Aug. 3  
**Tuesday:** Seal Beach (\$20)  
**Thursday:** EXCURSION  
 Santa Ana Zoo &  
 Discovery Cube (\$40)

**REGISTRATION:**

Camp is designed around a central theme each week. Activities include arts & crafts, water activities, sports, games, guest speakers, special events, with **OPTIONAL** beach trips, pool trips, park trips, off-site movies, and weekly excursions to local attractions. Fee includes daily snacks, beverages, and activity supplies. Basic fees **DO NOT** include beach, pool, park, off-site movie or excursion fees. These activities are **OPTIONAL**, and require an additional fee to participate. Full payment & t-shirt fee is required for the first camp you sign up for. Calendar will be available at time of registration. **NO REFUNDS.** Transfer option available for **ONLY** daily fees.

**AGES:**

**5-12 yrs. old**

**HOURS:**

Monday – Friday

9:00am – 4:00pm

Extended Camp

7:00am-9:00am, 4:00pm-6:00pm

**WEEKLY FEE(Residents):**

**\$99 per Child**

2<sup>nd</sup> Child, \$95

3<sup>rd</sup> Child, \$90

**WEEKLY FEE(Non-Residents):**

**\$102 per Child**

2<sup>nd</sup> Child, \$98

3<sup>rd</sup> Child, \$93

**EXTENDED CAMP**

**HOURS OFFERED:**

7:00am-9:00am; 4:00pm-6:00pm

**\$50 per child per week(Residents)**

**\$53 per child per week(Non-Residents)**

**NO discounts for extended hours.**

**DAILY FEES(Residents):**

Daily: \$25 per child

Extended: \$15 per child

**DAILY FEES(Non-Residents):**

Daily: \$28 per child

Extended: \$18 per child

**ADDITIONAL EXCURSION FEE REQUIRED!**

**\*MINIMUM NUMBER OF CAMPERS REQUIRED FOR TUESDAY EXCURSION OR TRIP WILL BE CANCELLED\***

Fees include daily snacks and beverages.  
 (ALL fees already include \$4 processing fee)

**CAMP SHIRT:**

You will be required to purchase **ONE** camp shirt for the entire summer for \$15.00 (Required at time of registration). **Shirts cannot be altered in any way.**

**Los Alamitos**  
 Recreation & Community Services  
*Creating Quality of Life*

10911 Oak Street., Los Alamitos, CA 90720  
 (562) 430-1073 FAX (562) 594-9657  
 cityoflosalamitos.org/recreation

**Parent Information**



: Los Alamitos Day Camp



: LosAlamitosRecreation